

Baltimore, Maryland

August 24, 1948

Mr. Leonard O. Engel  
Treasurer  
Provident Savings Bank  
Howard and Saratoga Streets  
Baltimore 1, Maryland

Dear Mr. Engel:

I have your kind letter of August 20, 1948 complimenting Special Agents Donald A. Surine and James Martin concerning the handling of the recent case at your Broadway and Cough Street office.

I am sincerely appreciative of your kind comments concerning these agents in the performance of their duties, and hope that this Bureau continues to merit your approbation.

Very truly yours,

M. W. McFARLIN  
Special Agent in Charge

MWM:KLS

cc:

Personnel File - SURINE  
" " - MARTIN

60 MAY 3 1950

67 - NOT RECORDED

REMOVED FROM FIELD  
PERSONNEL FILE

~~67-4957-37~~ Als

F. W. WRIGHTSON  
PRESIDENT  
CHARLES M. MILLER  
EXEC. VICE-PRESIDENT  
OTTO YURSIK  
VICE-PRESIDENT  
LEONARD O. ENGEL  
TREASURER  
GEORGE F. NEEDHAM  
ASST. VICE-PRESIDENT  
GERARD W. KIRBY  
ASST. VICE-PRESIDENT  
U. SIDNEY WEBER  
ASST. TREASURER  
JOHN E. HARRIS  
ASST. TREASURER  
JOSEPH F. LYNCH  
ASST. TREASURER

**PROVIDENT *Savings Bank***  
OF BALTIMORE  
MEMBER FEDERAL DEPOSIT INSURANCE CORPORATION  
**BALTIMORE 1, MD.**

CENTRAL OFFICE  
5 W. COR. HOWARD AND SARATOGA STS.  
BRANCH OFFICES  
110-12 S. CHARLES STREET  
516 N. GAY STREET  
N.W. COR. BROADWAY AND GOUGH ST.  
COR. 9TH AND O' STS. SPARROWS POINT, MD.  
218-20 E. MONUMENT ST.  
N.W. COR. 36TH ST. AND HICKORY AVE.  
77-79 SHIPPING PLACE, DUNDALK, MD.  
N.W. COR. NORTH AND MARYLAND AVES.  
5426 HARTFORD ROAD  
705-07 WASHINGTON BOULEVARD  
3111 GREENMOUNT AVENUE  
2934 O'DONNELL STREET  
5912 YORK ROAD  
5311 BELAIR ROAD

August 20, 1948

Mr. M. W. McFarlin  
Special Agent In Charge  
Federal Bureau of Investigation  
U. S. Department of Justice  
Court Square Building  
Baltimore - 3, Maryland

Dear Mr. McFarlin:

On August 11th, 1948 it was necessary for this institution to contact your office regarding a matter of forgery of a Federal Housing Administration home improvement application. Assigned to this case was Special Agent Donald A. Surine, together with Agent James Martin. The investigation was conducted chiefly at our Broadway and Gough Street Office, after the alleged forger, Mr. Hyman Rosenstein, had been apprehended.

My reason for this letter is to congratulate your Department and your representatives who took part in this investigation. Naturally, we have been familiar with the workings of your Department for many years, but this is the first time we have had actual first-hand information as to its operations. In my long experience as a banker, I can honestly say that I have never seen an investigation conducted in a smoother manner. If this is a sample of your complete operations, it surely is an indication of how you accomplish so much.

With kind personal regards,

Sincerely yours,

LOE:AS

60 MAY 3 1950

Leonard O. Engel  
Treasurer  
67-4957-36  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPT. OF JUSTICE

67 - NOT RECORDED

AUG 21 1948	
BALTIMORE FIELD OFF. CE	
ROUTED TO	FILE

REMOVED FROM FIELD  
INDEXED FILE



## NOTICE OF TARDINESS

NAME SURINE, DONALD A. FIELD DIVISION BALTIMORE  
 (Indicate first name, initial and Miss or Mrs.)  
 WORKING HOURS 8<sup>30</sup> AM - 5<sup>30</sup> PM  
 (Daily)

DONALD A. SURINE

## EMPLOYEE TARDY:

DATE 6/12/48

TELEPHONED \_\_\_\_\_

ARRIVED 8<sup>32</sup> AM

## REASON:

*Delayed due to fact that bus usually taken  
 drove into in BTC repair shop on Kirk Ave and  
 had to have a coin box replaced entailing a delay of 15 min*

## TIMES PREVIOUSLY TARDY:

*None*

ANNUAL LEAVE SLIP SUBMITTED TO BUREAU \_\_\_\_\_

## REMARKS:

*Unrecorded*  
 60 MAY 31 1950



Special Agent In Charge

67 - NOT RECORDED

To be retained in Personnel File

REMOVED FROM FIELD  
 PERSONNEL FILE

65-495-7-35

ANNUAL

Form approved.  
Budget Bureau No. 50-R0123.

# REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )  
OFFICIAL: REGULAR (X) SPECIAL ( )  
PROBATIONAL ( )

As of March 31, 1948 based on performance during period from April 1, 1947 to March 31, 1948

DONALD A. SURINE  
(Name of employee)

SPECIAL AGENT - CAF-12  
(Title of position, service, and grade)

Federal Bureau of Investigation - Baltimore Office  
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE ✓ if adequate - if weak + if outstanding	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.	CHECK ONE: Administrative, supervisory, or planning _____ <input type="checkbox"/> All others _____ <input checked="" type="checkbox"/>
	2. Underline the elements which are especially important in the position.	
	3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	

- \_\_\_ (1) Maintenance of equipment, tools, instruments.
- \_\_\_ (2) Mechanical skill.
- + (3) Skill in the application of techniques and procedures.
- \_\_\_ (4) Presentability of work (appropriateness of arrangement and appearance of work).
- + (5) Attention to broad phases of assignments.
- + (6) Attention to pertinent detail.
- \_\_\_ (7) Accuracy of operations.
- + (8) Accuracy of final results.
- + (9) Accuracy of judgments or decisions.
- + (10) Effectiveness in presenting ideas or facts.
- + (11) Industry.
- + (12) Rate of progress on or completion of assignments.
- + (13) Amount of acceptable work produced. (Is mark based on production records? YES) (Yes or no)
- + (14) Ability to organize his work.
- + (15) Effectiveness in meeting and dealing with others.
- + (16) Cooperativeness.
- + (17) Initiative.
- + (18) Resourcefulness.
- + (19) Dependability.
- + (20) Physical fitness for the work.

- \_\_\_ (21) *Effectiveness in planning broad programs.*
- \_\_\_ (22) *Effectiveness in adapting the work program to broader or related programs.*
- \_\_\_ (23) *Effectiveness in devising procedures.*
- \_\_\_ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
- \_\_\_ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
- \_\_\_ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
- \_\_\_ (27) *Effectiveness in promoting high working morale.*
- \_\_\_ (28) *Effectiveness in determining space, personnel, and equipment needs.*
- \_\_\_ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
- \_\_\_ (30) *Ability to make decisions.*
- \_\_\_ (31) *Effectiveness in delegating clearly defined authority to act.*

## STATE ANY OTHER ELEMENTS CONSIDERED

- ✓ (A) Capability for additional responsibility.
- (B) \_\_\_\_\_
- (C) \_\_\_\_\_

STANDARD Deviations must be explained on reverse side of this form	Adjective Rating	Adjective Rating
Plus marks on all underlined elements, and check marks or better on all other elements rated.	Excellent	Rating official: <u>EXCELLENT</u> <i>as</i>
Check marks or better on all elements rated, and plus marks on at least half of the underlined elements.	Very Good	Reviewing official: _____
Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance.	Good	
Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance.	Fair	
Minus marks on at least half of the underlined elements.	Unsatisfactory	

Rated by FRED HALL (Signature of rating official) Special Agent in Charge (Title) March 31, 1948 (Date)

Reviewed by [Signature] (Signature of reviewing official) Federal Bureau of Investigation (Title) 5-1-48 (Date)

Rating approved by efficiency rating committee (Date) Report to employee (Adjective rating)

Baltimore, Maryland

March 31, 1948

Re: DONALD A. SURINE - SPECIAL AGENT  
ANNUAL EFFICIENCY REPORT

This agent is of somewhat above average stature and makes a good, neat personal appearance. He has a pleasant personality and is conscientiously interested in doing a good job on his assignments. His work reflects that he has adequate force, aggressiveness and initiative.

This agent has been rated as being Excellent in dictation ability, and is known to be a competent automobile driver. He has not had any occasion to testify in a trial in Federal Court during the current period, though he has satisfactorily testified on various occasions before United States Commissioners. He is above average in the use of Bureau weapons and is well qualified for use on any dangerous assignments. He has operated on physical surveillances with satisfactory results. His reports are prepared satisfactorily and require only average supervision. He has the necessary qualifications to make very satisfactory contacts with law enforcement officials and business men, as well as with criminal informants. He will organize and initiate investigations in addition to accepting responsibility and discharging same under average supervision. His physical condition appears to be excellent at this time.

He has been assigned to the handling of general criminal investigative matters to a large extent during the current period, and has done some outstanding work. He has, in addition, done some very good work in developing informants.

I do not believe this agent has demonstrated sufficient ability along supervisory or administrative lines for him to be used in connection with such work at this time. However, in this respect, it is to be noted that he has not been afforded any appreciable opportunity to demonstrate such abilities during the current rating period.

This agent is continuing to progress satisfactorily and is presently entitled to a rating of "Excellent" in Grade CAF-12.

RATING - EXCELLENT

DAS Initials

FH:KLS

FRED HALLFORD

Special Agent in Charge



United States Department of Justice  
Federal Bureau of Investigation



IN REPLY, PLEASE REFER TO

FILE No. \_\_\_\_\_  
Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

*Cash*

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to February 15, 1948, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name MRS. DONALD A. SURINE Address 3717 Yolando Rd. Baltimore, Mo  
Relationship WIFE Dated 2-14-48

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name MRS. DONALD A. SURINE Address 3717 Yolando Rd Balt, Md.  
Relationship WIFE Dated 2-14-48

Very truly yours,

*Donald A. Surine*  
Special Agent

*ack  
2/18/48  
C*

*7-10-48  
2/19/48  
8 FEB 19 1948*

Prepared by:  
Checked by: *[Signature]*  
Filed by:

January 28, 1948

Mr. Donald A. Surine  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Surine:

In connection with the Uniform Promotion Act, I am indeed pleased to advise you that you have been recommended for promotion from \$5905.20 per annum to \$6144.60 per annum in Grade CAF 12, effective February 8, 1948.

Sincerely yours,

John Edgar Hoover  
Director

cc - SAC, Baltimore  
Mr. J. E. Edwards  
Movement Section

JAN 31 1948

67-128497-139	
Searched	.....
Numbered	58
Filed	80
14 JAN 29 1948	
FEDERAL BUREAU OF INVESTIGATION	

RECEIVED-HVIR 800  
JAN 31 1948

COMMUNICATIONS SECTION	
MAILED 8	
JAN 28 1948 P.M.	
FEDERAL BUREAU OF INVESTIGATION	
U. S. DEPARTMENT OF JUSTICE	

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Mohr  
Mr. Pennington  
Mr. Quinn Tamm  
Tele. Room  
Mr. Nease  
Miss Gandy

jw/ep

U. S. DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION  
WASHINGTON 25, D. C.

MR. DONALD A. SWIRINE

Nature  
of Action

MR. DONALD A. SWIRINE  
PERIODIC PAY INCREASE

Date  
January 28, 1948

Personnel Action Number  
F.B.I.- 11382

Legal Authority

11382

Effective : February 8, 1948

	FROM	TO
Position	Special Agent	
Grade	CAP 12	6820
Salary	\$5905.20	\$6144.60
Division and Section Headquarters		
Appropriations	S & E, F.B.I.	S & E, F.B.I.
Departmental or Field	<input type="checkbox"/> Dept.	<input checked="" type="checkbox"/> Field

NATURE OF POSITION

a. VICE	b. ADDITIONAL IDENTICAL	c. NEW
P. C. NO.	P. C. NO.	P. C. NO.
Date of Birth		Date of Oath

REMARKS

Prom. under the Auto. Prom. Bill, Public Law  
6200 as amended 6/30/45. Ann Recl. from CAP 11  
\$5152.80 to CAP 12 \$5905.20 eff. 7/28/46.

61 JAN 30 1948

*[Signature]*

*[Signature]*

31

DEPARTMENT OF JUSTICE  
NOTICE OF LEAVE WITHOUT PAYNo. 0 11513M. Donald A. SurineDate December 22 29, 19 47

Title

Grade and Salary

Division or Bureau FBIDepartment ☐

Appropriation

Field ☒ agent

Beginning

Terminating C. O. B.

Indefinite [ ]\*

Remarks Reduct x2 8 hours on December 20, 1947.J. Edgar Hoover

## \*IMPORTANT:

This form to be used for reporting all leave without pay EXCEPT military.

Persons returning to duty subsequent to this report or from indefinite leave will not be restored to the pay roll until Form PR3a (LWOP) is submitted.

NAME: DONALD A. SURINE

TITLE: SPECIAL AGENT

EOD: January 13, 1941

SALARY: \$5905.20 GRADE: CAF-12

OFFICE PREFERENCE: (1) BALTIMORE, (2) DALLAS, (3) EL PASO.

EXAMINATION: SET #12 - 94.2%

SAC HALLFORD: Special Agent SURINE makes a very good personal appearance, is cooperative, and his attitude generally has been very good. He is a well-qualified and well-experienced agent, capable of handling almost any type of assignment which could be given to him. I do not believe he has demonstrated ability along supervisory lines.

STATUS: VERY GOOD

INSPECTOR NAUGHTEN:

Agent SURINE makes a neat, personal appearance, doesn't have the drive that he should have, but appears to be conscientious, and has the proper knowledge of the cases. I would rate him as an average Agent. He is rated excellent in dictation.

6 SEP 19 1947  
52  
27-NOT RECORDED 5

Inspection Report  
Baltimore Office  
Inspector Naughten  
July 28, 1947  
(SAC L. V. Boardman)





United States Department of Justice  
Federal Bureau of Investigation



IN REPLY, PLEASE REFER TO

FILE No. \_\_\_\_\_  
Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to July 15, 1947, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONEY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name Mrs. Donald A. Surine Address 3717 Yolando Rd, Balt, Md  
Relationship Wife Dated 7/11/47

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name Mrs. Frank A. Surine Address 1326 Kalnia St, N.W. (Wash D.C.)  
Relationship Mother Dated 7/11/47

Very truly yours,

Donald A. Surine  
Special Agent

45

ANNUAL

# REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )  
OFFICIAL: REGULAR (X) SPECIAL ( )  
PROBATIONAL ( )

As of March 31, 1947 based on performance during period from April 1, 1946 to March 31, 1947

DONALD A. SURINE  
(Name of employee)

SPECIAL AGENT - CAP-12  
(Title of position, service, and grade)

Federal Bureau of Investigation, Baltimore Field Division  
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	CHECK ONE: Administrative, supervisory, or planning <input type="checkbox"/> All others <input checked="" type="checkbox"/>
---------------------------------	---	---

- (1) Maintenance of equipment, tools, instruments.
- (2) Mechanical skill.
- ☒ (3) Skill in the application of techniques and procedures.
- (4) Presentability of work (appropriateness of arrangement and appearance of work).
- ☒ (5) Attention to broad phases of assignments.
- ☒ (6) Attention to pertinent detail.
- (7) Accuracy of operations.
- ☒ (8) Accuracy of final results.
- ☒ (9) Accuracy of judgments or decisions.
- ☒ (10) Effectiveness in presenting ideas or facts.
- ☒ (11) Industry.
- ☒ (12) Rate of progress on or completion of assignments.
- ☒ (13) Amount of acceptable work produced. (Is mark based on production records? Yes) (Yes or no)
- ☒ (14) Ability to organize his work.
- ☒ (15) Effectiveness in meeting and dealing with others.
- ☒ (16) Cooperativeness.
- ☒ (17) Initiative.
- ☒ (18) Resourcefulness.
- ☒ (19) Dependability.
- ☒ (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
- (22) Effectiveness in adapting the work program to broader or related programs.
- (23) Effectiveness in devising procedures.
- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- (26) Effectiveness in instructing, training, and developing subordinates in the work.
- (27) Effectiveness in promoting high working morale.
- (28) Effectiveness in determining space, personnel, and equipment needs.
- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- (30) Ability to make decisions.
- (31) Effectiveness in delegating clearly defined authority to act.

## STATE ANY OTHER ELEMENTS CONSIDERED

- ☒ (A) Ability to direct and lead a group of agents on raids and dangerous assignments.
- ☒ (B) Capability for additional responsibility.
- (C) -----

STANDARD Deviations must be explained on reverse side of this form		Adjective Rating	Rating official
Plus marks on all underlined elements, and check marks or better on all other elements rated.	Excellent	Rating official	<u>Very Good</u> <i>bas</i>
Check marks or better on all elements rated, and plus marks on at least half of the underlined elements.	Very Good	Reviewing official	
Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance.	Good		
Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance.	Fair		
Minus marks on at least half of the underlined elements.	Unsatisfactory		

Rated by FRED HALL (Signature of rating official) Special Agent in Charge March 31, 1947 (Date)

Reviewed by [Signature] (Signature of reviewing official) Federal Bureau of Investigation (Title) APR 10 1947 (Date)

Rating approved by efficiency rating committee (Date) Report to employee (Adjective rating)

Baltimore, Maryland

March 31, 1947

0  
Re: DONALD A. SURINE - SPECIAL AGENT  
ANNUAL EFFICIENCY REPORT

Special Agent SURINE makes a very good personal appearance, dresses neatly and conservatively and has a most cooperative attitude. He has a friendly manner and has demonstrated that he possesses adequate force and aggressiveness to carry out his duties satisfactorily. He is about average in initiative and resourcefulness.

He has been rated as Very Good in dictating ability during a recent self-inspection of the office, and I know him to be a competent automobile driver. He has testified in Federal Court in a creditable manner. He has had occasion to function on physical surveillances, and has performed this work in a highly satisfactory manner. He can type sufficiently to prepare rough drafts, but does not take shorthand. This agent is somewhat above average in firearms ability and I would not hesitate to use him on dangerous assignments. He has the necessary good judgment and ability to maintain satisfactory relations with law enforcement officials and with business men. The reports of this agent are generally well prepared and his investigations reflect thoroughness and require average supervision. His physical condition is believed to be very good.

During the current rating period, this agent has been assigned to the handling of general criminal investigative matters and has exhibited above average interest and enthusiasm in his work in this respect. He has had several White Slave Traffic Act cases brought to successful prosecutive conclusion in Federal Court during this period.

I do not believe this agent has demonstrated sufficient ability along supervisory, administrative or executive lines for him to be used in connection with such work at this time. However, in this respect, it is to be noted that he has not been afforded any appreciable opportunity to demonstrate such abilities during the current rating period. 128477138

This agent was promoted to Grade CAF-12, effective July 28, 1946 and is presently entitled to a rating of Very Good in that grade.

6  
J. H. Hallford  
FRED HALLFORD  
Special Agent in Charge  
BUREAU OF INVESTIGATION  
APR 16 1947

30 Das. Initials

FH:KLS

DONALD A. SURINE

SPECIAL AGENT

ENTERED ON DUTY: January 13, 1941

GRADE AND SALARY: CAF 12, \$5905.20

OFFICE OF PREFERENCE: (1) Baltimore (2) Richmond (3) Little Rock

SAC HALLFORD:

Special Agent Surine makes a good personal appearance, is possessed of a friendly and likeable personality, dresses neatly, and is extremely conscientious and enthusiastic about his work. I believe he has demonstrated better than average aggressiveness and initiative in handling his assignments. He is qualified to handle the more involved types of investigations. The volume of work produced by him has been very satisfactory and his reports require a minimum amount of supervision. I have had occasion to observe this Agent testify in Federal Court and he makes a good witness. His firearms scores have been considerably above average and he is well qualified for dangerous assignments. He is rated as very good in his ability to dictate. He has not had a definite opportunity to demonstrate ability along supervisory, administrative, or executive lines.

STATUS: EXCELLENT

Inspection Report  
Baltimore Office  
SAC Fred Hallford  
January 15, 1947

2 WAF

DICTATION ABILITY OF SPECIAL AGENTS

SAC HALLFORD:

The Stenographers of the Baltimore office rated the various Agents with respect to dictation ability, with the following results.

<u>NAME OF AGENT</u>	<u>RATING</u>
ANDERSON, ROBERT	Very Good
ANDREWS, ALLEN J.	Excellent
BAUKNIGHT, FRED S.	Excellent
BLAIR, SMITH, JR.	Excellent
BONEY, HAROLD A.	Excellent
CALABRESE, ALPHONSE F.	Excellent
CALLAHAN, DANIEL F. X.	Excellent
CLAYTON, JAMES M.	Very Good
COCHRAN, EDWARD L.	Very Good
CONNOR, MAURICE M.	Excellent
DRISKELL, G. ALLISON	Very Good
DU BOIS, MAURICE D.	Excellent
DUNLAP, JAMES C.	Very Good
EARNEST, PAUL D.	Very Good
FARR, JESSE F.	Excellent
FOLEY, MAURICE H.	Excellent
FOSTER, CHARLES J.	Excellent
GARTNER, J. CARLSON	Excellent
GOERTZ, VERNON J.	Very Good
GOUGH, EDWARD G.	Excellent
GRAHAM, WILLIAM J.	Very Good
GREEN, LEROY W.	Very Good
HANES, LEIGH B.	Excellent
HARRINGTON, VERNON D.	Excellent
HARRIS, PENROD	Very Good
HICKMAN, ROBERT T.	Very Good
INNES, WILLIAM R.	Very Good
IRWIN, G. EVERHART	Excellent
JAHN, FRANCIS X.	Excellent
JOHNSON, CLARENCE L.	Very Good
JONES, RAYMOND M.	Excellent
LALLY, ROBERT J.	Excellent
LAND, ARTHUR W.	
LEACH, THOMAS	Very Good
LENTZ, H. EDGAR	Excellent

Inspection Report  
Baltimore Office  
SAC Fred HALLFORD  
December 9, 1946

6 MAR 13 1947

DICATATION ABILITY OF AGENTS (continued)

KEECH, JOSEPH J.	
McCRAW, FRANK P.	Very Good
McMILLIAN, DANIEL F.	Very Good
METCALF, MYRON C.	Excellent
NANNA, GRANT E.	Very Good
PITZER, ROBERT S.	Excellent
REAMY, W. WALLACE	Excellent
REISER, ROBERT E.	Very Good
REINHART, JAMES L.	Excellent
ROTZ, J. STANLEY	Very Good
RYAN, THOMAS G.	Very Good
SHIELDS, EDWARD B.	Excellent
SIMON, KENNETH P.	Very Good
SORENSEN, CARL J.	Very Good
SULLIVAN, JAMES V.	Excellent
SURINE, DONALD A.	Very Good
SUTKUS, ALPHONSE J.	
SWAIN, LINDIAN J.	Excellent
THAYER, JOHN R.	Excellent
TRAINOR, WILLIAM E.	
TURNER, PAUL A.	Very Good
VAN EPS, J. DAWSON	Very Good
VAN WAGONER, ROBERT L.	Excellent
WOOD, H. BRANCH	Excellent

Inspection Report  
 Baltimore Office  
 SAC Fred Hallford  
 December 9, 1946

**AFFIDAVIT**  
**STRIKING AGAINST THE FEDERAL GOVERNMENT**

Department of Justice  
(Dept. or Estab.)

Federal Bureau of Investigation  
(Bureau or Office)

Baltimore, Maryland  
(Place of Employment)

I, Donald A. Surine, do hereby swear (or affirm) that I am not engaged in any strike against the Government of the United States and that I will not so engage while an employee of the Government of the United States; that I am not a member of an organization of Government employees that asserts the right to strike against the Government of the United States, and that I will not while a Government employee become a member of such an organization.

Donald A. Surine  
(Signature of employee or appointee)

Subscribed and sworn to before me this 12th day of July, 19 46  
at Baltimore, State of Maryland.

Jean P. Kuzmaul  
(Signature of Officer)

Chief Clerk  
(Title)

**[SEAL]**

(Not needed where none available)

NOTE: Any officer or employee of a department or establishment who is designated in writing by the head thereof to administer oaths in connection with employment as required by law is authorized to administer the affidavit required incidental to the foregoing and such affidavit must be administered without charge or fee and has the same force and effect as affidavits administered by officers having seals.

STATUTORY PENALTY CLAUSE: "Any person who engages in a strike against the Government of the United States, or who is a member of an organization of Government employees that asserts the right to strike against the Government of the United States \*\*\*and accepts employment the salary or wages for which are paid from any appropriation contained in this Act shall be guilty of a felony and, upon conviction, shall be fined not more than \$1,000 or imprisoned for not more than one year, or both: Provided further, that the above penalty clause shall be in addition to, and not in substitution for, any other provision of existing law."

29

JAN 30 1947

FILE

WRG

FOR

DEPARTMENT OF JUSTICE

WASHINGTON 25, D. C.

July 2, 1946.

CIRCULAR NO. 3959


TO ALL EMPLOYEES:

Subject: Affidavit regarding membership in organizations which assert the right to strike against the Government.

Appropriation bills for the fiscal year 1947 provide that no part of the appropriation shall be used to pay the salary or wages of any person who engages in a strike against the Government of the United States or who is a member of an organization of Government employees that asserts the right to strike against the Government of the United States. It is provided that for the purpose of this legislation an affidavit shall be considered prima facie evidence that the person making the affidavit has not contrary to the provisions of this law engaged in a strike against the Government of the United States and is not a member of an organization of Government employees that asserts the right to strike against the Government of the United States.

All employees must execute the affidavit on the other side of this circular. When you have signed the affidavit it should be returned promptly to your immediate supervisor who will forward it through regular channels (for noting against payroll records) to the Administrative Assistant to the Attorney General.

Certifying Officers shall not release salary checks until this affidavit has been prepared and forwarded.



S. A. ANDRETTA  
Administrative Assistant  
to the Attorney General



October 31, 1946

Mr. Donald A. Surine  
Federal Bureau of Investigation  
Post Office Box 2015  
Baltimore 3, Maryland

Dear Mr. Surine:

On this happy occasion I would like to be among your friends to extend congratulations to Mrs. Surine and to you on the birth of your baby son, [REDACTED]

b6  
b7C

It is my wish that your little boy's life will be filled with an abundance of joy and happiness.

Sincerely,

CC: SAC, Baltimore

67-128497  
el

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



Federal Bureau of Investigation  
United States Department of Justice

Baltimore 3, Maryland

October 25, 1946

*Jackson wj/reu*  
*Stapp*

Director, FBI

0  
Re: DONALD A. SURINE - Special Agent  
Personnel Matter

Dear Sir:

The Bureau is advised that on [redacted] a son,  
[redacted], was born to Special Agent and Mrs. Donald A. Surine.

b6  
b7C

Attached is the Employee's Withholding Exemption Certificate,  
in duplicate, executed by Agent Surine.

Very truly yours,

*128477-137*  
*file*  
*list*  
*sent 10-31-46*  
*10-28-46*  
*cc.*  
*21*  
*2*  
FRED HALLFORD  
SAC

Enclosure - *Det 10-28-46*  
FH:cc  
67-



<u>Name of Agent</u>	<u>Rating</u>
FRANK P. McCRAW	VERY GOOD
WALTER H. MAYNOR	VERY GOOD
MYRON C. METCALF	Insufficient dictation to rate
GRANT E. NANNA	VERY GOOD
ROBERT E. PENLAND	VERY GOOD
ROBERT S. PITZER	EXCELLENT
ROBERT E. REISER	VERY GOOD
J. STANLEY ROTZ	VERY GOOD
THOMAS J. RYAN	VERY GOOD
EDWARD B. SHIELDS	EXCELLENT
CARL J. SORENSEN	VERY GOOD
JAMES V. SULLIVAN	EXCELLENT
DONALD A. SURING	VERY GOOD
A. J. SUTKUS	Insufficient dictation to rate
LINDIAN J. SWAIM	VERY GOOD
JOHN R. THAYER	VERY GOOD
PAUL A. TURNER	Insufficient dictation to rate
J. DAWSON VAN EPS	VERY GOOD
ROBERT L. VAN WAGONER	EXCELLENT
H. BRANCH WOOD	EXCELLENT

9 AUG 22 1941

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Glavin

DATE: 7-17-46

FROM : J. P. Mohr

SUBJECT: Donald Arthur Surine  
Special Agent  
Baltimore Field Division

Mr. Tolson	_____
Mr. E. A. Tamm	_____
Mr. Clegg	_____
Mr. Coffey	_____
Mr. Glavin	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Carson	_____
Mr. Egan	_____
Mr. Gurnea	_____
Mr. Hendon	_____
Mr. Pennington	_____
Mr. Quinn Tamm	_____
Tele. Room	_____
Mr. Nease	_____
Miss Beahm	_____
Miss Gandy	_____

RE: REALLOCATION

This employee entered on duty as a messenger on 6-12-39, was appointed a Special Agent on 1-13-41 and was reallocated to Grade CAF 11, \$3800 per annum on 3-1-43. As a result of a basic increase in pay effective 7-1-45, a \$220 promotion under the provisions of the Uniform Promotion Act effective 7-2-45 and another basic increase in salaries effective 7-1-46, his salary was changed to \$5152.80 per annum in Grade CAF 11. He is being considered for reallocation to Grade CAF 12, \$5905.20 per annum.

On 6-27-46, SAC Hallford rated him EXCELLENT and recommended that he be promoted to Grade CAF 12. During an inspection of the Baltimore Office in June 1946, the Inspector. (Charles A. Gannon) recommended that he be afforded a salary increase when conditions permit.

RECOMMENDATION: It is recommended that he be reallocated to Grade CAF 12, \$5905.20 per annum.

JEE:dsb

*Letter to employee  
7/24/46  
JW*

*7 replied  
7/24/46  
JW*

67-128497-136

1 JUL 26

FEDERAL BUREAU OF INVESTIGATION

Prepared by:  
Checked by:  
Filed by:

July 24, 1946

Mr. Donald A. Surine  
Federal Bureau of Investigation  
Baltimore, Maryland

Dear Mr. Surine:

I am indeed pleased to advise you that you have been recommended for promotion from the position of Special Agent, \$2152.00 per annum in Grade GS-11, to the position of Special Agent, \$2705.20 per annum in Grade GS-12, effective July 28, 1946.

Sincerely yours,

67-128497-135

Searched

John Edgar Hoover

Director

1 JUL 28 1946

FEDERAL BUREAU

CC: SAC, Baltimore

Mr. Edwards, cc - 6/2/39 Messenger  
1/13/41 Agent

Investment Section  
Selective Service

JUL 25 1946

JW:alg

BUREAU OF INVESTIGATION

Baltimore, Maryland  
June 27, 1946

Re: DONALD ARTHUR SURINE -  
Special Agent  
Special Efficiency Report

This special efficiency report is being submitted in regard to Special Agent Surine pursuant to Bureau letter dated June 19, 1946.

Special Agent Surine presents a good personal appearance, is possessed of an average and friendly personality, dresses neatly, is very conscientious and enthusiastic about his work, and, I believe, has demonstrated better than average aggressiveness and initiative in handling his assignments.

He is rated as Very Good in his ability to dictate, is considerably above average in the use of Bureau firearms, and I believe he is fully qualified to handle dangerous assignments. He has not had an opportunity to testify in Federal Court in this Field Division, but his file reflects that he makes a good witness. He is a fairly good typist but does not take shorthand.

His reports are well prepared and require a minimum amount of supervision. His investigations are well organized and the volume of work produced by him has been very satisfactory.

This Agent goes out of his way in an effort to maintain friendly relations with law enforcement officials and with the public, and I believe he has been very successful in this regard.

Special Agent Surine apparently is in very good physical condition, and is capable of performing work during long periods of time or during irregular hours. He is now assigned to general criminal matters in this office but I feel sure that he can handle in a competent manner most any type of investigation with the exception of accounting matters.

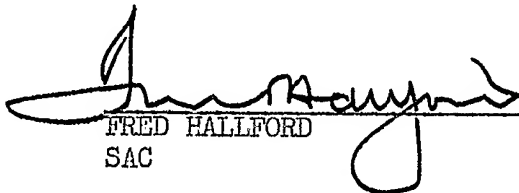
67-128497-134

Searched	.....
Numbered	.....
1 JUL 2 1946	.....
FEDERAL BUREAU OF INVESTIGATION	.....

RECORDED  
JUL 1 1946

This Agent has not had an opportunity to demonstrate whether or not he possesses supervisory, administrative, or executive ability.

I consider his status at the present time as Excellent.

  
FRED HALLFORD  
SAC

\_\_\_\_ Initials

FH:cc

# REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )  
OFFICIAL:  
REGULAR ( ) SPECIAL (XX)  
PROBATIONAL or TRIAL PERIOD ( )

As of June 27, 1946 based on performance during period from May 14, 1945 to June 27, 1946

DONALD A. SURINE  
(Name of employee)

Special Agent CAF-11  
(Title of position, service, and grade)

Federal Bureau of Investigation - Baltimore Field Division  
(Organization—Indicate bureau, division, section, unit, field station)

<b>ON LINES BELOW MARK EMPLOYEE</b>  ✓ if adequate - if weak + if outstanding	<b>1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.</b> <b>2. Underline the elements which are especially important in the position.</b> <b>3. Rate only on elements pertinent to the position.</b> a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	<b>CHECK ONE:</b>  Administrative, supervisory, or planning ----- <input type="checkbox"/>  All others ----- <input checked="" type="checkbox"/>
---	--	--

- |  |   |
|--|---|
| <p>----- (1) Maintenance of equipment, tools, instruments.</p> <p>----- (2) Mechanical skill.</p> <p>----- (3) Skill in the application of techniques and procedures.</p> <p>----- (4) Presentability of work (appropriateness of arrangement and appearance of work).</p> <p>----- (5) Attention to broad phases of assignments.</p> <p>----- (6) Attention to pertinent detail.</p> <p>----- (7) Accuracy of operations.</p> <p>----- (8) Accuracy of final results.</p> <p>----- (9) Accuracy of judgments or decisions.</p> <p>----- (10) Effectiveness in presenting ideas or facts.</p> <p>----- (11) Industry.</p> <p>----- (12) Rate of progress on or completion of assignments.</p> <p>----- (13) Amount of acceptable work produced. (Is mark based on production records? -----) (Yes or no)</p> <p>----- (14) Ability to organize his work.</p> <p>----- (15) Effectiveness in meeting and dealing with others.</p> <p>----- (16) Cooperativeness.</p> <p>----- (17) Initiative.</p> <p>----- (18) Resourcefulness.</p> <p>----- (19) Dependability.</p> <p>----- (20) Physical fitness for the work.</p> | <p>----- (21) <i>Effectiveness in planning broad programs.</i></p> <p>----- (22) <i>Effectiveness in adapting the work program to broader or related programs.</i></p> <p>----- (23) <i>Effectiveness in devising procedures.</i></p> <p>----- (24) <i>Effectiveness in laying out work and establishing standards of performance for subordinates.</i></p> <p>----- (25) <i>Effectiveness in directing, reviewing, and checking the work of subordinates.</i></p> <p>----- (26) <i>Effectiveness in instructing, training, and developing subordinates in the work.</i></p> <p>----- (27) <i>Effectiveness in promoting high working morale.</i></p> <p>----- (28) <i>Effectiveness in determining space, personnel, and equipment needs.</i></p> <p>----- (29) <i>Effectiveness in setting and obtaining adherence to time limits and deadlines.</i></p> <p>----- (30) <i>Ability to make decisions.</i></p> <p>----- (31) <i>Effectiveness in delegating clearly defined authority to act.</i></p> <p>STATE ANY OTHER ELEMENTS CONSIDERED .</p> <p>----- (A) -----</p> <p>----- (B) -----</p> <p>----- (C) -----</p> |
|--|---|

STANDARD Deviations must be explained on reverse side of this form		Adjective rating
Plus marks on all underlined elements, and no minus marks -----	Excellent	Rating official <u>EXCELLENT</u> <i>D.A.S.</i>
Plus marks on at least half of the underlined elements, and no minus marks -----	Very good	
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks -----	Good	
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks -----	Fair	
Minus marks on at least half of the underlined elements -----	Unsatisfactory	Reviewing official -----

Rated by *[Signature]* Special Agent in Charge June 27, 1946  
(Signature of rating official) (Title) (Date)

Reviewed by -----  
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee ----- Report to employee -----  
(Date) (Adjective rating)



**Federal Bureau of Investigation  
United States Department of Justice**

Baltimore 3, Maryland

June 27, 1946

*J.E. Spru*  
*Edwards*  
PERSONAL AND CONFIDENTIAL

Director, FBI

Re: DONALD ARTHUR SURINE -  
Special Agent

Dear Sir:

*mu*  
There is attached hereto a special efficiency report in regard to Special Agent Surine which has been prepared pursuant to Bureau letter dated June 19, 1946.

This Agent entered on duty with the Bureau on January 13, 1941.

Based upon the comments set forth in the special efficiency report, it is recommended that Special Agent Surine be promoted from Grade CAF-11 to Grade CAF-12, with the usual increase in salary.

Very truly yours,

*Fred Hallford*  
FRED HALLFORD  
SAC

Enclosure

FH:cc  
67-

RECORDED  
JUL 3 1946  
9

67-128477-133	
Searched .....	Numbered .....
FILED 97	
1 JUL 2 1946	
FEDERAL BUREAU OF INVESTIGATION	

*W. E. Spru*

*Memorandum  
4-13-46 per Reel  
to Grade 12, \$705.00  
J.E. Spru*

June 20, 1946

~~PERSONAL AND CONFIDENTIAL~~

Mr. Donald A. Surine  
Federal Bureau of Investigation  
800 Court Square Bldg.  
Baltimore 2, Maryland

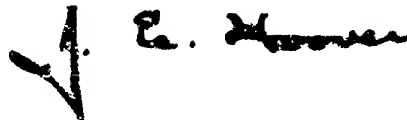
Dear Mr. Surine:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, *Bethesda, Maryland*, on *May 23, 1946*.

This report reflects that you have no physical defects.

The Board of Examining Physicians of the United States Naval Hospital reports that you are capable of performing strenuous physical exertion and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

Sincerely yours,



John Edgar Hoover  
Director

CC: SAC-Baltimore

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

NPG:1th

July 20, 1946

10702

NO. FBI 10702

CIVIL SERVICE OR  
OTHER LEGAL AUTHORITY

Name

MR. DONALD A. SURINE

MR. DONALD A. SURINE

Nature  
Of Action

PROMOTION

Effective

July 20, 1946

Position

Special Agent

Special Agent

Grade  
Salary

CAF 11  
\$5152.80

CAF 12  
\$5505.20

Bureau  
or  
Division

Headquarters

Appropriations

SA, FBI, NATL. DEF.

same

Departmental  
or Field

☐ DEPT.

FIELD ☒ DEPT.

FIELD ☒

NATURE OF POSITION

a NEW

P. C. No.

b ADDITIONAL IDENTICAL

XXX

P. C. No.

c VICE

Lawrence J. Quinn -  
trans. 7-1-46

P. C. No.

REMARKS:

DATE OF OATH

DATE OF BIRTH

*ju - ju*

JUL 25 1946

67-107 RAN

11. (FILE)

DONALD A. SURINE

SPECIAL AGENT

Entered on Duty: January 13, 1941  
Salary: \$4300  
Office Preference: Baltimore  
Examination: Set No. 12 - 96%

SAC HALLFORD:

Special Agent Surine presents a good personal appearance, dresses neatly, and is possessed of an average and friendly personality. He has demonstrated better than average initiative in handling his assignments. He is forceful and is aggressive, and his attitude is excellent. He is qualified to maintain very friendly relations with law enforcement officials and with the public. His reports are well prepared and reflect careful investigation. The reports submitted by him require a minimum amount of supervision. He is considered above average in the use of Bureau firearms and is qualified to handle dangerous assignments. He has not had an opportunity to demonstrate whether or not he possesses supervisory, administrative, or executive ability.  
Status - Very Good

INSPECTOR SCHLIDT:

Special Agent Surine has been assigned to the Baltimore Field Division since May 1945. At the present time he is working on general criminal matters. Special Agent Surine makes a good businesslike appearance. His interest and loyalty in his Bureau work are apparent from a discussion of his current work in general criminal matters as assigned to him in the Baltimore Field Division. It is recommended that he be afforded a salary increase when conditions permit.

Inspection Report  
Baltimore Office  
Inspector Edward Scholdt  
June 21, 1946  
(By Charles A. Cannon)

STAMP: JUN 21 1946

April 8, 1939

Mr. Donald Surino  
1326 Kalania Street, Northwest  
Washington, D. C.

Dear Mr. Surino:

Reference is made to your application for appointment to the position of Messenger in the Federal Bureau of Investigation, United States Department of Justice.

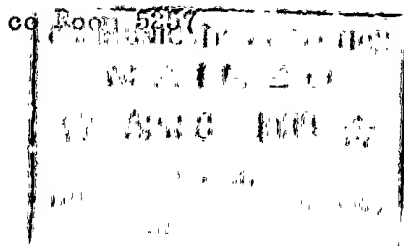
In connection with your application, you should call at Room 5257 United States Department of Justice Building, Pennsylvania Avenue between 9th and 10th Streets, N. W., at 2:30 P. M., April 14, 1939, for the purpose of taking a typing test and for a personal interview. All material for use in connection with taking the examination will be furnished.

Messenger applicants must be proficient in the use of a typewriter. There are no vacancies in this service at the present time. Due to the lack of funds, no appointments will be made for some time to come.

Very truly yours,

*J. E. Hoover*

John Edgar Hoover,  
Director.



67-128497

Special Agent in Charge  
Washington, D. C.

April 18, 1939

Dear Sir:

Please institute an immediate investigation to determine the following named applicant's character, reputation, ability and qualifications for the position sought:

Applicant: Donald Arthur Surine Position: Messenger  
Address: 1326 Kalmia St., N.W., Washington, D. C.  
References and Personal History:

Mr. B. B. Ferrick, Md. & Va. Milk Assn., Silver Spring, Md.; 1331 Locust Rd., N.W., D.C.

Mr. E. M. Hill, Internal Revenue Bldg.; 1317 Jonquil St., N.W., D.C.

Mr. John Hill, Dept. of Justice; 1330 Kalmia Rd., N.W., D.C.

Mr. Walter Woodward, 1127 First St., N.E.; 1325 Jonquil St., N.W., D.C.

Dr. Leland Cardwell, 1371 Kalmia Rd., N.W., D.C.

Applicant attended Central High School, D.C., Feb. 1930 to June 1934, graduated; George Washington University, D.C., Sept. 1934 to June 1938, received A.B. degree, and George Washington University Law School, since 1937.

Applicant was employed by Higger's Drug Store, D.C., as clerk, 1935 to 1937; District of Columbia Play Grounds, as Playground Supervisor, July to Sept. 1938; Hearst Interpr. c/o Gene Cobb, 729 15th St., N.W., D.C., as Assistant, since January 1939.

Verify employment of Frank A. Surine, father, Bureau of Internal Revenue.

Applicant is 22 years of age, single, and a legal resident of Hale Eddy, New York; he was born at Hale Eddy, New York, May 2, 1916. Applicant's mother's maiden name was Florence Travis.

It is requested that a report of this investigation be submitted to this Bureau not later than April 22, 1939.

Division of Origin: Washington  
Auxiliary Divisions:

I desire that you cause a very complete and thorough investigation to be made in the community in which the applicant has been a resident and has probably had business and social dealings. The investigation should not be confined to the references given as experience shows they are usually favorable, but you will be expected to check carefully the applicant's past life, standing and reputation in all previous business associations as listed above or such as your investigation may disclose.

Your report covering this investigation should be forwarded to the Bureau at the earliest practicable date.

Very truly yours,

*J. E. Hoover*

John Edgar Hoover  
Director

JOHN EDGAR HOOVER  
DIRECTOR

AHB:HED  
67-128497

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

April 15, 1939

MEMORANDUM FOR MR. TOLSON

RE: DONALD A. SURINE -  
Messenger Applicant

Typing Test: No Grade Age: 22 Single High School Graduate  
George Washington University,  
A. B. Degree  
George Washington Law School,  
attending

RECOMMENDATION - Unfavorable

This applicant was afforded a typing test and personal interview on April 14, 1939.

Mr. Surine presented a neat appearance and although somewhat slow in movement was well spoken and gave the impression he was a solid, dependable type of person. It is believed he is sufficiently intelligent to progress in the service of this Bureau and the writer would favorably recommend him except for the fact that he was not capable of passing the typing test at this time.

Mr. Surine stated that he would not be available for employment before June 1, 1939, inasmuch as he is presently attending day school, that however, in the event he was successful in securing a position in the Bureau at that time he would complete his law education by attending law school at night, and will probably finish in June, 1940. He further advised that he has not been using a typewriter to any degree recently and believes with a little practice he could do much better in his test. Therefore, he was advised that he would be afforded another typing test if he returned to this office in about two weeks and it is the recommendation of the writer that he be afforded favorable consideration in the event he is successful in passing the test at that time.

It was made clear to Mr. Surine that there are no vacancies at the present time and the purpose of affording him an additional test was to make it possible to give him consideration at some future time.

67-128497-3  
Endorsers: None.

Respectfully,

A. H. Belmont

Donald Surine  
April 14, 1939

About forty species of the fresh-water clams found in this country are used in the manufacture of buttons and novelties. The commercial varieties are found chiefly in flowing waters derived from the drainage of limestone regions, including most branches of the Mississippi and some streams of the Great Lakes and Gulf drainages. These rivers contain shells which have the pearly white or iridescent lining so desirable in the manufacture of buttons. These shells are of the right thickness and size for cutting, producing pearl buttons of the highest grade extensively used to-day. The utilization of these clam shells has become an important industry involving large investments in special machinery for making buttons.

Until recently, manufacturers obtained profits from the sale of discolored and other imperfect buttons as well as from the sale of their perfect products. Now, however, serious competition has sprung up through the importation of cheap glass buttons, which are sold at such low prices that they are being widely used on cheap garments. The effect has been that most of the inexpensive pearl buttons produced in domestic plants have found no buyers; thus our manufacturers now have a market for only their finer products. A splendid opportunity therefore exists for some enterprising person to either develop machinery which will reduce the number of imperfect buttons or to locate a market for the imperfect product now being made.

The change in the parental and the community attitude toward the conduct problems of children is marked. Although the juvenile-court movement has been well under way in the United States for a quarter of a century, the old conceptions of punishment as preventive and of justice as equality of treatment have died slowly. Under the new legal theory of the juvenile court, impartial procedure is made possible by the use of a different method for each peculiar need. The question is not what treatment to specify for particular types of offenses, but what action is best for individual children. A keen insight into human nature is required of the jurist whose duty it is to prescribe this action for children.

Scientific approach to the conduct problems of the individual child increases the difficulties of administration. Moreover, if the objective is cure, not punishment, it is imperative that the cure be successful. Attempts to prevent or cure delinquency among children have led to study of their physical and mental defect, to investigation of environment for causes of maladjustment, and to experiment in individual or group training during the pre-school period. However, necessary resources are still lacking for study and treatment of the great majority of children who pass through our courts and are committed to correctional institutions.

sp 84  
ac 14  
negate  
4-14-39



AFC:LWM  
67-128497

April 19, 1939

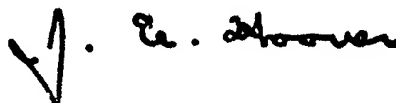
Medical Officer in Charge  
United States Public Health Service  
14th and Independence Avenue, S. W.  
Washington, D. C.

Dear Sir:

The bearer of this letter, Mr. Donald A. Surine, is a candidate for appointment to the service of the Federal Bureau of Investigation, United States Department of Justice, as a Messenger.

In accordance with arrangements previously made, it is requested that a thorough physical examination be given to determine the fitness of this candidate for the position in question. The fingerprint of the right forefinger should be included, and also a notation as to the applicant's near vision.

Very truly yours,

 J. E. Hoover

John Edgar Hoover  
Director

4

ab

AKG:LM  
67-128497

April 19, 1939

Mr. Donald A. Surine  
1326 Kalmia Street, N. W.  
Washington, D. C.

Dear Mr. Sarine:

Reference is made to your application on file in the Federal Bureau of Investigation, United States Department of Justice, for appointment to the position of **Messenger.**

In this connection, it is desired that you submit a report on your present physical condition. For this purpose the enclosed letter should be presented to the Medical Officer in Charge, United States Public Health Service, 14th and Independence Avenue, S. E., Washington, D. C.

The above report should be forwarded to this office not later than April 22, 1939.

Very truly yours,

J. E. Hoover

John Edgar Hoover  
Director

Enclosure

Director 5

OK full # 79  
# 79  
# 79

7 A Swine

67-128497-6

APR 26 1939

att

C  
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22 MAR 20 1957

## UNITED STATES CIVIL SERVICE COMMISSION

## CERTIFICATE OF MEDICAL EXAMINATION UNDER EXECUTIVE ORDER, SEPT. 4, 1924

(APPLICANT MUST FILL IN DOTTED LINES BELOW TO HEAVY LINE)

Surine, Donald Arthur  
(Name)  
1326 Kalma St., N.W.  
(Post-office address)  
Male May 2, 1916  
(Sex) (Date of birth)  
What examination did you take? Messenger, F. B. I.  
In what Department and Bureau are you to be employed? F. B. I.  
In what City or Town are you to be employed? Washington D. C.

## ROLLED PRINT, right forefinger

(Print must be taken to identify person examined. Indelible or stamp pad should be used)



(PHYSICIAN SHOULD FILL IN THE FOLLOWING)

71 1/2 inches. \* 164 pounds.  
(Height, without shoes) (Weight, in clothing) (Weight, without clothing)  
Males, without clothing; females, clothed but without wrap or hat.

Items checked (✓) were examined and found normal. Deviations from normal are noted. (See instructions on back of sheet)

1. Eyes: Distant vision: Without glasses: Right: 20 Left: 20 With glasses if worn: Right: 20 Left: 20  
(Near vision must be reported; use space provided on back of this form.)  
Evidence of disease or injury: Right ✓ Left ✓  
Color vision ✓ Method of testing color vision Shihara
2. Ears: (Consider denominators indicated here as normal. Record as numerators the actual distance heard.) Ordinary conversation: Right ear—20 Left ear—20  
20 ft. 20 ft.  
Evidence of disease or injury: Right ear ✓ Left ear ✓
3. Nose ✓
4. Mouth ✓
5. Throat ✓
6. Thyroid (especially in women) ✓
7. Heart ✓ If organic heart disease is present, is it fully compensated? Denies
8. Lungs: Right ✓ History of tuberculosis Denies  
Left ✓ Has it been arrested for 1 year? ✓
9. Hernia ✓ If present, is it supported by a well-fitting truss? ✓  
(Name variety: Inguinal, ventral, femoral, etc.)
10. Varicose veins ✓ Varicocele ✓  
(If "Yes," state location and degree) (None, slight, moderate, severe)
11. Feet: Is flat foot present? ✓ Degree of impairment of function ✓  
(None, slight, moderate, severe)
12. Deformities, atrophies, and other abnormalities, diseases, or defects not included above ✓
13. Scars of serious injury or disease ✓
14. Nervous system (give symptoms and history) waives
15. Urinalysis (see over) waives Venereal disease Denies
16. Has applicant ever received pension, compensation, allowance, retired pay, or training because of disability received while in military or naval service? No If "Yes," describe disability and state whether present now \_\_\_\_\_

17. In my opinion, applicant is capable of performing duties involving Arduous physical exertion.  
(Arduous, moderate, or light)

4/21/39  
(Date of examination)  
U. S. PUBLIC HEALTH SERVICE DISPENSARY

The examining physician must be in the Federal service

Robert M. Cune  
(Name of examining physician)  
ASST. DIR. U.S. P.H.S.  
(Title, and branch of Federal medical service)

AUDITOR'S BLDG. 13TH ST. WASHINGTON, D. C. 20505  
DEPENDENCE AVE., S. W.

\*For males, to be taken only upon special written request of the official ordering examination.

This report is to be returned to the official of the U. S. Civil Service Commission requesting the examination

The aim of the Executive order of September 4, 1924, and of this examination thereunder is to obtain information as to the physical condition of appointees to the classified civil service with a view to promoting efficiency and minimizing accidents and claims under United States employees' compensation laws.

### NOTES FOR EXAMINING PHYSICIAN

**WEIGHT.**—Males, without clothing, and also in ordinary clothing without overcoat or hat (weigh twice); females, clothed, but without wrap or hat. If overweight, state whether due to bone and muscle or to fat.

**HEIGHT.**—Without boots or shoes; observe that no appliances are used to increase.

The examination should include the following observations, as to—

1. **EYES.**—Ptosis; discharge; corneal scar; pterygium. In recording distant vision consider 20 feet as normal and report all vision as a fraction with 20 feet as numerator and the smallest type read at 20 feet as denominator. If glasses are used, record for each eye the finding with and without glasses.\*

2. **EARS.**—Evidence of middle ear or mastoid disease; condition of drums; discharge. In recording hearing, record 20 feet as normal distance for conversational voice and record deviation from normal as fraction with 20 as denominator and actual distance as numerator.

3. **NOSE.**—Ability to blow through each nostril. If free, a speculum examination would not be indicated.

4. **MOUTH.**—Missing teeth, pyorrhea.

5. **THROAT.**—Tonsils, hypertrophy or disease.

6. **THYROID.**—Presence of tumor in neck and tremor, exophthalmos; nervous high-strung disposition, especially in women.

7. **HEART.**—Murmurs. State whether functional or organic. If valvular disease exists, state whether or not it is fully compensated.

8. **LUNGS.**—It is necessary that the auscultatory cough be used. Tuberculosis; if present, state whether active or arrested, and if arrested your opinion as to how long it has been quiescent. Sputum to be examined for tubercle bacilli in all suspected cases.

9. **HERNIA.**—Give details as to size, location, etc., and whether well-fitting truss is worn. An inguinal hernia exists when ring is enlarged and impulse is felt on coughing.

11. Flat foot of such a nature as to incapacitate or become aggravated by work or be alleged later to have been caused by accident or occupation. By "flat foot," as used in this form, is meant a weak foot with impaired function, the term being equivalent to "fallen or misplaced arch," an abnormal condition. Impairment of function is the point to be noted. An anatomically flat foot, but strong, is not disqualifying.

12 and 13. Scars, deformities, atrophies, and paralyses should be noted, but it is not important that small, insignificant scars or blemishes which might be referred to as marks of identification be recorded.

14. This entry should include symptoms and full history of any mental or nervous abnormality.

15. Urinalysis to be made and blood pressure to be taken in the cases of persons over 40, and in all cases where arteriosclerosis, nephritis, or diabetes is suspected.

Record, if taken—Urinalysis—sp. gr. .... Albumen .... Sugar .... Casts .....

Blood pressure: Mm. Hg. systolic ..... 120 ..... Mm. Hg. diastolic ..... 76 .....

If tachycardia is present, give pulse rate: Sitting ..... Immediately after exercise ..... Two minutes after exercise ..... Cardiac reserve ..... (Good, fair, or poor) .....

I have found this applicant abnormal under the following headings: .....

REMARKS: .....

(Signature of applicant) X

*Donald J. Surine*  
(This space to be filled in (as a matter of identification) by the applicant in own handwriting, and in ink, in the presence of the physician)

IMPORTANT

(Title, and branch of Federal medical service)

Full time? ..... Part time? ..... Fee paid? .....

Without glasses, R. 22 in. to 0 in. With glasses, if used, R. .... in. to .... in.

L. 22 in. to 0 in. L. .... in. to .... in.

\*Near vision.

What is the longest and the shortest distance at which the paragraph below can be read by applicant: Test each eye separately.

With the view of promoting health and efficiency and of minimizing accidents among Federal employees, the heads of the several executive departments and independent establishments having a medical personnel are directed to make such physical examinations of applicants for and employees in the Federal classified service as may be requested by the Civil Service Commission or its authorized representative.

This order will supplement the Executive orders of May 29 and June 18, 1923 (Executive order, September 4, 1924).  
Jaeger 1; Snellen .60; Dioptre 37 D.

To be appointed in—

Department .....

Bureau .....

Title of position .....

Number of certificate upon which applicant's name appears .....

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice

Washington, D. C.

April 21, 1939

AHB:BW

MEMORANDUM FOR MR. TOLSON

Re: DONALD SURINE  
Messenger Applicant

Mr. Tolson	.....
Mr. Nathan	.....
Mr. E. A. Tamm	.....
Mr. Clegg	.....
Mr. Coffey	.....
Mr. Crowl	.....
Mr. Egan	.....
Mr. Foxworth	.....
Mr. Glavin	.....
Mr. Harbo	.....
Mr. Lester	.....
Mr. McIntire	.....
Mr. Nichols	.....
Mr. Quinn Tamm	.....
Mr. Tracy	.....
Miss Gandy	.....

The above applicant telephonically requested that an additional reference be listed for him in the person of Mr. Max Farrington, Director of Athletics of George Washington University.

He was advised that this information would be included in his file.

Respectfully,

*A. H. Belmont*  
A. H. Belmont

67-128497-7

MAY 1 - 1939

*[Handwritten initials and signature]*

# FEDERAL BUREAU OF INVESTIGATION

Form No. 1

THIS CASE ORIGINATED AT

WASHINGTON, D. C.

FILE NO. 67-8731

REPORT MADE AT Washington, D. C.	DATE WHEN MADE 5-1-39	PERIOD FOR WHICH MADE 4-21, 22, 24, 25-39	REPORT MADE BY C. R. DAVIDSON CRD:GS
TITLE DONALD ARTHUR SURINE			CHARACTER OF CASE APPLICANT - MESSENGER

**SYNOPSIS OF FACTS:**

Applicant's date of birth verified as May 2, 1916. Applicant graduated from Central High School, Washington, D.C., June, 1934, ranking 81 in class of 547, being member of National Honor Society, 1933 and 1934. Applicant enrolled George Washington University September, 1934, receiving A.B. Degree therefrom June of 1938 after having entered law school in September, 1937. A. B. grades average, but law school grades slightly above average. Applicant quite active in extra-curricular activities at George Washington University. Employment record satisfactory although considered possibly over-zealous and too enthusiastic by several employers. Presently employed by Hearst Enterprise; employer considers enthusiasm an attribute rather than a detriment. References and all persons interviewed have highest regard for applicant as to integrity, ambition, energy, mannerisms and educational qualifications. Neighborhood investigation favorable. No credit rating and no criminal record, Washington, D.C. Traffic violations set out. Father's employment with Internal Revenue verified.

- C -

**REFERENCE:**

Bureau letter dated April 18, 1939, 67-128497.

APPROVED AND FORWARDED: <i>[Signature]</i>	SPECIAL AGENT IN CHARGE	DO NOT WRITE IN THESE SPACES
COPIES OF THIS REPORT 3 - Bureau 2 - Washington Field		8
		MAY 1 1939

DETAILS:

AT WASHINGTON, D. C.

EDUCATION

MISS SARAH E. STEPHENS, Registrar's Office, Central High School, 13th and Clifton Streets, N.W., produced the scholastic record card of the applicant, which reflected that he was born on May 2, 1916, at Hale Eddy, New York, and that he enrolled at the Central High School on February 3, 1930, and graduated therefrom in June of 1934 ranking 81st in a class of 547. In addition it was observed that he pursued extra post graduate work during his last semester of school. His attendance and deportment records were excellent. It was noted that he excelled in English, Mathematics and Chemistry, receiving excellent marks in all of these courses.

It was noted from the "Brecky", the school year book, that the applicant was a member of the History Club, Tennis Team, Student Council and the National Honor Society 1933 and 1934. MISS STEPHENS faintly recalled the applicant as being somewhat of an outstanding student remembering that he was one of the better members of the Tennis Team and from all indications he was quite popular among his fellow students. She stated that his excellent deportment record was conclusive that he had never been seriously disciplined by the office for violating any school regulations.

MISS EVELYN CONGILL, Registrar's Office, George Washington University, produced the scholastic file of the applicant concerning his enrollment at that university from which it was ascertained that he enrolled therein in September of 1934 pursuing a general Liberal Arts Course; that he was awarded a Junior Certificate on February 22, 1937 and an A.B. Degree in June of 1938, this degree having been received subsequent to his entrance into the University Law School in September of 1937. His Bachelor of Arts grades were but average; however, he has received no failures at this school to date, in fact, all of his grades have been well above the passing mark.



A review of his Law School records reflect that for the scholastic year 1937-38 he maintained an average of 74.9, which average is considered well above average, bearing in mind that a 75 average at the George Washington Law School would graduate a student with honors. If the applicant continues to attend the day school classes in the law school, he is expected to graduate in June of 1940.

A review of the "Cherry Tree", the George Washington University year book, reflected that the applicant is a member of the Phi Sigma Kappa Fraternity, Tennis Team and the Varsity Letterman's Club.

More detailed information concerning the applicant's scholastic activities will be hereinafter reflected from interviews with employers who were acquainted with the applicant at George Washington University.

#### EMPLOYMENT

During the course of the investigation of this case it was developed that the applicant was employed for a period of several months in 1934 by HARRY L. ROBINSON in his drug store at the corner of Alaska Avenue and Kalmia Street, N.W. This employment was not reflected in reference letter.

MR. HARRY L. ROBINSON, 2801 Adams Mill Road, N.W., formerly proprietor of the Alaska Avenue Pharmacy, informed that the applicant was employed by him as a soda clerk for a period of several months during the summer of 1934 at a salary of 25¢ per hour and he was a very willing and dependable employee. He appeared to be well mannered, honest and industrious and his duties were discharged in a very capable manner. He knew of nothing to the applicant's detriment and recommended him highly for a position with the Bureau.

S. F. HIGGER, proprietor of the Higger's Drug Store, 5017 Connecticut Avenue, telephonically informed that the applicant was in his employ as a soda clerk intermittently from 1935 to 1937 at a salary ranging from 25¢ to 33¢ per hour; that his services were very satisfactory; that he made a nice appearance and was very diplomatic in dealing with the customers; that he apparently was quite capable

and displayed a keen interest in his work, was loyal and very dependable. MR. HIGGER further informed that possibly the applicant was inclined to be too solicitous in dealing with the customers, but that this was prompted by his zealous desires to promote the interest of the store and possibly was attributable to the fact that the applicant was so youthful at that time. He believed that with proper handling the applicant would develop into an outstanding employee, adding that he is from an excellent family and has always possessed an irreproachable moral character.

E. G. WILHOITE, Clerk, the Higger's Drug Store, informed that he was well acquainted with the applicant while they both were employed at this store and vividly remembered him as being an extremely likeable, dependable, ambitious and diplomatic young man; that he was honest and clean-cut in every respect. He called attention to the fact that his only possible fault was his over-zealousness in dealing with the customers; that he was possibly inclined to be too solicitous in his efforts to promote sales.

ISIDORE GOLDBERG, Druggist, the Higger's Drug Store, informed that the applicant made quite a favorable impression on him while there employed; that he was obviously well mannered and displayed a keen sense of loyalty to his employer and that his services were discharged in a very satisfactory manner. He also advised that he was possibly over solicitous but that he considered this more of an attribute than a detriment and that this could easily be curbed if necessary. MR. GOLDBERG was acquainted with the applicant at George Washington University and informed that he conducted himself in a very acceptable manner at that school; that he displayed an unusual degree of intelligence and common sense; that he appeared to be well liked by the other students and that he was cooperative and displayed a good spirit of sportsmanship while being a member of the Tennis Team.

Numerous unsuccessful efforts were made to contact RICHARD TENNYSON, Assistant Playground Supervisor, concerning the applicant's alleged employment with the Playground Department during the summer of 1938; however, MAX FARRINGTON, Athletic Director, George Washington University and MR. TENNYSON'S assistant under whose immediate supervision the applicant was employed by the Playground Department in 1938, was contacted. MR. FARRINGTON informed

that the applicant was employed by the Playground Department from July 1, 1938 to September 3, 1938, at \$3.50 per day as a lifeguard instructor, but he never actually performed any lifeguard instructor work in that his services were utilized in the street shower project, the applicant being in charge of one of the routes of the water program, his duties consisting of supervising the schedules and actual appearance of the water wagons at designated places and times. MR. FARRINGTON informed that the applicant's duties were discharged in a very capable manner; that he displayed a great amount of initiative and common sense in discharging his duties; that he was extremely careful and was very punctual in his attendance and in fact, was probably the most capable employee under his supervision during the summer of 1938.

Concerning the applicant's activities at George Washington University, MR. FARRINGTON informed that he was a student who was quite active in all student affairs and participated in all intramural student athletics; that he was an outstanding tennis player and was the first ranking player on the university team for two years; that he has displayed good sportsmanship and team spirit in these activities. He admitted that applicant is the type of athlete who takes great delight in winning, but that his defeats are suffered gracefully. MR. FARRINGTON further informed that it is well known that the applicant is an outstanding student, is quite popular among his classmates and is honest and that his moral character is definitely above reproach. MR. FARRINGTON considers the applicant an unusually outstanding young man, believing him capable of discharging any duties assigned to him. He stated that applicant is a member of the Omicron Delta Kappa Honorary Collegiate Fraternity as well as being an associate of the school newspaper, "The Hatchet".

GENE ROBB, Manager of the Hearst Enterprise, 729 15th Street, N.W., informed that SURINE has been in his employ as a messenger since January 1, 1939 at \$10 per month; that his hours are very elastic, he being only employed for a very limited number of hours per day, which hours dovetail with his classes at George Washington University. MR. ROBB desired that it be understood that the applicant's services had been entirely satisfactory; that there is no question concerning his dependability and loyalty; that he is an unusually personable young man and has always displayed an eager

desire to please his employer and to promote his duties in an acceptable manner. MR. ROBB further informed that this young man has always been amenable to discipline and has accepted all criticism in a very creditable manner, but that he is prone to be over-zealous and possibly too enthusiastic over his work. MR. ROBB admitted that this evaluation of the applicant was quite unusual and that he considered it more of an attribute than a detriment, but that on several occasions it had been quite apparent that the applicant would let his enthusiasm go too far, referring to occasions when he had gone beyond the scope of his messenger duties. He informed that the applicant's duties consisted of procuring Congressional bills from the Capitol and other data from the various Government Departments; that he has displayed an unusual amount of aggressiveness and desire to learn the business of that particular company. He added that the applicant has unquestionable possibilities and believed that with proper training his adolescence could be easily overcome and that he would develop into an outstanding employee within the organization. MR. ROBB is presently a student in one of the applicant's classes at law school and informed that he has displayed an unusual amount of intelligence in his classwork, but that he, ROBB, frankly does not condone the "apple polishing" policy of the applicant in his efforts to gain the respect of his professors. He attributed this to his eager desire to achieve excellent grades in order that he might graduate from that school with honors. He added that in his opinion applicant is neither particularly well liked by his fellow students nor is he disliked, but that his popularity must be acknowledged by the fact that he was pledged to Phi Delta Phi Legal Fraternity and that he was selected as historian of the fraternity for the ensuing year.

#### REFERENCES

WALTER WOODWARD, 1325 Jonquil Street, N.W., could not be located at his home, consequently, telephone contact was made with him at his place of employment with the Palais Royal Warehouse at 1127 First Street, N.E., of which warehouse he is the manager. He informed that the applicant has been a close associate of his son for approximately nine years and that through this association he has become well acquainted with him and holds him in the highest regard; that he is from a family of unquestionable reputation and that the applicant is unusually well mannered and possesses an ir-

reproachable moral character. He is positive that the applicant has never been in any trouble other than a few possible traffic violations. MR. WOODWARD added that there is nothing flighty about this young man and to the contrary he is quite serious minded, energetic and dependable and has always displayed an unusual amount of common sense. He concluded by stating that there is no one he could recommend more highly for a position with the Bureau.

B. E. DERRICK, 1331 Locust Road, N.W., advised that he has been acquainted with the applicant for approximately five and one-half years and that the applicant is a very close friend of his son; that in fact, they have attended George Washington University together for a number of years. He added that the applicant's character is above reproach; that he has displayed an admirable attitude in his effort to earn his way through school, realizing the fact that the financing of his education would amount to a great burden upon his parents. MR. DERRICK added that this young man has an excellent family background and that he is well mannered in every respect; that his moral character is above reproach. He added that he is extremely well liked, and in his opinion he has always accepted any criticism in a very desirable manner. MR. DERRICK was positive that the Bureau work would appeal to the applicant and stated that he would recommend him without hesitation for a position with this Bureau, stating that if he were in a position to employ the applicant, he would do so.

H. H. HILL, 1317 Jonquil Street, was interviewed at his office in the Internal Revenue Department where he is the Assistant Head of the Review Division, at which time he informed that he has had the pleasure of knowing the applicant since 1931; that the applicant and all the members of his family enjoy an excellent reputation in the community in which they live and in fact, he is a very close friend of the applicant's parents and that his children have been very closely associated with applicant. He considered the applicant an unusually high type young man, possessed of a high degree of intelligence and energy; that he is alert and possesses a well controlled temper and there is no question concerning his moral character. MR. HILL informed that SURINE has been quite active in student activities at George Washington University and that he is also very athletically inclined, being unusually capable in tennis and table tennis. He further informed that he is courteous and extremely devoted to his parents. MR. HILL recommended applicant highly for a position with the Bureau, basing his recommendation upon the

unquestionable capabilities and ambition of this young man and believed he would be an asset to any organization.

JOHN C. HILL, 1330 Kalmia Road, N.W., was interviewed at his office in the Department of Justice, of which Department he is the Appointment Clerk, at which time he informed that he has known the applicant for approximately five years; that the applicant resides immediately adjacent to him and he considers him and the other members of his family as being very desirable neighbors; that in fact, he considers the applicant as probably being the finest young man he has ever had the privilege of knowing; that he is efficient, industrious, ambitious, alert, energetic and is possessed of an impeccable moral character. MR. HILL having been previously employed as a Special Agent by the Bureau, informed that the applicant is the type of young man he believes the Bureau would be desirous of employing; that he is a splendid conversationalist and makes an excellent approach; that he is tidy in his dress and has always been loyal to his employers. He summarized his evaluation of the applicant by stating that in his opinion he is definitely possessed of no shortcomings and that if he were appointed to the Bureau there would be a mutual advantage involved in that the Bureau would be quite fortunate in obtaining the services of a young man of his caliber. MR. HILL believes that the Bureau's work would be very appealing to the applicant and he would have aspirations of becoming a Special Agent and if he were appointed, he would make an outstanding Agent.

An unsuccessful effort was made to interview DR. J. LELAND CARDWELL, 1371 Kalmia Road, N.W., however, he was telephonically interviewed at which time he informed that he has been the applicant's physician for approximately six years and that he considers him an extremely desirable patient and neighbor and that he apparently is well mannered and has had excellent family training. He considered him even tempered and quite mature for a young man of his age; that he is a perfect physical specimen and that he has always met his obligations very promptly. He further informed that the applicant's family are of rather modest means, but that regardless of this, they have made an admirable effort to properly educate their children and that the children in turn have been quite commendable in their manner of accepting these opportunities and have expressed their appreciation thereon by their unselfish desire to gain employment while attending

school in an effort to defray family expenses. DR. CARDWELL informed that the entire family are held in high regard by all of their neighbors and that he knows of nothing to the detriment of the applicant or any member of his family and would recommend the applicant without qualification for a position with the Bureau.

#### NEIGHBORHOOD INVESTIGATION

It was noted by the writer that the applicant's home is located in rather exclusive residential section of Washington and that their home is quite pretentious.

HAROLD C. MARSH, 1314 Kalmia Road, N.W., stated that the applicant is a rather close associate of his children and that he is proud of the fact that his children associate with a young man of such a high character. He informed that the applicant and every member of his family were held in the highest esteem by him and everyone in the community.

MISS ANNA HAMILTON, 1323 Kalmia Road, N.W., advised that she has been very favorably impressed with the applicant's demeanor in the neighborhood and that he is obviously a gentleman in every respect, is extremely devoted to his parents and quite courteous to his neighbors. She knew of nothing that would reflect unfavorably upon the character of the applicant or any member of his family.

MRS. A. W. HALL, 1319 Kalmia Road, N.W., spoke very highly of the applicant and his family, stating that they are extremely desirable neighbors, having never been the source of any neighborhood complaints and that the applicant appears to be a gentleman in every respect.

#### CREDIT RATING

MISS EMILY TOBIN, Stone's Mercantile Agency, 1419 H Street, N.W., and MISS VIRGINIA FORCELLA of the Credit Bureau, 1221 G Street, N.W., advised that the applicant has never applied for credit in Washington, D.C.

CRIMINAL RECORD

AMBROSE DURKIN, Record Clerk, Metropolitan Police Department, informed that their records failed to reflect that the applicant has a criminal record in Washington, D.C.

C. R. BAXTER, Traffic Record Bureau, produced the traffic arrest card of the applicant which reflected the following traffic violations:

March 31, 1936 - Parked wrong side of street - fined \$2.00.

September 17, 1936 - Passing stop sign - fined \$5.00.

December 2, 1936 - Speeding 38 miles per hour - Permit suspended for 15 days.

July 7, 1938 - Speeding 40 miles per hour - Fined \$15.00.

MISCELLANEOUS

MISS E. R. SPER, Appointment Clerk's Office, Internal Revenue Department, verified the employment of the applicant's father FRANK A. SURINE as being an attorney in that Department since June 1, 1922 and informed that he is presently receiving a salary of \$5,000 per annum.

- CLOSED -



JOHN EDGAR HOOVER  
DIRECTOR

HTO'C:HED  
67-128497

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

May 2, 1939

MEMORANDUM FOR MR. TOLSON

RE: DONALD SURINE -  
Messenger Applicant

As arranged by Mr. A. H. Belmont in his interview with this applicant under date of April 14, 1939, Mr. Surine called at this office for the purpose of taking another typing test in connection with his application on file for the position of Messenger. He was afforded same and received a grade of 65 per cent.

A review of his file indicates that he was referred for a physical examination, the results of which are found in certificate of Dr. Robert McCune, Jr., dated April 21, 1939. Therein information is set out that applicant's eyes test for distance vision as follows: right 20/20, left 20/20. No derogatory information is included and applicant is judged capable of performing duties involving arduous physical exertion.

It is further noted that immediate investigation was ordered under date of April 16, 1939, by Mr. W. R. Glavin. Mr. Surine was advised again that the vacancy situation is such that the examinations which have been given him are merely for the purpose of completing his application so that it might be considered in the event of a vacancy in this branch of the Bureau's service.

Respectfully,

*H. T. O'Connor*  
H. T. O'Connor

MAY 9 1939

*Review under done  
5-8-39  
JW  
JW ccd 4/11/39*

*67-128497-9*  
*H*  
*W*  
*also*

*W*  
*MP*  
*Rec'd  
5-6-39  
also*

Donald Surine  
April 28, 1939

About forty species of the fresh-water clams found in this country are used in the manufacture of buttons and novelties. The commercial varieties are found chiefly in flowing waters derived from the drainage of limestone regions, including most branches of the Mississippi and some streams of the Great Lakes and Gulf drainages. These rivers contain shells which have the pearly white or iridescent lining so desirable in the manufacture of buttons. These shells are of the right thickness and size for cutting, producing pearl buttons of the highest grade extensively used to-day. The utilization of these clam shells has become an important industry involving large investments in special machinery for making buttons.

Until recently, manufacturers obtained profits from the sale of discolored and other imperfect buttons as well as from the sale of their perfect products. Now, however, serious competition has sprung up through the importation of cheap glass buttons, which are sold at such low prices that they are being widely used on cheap garments. The effect has been that most of the inexpensive pearl buttons produced in domestic plants have found no buyers; thus our manufacturers now have a market for only their finer products. A splendid opportunity therefore exists for some enterprising person to either develop machinery which will reduce the number of imperfect buttons, or to locate a market for the imperfect product now being made.

The change in the parental and the community attitude toward the conduct problems of children is marked. Although the juvenile-court movement has been well under way in the United States for a quarter of a century, the old conceptions of punishment as a preventive and of justice as equality of treatment have died slowly. Under the new legal theory of the juvenile court, impartial procedure is made possible by the use of a different method for each peculiar need. The question is not what treatment to specify for particular types of offenses, but what action is best for individual children. A keen insight into human nature is required of the jurist whose duty it is to prescribe this action for children.

Scientific approach to the conduct problems of the individual child increases the difficulties of administration. Moreover, if the objective is cure, not punishment, it is imperative that the cure be successful. Attempts to prevent or cure delinquency among children have led to study of their physical and mental defects, to investigation of environment on causes of maladjustment, and to experiments in individual or group training during the pre-school period. However, necessary resources are still lacking for study and treatment of the great majority of children who pass through our courts and are committed to correctional institutions.

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650  
4-21

JOHN EDGAR HOOVER  
DIRECTOR

AHC:BEW  
67-128497

Federal Bureau of Investigation  
United States Department of Justice

Washington, D. C.

May 6, 1939

BRIEF OF INVESTIGATION

Re: DONALD ARTHUR SURINE-  
Messenger Applicant

1st Test 2nd Test

Typing Test No Grade 65%

Age: 23  
Single

A. B.-George Washington University  
Since Sept. 1937- George Washington Univ.  
Law School

EDUCATION

Central High School, D.C.  
February 1930-June 1934

Chemistry, receiving excellent marks. The year book shows he was a member of the History Club, Tennis Team, Student Council, and the National Honor Society 1933 and 1934. Miss Stephens, Registrar's Office, faintly recalled applicant as being somewhat of an outstanding student, remembering that he was one of the better members of the Tennis Team. Applicant was quite popular among his fellow students.

George Washington University,  
D. C. Since 1934, enrolling  
in Law School in 1937.

Applicant received a Junior Certificate in February 1937, and an A. B. degree in June 1938, this degree having been received subsequent to his entrance into the University Law School in September 1937. His grades in

the Liberal Arts College were average; however, his grades in Law School have been well above average. During 1937-38, he averaged 74.9%, which is considered well above average, inasmuch as 75% graduates a student with honors. If applicant continues to attend day school classes in Law School, he is expected to graduate in June 1940. The year book shows that applicant is a member of the Phi Sigma Kappa Fraternity, the Tennis Team, and the Varsity Letterman's Club. Mr. Goldberg, a fellow student, informed that applicant displayed an unusual degree of intelligence and common sense; that he appeared to be well-liked by the other students, was cooperative, and displayed a good spirit of sportsmanship on the Tennis Team. Mr. Farrington, Athletic Director, and a reference, stated applicant was quite active in all student affairs and participated in all intra-mural student athletics; that he was the first ranking player on the University Tennis Team for two years, and displayed good sportsmanship and team spirit. Mr. Farrington admitted that applicant is the type of athlete who takes great delight in winning, but stated his defeats are suffered gracefully. Mr. Farrington advised that applicant is quite popular among his classmates, and considers him an outstanding young man, believing him capable of discharging any duties assigned to him. He stated applicant is a member of the Omicron Delta Kappa Honorary Collegiate Fraternity, as well as being an associate of the school newspaper, "The Hatchet". Mr. Robb, Manager, Hearst Enterprise, and who is presently a student in one of applicant's classes, informed that applicant has displayed an unusual amount of intelligence in his classwork, but that he, Robb, frankly does not condone the "apple polishing" policy of applicant in his efforts to gain the respect of his professors. He attributed this to applicant's desire to achieve excellent grades in order that he might graduate with honors. Mr. Robb added that in his opinion applicant is neither particularly well-liked by his fellow students nor is he disliked, but that his popularity must be acknowledged by the fact that he was pledged to Phi Delta Phi Legal Fraternity and that he was selected as historian of the fraternity for the ensuing year.

EXPERIENCE

Mr. Harry L. Robinson, Proprietor, Alaska Avenue Pharmacy, D. C. Soda Clerk, several months Summer 1934. (not on appl)

Mr. Robinson, Proprietor, stated applicant was a very willing and dependable employee; that he appeared to be well-mannered, and his duties were discharged in a very capable manner. Mr. Robinson highly recommends applicant.

Higger's Drug Store, D. C. Clerk, 1935-37, extra work.

Mr. Higger, Proprietor, informed that applicant was employed as a soda clerk intermittently from 1935 to 1937; that his services were very satisfactory, and he

was very diplomatic in dealing with the customers. Mr. Higger advised that applicant was apparently quite capable and displayed a keen interest in his work; that possibly applicant was inclined to be too solicitious in dealing with the customers, but this was prompted by his zealous desires to promote the interest of the store and possibly was attributable to the fact that he was so youthful at that time. Mr. Higger believes that with proper handling applicant would develop into an outstanding employee, adding he is from an excellent family, and has always possessed an irreproachable moral character. Mr. Wilhoite, Clerk, remembered applicant as being an extremely likeable, ambitious, and diplomatic young man, stating his only possible fault was his over-zealousness in dealing with the customers, in that he was inclined to be too solicitious in his efforts to promote sales. Mr. Goldberg, Druggist, informed that applicant made quite a favorable impression on him; that he was obviously well-mannered and displayed a keen sense of loyalty to his employer and his services were discharged in a very satisfactory manner. Mr. Goldberg stated that applicant's over-solicitiousness was more of an attribute than a detriment and could easily be curbed if necessary. (Further comments by Mr. Goldberg under education at Geo. Washington Univ.)

District of Columbia. Play-ground Supervisor, July-Sept. '38

Mr. Farrington, Athletic Director, George Washington University, and Assistant to Mr. Tennyson, Assistant Playground Supervisor, informed that applicant was

employed as a lifeguard instructor, but he never actually performed any lifeguard instructor work in that his services were utilized in the street shower project, applicant being in charge of one of the routes of the water program, his duties consisting of supervising the schedules and actual appearance of the water wagons at designated places and times. Mr. Farrington advised that applicant's duties were discharged in a very capable manner; that he displayed a great amount of initiative and common sense, was extremely careful, and was probably the most capable employee under his supervision during the summer of 1938. Mr. Tennyson, mentioned above, was not available for interview.

Hearst Enterprise, under Mr. Gene Robb, D. C. Assistant Since January 1939.

Mr. Robb, Manager, stated that applicant's hours are elastic and dovetail with his classes at George Washington University; that his services have been entirely satisfactory, and there is no question concerning his

dependability and loyalty. Mr. Robb stated applicant is an unusually personable young man and has always displayed an eager desire to please his employer and to promote his duties in an acceptable manner. He accepts all criticism in a very creditable manner, but is prone to be over-zealous and possibly too enthusiastic over his work. Mr. Robb admitted that this evaluation of applicant was quite unusual and he considered it more of an attribute than a detriment, but on several occasions it had been quite apparent that applicant would let his enthusiasm go too far, referring to occasions when he had gone beyond the scope of his messenger duties. Applicant's duties consisted of procuring Congressional bills from the Capitol and other data from the various Government Departments. He has displayed an unusual amount of aggressiveness and desire to learn the business of that particular company. Mr. Robb added that applicant has possibilities and with proper training his adolescence could be easily overcome and he would develop into an outstanding employee within the organization. (Further comments by Mr. Robb given under education at George Washington Univ.)

RELATIVES IN GOVERNMENT SERVICE

Mr. Frank A. Surine, (father)  
Bureau of Internal Revenue.

Is employed as an attorney and receives \$5,000. per annum.

REFERENCES

Mr. Walter Woodward, Manager,  
Palais Royal Warehouse,  
Mr. B. B. Derrick,  
Mr. H. H. Hill, Internal Revenue  
Department,  
Mr. John C. Hill, former Special  
Agent, presently Appointment  
Clerk, Dept. of Justice,  
Dr. J. Leland Cardwell, all D.C.,  
Mr. Max Farrington, D.C. (see ed.)

References have highest regard for applicant as to integrity, ambition, energy, mannerisms, and educational qualifications. Mr. Derrick stated he has known applicant 5½ years (applicant states 7); that applicant has displayed an admirable attitude in his effort to earn his way through school, realizing the fact that the financing of his education would amount to a great burden upon his parents. Mr. Derrick is positive that Bureau work would appeal to applicant. Mr. H. H. Hill stated applicant is unusually capable in tennis and

table tennis; that he is courteous and extremely devoted to his parents. Mr. John C. Hill, former Special Agent, and presently Appointment Clerk, Dept. of Justice, stated applicant is the type of young man he believes the Bureau would be desirous of employing; that he is a splendid conversationalist and makes an excellent approach. Mr. Hill summarized his evaluation of applicant by stating that he is definitely possessed of no shortcomings, and if appointed, there would be a mutual advantage involved in that the Bureau would be quite fortunate in obtaining the services of a young man of his caliber. He believes that the Bureau's work would be appealing to applicant.

MISCELLANEOUS

Neighborhood investigation.

Favorable.

Born May 2, 1916,  
Hale Eddy, New York.

Verified by school records.

Arrested for traffic violations. Records reflect the following traffic violations for applicant: March 31, 1936 - parked wrong side of street - fined \$2; September 17, 1936 - passing stop sign - fined \$5; December 2, 1936 - speeding 38 m. p. h. - permit suspended for 15 days; July 7, 1938 - speeding 40 m. p. h. - fined \$15.

Personal interview with  
Mr. A. H. Belmont.

Reports that applicant presented a neat appearance and although somewhat slow in movement was well spoken and gave the impression he was a solid, dependable type of person. It is believed that he is sufficiently intelligent to progress in the service of this Bureau and Mr. Belmont would favorably recommend applicant except for the fact that he was not capable of passing the typing test at this time. (Applicant later passed the typing test with 65%) Applicant stated he would not be available for employment before June 1, 1939, inasmuch as he is presently attending day school; however, should he receive an appointment, he would complete his law education by attending law school at night, and will probably finish in June 1940. Mr. Belmont recommends favorable consideration when applicant successfully passes the typing test.

OUTSTANDING ENDORSERS

None.

Applicant's physical report shows his eyes without glasses as being normal. He is recommended for arduous physical exertion.

*A. H. Crowl*  
A. H. Crowl.

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.  
May 5, 1939

AHB/bw  
67-128497

MEMORANDUM FOR MR. TOLSON

Re: DONALD A. SURINE -  
Messenger Applicant.

The above applicant called at this office to learn the status of his application, advising that he was aware that inquiries were being made concerning him.

Mr. Surine was informed that the inquiries made concerning him by this Bureau were for the purpose of assembling all necessary information to give his case consideration, and at such time as his file was complete his case would be given consideration together with others when a vacancy occurred.

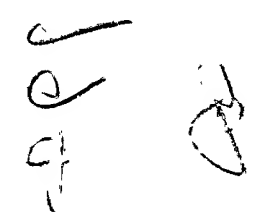
Respectfully,

  
A. H. Belmont

67-1-117 11



MAY 9 1939



AHC:LMM  
67-128497

May 9, 1939

Mr. Donald A. Surine  
1376 Kalma Street, N. W.  
Washington, D. C.

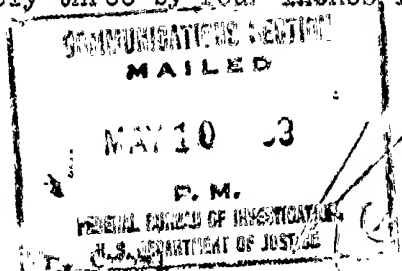
Dear Mr. Surine:

You are hereby offered an appointment as a Messenger in the Federal Bureau of Investigation, United States Department of Justice, in Grade CU 3, with salary at the rate of \$1200 per annum.

It is requested that you advise this office immediately if the appointment is accepted. If so, it will be necessary for you to report for oath of office and assignment at 9:00 A. M. on June 1, 1939, at the office of the Chief Clerk of the Federal Bureau of Investigation, Room 5519 United States Department of Justice Building, Pennsylvania Avenue between Ninth and Tenth Streets, Northwest, Washington, D. C. For your information employees of this organization are sometimes assigned to office hours other than from 9:00 A. M. to 4:30 P. M., and in the event this appointment is accepted it will be necessary for you to report for duty at such hours as may be designated.

Subsequent to your entry on duty you will be afforded an additional physical examination by a Federal Medical Officer at Washington, D. C., and in the event the examination reflects that you are not capable of performing strenuous duties, or that your vision or color vision is not normal, this appointment will be immediately cancelled. For your information, this Bureau's standards require uncorrected vision of no less than 20/40 in one eye and 20/50 in the other eye, corrected with glasses to normal vision of 20/20. 12

This letter, which should be considered strictly confidential and given no publicity, should be presented when you report for duty. You should also bring with you a recent face photograph of yourself approximately three by four inches in size.



Very truly yours,

John Edgar Hoover  
Director

FEDERAL BUREAU OF INVESTIGATION

From: - Chief Clerk's Office Room 5513.

May 9, 1939

To: ☒ Director  
~~xxx~~ ☐ Mr. Tolson  
☐ Mr. Glavin  
☐ Mr. Tracy  
☐ M

FOR APPROVAL TO SEND OUT

Appointment, MR. DONALD A. SURINE, CU 3,  
\$1200, Messenger, Chief Clerk's Office.

NO POLITICAL ENDORSEMENTS

Applicant gave as a reference Mr. John C.  
Hill, former Special Agent and Appointment  
Clerk in the Department.

Mr. Tolson ☒  
Mr. Nathan ☐  
Mr. E. A. Tamm ☐  
Mr. Clegg ☐  
Mr. Coffey ☐  
Mr. Crowl ☒  
Mr. Egan ☐  
Mr. Foxworth ☐  
Mr. Glavin ☐  
Mr. Harbo ☐  
Mr. Lester ☐  
Mr. McIntire ☐  
Mr. Nichols ☐  
Mr. Tracy ☐  
Miss Gandy ☐



ANC:LPM  
(7-1) 847-10

May 9, 1939

Mr. John C. Hill  
Appointment Clerk  
United States Department of Justice  
Washington, D. C.

Dear Mr. Hill:

I am indeed pleased to inform you that an appointment to the position of Messenger in the Federal Bureau of Investigation has been tendered to Mr. Donald A. Surine of Washington, D. C., about whom you were interviewed in connection with his application.

With kindest regards,

Sincerely yours,  
J. Edgar Hoover

Mr. Tolson  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Hendon  
Mr. Jones  
Mr. Mumford  
Mr. Quinn  
Mr. Nease  
Miss Gandy

13

DEPARTMENT OF JUSTICE  
PERSONNEL RECOMMENDATION SHEETName: **Mr. Donald A. Surine**Date: **May 9, 1939**Present Status

- |              |   |
|--------------|---|
| 1. Title:    | 2. Grade:   |
| 3. Salary:   | 4. Seat of Government: ( )<br>Field: ( )                                      |
| 5. Division: | 6. Appropriation: "Salaries and Expenses,<br>Federal Bureau of Investigation" |

Proposed Change

- |   |   |
|---|---|
| 7. Title: <b>Messenger</b>                                  | 8. Grade: <b>CU 3</b>   |
| 9. Salary: <b>\$1200 per annum</b>                          | 10. Seat of Government: ( )<br>Field: ( <b>SOC</b> )  |
| 11. Division: <b>Division Four<br/>Chief Clerk's Office</b> | 12. Appropriation: "Salaries and Expenses,<br>Federal Bureau of Investigation"                      |
| 13. Effective: <b>With entry on duty</b>                    | 14. Position: Additional: ( )<br>Vice: <b>Clyde P. Aderhold -<br/>Identified &amp; transferred.</b> |

15. Remarks:
- Recommended for appointment as a Messenger.**

**67-128497-14***ma will*CC: Miss Waddle  
Chief, Audit Section

Respectfully submitted,

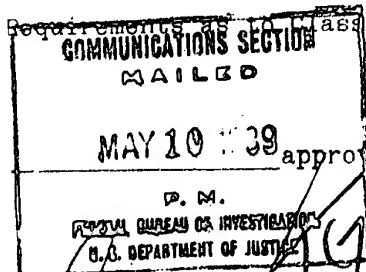
\_\_\_\_\_  
Director, Federal Bureau of Investigation.

Requirements as to Classification Act:

Efficiency ( ) \_\_\_\_\_

Date

Initial



Average provision ( ) \_\_\_\_\_

MAY 10 1939 approved:

The Administrative Assistant  
to the Attorney General.

Funds certification:

approved:

The Assistant  
to the Attorney General.

Note: If more than one personnel change is proposed, schedule the same on a separate sheet under captions 1 to 15 above, and attach hereto.

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

AHB:DLS

May 12, 1939

MEMORANDUM FOR MR. TOLSON

RE: DONALD A. SURINE  
Messenger Applicant

On May 12, 1939 the above applicant called at this office to state he was just advised that his school examinations would hold him over until June 7, 1939, and he would like, if possible, to make arrangements to change his day of entry into the Bureau's service as Messenger from June 1 to June 16, 1939. He was advised that this would be satisfactory and that he should report to Room 5519 at 9:00 A. M. on June 16, 1939.

Mr. Surine brought his appointment letter and photograph which are attached to this memorandum.

Respectfully,

*A. H. Belmont*  
A. H. Belmont

*Reg. report on  
6/3- will 6/16 instead  
of 6/16  
5/23/39 ake*

*4-ade*

67-128497-15

MAY 15 1939

*m*

*A*

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.  
May 9, 1939

Mr. Donald A. Surine  
1326 Kalmia Street, N. W.  
Washington, D. C.

Dear Mr. Surine:

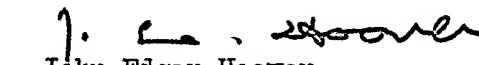
You are hereby offered an appointment as a Messenger in the Federal Bureau of Investigation, United States Department of Justice, in Grade CU 3, with salary at the rate of \$1200 per annum.

It is requested that you advise this office immediately if the appointment is accepted. If so, it will be necessary for you to report for oath of office and assignment at 9:00 A. M. on June 1, 1939, at the office of the Chief Clerk of the Federal Bureau of Investigation, Room 5519 United States Department of Justice Building, Pennsylvania Avenue between Ninth and Tenth Streets, Northwest, Washington, D. C. For your information employees of this organization are sometimes assigned to office hours other than from 9:00 A. M. to 4:30 P. M., and in the event this appointment is accepted it will be necessary for you to report for duty at such hours as may be designated.

Subsequent to your entry on duty you will be afforded an additional physical examination by a Federal Medical Officer at Washington, D. C., and in the event the examination reflects that you are not capable of performing strenuous duties, or that your vision or color vision is not normal, this appointment will be immediately cancelled. For your information, this Bureau's standards require uncorrected vision of no less than 20/40 in one eye and 20/50 in the other eye, corrected with glasses to normal vision of 20/20.

This letter, which should be considered strictly confidential and given no publicity, should be presented when you report for duty. You should also bring with you a recent face photograph of yourself approximately three by four inches in size.

Very truly yours,

  
John Edgar Hoover  
Director

1326 Kalmia Street, N.W.

Washington, D. C.

May 15, 1939

Hon. J. Edgar Hoover, Director

Federal Bureau of Investigation

Washington, D. C.

Dear Mr. Hoover:

Referring to your letter dated May 12, 1939, I accept, with pleasure, the position offered me as messenger in the Federal Bureau of Investigation. Confirming the arrangements made on May 12, 1939 at the oral conference with Mr. Belmont of the Bureau, I will report for duty at 9 A.M. , June 16, 1939.

May I express to you my appreciation for the opportunity for service with the Bureau.

Respectfully

*Donald A. Surine*

MAY 19 1939

67-128497-16

*[Handwritten signature]*

*cc*  
*[Handwritten initials]*

*[Handwritten mark]*

DEPARTMENT OF JUSTICE

WASHINGTON, D. C. GP-III

May 9, 1939.

<sup>D</sup>  
Mr. Donald A. Surine,  
Federal Bureau of Investigation,  
Department of Justice.

Dear Mr. Surine:

You are hereby appointed a Messenger in the Federal Bureau of Investigation, Department of Justice, effective with your entry on duty. Your salary will be at the rate of \$1200 per annum in Grade Cu-3, payable from the appropriation for "Salaries and Expenses, Federal Bureau of Investigation," DEPARTMENTAL.

You should execute the required oath of office and personal history blank.

Respectfully,

*Frank Murphy*

Attorney General.

By the Attorney General:

(Sgd.) Matthew F. McFaire

The Assistant to the Attorney General.

Chief Clerk's Office, Division Four  
Vice Clyde P. Aderhold, transferred  
Excepted position.

67-128497-17

7-2265

*Copy sent to  
201 file  
3-20-57  
M.F.M.M.*

*3*

#67-128497

May 23, 1939

Mr. Donald A. Surine  
1326 Kalmia Street, N. W.  
Washington, D. C.

Dear Mr. Surine:

Reference is made to your call at this Bureau on May 12, 1939, at which time you were advised that it would be satisfactory for you to report for duty as a Messenger on June 16, 1939.

In connection therewith please be advised that it is now necessary that you report for oath of office and assignment at 9:00 A. M. on either June 5th or June 12th. Please advise immediately when you will report for duty.

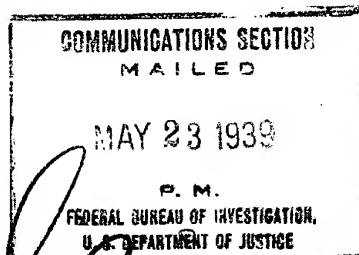
Very truly yours,

John Edgar Hoover  
Director

CC: Mr. Crowl

67-128497-18

Mr. Tolson.....
Mr. Nathan.....
Mr. E. A. Tamm.....
Mr. Clegg.....
Mr. Coffey.....
Mr. Crowl.....
Mr. Egan.....
Mr. Foxworth.....
Mr. Glavin.....
Mr. Harbo.....
Mr. Lester.....
Mr. McIntire.....
Mr. Nichols.....
Mr. Quinn Tamm.....
Mr. Tracy.....
Miss Gandy.....



✓  
P  
ay  
W  
✓

✓192

(City and State)

Washington, D. C.

(Date)

June 12, 1939

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

In accepting an appointment to a position in the Federal Bureau of Investigation, United States Department of Justice, I hereby agree that I will be governed by the following provisions:

1. That my retention in the Bureau will be contingent upon the performance of satisfactory services.
2. That the confidential character of the relations of the employees of the Federal Bureau of Investigation with the public, and with each other, is fully understood by me.
3. That the strictly confidential character of any and all information secured by me in connection, directly or indirectly, with my work as an employee of this Bureau, or the work of other employees of which I may become cognizant, is fully understood by me.
4. That neither during my tenure of service with the Federal Bureau of Investigation, nor at any time, will I violate this confidence, nor will I divulge any information of any kind or character whatsoever that may become known to me to persons not officially entitled thereto.

I further certify that the conditions specified herein are agreeable to me, and that I am entering on duty as an employee of the Federal Bureau of Investigation with a full knowledge of the conditions above set forth.

Very truly yours,

Donald A. Surine  
(Messenger)

Signature and Title of Position

Subscribed and sworn to before me this

12th day of June, A.D. 1939

Mary B. Lewis

Notary Public



MEMO

June 1, 1941

MEMORANDUM FOR MR. J. E. CONNELLEY  
ADMINISTRATIVE ASSISTANT TO THE ATTORNEY GENERAL

This is to advise you that the following individuals entered on duty in the Federal Bureau of Investigation on June 1, 1941:

Arthur T. Allen	Student Clerk or Print Classification
Robert H. Allen	Messenger
Donald A. Carr	"
Thomas J. Hughes	Junior Document Identification Specialist
Harry C. Lally, Jr.	"
William J. McCabe, Jr.	Student Clerical Classification
William D. Carr	"
Lawrence H. Conley	"
Donald E. Conley	"
G. Howard Childshead	Junior Document Identification Specialist
J. Milton Williams, Jr.	Student Clerical Classification

Copies of office have been received from the above employees.

Very truly yours,

John Edgar Hoover  
Director

**Federal Bureau of Investigation  
United States Department of Justice**

Director,  
Federal Bureau of Investigation,  
United States Department of Justice,  
Washington, D. C.

Dear Sir:

In compliance with instructions contained in Section 36 of the Bureau Manual of Rules and Regulations, please be advised that my status with respect to the items listed below is as follows:

- (A) Marital status: *Single.*
- (B) Names of societies or organizations with which connected: *Phi Sigma Kappa (Social Frat.), Phi Delta Phi (Legal Frat.), Phi Sigma Rho (Philosophy), Omicron Delta Kappa (Honorary Frat.), Geo. Wash. U. Varsity Letterman's Club.*
- (C) Legal residence: *1326 Hale Eddy, New York.*
- (D) Education: *A.B. degree - G.W.U. - 2 years at G.W.U. Law School*
- (E) Name, address and relationship of person to be notified in case of emergency: *Mr. F. A. Surine, 1326 Kalonia St. N.W., Wash. D.C. (Father).*
- (F) List of names of any relatives now in the Government service, with the degree of relationship, and where employed. (List all relatives, including those by marriage.) *Mr. F. A. Surine (Father) Attorney in the Internal Revenue.*
- (G) Offices where assignment preferred: *Washington, D. C.*

Very truly yours,

*Donald A. Surine*

67-

19X

*[Handwritten signature]*

*[Handwritten initials]*

JOHN EDGAR HOOVER  
DIRECTOR

No. T-9

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

June 24, 1939

MEMORANDUM FOR MR. TOLSON

A search of the files of this Division  
fails to disclose any record of Donald Arthur Surine,  
employee, whose fingerprint card has been  
retained here. The fingerprint classification  
in this case is 18 9 R 00 10 Reference: 9.  
2 U II 4

Respectfully,

*Q. Tamm*

Q. Tamm

JUN 27 1939

167-128477-20

*WJ*  
*gj*

*Q*

I, Donald A. Surine do solemnly  
swear that I will support and defend the Constitution of the United States  
against all enemies, foreign and domestic; that I will bear true faith and  
allegiance to the same; that I take this obligation freely, without any  
mental reservation or purpose of evasion; and that I will well and faith-  
fully discharge the duties of the office of Messenger  
in the Federal Bureau of Investigation,  
Department of Justice  
on which I am about to enter: So help me God.

(Sign here) Donald A. Surine

Subscribed and sworn to before me this ) Where born (State Only) N. Y.

12 day ) Date of birth May 2, 1916.

of June A. D. 1939 ) Whence appointed:

State N. Y. County Delaware.

Congressional District 34th.

Mary B. Lewis  
Notary Public

X-----X  
:  
: SEAL :  
:  
X-----X

Date of entry upon duty June 12, 1939

Residence 1326 Kalonia St, N.W., Wash, D.C.

Do you receive an annuity under the  
Civil Service Retirement Act? None

Bath in sub file

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**

Mr. Tolson \_\_\_\_\_  
Mr. Nathan \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Crowl \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Lester \_\_\_\_\_  
Mr. Lawler \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Sears \_\_\_\_\_  
Mr. Q. Tamm \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

AHC:MLJ

Date 8-2-39

MEMORANDUM FOR MR. TOLSON

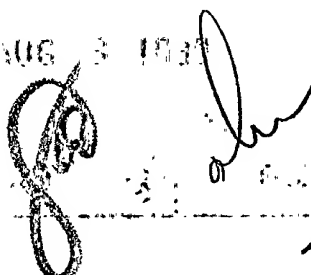
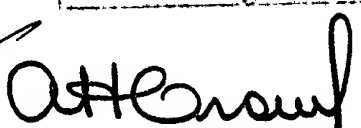
RE: DONALD A. <sup>0</sup>SURINE -  
Messenger.

The above employee, who entered on duty as a Messenger in the Supply Section of the Chief Clerk's Office on June 12, 1939, called at the writer's office on August 1, 1939, and stated he is enrolling in a summer session at George Washington University Law School.

Mr. Surine stated he desired to be kept in mind for an evening position inasmuch as he hopes by the end of September to be able to enroll in the day school at George Washington University Law School since by enrolling in the day school, he can take more subjects which will permit him to graduate next June.

Mr. Surine was informed that there are no vacancies at the present time in the evening for which he might be considered, but that his request will be kept in mind and in the event it is possible to assign him to an evening position that same will be done.

Respectfully,

61-128497-21 AUG 4 1939  
AUG 3 1939  
  


A. H. CROWL

Signature

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**

Mr. Tolson \_\_\_\_\_  
Mr. Nathan \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Crowl \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Lester \_\_\_\_\_  
Mr. Lawler \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Sears \_\_\_\_\_  
Mr. Q. Tamm \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

AHC:AC

Date August 31, 1939

MEMORANDUM FOR MR. TOLSON

RE: DONALD A. SURINE  
Messenger

It is recommended that the above employee, who has been assigned to messenger duties in the Basement Supply Section since June 12, 1939, be transferred to the Files Section as a File Clerk. Mr. Surine has rendered good service in the Chief Clerk's Office and I am of the opinion that he can properly handle the duties of a File Clerk.

He desires to attend day school at George Washington University Law School this fall and his services can be used in the late afternoon and evening. In the event this recommendation is approved and his services found satisfactory after a thirty-day trial period, there will then be made a recommendation to promote him in grade and salary to CAF-2, \$1440 per annum.

Respectfully,

*OK  
by 9/1  
107*

SEP 7 1939

67-126477-22

SEP 2 1939

TOLSON

FOUR

SHE. CLK.

SEP 7 1939

107

*AHCrowl*

A. H. Crowl

Signature

*A*

JOHN EDGAR HOOVER  
DIRECTOR

CC-161

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**

Mr. Tolson \_\_\_\_\_  
Mr. Nathan \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Crowl \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Lester \_\_\_\_\_  
Mr. Lawler \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Sears \_\_\_\_\_  
Mr. Q. Tamm \_\_\_\_\_

RHL:MLJ

Date 10-5-39

MEMORANDUM FOR MR. TOLSON

RE: DONALD A. SURINE -  
Files Section Employee.

Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_  
*R. H. Laughlin*

The above employee informed me that he will graduate from law school in June, 1940, and requested that his name be considered in connection with the special training to be given such employees in the Tour Room.

I advised him that his request would be made a matter of record.

Respectfully,

OCT 19 1939

Index	✓
Record	✓
File	✓
Other	✓

67-12847-23
OCT 14 1939

*Name is under 7 men to  
be checked  
Ten 10/14/39*

*R. H. Laughlin*  
R. H. LAUGHLIN  
Signature *✓*



Donald Lucane

OCT 26 1930

67-128497-24

OCT 12 1930

U.S. DEPT. OF JUSTICE

LABORERS

ated.	Indexed	.....
archer	Referred	.....
by	Classified	.....
by	.....	.....



NAME SURINE, D.

RATE FBI

DATE 9-25-39

LABORATORY EXAMINATION

N.M.S. Form 6.

U. S. NAVAL MEDICAL SCHOOL,

Naval Medical Center,

Washington, D. C.

Request of

Dr. Duncan

Address:

FBI Room

Diagnosis

Character of examination desired

R&M

Amount 24 hours Submitted

Appearance Clear Amber

Reaction Acid Sp.Gr. 1.022

Albumin Negative

Sugar Negative

Occult Blood Negative

Special

Casts

Cylindroids

Mucus Rare Shred

Leucocytes Rare

Erythrocytes

Epithelium Rare Squamous

Crystals

*[Signature]*

B. R. NEWHOUSER

Lt. Comdr. (MC).. U.S.N.

(MC), U.S.N.

NAME *Supine, D.*

N.M.S. Form 16.

STATUS *7B, D.* **LABORATORY EXAMINATION**

U.S. NAVAL MEDICAL SCHOOL  
Naval Medical Center  
Washington, D.C.

DATE *9/25/99*

1210

REPORT

1210

KAHN

WASSERMANN

Request of *[Signature]*

Qualitative

Quantitative  
Units

Cholesterolized  
Antigen

Address: *[Signature]*

NEGATIVE

NEGATIVE.

Request for Blood KAHN and Blood

WASSERMANN TESTS.

BLOOD TYPE "O". ✓

*5*

*[Signature]*

F. W. FARRAR, Lieutenant. (MC), U.S.N.

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS OF THE  
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

Washington, D. C.  
Place

September 25 1939

HISTORY

Name Donald Arthur Surine Age 23 years, 5 months  
Nativity (state) New York Married, Single, Widowed: \_\_\_\_\_ Number of Children \_\_\_\_\_

Diseases, operations, or injuries previous to age of 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

Tonsils

Measles

Diseases, operations, or injuries subsequent to age 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

Sprained left ankle obtained while playing tennis  
for G. W. V. during Spring of 1938

Father . . . . . (Living? yes State of Health Fine  
(Dead? \_\_\_\_\_ Cause & age at death? \_\_\_\_\_)

Mother . . . . . (Living? yes State of Health Fine - wears glasses  
(Dead? \_\_\_\_\_ Cause & age at death? \_\_\_\_\_)

Brothers . . . . . (Number living One State of Health Fine  
(Number dead None Cause & age at death? \_\_\_\_\_)

Sisters . . . . . (Number living One State of Health Fine  
(Number dead None Cause & age at death? \_\_\_\_\_)

Has any member of family suffered from neurasthenia or insanity or been confined in any institution for the insane? Give relationship and full history of case.

No

Has any blood relative been an inmate of a penal institution or poorhouse? Give relationship and state reasons.

No

Habits: Tobacco? yes Alcoholics? No Drugs? No

5  
FBI 1

Donald A. Surine  
Signature of Candidate.

PHYSICAL EXAMINATION

Eyes: Color? Blue Exophthalmos? N

Chronic inflammation? N Other abnormality? N

Eyelids: Ptosis? N Condition of conjunctiva on eversion? N

Other eye conditions? N

Vision: (Note: Each eye must be tested separately.)

Does candidate wear glasses? \_\_\_\_\_ For what purpose? \_\_\_\_\_

Distant: Uncorrected vision of right eye? 20/20 Left eye? 20/20

Corrected vision of right eye? \_\_\_\_\_ Left eye? \_\_\_\_\_

Near: Uncorrected vision of right eye? 20 Left eye? 20

Corrected vision of right eye? \_\_\_\_\_ Left eye? \_\_\_\_\_

Remarks: N

Color sense: normal

(Standard color plate test required)

Ears: Abnormalities? N Evidence of mastoid or other disease: N

Condition of drums? Right N Left N

Hearing: (Note: When testing hearing, the eyes and the opposite ear must be closed.)

Distance conversational speech can be heard:

Right ear 15/15 feet. Left ear 15/15 feet.

Distance whispered speech (Using residual air) can be heard:

Right ear \_\_\_\_\_ feet. Left ear \_\_\_\_\_ feet.

(Note: Use tuning fork tests, Rinne, Weber & Schwabach, if indicated.)

Right ear \_\_\_\_\_ Left ear \_\_\_\_\_

Nose: Deflection of septum N Polypi? N

Chronic nasal disease? N Is candidate a mouth breather? N

Palate: Cleft or perforated? N Other conditions? N

Fauces: Condition of tonsils? N Pharynx? N

S. J. Tubing

Signature of Examining Specialist.



Height? 5 feet, 11 1/2 inches.

Weight, stripped? 156 Pounds.

General appearance: (Robust? ✓)  
(Puny? ✓)  
(Plethoric? ✓)  
(Anaemic? ✓)  
(Corpulent? ✓)  
(Emaciated? ✓)

Complexion: (White? ✓)  
(Colored? ✓)  
(Blonde? ✓)  
(Brunette? ✓)  
(Florid? ✓)  
(Sallow? ✓)

Skin: Diseases? ✓

Hair: Color: Brown Thickness: ✓

Glands: Enlargement: ✓ Other abnormalities: ✓

Head, Depressions? ✓ Asymmetries? ✓

Facial disfigurement? ✓ Facial asymmetry? ✓

Abnormalities of speech? ✓

Neck: Goitre? ✓ Other conditions? ✓

Chest: Inspiration 40 inches. Expiration 36 inches. Respiratory rate? ✓

Inspection: ✓

Lungs: Palpation: ✓

Percussion: ✓

Auscultation: ✓

X-ray examination: ✓

Heart: Palpation: ✓

Percussion: ✓

Auscultation: ✓

Exercise Test: Step upon chair 25 times in 30 seconds. Pulse rate should return to normal after two minutes.

Pulse rate: Sitting 76 After exercise 128

Condition of heart after exercise: ✓

Blood pressure, Systolic? 110 Distolic? 80 Pulse pressure 30

Abdomen:

Circumference at umbilicus? 32 Tenderness? —  
Other abnormalities? —  
Liver, percussion? — Palpation? —  
Spleen, percussion? — Palpation? —  
Inguinal rings? Slight bilateral relaxation Hernia? —

Scrotum:

Varicocele? — Hydrocele? — Sarcocoele? —

Testicles:

Induration? — Atrophy? —  
Other conditions? —

Penis:

Epispadias? — Hypospadias? —  
Condition of prepuce? — Venereal diseases? —

Anus:

Hemorrhoids? — Fistulae? —  
Prolapse of bowel? — Other conditions? —

Spine:

Tenderness? — Curvature? —

Reflexes:

Pupillary: — Cremasteric: —  
Patellar: — Babinski: — Ankleclonus: —

Upper Extremity:

Missing fingers? — Contractures of hand? —  
Condition of joints? — Other conditions? —

Lower Extremity:

Flat foot? — Bowed legs? —  
Knock-knees? — Varicose Veins? —

Hammer toes?        Bunions?       

Other abnormalities?       

Agility:

Co-ordination of muscular movements?        Romberg?       

Defects of gait?       

Mental Condition?       

(Note: If indicated refer to specialist)

Temperature?       

Has this person been successfully vaccinated within 5 years? no

Has this person had prophylactic typhoid inoculation? no Date last taken       

Urine: Color?        Sp. Gr.?        Albumin?        Sugar?       

Reaction? See Shreds?        Blood cells?       

Pus cells? attached Casts?        Epitheleal cells?       

Blood: Red corpuscles per C.mm        White corpuscles per C.mm       

Differential count       

Blood serologic tests (syphilis):        Haemoglobin per cent:       

Has candidate any of the following defects, viz: Cachexia, or apparent predisposition to any constitutional diseases, permanent defects of either of the extremities or articulations, including defects of gait, flat foot, badly bowed legs, knock-knees, unnatural curvature of the spine, impaired vision, color-blindness, chronic diseases of the visual organs, epilepsy, insanity, chronic diseases of the ears, deafness, chronic nasal disease, polypi, chronic ulcers or cicatrices of old ulcers likely to break out afresh, chronic cardiac pulmonary or renal affections, insufficient chest expansion, hernia, sarcocoele, hydrocele, varicocele (unless slight), fistula in ano, hemorrhoids, varicose veins on lower limbs (unless slight) stature less than 5 feet 4 inches, or more than 6 feet 2 inches, or any marked abnormality of speech or facial disfigurement?

Report of any special examination:



# DENTAL EXAMINATION OF \_\_\_\_\_

## GENERAL ORAL CONDITION

### MUCOUS MEMBRANE

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Infamed
<input type="checkbox"/>	Swollen
<input type="checkbox"/>	Ulcerated
<input type="checkbox"/>	Septic

### TONGUE

<input type="checkbox"/>	Coating
<input type="checkbox"/>	Cryptic
<input type="checkbox"/>	Ulcerated
<input type="checkbox"/>	Enlarged

### SALIVA

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Excessive
<input type="checkbox"/>	Acidity
<input type="checkbox"/>	Thick or ropy
<input type="checkbox"/>	Odor

### OCCUSION

<input type="checkbox"/>	Normal
<input type="checkbox"/>	Class I
<input type="checkbox"/>	Class II
<input type="checkbox"/>	Class III
<input checked="" type="checkbox"/>	See below

### ARCH

<input type="checkbox"/>	Square
<input checked="" type="checkbox"/>	Tapering
<input type="checkbox"/>	Ovoid

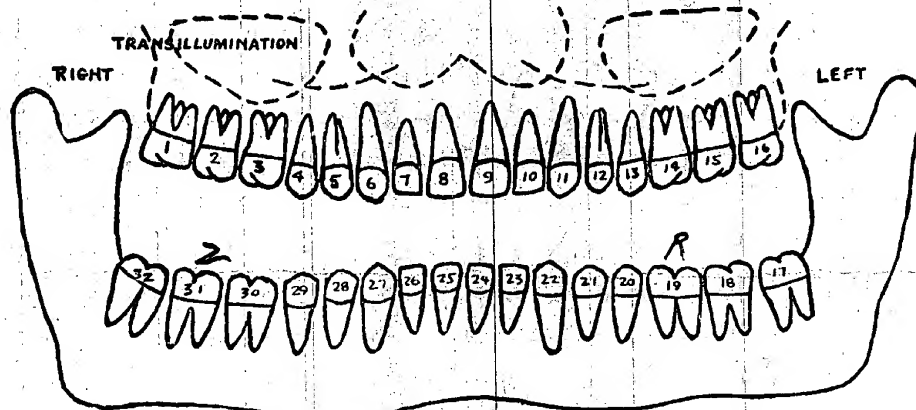
Glands \_\_\_\_\_

Sinus \_\_\_\_\_

Throat \_\_\_\_\_

## DENTAL DIAGNOSIS

- A. Labial
- B. Lingual
- C. Incisal
- D. Occlusal
- E. Buccal
- G. Mesial
- H. Distal
- K. Mesio-labial
- L. Disto-labial
- M. Mesio-lingual
- N. Disto-lingual
- O. Mesio-incisal
- P. Disto-incisal
- R. Mesio-occlusal
- S. Disto-occlusal
- T. Bucco-occlusal
- U. Lingual-occlusal
- V. Mesio-distal-occlusal
- W. Bucco-lingual-occlusal



☒ Roots   ☐ Abscess   ☐ Impacted   ☐ Crown   ☐ Devitalized   ☐ Dummy bridge   ☐ On Centre   ☐ Missing   ☐ Extraction Indicated

X-ray No. \_\_\_\_\_ X-ray reading \_\_\_\_\_

Gingival disease (indicate nature and extent) \_\_\_\_\_

Conditions of appliances replacing teeth \_\_\_\_\_

Remarks: Slight maxillary protrusion.

In case a dentist is not available to make the dental examination, the medical examiner shall record missing teeth, prosthetic replacements, and give a general estimate of oral condition.

Date 9/25/39 (Signature) Carl Aschbach  
Dental Surgeon

Summary of Findings

(Summarize here all defects found.)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

none

Recommendations: Ty phoid & smallpox prophylaxis

1. Is this man capable of strenuous ☒ moderate \_\_\_\_\_ light \_\_\_\_\_  
or very light \_\_\_\_\_ physical exertion. (Indicate which).
2. Has this man any defect which would interfere with his participation  
in raids or other work connected with the detection and apprehension  
of criminals which might entail the practical use of firearms?  
(Indicate YES or NO) No

Remarks:

W. H. Raper  
W. H. Raper  
W. H. Raper

Administrative action by Federal Bureau of Investigation.

DIRECTOR

RHL:RS

DECLASSIFICATION AUTHORITY DERIVED FROM:  
FBI AUTOMATIC DECLASSIFICATION GUIDE  
DATE 04-04-2012

October 18, 1939

~~PERSONAL AND CONFIDENTIAL~~

Mr. Donald A. Surine  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Mr. Surine:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Washington, D. C., on September 25, 1939.

There were no defects noted during this examination, and the Board of Examining Physicians states that you are capable of performing strenuous physical exertion. It does recommend, however, that you be vaccinated for smallpox and inoculated for typhoid.

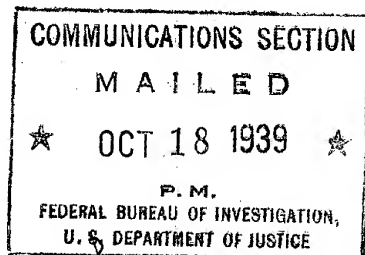
For your information, it was determined during this examination that your blood is International Type "O".

Sincerely yours,

John Edgar Hoover  
Director

Mr. Tolson.....  
Mr. Nathan.....  
Mr. E. A. Tamm.....  
Mr. Clegg.....  
Mr. Ladd.....  
Mr. Coffey.....  
Mr. Egan.....  
Mr. Glavin.....  
Mr. Crowl.....  
Mr. Harbo.....  
Mr. Lester.....  
Mr. Hendon.....  
Mr. Nichols.....  
Mr. Rosen.....  
Mr. Sears.....  
Mr. Quinn Tamm.....  
Mr. Tracy.....  
Miss Gandy.....

CC - Mr. Laughlin



Record on card  
10-25  
gm

67-128497-25

OCT 18 1939

FILE

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
RHL:KLW United States Department of Justice  
Washington, D. C.  
November 3, 1939

MEMORANDUM FOR MR. TOLSON

RE: DONALD <sup>0</sup>SURINE,  
FILES SECTION EMPLOYEE

The above employee has been working in the Numbering Unit of the Files Section during the past 30 days having been transferred from the Supply Room.

This employee has been assigned to the night shift and has performed his duties in a satisfactory and enthusiastic manner. I have been well impressed with his attitude and believe that he is conscientious and willing. It is furthermore believed that he will continue to develop and will in time be a very good employee.

Respectfully,

*R. H. Laughlin*  
R. H. Laughlin.

*Donald A. Surine.*

*11/11/1939*

*11-128477-26*

*11/11/1939*

*11/11/1939*

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
RFL:KLW United States Department of Justice  
Washington, D. C.  
November 3, 1939

MEMORANDUM FOR MR. TOLSON

RE: DONALD <sup>7</sup>SURINE,  
FILES SECTION EMPLOYEE

In view of the favorable 30-day report submitted concerning the above, it is recommended that he be re-allocated to Grade Caf-2, \$1440 per annum.

Respectfully,

*R. H. Laughlin*  
R. H. Laughlin.

*Recommend appl.  
to 11/8*  
*Promotion file sent  
11-27-39*  
*Promotion file sent  
11-27-39*

*Hu*

*67-12817-27*

*11*

*67-12817-27*

*WJS*

100:100  
67-113107-47

November 14, 1939

MEMORANDUM FOR MR. LAUGHLIN

In accordance with the recommendation contained in your memorandum dated November 3, 1939, Mr. Donald A. Surine is being transferred to the position of Junior Clerk-Typist in Grade Caf 2, with salary at the rate of \$1440 per annum, effective November 16, 1939, in the Files Section.

Very truly yours,

John Edgar Hoover  
Director

✓

C. J. F.

28

DEPARTMENT OF JUSTICE  
PERSONNEL RECOMMENDATION SHEET

Name: Mr. Donald A. Carine

Date: November 14, 1939

Present Status

- |  |   |
|--|---|
| 1. Title: Messenger                                | 2. Grade: GS 3  |
| 3. Salary: \$1200 per annum                        | 4. Seat of Government: ( )<br>Field: ( )                                      |
| 5. Division: Division Four<br>Chief Clerk's Office | 6. Appropriation: "Salaries and Expenses,<br>Federal Bureau of Investigation" |

Proposed Change

- |  |   |
|--|---|
| 7. Title: Junior Clerk-Typist                | 8. Grade: CAF 2   |
| 9. Salary: \$1440 per annum                  | 10. Seat of Government: ( )<br>Field: ( )   |
| 11. Division: Division Four<br>Files Section | 12. Appropriation: "Salaries and Expenses,<br>Federal Bureau of Investigation"            |
| 13. Effective: November 16, 1939             | 14. Position: Additional: ( )<br>Vice: Bailey M. Stanfield -<br>transferred<br>Identical: |

15. Remarks:

CC: Miss Waddle  
Chief, Audit Section

Respectfully submitted,

Director, Federal Bureau of Investigation.

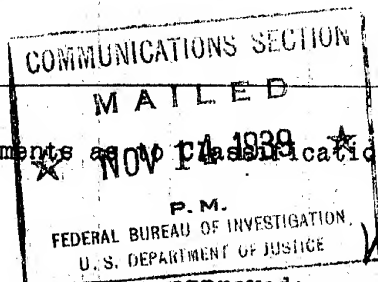
Requirements as to Classification Act:

Efficiency ( )

Date

Initial

Average provision ( )



approved:

The Administrative Assistant  
to the Attorney General.

Funds certification:

approved:

The Assistant  
to the Attorney General.

Note: If more than one personnel change is proposed, schedule the same on a separate sheet under captions 1 to 15 above, and attach hereto.

CHP:GD

June 12, 1940

MEMORANDUM FOR MR. TOLSON

RE: ERRORS -- INDEXING UNIT  
FILES DIVISION

Below are set out the errors made by the employees  
of the Indexing Unit of the Files Division during the month  
of May, 1940:

Virginia BlFrancis	4
Marie Feather	6
Donald Gore	3
Eleanor Kosch	3
Tessie McNamee	1
Marion Murray	5
Donald Surino	6

Respectfully,

G. H. Patterson.

Mr. Tolson.....
Mr. Nathan.....
Mr. E. A. Tamm.....
Mr. Clegg.....
Mr. Ladd.....
Mr. Egan.....
Mr. Glavin.....
Mr. Lester.....
Mr. Nichols.....
Mr. Rosen.....
Mr. Tracy.....
Miss Gandy.....
.....



OHP:GD

May 2, 1940

MEMORANDUM FOR MR. TOLSON

RE: ERRORS -- NUMBERING UNIT  
Files Division

Below are set out the number of errors made by  
the employees of the Numbering Unit during the month of  
April, 1940:

Virginia Crossfield	4
Marie Feather	3
Donald Gere	3
Eleanor Kosch	4
Miriam Murray	2
Leon Morris	4
<u>Donald Surine</u>	4

Respectfully,

O. H. Patterson.

Mr. Tolson
Mr. Nathan
Mr. E. A. Tamm
Mr. Clegg
Mr. Ladd
Mr. Coffey
Mr. Egan
Mr. Glavin
Mr. Harbo
Mr. Lester
Mr. Hendon
Mr. Malone
Mr. Nichols
Mr. Rosen
Mr. Quinn Tamm
Mr. Nease
Adm. Div.
Per. Div.
Mr. Tracy
Miss Gandy

WFO:JHC  
67-128497

November 27, 1939

Mr. Donald A. Surine  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Mr. Surine:

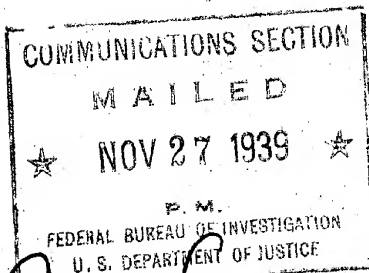
It is with pleasure that I am  
enclosing a letter from the Attorney General  
advising you of your promotion from \$1200  
per annum in Grade GU 3, to \$1440 per annum  
in Grade CAF 2, effective November 16, 1939.

Sincerely yours,

John Edgar Hoover  
Director

Enclosure

CC: Mr. Laughlin



67-128497-30

DEPARTMENT OF JUSTICE  
WASHINGTON, D. C.

November 14, 1939

Mr. Donald A. Surino,  
Federal Bureau of Investigation,  
Department of Justice.

Dear Mr. Surino:

You are hereby transferred from one position to another in  
the Federal Bureau of Investigation as indicated:

From

Position: **Messenger**

Assignment: **Division Four, Chief Clerk's Office.**

Grade: **CU 8**      Salary: **\$1200 per annum**

Appropriation: **"Salaries and Expenses, Federal Bureau of  
Investigation" DEPARTMENTAL.**

To

Position: **Junior Clerk-Typist**

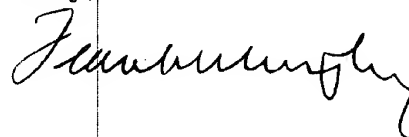
Assignment: **Division Four, Files Section.**

Grade: **CAF 2**      Salary: **\$1440**

Appropriation: **"Salaries and Expenses, Federal Bureau of  
Investigation" DEPARTMENTAL.**


Effective: **November 16, 1939.**

Respectfully,



Attorney General.

By the Attorney General:

 **Harold G. Kemp**

The Assistant to the Attorney General.

7-2276

Vice: **Bailey M. Stanfield - transferred.**

JOHN EDGAR HOOVER  
DIRECTOR

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**

November 29, 1939.

Mr. Tolson.....
Mr. Nathan.....
Mr. E. A. Tamm.....
Mr. Clegg.....
Mr. Ladd.....
Mr. Coffey.....
Mr. Egan.....
Mr. Glavin.....
Mr. Harbo.....
Mr. Hendon.....
Mr. Jones.....
Mr. Mumford.....
Mr. Quinn Tamm.....
Mr. Nease.....
Mr. Gandy.....
Tele. Room.....

Director,  
Federal Bureau of Investigation,  
United States Department of Justice,  
Washington, D. C.

Dear Sir:

Reference is made to your letter advising me of a promotion from grade CU-3 at \$1200 per annum to grade CAF-2 at \$1440 per annum effective November 16, 1939.

I wish to express my sincere appreciation and gratitude, and to assure you of my continued effort and loyalty to the Bureau.

Respectfully yours,

*Donald A. Surine*

Donald A. Surine,  
Files Section.

NOV 29 1939

67-121-1-31

*[Handwritten signatures and initials]*

*[Handwritten initials and marks]*

6

25

0

Dear

**you**

prospe

20 Florida for signature.

Mr. ...  
Mr. ...  
Mr. D. ...  
Mr. C. ...  
Mr. L. ...  
Mr. C. ...  
Mr. E. ...  
Mr. G. ...  
Mr. C. ...  
Mr. Harbo ...  
Mr. Lecter CC Mr. Laughlin  
Mr. Hendon  
Mr. Nichols  
Mr. Rosen  
Mr. Sears  
Mr. Quisenberry Tamm  
Mr. Tracy  
Miss Gandy

67-128497-3/2  
FBI

c for 8

JOHN EDGAR HOOVER  
DIRECTOR

**Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.**

Mr. Tolson	✓
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	✓
Mr. Ladd	
Mr. Coffey	
Mr. Egan	
Mr. Harbo	
Mr. Lester	
Mr. Quinn Tamm	
Mr. Tracy	
Mr. Carson	
Mr. Hendon	
Mr. Nichols	
Mr. Rosen	
Mr. Tamm	
Mr. Tracy	
Mr. Carson	

J. Edgar Hoover  
Director  
Federal Bureau of Investigation  
Washington D. C.

Dear Sir:

My wife and I want to thank you for your kind letter of congratulation of our marriage on December 16, 1939.

We hope we can have the privilege of meeting you personally at some future time.

Faithfully yours,

*Mr. & Mrs. Donald Arthur Surine*

Mr. & Mrs. Donald Arthur Surine

67-1241-33

67-1241-33

*[Handwritten signature]*

JEH:RP

April 3, 1940

MEMORANDUM FOR MR. TOLSON

This afternoon I saw Mr. Donald Surine and his wife. Mr. Surine is employed in the Bureau as a clerk. Mr. Surine is attending George Washington University and expects to receive his law degree this June, at which time he hopes to become a Special Agent. He makes a very favorable impression and I believe he is a young man who can be considered for advancement in the Bureau.

Very truly yours,

J. Edgar Hoover  
John Edgar Hoover  
Director

RECEIVED-WASHINGTON  
FBI  
APR 2 3 03 PM '40

Mr. Tolson \_\_\_\_\_  
Mr. Nathan \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Lester \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. McIntire \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Your Room \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

COMMUNICATIONS SECTION  
MAILED  
★ APR 4 1940 ★  
P. M.  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

Routed \_\_\_\_\_ Indexed \_\_\_\_\_  
Searched \_\_\_\_\_ Recorded \_\_\_\_\_  
Numbered \_\_\_\_\_ Checked \_\_\_\_\_  
Serialized \_\_\_\_\_ Filed \_\_\_\_\_

67-128497-34  
FEDERAL BUREAU OF INVESTIGATION  
APR 6 1940 A. M.  
U. S. DEPARTMENT OF JUSTICE

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

In response to Bureau communication of  
November 15, 1939 concerning Departmental Circular  
#3302 please be advised that I have not been holding  
office in any political party or political club.

Very truly yours,

*Donald A. Surine*

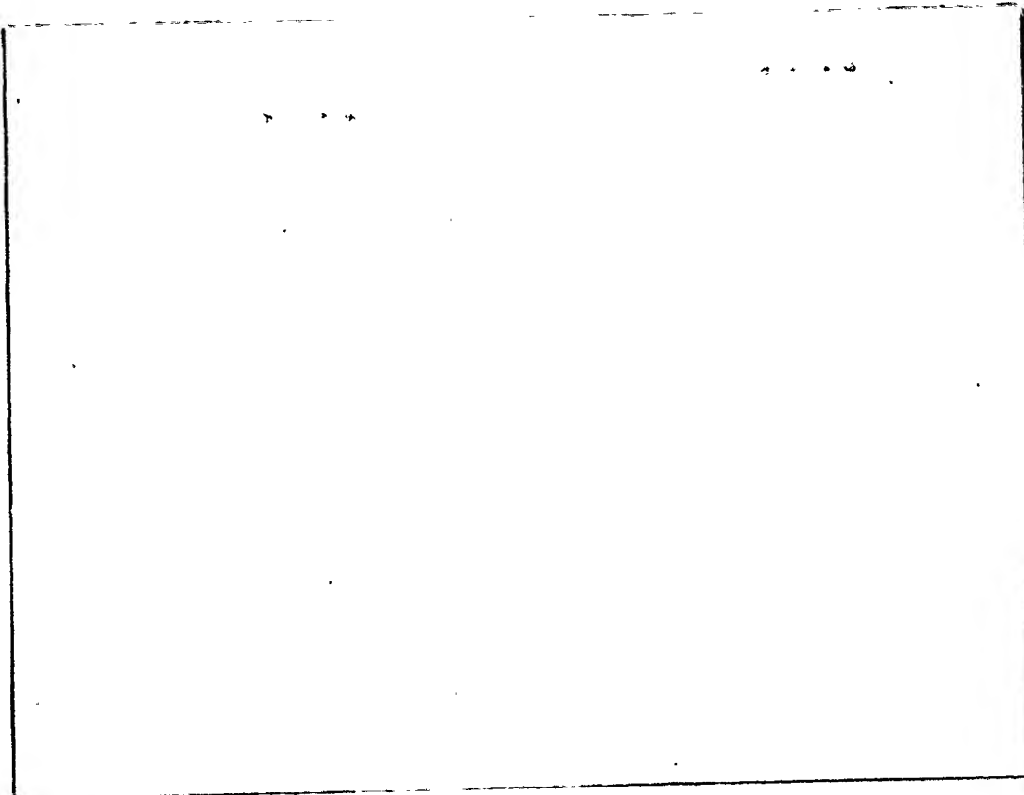
*H*

Note:

If the above is answered affirmatively an  
explanation follows stating whether or not you have  
resigned and the date of resignation.

*A*





*Reception*  
*immediately following the ceremony*  
*5008 Hampden Lane*  
*Bethesda, Maryland*

Mr. Tolson	✓
Mr. Nathan	
Mr. E. A. Tamm	✓
Mr. Clegg	✓
Mr. Ladd	
Mr. Coffey	
Mr. Rosen	✓
Mr. Glavin	✓
Mr. Harbo	✓
Mr. Lester	
Mr. Hendon	✓
Mr. McIntire	✓
Mr. Nichols	
Mr. Rosen	
Mr. Quinn Tamm	
Tour Room	
Mr. Tracy	
Miss Gandy	✓

17-  
NOT RECORDED

*Mr. and Mrs. Chester Allen Hogentogler*

*request the honour of your presence*

*at the marriage of their daughter*

*Elizabeth Willis*

*to*

*Mr. Donald Arthur Furine*

*on Saturday the sixteenth of December*

*Nineteen hundred and thirty-nine*

*at twelve o'clock*

*St. Thomas' Episcopal Church*

*Washington, D.C.*

RECEIVED-TOLSON  
DEC 18 1 09 PM '39  
F B I  
U. S. DEPT OF JUSTICE

not formal check  
made 12/14  
wedding 12/16  
1st banquet  
12/20/39  
very  
fine

DRS

FEDERAL BUREAU OF INVESTIGATION

Mr.  
Miss  
Mrs.

Mr. Donald A. Durino

Date June 15, 1940

New appointment ☐

Transfer ☐

Promotion ☒

Separation ☐

PRESENT STATUS

1. Title: Junior Clerk-Typist

2. Grade: CAF 2

3. Salary: \$1440 per annum

4. Seat of Government: ☐  
Field: ☐

5. Division: Division Four,  
Files Section

6. Appropriation: "Salaries and Expenses  
F.B.I."

PROPOSED ACTION

7. Title: Junior Clerk-Typist

8. Grade: CAF 2

9. Salary: \$1500 per annum

10. Seat of Government: ☐  
Field: ☒

11. Division: Division Four,

12. Appropriation: "Salaries and Expenses  
F.B.I."

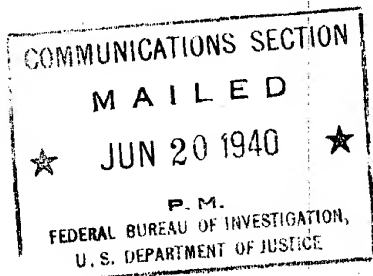
13. Effective: Files Section  
June 16, 1940

14. Position: Additional: ☐  
Vice:  
Identical:

15. Remarks:

Respectfully submitted,

Director, Federal Bureau of Investigation



MAILED

67-128497-35

Set

3

67-

July 8, 1940

Mr. Donald A. Surine  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Mr. Surine:

It is with pleasure that I am enclosing a letter from the Attorney General advising you of your promotion from \$1440 per annum to \$1500 per annum, in Grade CAF 2, effective June 16, 1940.

Sincerely yours,

J. Edgar Hoover

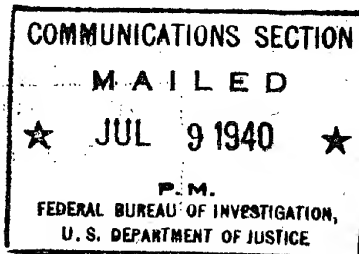
John Edgar Hoover  
Director

Mr. Tolson	
Mr. Nathan	
Mr. E. A. Tamm	Enclosure
Mr. Clegg	
Mr. Ladd	
Mr. Coffey	
Mr. Egan	
Mr. Glavin	
Mr. Harbo	CC: Mr. O. H. Patterson, Files Section
Mr. Lester	
Mr. Rendon	
Mr. McIntire	
Mr. Nichols	
Mr. Rosen	
Mr. Quinn Tamm	
Mr. Nease	
Mr. Gurnea	
Mr. Tracy	
Miss Gandy	

SEP 17 1940

67-128497-36

JUL 11 1940



22 MAR 20 1957

DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

RF: L7.

June 15, 1940.

Mr. Donald A. Surine,  
Federal Bureau of Investigation,  
Department of Justice.

Dear Mr. Surine:

Your salary as a Junior Clerk-Typist in the Federal Bureau of Investigation, Department of Justice, is hereby increased from \$1440 per annum to \$1500 per annum in Grade Caf-2, effective June 16, 1940, and payable from the appropriation for "Salaries and Expenses, Federal Bureau of Investigation." DEPARTMENTAL.

Respectfully,

*Robert H. Jackson*

Attorney General.

By the Attorney General:

(Sgd.) Matthew F. McGuire

The Assistant to the Attorney General.

Division Four, Files Section.

COMMUNICATIONS SECTION	
MAILED	
★	JUL 9 1940
P. M.	
FEDERAL BUREAU OF INVESTIGATION,	
U. S. DEPARTMENT OF JUSTICE	

WAG:lrd

June 12, 1940

MEMORANDUM FOR MR. TOLSON

I desire to recommend administrative promotions for the following employees in grade CAF-2 who have received excellent efficiency ratings during the last efficiency rating periods:

<u>Name</u>	<u>Assignment</u>	<u>Grade</u>	<u>Present Salary</u>
J. Packard	Files	CAF-2	\$1440
Ureola Smith	Division One	CAF-2	\$1500
J. F. Stegall	Chief Clerk's Office	CAF-2	\$1500
J. R. Sullivan	Identification	CAF-2	\$1440
<u>B. A. Surine</u>	Files	CAF-2	\$1440
V. F. Trenchard	Files	CAF-2	\$1740
R. H. Tynor	Chief Clerk's Office	CAF-2	\$1440
E. F. Welch	Division One	CAF-2	\$1500
Joseph C. Williams	Identification	CAF-2	\$1440
H. H. Williams	Technical Laboratory	CAF-2	\$1500

All of the above-mentioned employees are recommended for a \$60.00 increase.

Respectfully,

W. R. Glavin

*W. R. Glavin  
June 7/8/40  
WAG*

JOHN EDGAR HOOVER  
DIRECTOR

**Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.**

Mr. Tolson \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

July 11, 1940

John Edgar Hoover, Director  
Federal Bureau of Investigation,  
Department of Justice,  
Washington, D. C.

Dear Sir:

It is with appreciation that I received a letter from the Attorney General, advising me of a promotion from \$1440 per annum to \$1500 per annum.

I shall sincerely endeavor to perform my duties in the future in such a manner as to warrant your continued approval.

Respectfully,

Donald A. Surine  
Donald A. Surine.

RECORDED

67-1244-37  
JUL 19 1940  
DIRECTOR  
FOXWOOD

WRG:whm

July 17, 1940

0  
Mr. Donald A. Surine  
Administrative Files Section  
Seat of Government  
Washington, D. C.

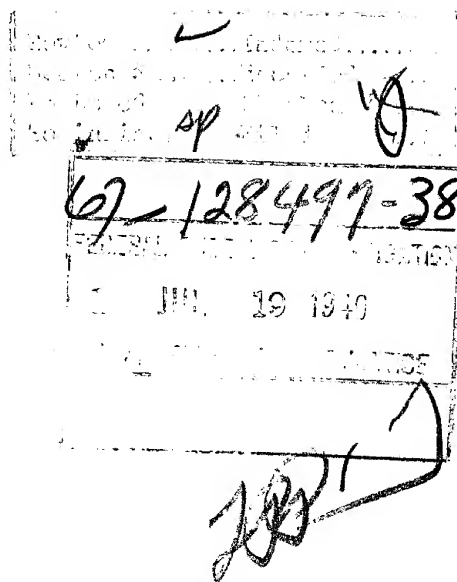
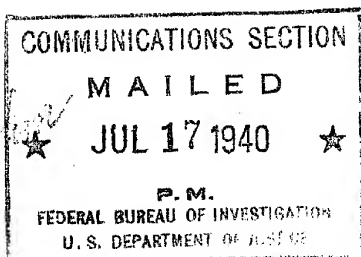
Dear Sir:

This will acknowledge the receipt of your communication regarding your desire to be enrolled in the bookkeeping and elementary accounting course. Your name has been placed on the list and you will be furnished with this course of instruction.

Very truly yours,

*J. E. Hoover*

John Edgar Hoover,  
Director.





JOHN EDGAR HOOVER  
DIRECTOR

CC-161

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

WRG:lrd

Mr. Tolson \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Nathan \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

Date July 31, 1940

MEMORANDUM FOR MR. TOLSON

RE: DONALD A. SURINE  
Clerk  
Special Agent Applicant

On July 25, 1940, the above-mentioned employee personally called at my office and stated that he has received his LL.B. degree from the Georgetown University and took the June bar examination.

He wished to have his application held in abeyance until after the results of the bar examination. I, therefore, arranged to have him referred for examination after September 15, 1940.

Respectfully,

W. R. Glavin

RECORDED  
INDEXED  
AUG 1 1940

67-128497-39  
AUG 1 1940  
LK

Signature

TOLSON

CHIEF CLERK

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

September 13, 1940

KMP:VF

MEMORANDUM

RE: <sup>0</sup>DON SURINE  
Bureau Employee - Files Section

This is to advise that the above named Bureau employee appeared at the office of the Chief Clerk on September 10, 1940, to advise that he had just received information that he had passed the District of Columbia Bar examination.

He stated that he had previously spoken to Mr. Glavin concerning his application for the position of Special Agent and that he had been advised by Mr. Glavin that he would be furnished with information concerning the status of this application in the near future. Surine advised that in view of the fact that he had passed the D. C. Bar examination he desired that further consideration be afforded his application for this position at the present time.

This employee was advised that this matter would be brought to the attention of Mr. Glavin and that his inquiry would be made a matter of record.

Respectfully,

*K. M. Piper*  
K. M. Piper

*called in for  
9/15/40  
w*

.....Mr. Alley  
.....Mrs. Atkinson  
.....Miss Guigon  
.....Mrs. Jacobs  
.....Mrs. Wackerman  
.....  
.....  
.....

(action desired)

*Jemp*

Routed.....  
Searched.....  
Serialized.....  
Checked.....  
Filed.....

*67-128917-40*  
(file number)  
SEP 14 A.M.  
(date stamp)  
CHIEF CLERK  
(routing stamp)

JOHN EDGAR HOOVER  
DIRECTOR

**Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.**

RHL:MTS

September 9, 1940

MEMORANDUM

Re: Donald A. Surine<sup>D</sup>  
Files Section Employee

Mr. Bogert of the Retail Credit Company requested information concerning the sick leave record of the above employee.

He was advised that Mr. Surine had taken one day of sick leave in 1939 and five days four hours of sick leave in 1940. This information was desired in connection with an application for insurance.

*W. C. C.*  
*2/10*

*R. H. Laughlin*  
R. H. Laughlin

SEP 18 1940 67-128497-12  
SEP 17 1940  
CHIEF CLERK

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

OHP:GD

September 13, 1940

MEMORANDUM FOR MR. TOLSON

RE: DONALD A. SURINE  
CAF 2 -- \$1500  
Files Division Employee  
45-Day Efficiency Report

Mr. Surine has been performing duties as a Searcher in the Searching Unit of the Files Division for the past forty-five days, having previously been assigned to the Numbering Unit.

Mr. Surine's duties in this Unit have been very satisfactory. He has learned his new duties rapidly and well. During part of the past forty-five days Mr. Surine has been on a special project assisting in the consolidation of the F.B.I. N.P.A. files, which work calls for a thorough knowledge of all phases of Files Division work including some knowledge of classifying duties, which work is in Grade 4. Mr. Surine's services on this project have been very satisfactory and he has shown a thorough knowledge of all of the functions of the Files Division. Mr. Surine has always been a very intelligent and high-grade employee and his work continues to be of the excellent type it has always been.

Respectfully,

*O. H. Patterson*  
O. H. Patterson.

*Das*  
Initialed

67-128477-41

SEP 17 1940

TOLSON  
V. M.  
CHIEF CLERK

LHM

## FEDERAL BUREAU OF INVESTIGATION

Mr.  
Miss  
Mrs.

Mr. Donald A. Surino

Date September 16, 1940

New appointment ☐Transfer ☐Promotion ☒Separation ☐

## PRESENT STATUS

1. Title: Junior Clerk-Typist  
\$1500 per annum

2. Grade: CAF 2

3. Salary:

4. Seat of Government: ☐  
Field: ☐5. Division: Division Four  
Files Section

6. Appropriation: "Salaries and Expenses FBI"

## PROPOSED ACTION

7. Title: Assistant Clerk

8. Grade: CAF 3

9. Salary: \$1620 per annum

10. Seat of Government: ☐  
Field: ☐11. Division: Division Four  
Files Section  
September 16, 1940

12. Appropriation: "Salaries and Expenses FBI"

13. Effective:

14. Position: Additional ☒ Edward B. Shields, transferred  
Vice:  
Identical:

15. Remarks:

SEP 21 1940

Respectfully submitted,

CC: Chief, Audit Section  
COMMUNICATIONS SECTION

Director, Federal Bureau of Investigation

(Title)

MAILED

★ SEP 18 1940 ★

P. M.  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

67-128497-42

Toffo

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

OHP:GD

September 13, 1940

MEMORANDUM FOR MR. TOLSON

RE: DONALD A. SURINE  
CAF 2 — \$1500  
Files Division Employee

In view of the favorable forty-five-day efficiency report submitted on the above employee, it is recommended that he be transferred to Grade 3 at \$1620. Mr. Surine has been performing duties in the Searching Unit of the Files Division, which duties are in Grade 3.

Respectfully,

*O. H. Patterson*  
O. H. Patterson.

*Rec'd to Rept.  
Memo Mr. Patterson  
9-16-40  
WMS*

*From Little sent  
9-20-40  
WMS*

*OK V-1*

*SEP 21 1940*

*67-128497-43*

*TOLSON*

*CHIEF CLERK*

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

August 28, 1940

MEMORANDUM FOR THE CHIEF CLERK

I have just recently read in the newspaper that I passed the Bar of the District of Columbia. I would like to be considered as an applicant for the position of Special Agent with this Bureau. It is my desire to enter an Agent's class at the earliest possible convenience.

Respectfully,

*Donald Arthur Surine*

Donald A. Surine  
Files Division Employee

RECORDED

SEP 25 1940

has been in  
9/20/40

67-128497-44

SEP 21 1940

18

CHIEF CLERK

LTH

September 16, 1940

MEMORANDUM FOR MR. PATTERSON

In accordance with the recommendations contained in your memoranda dated September 13, 1940, Messrs. Donald W. Gore and Donald A. Surine are being transferred to the position of Assistant Clerk in the Files Section in Grade CAF 3, with salary at the rate of \$1620 per annum, effective September 16, 1940.

Very truly yours,

John Edgar Hoover  
Director



PC  
67-123497 September 30, 1940

Mr. Donald A. Surine  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Mr. Surine:

It is with pleasure that I am enclosing  
a letter from the Attorney General advising you of  
your promotion from \$1500 per annum in Grade CAT 2  
to \$1620 per annum in Grade CAT 3, effective  
September 16, 1940.

Sincerely yours,

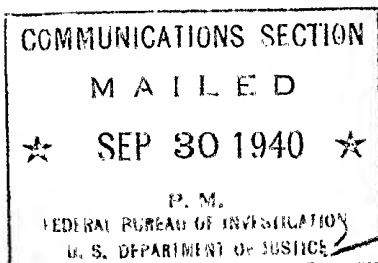
J. Edgar Hoover

John Edgar Hoover  
Director

Enclosure

CC: Mr. Patterson

Mr. Tolson \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Nathan \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



22 MAR 19 1957

45  
A  
H

DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

BF:VWE

September 16, 1940.

Mr. Donald A. Surine,  
Federal Bureau of Investigation,  
Department of Justice.

Dear Mr. Surine:

You are hereby transferred from one position to another in  
the Federal Bureau of Investigation as indicated:

From

Position: Junior Clerk-Typist

Assignment: Files Section, Division Four

Grade: Caf-2      Salary: \$1500 per annum

Appropriation: "Salaries and Expenses, Federal Bureau of  
Investigation," DEPARTMENTAL

To

Position: Assistant Clerk

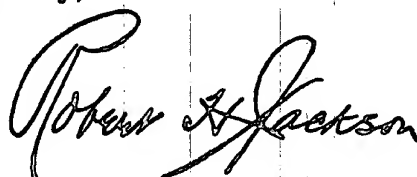
Assignment: Files Section, Division Four

Grade: Caf-3      Salary: \$1620 per annum

Appropriation: "Salaries and Expenses, Federal Bureau of  
Investigation," DEPARTMENTAL

Effective: September 16, 1940

Respectfully,



Attorney General.

By the Attorney General:

(Sgd.) Matthew F. McGuire

The Assistant to the Attorney General.

Vice Edward B. Shields, transferred.

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

October 3, 1940

Mr. Tolson	✓
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	✓
Mr. Egan	
Mr. Gurnea	
Mr. Hendon	
Mr. Pennington	
Mr. Quinn	
Mr. Nease	
Miss Gandy	

J. Edgar Hoover, Director  
Federal Bureau of Investigation  
U. S. Department of Justice  
Washington, D. C.

Dear Sir:

This is to acknowledge your letter of September 30, 1940, advising me of my raise to \$1620. It is indeed gratifying to know that my efforts have merited your approval.

It has always been my desire to be of service to the Bureau, and you may rely on my continued cooperation.

Respectfully,

*Donald A. Surine*

Donald A. Surine.

OCT 7 1940

67-128417

*[Handwritten signature/initials]*

THE GEORGE WASHINGTON UNIVERSITY  
WASHINGTON, D. C.  
LAW SCHOOL

OFFICE OF THE DEAN

Mr. Tolson...✓  
Mr. Clegg.....  
Mr. E. A. Tamm.....  
Mr. Foxworth.....  
Mr. Nathan.....  
Mr. Ladd.....  
Mr. Egan.....✓  
Mr. Glavin.....✓  
Mr. Nichols.....  
Mr. Hendon.....  
Mr. Rosen.....  
Mr. Tracy.....  
Miss Gandy.....

September 28, 1940

Honorable J. Edgar Hoover  
Federal Bureau of Investigation  
Washington, D. C.

My dear Mr. Hoover:

Donald Arthur Surine is, I understand, employed in the Federal Bureau of Investigation. He tells me that he is hoping to make application for appointment as a special agent. I promised to write a statement as to his work here. He attended three years and graduated last June with a general average less than one point below B. In a class of 128 Mr. Surine was 48, so that you see he almost made the upper third.

I believe he has possibilities and could develop into a useful member of your organization. At any rate I was pleased to comply with his request that I write you about his work as a student.

With personal regards.

Sincerely yours,

OCT 22 1940

*Wm. C. Van Vleck*

William C. Van Vleck  
Dean

67 128477-46  
WCVV:mh  
OCT 22 1940  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE  
WASHINGTON, D. C.

ack-40  
10-17-40  
RH

oral 33  
written 80  
96 1/2  
10-31-40 Hb  
5

**Federal Bureau of Investigation  
United States Department of Justice**

Washington, D. C.  
September 15, 1940

To: The Director, Federal Bureau of Investigation, United States Department of Justice, Washington, D. C.

From: Inspector R. T. Harbo

Subject: Report of Interview with Applicant Donald A. Surine for appointment as Special Agent

1. PERSONAL APPEARANCE:

- A. PERSONAL APPEARANCE AND APPROACH: Excellent. Good. Fair. Poor.
- B. DRESS: Neat. Flashy. Poor. Untidy.
- C. FEATURES: Refined. Ordinary. Coarse. Dissipated.
- D. PHYSICAL DEFECTS, if any: None

2. CONDUCT DURING INTERVIEW:

- A. PERSONALITY: Excellent. Good. Fair. Average. Poor.
- B. POISE: Well-poised. Steady. Temperamental. Average.
- C. SPEECH: Average. Reticent. Talkative. Boastful.
- D. ASSURANCE: Self-confident. Fair. Over-confident. Lacking.
- E. NERVOUSNESS: None. Slight. Very nervous.
- F. FOREIGN ACCENT: None. Slight. Noticeable.
- G. TACT: Tactful. Average. Lacking.

3. GENERAL INTELLIGENCE:

- A. Answers general questions definitely. Quickly. Vaguely.
- B. Has Applicant studied Federal Procedure? Yes
- C. Any investigative experience? If so, describe - No
- D. Does the Applicant appear to be resourceful? Not especially.
- E. Does the Applicant appear to have executive ability? No.
- F. Is he likely to develop? Possibly - but at present too-immature.

4. GENERAL INFORMATION:

- A. What is his ultimate goal in life, aside from his desire to be connected with the FBI? Law - civic reform.
- B. What are his recreations and tastes?
- Sports generally, and especially tennis.

NOV 1 1940

67-128497-47

OCT 25 1940

CHIEF CLERK  
We not checked

5. HEALTH RECORD:

Good.

6. GENERAL IMPRESSIONS OF APPLICANT:

Applicant is 24 years old and has been employed by the Bureau since June, 1939 as a clerk. He completed the law course at George Washington University in June, 1940 and has been notified that he passed the District of Columbia Bar examination and will be formally admitted this fall. Applicant's scholastic record appears to have been somewhat above average.

His father, Frank A. Surine, resides at 1326 Kalmia Road, N. W., and is an attorney in the Internal Revenue Department.

Applicant impressed me as being alert, eager, and extremely desirous of receiving appointment as an Agent. However, he also impressed me as being immature, both in mannerisms and speech. Probably this was attributable to the fact that he showed too much eagerness to be an Agent.

During the past seven years applicant stated he has paid one parking ticket, one fine for speeding, and one fine for going through a stop sign. He was plaintiff in a suit brought last winter in the Small Claims Court against a restaurant owner for a hat and coat stolen in the restaurant. Applicant stated he has equivalent to a two-year college course in Spanish; that he can read it well and speak it fairly well. He has used the language socially to some extent in conversing with acquaintances in the diplomatic service.

Although applicant is alert, intelligent, and eager to be an Agent, I believe that at this time he gives the impression of being too immature, and therefore the recommendation is unfavorable.

I believe that in a reasonable period of time this application should receive further consideration to determine the extent to which applicant has gained greater maturity.

Period of interview - 40 minutes.

Result of dictation test: Good. Fair. Poor.  
Bureau test rating %.

7. Do you consider the Applicant qualified for the appointment he seeks and, if appointed, do you believe he would develop into better than an average employee? *no - not at present.*

R T Harbo  
Inspector

RHL:EJG  
67-128497-46

RECEIVED

47

October 19, 1940

Dean William C. Van Vleck  
Law School  
The George Washington University  
Washington, D. C.

Dear Dean Van Vleck:

I have received your letter of September 28, 1940 concerning the scholastic record of Mr. Donald A. Surine, an employee of this Bureau. Your thoughtfulness in furnishing me with this record is indeed appreciated, and I am pleased to receive your views and comments concerning this young man.

With kind personal regards,

Sincerely yours,

Mr. Tolson \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Nathan \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



✓✓

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

OHP:GD

October 14, 1940

MEMORANDUM FOR MR. TOLSON

RE: DONALD A. <sup>O</sup>SURINE  
Special Agent Applicant

Mr. Tolson	✓
Mr. Clegg	
Mr. E. A. Tamm	
Mr. Foxworth	
Mr. Nathan	
Mr. Ladd	
Mr. Egan	
Mr. Glavin	
Mr. Nichols	✓
Mr. Hendon	
Mr. Rosen	
Mr. Tracy	
Miss Gandy	

As requested by the Chief Clerk's Office the following information is submitted regarding the above Special Agent applicant who is and has been an employee of the Administrative Files Section.

I have known Mr. Surine since January of this year, since which time he has performed various duties in the Files Division. Mr. Surine is very intelligent and is of the studious type. His work in the Files Division has been excellent and he received an efficiency rating of Excellent on April 15, 1940. He is absolutely loyal and devoted to the Bureau almost to an extreme degree, in that at times it has been necessary to make Mr. Surine go home from work after he has put in a large number of hours of overtime. Whenever there has been work to do Mr. Surine has been willing to do it no matter whether it interfered with his school work or not. Mr. Surine is extremely conscientious, absolutely reliable, hard-working and can always be depended upon to perform whatever is assigned to him. He is so conscientious that there have been occasions when the writer has sent Mr. Surine home when it was apparent that he should not be working on account of his physical condition. Mr. Surine is wrapped up in the Bureau and its work and there seems to be no limit to his enthusiasm. Mr. Surine has always attended to his own business in the Files Division, has never caused any trouble, and has always been a serious, hard-working employee.

I recommend Mr. Surine for the position of Special Agent with the Bureau without reservation. He would no doubt be a hard-working, loyal, conscientious Special Agent who would do his utmost to perform an excellent job.

Respectfully,

*O. H. Patterson* NOV 8 1940  
O. H. Patterson.

NOV 15 1940

Number 67-128497-48

TOLSON

CH. CLK.



Federal Bureau of Investigation  
United States Department of Justice

LW  
67-128497

Washington, D. C. October 23, 1940

SUMMARY OF INSPECTOR'S INTERVIEW AND EXAMINATION

RE: DONALD ARTHUR SURINE  
Special Agent Applicant

Written Rating: 80%  
Oral " : 33%  
Composite " : 56½"

Age: 24  
Married

A. B. - George Washington University  
LL.B. - George Washington Univ. Law School  
Member D. C. Bar

Interviewed and examined at Washington, D. C. on September 15, 1940.

Recommendation: Unfavorable.

Interviewing Official R. T. Harbo reports applicant was average in poise; slightly nervous; answers general questions vaguely; has had no investigative experience; does not appear to be especially resourceful; does not appear to have executive ability; might possibly develop, but at present too immature; however, he has a good personal appearance, approach and personality; dresses neatly; ordinary features; average in speech; fair assurance; average in tact and has studied Federal Procedure. Mr. Harbo states applicant impressed him as being alert, eager, and extremely desirous of receiving appointment as an Agent. He also impressed Mr. Harbo as being immature, both in mannerisms and speech. Probably this was attributable to the fact that he showed too much eagerness to be an Agent. Although applicant is alert, intelligent and eager to be an Agent, Mr. Harbo believes that at this time applicant gives the impression of being too immature and therefore the recommendation is unfavorable. He believes that in a reasonable period of time this application should receive further consideration to determine the extent to which applicant has gained greater maturity.

During the past seven years applicant stated he has paid one parking ticket, one fine for speeding, and one fine for going through a stop sign. He was plaintiff in a suit brought last winter in the Small Claims Court against a restaurant owner for a hat and coat stolen in the restaurant. Applicant stated he has equivalent to a two-year college course in Spanish; that he can read it well and speak it fairly well. He has used the language socially to some extent in conversing with acquaintances in the diplomatic service.

In a memorandum dated October 14, 1940, Mr. O. H. Patterson stated applicant is very intelligent and is of the studious type. His work in the Files Division has been excellent. He is absolutely loyal and devoted to the Bureau almost to an extreme degree, in that at times it has been necessary to make applicant go home from work after he has put in a large number of hours of overtime. Whenever there has been work to do applicant has been willing to do it no matter whether it interfered with his school work or not. Applicant is extremely conscientious, absolutely reliable, hard-working and can always be depended upon to perform whatever is assigned to him. He is so conscientious that there have been occasions

.....Mr. Alley  
.....Mrs. Atkinson  
.....Miss Guigon  
.....Mrs. Jacobs  
.....Mrs. Wackerman  
.....  
.....  
.....

(action desired)

Routed.....  
Searched.....  
Serialized.....  
Checked.....  
Filed.....

67-128497-49  
(file number)

NOV 8 - 1940  
(date stamp)

(routing stamp)

when Mr. Patterson has sent applicant home when it was apparent that he should not be working on account of his physical condition. Applicant is wrapped up in the Bureau and its work and there seems to be no limit to his enthusiasm. Applicant has always attended to his own business, has never caused any trouble and has always been a serious, hard-working employee. Mr. Patterson recommends applicant for the position of Special Agent with the Bureau without reservation. He would no doubt be a hard-working, loyal, conscientious Special Agent who would do his utmost to perform an excellent job.

Related Experience: Applicant entered on duty in the Chief Clerk's Office as a Messenger in June 1939; was transferred to the Files Division in September 1939 and was promoted to the position of Clerk in the Files Division in November 1939; presently receives \$1620 per annum. Applicant received an excellent efficiency rating, and his file contains no material of an unfavorable nature. In a memorandum dated April 3, 1940 the Director stated, "He makes a favorable impression and I believe he is a young man who can be considered for advancement in the Bureau."

Endorsers: None

*W. R. Glavin*  
*W. R. Glavin*

W. R. Glavin

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.  
November 6, 1940

LBN:LCB

MEMORANDUM FOR MR. TOLSON

Re: Donald A. Surine  
Special Agent Applicant

This applicant who has been in the Bureau's service since June of 1939 and is presently assigned in the Files Section, called at my office today with reference to his application.

Approximately two weeks ago he received an appointment as an Attorney in the Bureau of Internal Revenue, salary \$2600. which he turned down because he wants to be a Special Agent. He stated that he expects an addition in the family by next June and wanted to get set as soon as possible.

This applicant's record in the Bureau has been very satisfactory. Mr. Patterson recommends him for appointment as a Special Agent and states that it has been necessary to order him away from work at times because of his physical condition and that there seems to be no limit to his enthusiasm.

I have known of Mr. Surine for many years as he was in a Sunday School which my brother taught at one time. He is a clean cut chap, makes a good appearance, has both an A.B. and LL.B. from George Washington University and is a member of the bar. He is somewhat immature, however. Mr. Harbo who interviewed him following the submission of his application recommended unfavorably due to his immaturity. I agree wholly with Mr. Harbo's observations. I told Mr. Surine exactly what the Bureau's position was, that we were pleased with his development but felt that he lacked maturity at the present time, that possibly another six months would make a great deal of difference and that his application could not be considered favorably at the present time.

This employee has not had tour training and he is being listed for a new class. I told him that he should again call upon me shortly after the first of the year. I think there is no question but what this applicant has

*Memo for Mr. Tolson*

*-2*

*the material but he does need a little more seasoning.*

*Indicative of his own attitude toward the Bureau after I had talked to him he stated that if he were forced to make a decision in his own case that it would be the same as I pointed out to him.*

*Respectfully,*

  
*L. B. Nichols*

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

January 3, 1941

MEMORANDUM FOR MR. NICHOLS *noon*

Re: Donald Surine  
Tour Leader Trainee

Donald Surine has completed his preliminary training on tours and this report covers his development. He is an employee of the Files Section.

Surine's greatest attributes are his sincerity and loyalty. He has a very commendable attitude and receives and reacts very favorably to constructive criticism. He is neat in dress and has a pleasant speaking voice. He was rather slow in developing at first but possessed the intent and intellect to conscientiously mature into a good tour leader. Accordingly, he is being qualified.

Respectfully,

*GR*  
*P. T. Noon*  
P. T. Noon

*JAN 16*

67-122497-51	
Routed <i>12</i>	Recorded <i>2</i>
Searched <i>10</i>	Checked <i>21</i>
Numbered <i>10</i>	Filed <i>21</i>
JAN 7 1941	
FEDERAL BUREAU OF INVESTIGATION	

*6/OK*  
TOLSON

NICHOLS

CHIEF CLERK  
*Wry*

FEDERAL BUREAU OF INVESTIGATION

From: Chief Clerk's Office Room 5513

January 9, 1941

To: ☒ Director  
☒ Mr. Tolson  
☐ Mr. Glavin  
☐ Mr. Tracy  
☐ M

FOR APPROVAL TO GO OUT

Appointment; Mr. Donald A. Surine, Special Agent, Grade Caf 9, \$3200 per annum, school of January 13th.

No Political endorsers.

Dean William C. Van Vleck, Law School, George Washington University, Wash., D. C., endorsed applicant for the position of Special Agent.

Mr. Surine has been employed in a clerical capacity in the Bureau since 6/12/39.

A.B. and LL.B. degrees.  
Member of the D.C. Bar.

Mr. Tolson ☒  
Mr. Clegg ☐  
Mr. E. A. Tamm ☐  
Mr. Foxworth ☐  
Mr. Nathan ☐  
Mr. Ladd ☐  
Mr. Coffey ☐  
Mr. Egan ☐  
Mr. Glavin ☐  
Mr. Harbo ☐  
Mr. McIntire ☐  
Mr. Nichols ☐  
Mr. Hendon ☐  
Mr. Rosen ☐  
Mr. Quinn Tamm ☐  
Tele. Room ☐  
Tour Room ☐  
Mr. Kleinkauf ☐  
Mr. Tracy ☐  
Miss Beahm ☐  
Miss Gandy ☐

CG-186

W. R. Glavin

RCH/AEK

December 23, 1940

MEMORANDUM FOR MR. TOLSON

In accordance with instructions from Mr. Nichols, I examined the six members of the Tour Leaders Class which was being completed on Saturday, December 21, 1940.

I had them conduct me on a tour of the Bureau in which each of them participated. Of the six I found Mr. E. D. Anderson to be the best qualified. Mr. J. C. Dugan and Mr. H. R. Surine followed in order.

My individual recommendations are as follows:

1. Mr. E. D. Anderson - Anderson presents a very good appearance, is well poised, and is very well qualified to handle any general tour. He has possibilities of further advancement. He was exceptionally confident, tactful, and exercised good judgment in answering difficult questions. I think that he knows Bureau policies very well.

2. Mr. J. C. Dugan - Dugan has an excellent appearance and personality. He is friendly, has a pleasing voice, and his knowledge concerning Bureau policy seems to be well developed. He is reasonably tactful and displays confidence. He presents his material very well. He should make greater effort to eliminate any slang or references which might be displeasing to certain type of people who visit the Bureau. One such instance was a reference to "shooting craps" when referring to our telephone number 7117. I noted that he also referred to criminals as "Mr." which I believe is not in the best of taste. With this correction he should handle this type of work entirely satisfactorily.

3. Mr. H. R. Surine - Surine is well qualified to handle general tours. He is particularly enthusiastic and is convincing in manner and speech. He seems to have a good knowledge of the material and his presentation is improved because of good gestures which he uses while talking. He is neat, well dressed, and presents a generally good appearance but I would suggest that he shorten his sideburns.

12/23/40

4. Mr. W. L. Martindale - Mr. Martindale has a very good speaking voice and exhibits a great deal of confidence while conducting a tour. His knowledge, however, is not too broad but seems to be limited to his current study of tour work. When a question takes him outside of this study he has to flounder some. His appearance is not outstanding due to bad teeth. One front tooth is a good deal longer than the rest and this attracts attention. He also has an odd manner of holding his chin. All in all, I think he is qualified to handle general tours but I would suggest that he be used sparingly.

5. Mr. C. A. Giovannetti - Mr. Giovannetti's greatest attribute is his enthusiasm and sincerity. His knowledge is fairly good but he is a little nervous and becomes dry-mouthed which upon occasions makes it difficult for him to enunciate as clearly as might be desired. His appearance is a little less than good. I would qualify him, however, in this work with the suggestion that his services be used sparingly.

6. Mr. L. A. Baker - I do not think that Baker is presently qualified to conduct general tours but recommend he be given further opportunity in this field. He presently has a limited knowledge of the Bureau policies and of the work in the various sections which must be visited on tours. Due to this lack of knowledge he is not assured and I was able to tie him up with many questions which he will encounter from any ordinary group. His lack of assurance also, it is believed, leads to a lack of sincerity and perhaps enthusiasm. Of the six boys he was the only one who lost control of the others during his portion of the tour. His appearance is fairly good, however, and I believe that he does possess possibilities.

Respectfully,

R. C. Hendon



copy 1t

MEMORANDUM FOR MR. TOLSON

Re: Tour Training

Please be advised that the following employees  
reported for TOUR TRAINING on Monday, November 25:

Clark D. Anderson	Identification Division
John Dugan	Identification Division
W. L. Martindale	Identification Division
Carlton Giovannetti	Mechanical Section
Donald Surine	Administrative Files

Respectfully,

P. T. Noon

WP  
67-128497

FEDERAL BUREAU OF INVESTIGATION

Mr.  
Miss  
Mrs.

Date

Mr. Donald A. Burton

January 9, 1941

New appointment

☒

Transfer

☐

Promotion

☐

Separation

☐

PRESENT STATUS

1. Title: Assistant Clerk

2. Grade: CAF 3

3. Salary: \$1620 per annum

4. Seat of Government: ☒  
Field: ☐

5. Division: Four  
Files Section

6. Appropriation: "Salaries and Expenses, FBI"

PROPOSED ACTION

7. Title: Special Agent

8. Grade: CAF 9

9. Salary: \$3200 per annum and  
\$5.00 per diem

10. Seat of Government: ☐  
Field: ☒

11. Division:

12. Appropriation: "Salaries and Expenses, FBI  
(National Defense)"

13. Effective: High entry on duty

15. Remarks:

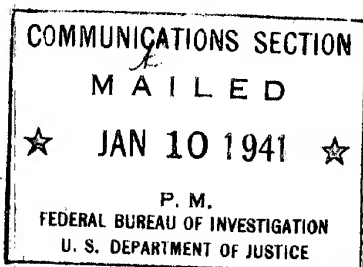
Recommended for appointment as a Special Agent, Grade CAF 9, \$3200 per annum and \$5.00 per diem in lieu of subsistence and expenses of travel and operation when absent from official headquarters.

14. Position: Vice: Herbert O. Thompson -  
Identical: transferred.

Respectfully submitted,

cc: Chief, Audit Section

Director, Federal Bureau of Investigation



RECEIVED-ROOM 5640  
FBI  
U. S. DEPT. OF JUSTICE  
JAN 10 3 29 PM '41

178497-52  
21

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

(Place) Wash. D. C.

(Date) Jan 9, 1941

Dear Sir:

Having filed an application for a position as Special Agent in the Federal Bureau of Investigation, United States Department of Justice, I hereby agree that in the event of an appointment I will be governed by the following conditions:

1. Upon appointment and within ten days after receipt thereof, I shall be required to proceed at my own expense to Washington, D. C., where I will take the oath of office and enter on duty.
2. That said appointment will be on a probationary basis.
3. That my retention in the Bureau shall be dependent upon the performance of satisfactory services, and if my services are deemed unsatisfactory, it is understood that my employment may be discontinued at any time and that I will not receive transportation to my home, or to any other point at Government expense.
4. That if appointed I may be sent to any part of the continental or territorial United States that the exigencies of the Bureau's work may require; that my headquarters may be fixed in some jurisdiction other than that in which I have heretofore resided; that my headquarters may be changed as the work of the Bureau may require; and that no transfer will be made from one station to another for personal reasons.
5. That the confidential character of the relations of the employees of the Federal Bureau of Investigation with the public is fully understood by me, and that the strictly confidential character of any and all information secured by me, in connection directly or indirectly with my work as a Special Agent, or the work of other employees of which I may become cognizant, is fully understood by me, and that neither during my tenure of service with the Federal Bureau of Investigation nor at any other time will I violate this confidence, and I agree that I will not divulge any information of any kind or character whatsoever that may become known to me, to persons not officially entitled thereto.

I further agree that nothing connected with this certification is to be construed by me as an assurance that an appointment will be tendered me; that I fully understand all of the foregoing and that the conditions specified herein are agreeable to me; that if appointed I will abide by the foregoing conditions, and I am fully cognizant that the provisions mentioned above are to be complied with and they are to be regarded as a part of my appointment if it is subsequently tendered to me and accepted.

Subscribed and sworn to before me this

Very truly yours,

9th day of January, A.D. 1941

Donald A. Surine

Mary B. Surine  
Notary Public

CC-74

JOHN EDGAR HOOVER  
DIRECTOR

**Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.**

WF

January 9, 1941

MEMORANDUM FOR MR. TOLSON

Re: DONALD A. <sup>0</sup>SURINE  
Assistant Clerk  
Files Section

The above mentioned Bureau employee has qualified as a Tour Leader; he has his LL.B. degree from George Washington University and is a member of the Bar. Mr. Harbo interviewed him on September 15, 1940, at which time he recommended unfavorably, stating that he was immature. I had Mr. Nathan speak to this boy and Mr. Nathan has advised that he would be satisfactory as an Agent. Therefore, an appointment is attached addressed to this boy for the 13th school.

Respectfully,

  
W. R. Glavin

*Appt. 12-1-41*

67-1544-54
SEARCHED 6
INDEXED 6
SERIALIZED 6
FILED 6
JAN 11 1941
FEDERAL BUREAU OF INVESTIGATION

*Tolson*  
*Glavin*

67-11 3197

January 10, 1941

Dean William G. Van Vleck  
Law School  
George Washington University  
Washington, D. C.

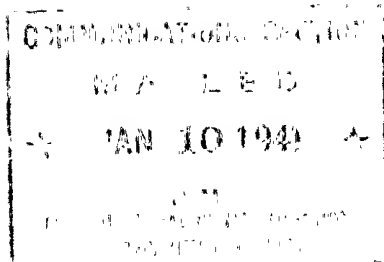
My dear Dean Van Vleck:

I am indeed pleased to inform you that an appointment to the position of Special Agent in the Federal Bureau of Investigation has been tendered to Mr. Donald A. Surine of Washington, D. C., in whom you have expressed an interest.

With kindest regards,

Sincerely yours,

Mr. Tolson \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Nathan \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



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K

WF  
67-112497

January 9, 1941

Mr. Donald A. Surine  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Mr. Surine:

You are hereby offered an appointment as a Special Agent in the Federal Bureau of Investigation, United States Department of Justice, in grade CAF 9, with salary at the rate of \$3200 per annum. You will also be allowed your expenses of travel and operation in accordance with existing regulations, and \$5.00 a day in lieu of subsistence when absent from official headquarters, which are fixed at Washington, D. C., effective upon your entry on duty, to which point you should proceed at your own expense in order to assume your official duties.

This appointment is of a probationary character solely, and it is to be understood that it will be necessary for you to demonstrate fully your fitness for continued employment in the Federal Bureau of Investigation. It is also understood that you are to proceed on orders to any part of the country that the exigencies of the service may require. You should therefore arrange your personal matters before taking oath of office that you will be able to accept assignment to any part of the country where your services may be needed.

For your information, the Federal Bureau of Investigation reserves the right to refuse acceptance of any resignation of a Special Agent unless at least thirty days notice of intention to resign is given.

You should notify this office at once if this appointment is accepted. If it is not accepted immediately it will be cancelled. Should you accept, you are directed to report for oath of office and assignment to Room 5256 United States Department of Justice Building at 9:00 A. M. on January 10, 1941.

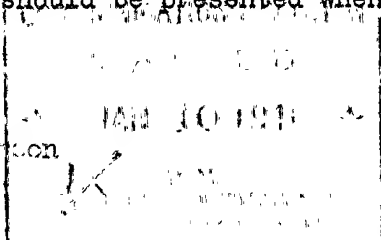
Your assignment during training will be either at Washington, D. C., or Quantico, Virginia. No per diem is paid while in Washington, D. C., however, if training is given at Quantico, Virginia, a per diem of \$1.40 will be allowed. It will not be possible for the wives and families of the appointees to be domiciled at Quantico during the period of training.

This letter, which should be considered strictly confidential and given no publicity, should be presented when you report for oath of office.

cc: Mr. Richardson

Sincerely yours,

John Edgar Hoover  
Director



56

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

January 13, 1941

Mr. Tolson.....
Mr. Clegg.....
Mr. E. A. Tamm.....
Mr. Foxworth.....
Mr. Nathan.....
Mr. Ladd.....
Mr. Egan.....
Mr. Glavin.....
Mr. Nichols.....
Mr. Hendon.....
Mr. Rosen.....
Mr. Tracy.....
Miss Gandy.....

MEMORANDUM FOR MR. TOLSON

Re: Donald A. Surine

Mr. Surine telephonically advised this office on January 12, 1941, that he wished to accept the appointment to the position of Special Agent in the Federal Bureau of Investigation that was recently tendered him. He reported for duty this morning.

Respectfully,

W. R. Glavin

JAN 16 1941

128477-57  
6  
13  
20  
✓

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

In response to Bureau communication of  
November 15, 1939 concerning Departmental Circular  
#3302 please be advised that I have not been holding  
office in any political party or political club.

Very truly yours,

*Donald A. Surine*

Note:

If the above is answered affirmatively an  
explanation follows stating whether or not you have  
resigned and the date of resignation.

*file  
11-13-41  
m. j.*



## THE FBI PLEDGE FOR LAW ENFORCEMENT OFFICERS

Humbly recognizing the responsibilities entrusted to me, I do vow that I shall always consider the high calling of law enforcement to be an honorable profession, the duties of which are recognized by me as both an art and a science. I recognize fully my responsibilities to defend the right, to protect the weak, to aid the distressed, and to uphold the law in public duty and in private living. I accept the obligation in connection with my assignments to report facts and to testify without bias or display of emotion, and to consider the information, coming to my knowledge by virtue of my position as a sacred trust, to be used solely for official purposes. To the responsibilities entrusted to me of seeking to prevent crime, of finding the facts of law violations and of apprehending fugitives and criminals, I shall give my loyal and faithful attention and shall always be equally alert in striving to acquit the innocent and to convict the guilty. In the performance of my duties and assignments, I shall not engage in unlawful and unethical practices but shall perform the functions of my office without fear, without favor, and without prejudice. At no time shall I disclose to an unauthorized person any fact, testimony, or information in any pending matter coming to my official knowledge which may be calculated to prejudice the minds of existing or prospective judicial bodies either to favor or to disfavor any person or issue. While occupying the status of a law enforcement officer or at any other time subsequent thereto, I shall not seek to benefit personally because of my knowledge of any confidential matter which has come to my attention. I am aware of the serious responsibilities of my office and in the performance of my duties I shall, as a minister, seek to supply comfort, advice and aid to those who may be in need of such benefits; as a soldier, I shall wage vigorous warfare against the enemies of my country, of its laws, and of its principles; and as a physician, I shall seek to eliminate the criminal parasite which preys upon our social order and to strengthen the lawful processes of our body politic. I shall strive to be both a teacher and a pupil in the art and science of law enforcement. As a lawyer, I shall acquire due knowledge of the laws of my domain and seek to preserve and maintain the majesty and dignity of the law; as a scientist, it will be my endeavor to learn all pertinent truth about accusations and complaints which come to my lawful knowledge; as an artist, I shall seek to use my skill for the purpose of making each assignment a masterpiece; as a neighbor, I shall bear an attitude of true friendship and courteous respect to all citizens; and as an officer, I shall always be loyal to my duty, my organization, and my country. I will support and defend the Constitution of the United States against all enemies, foreign and domestic; I will bear true faith and allegiance to the same, and will constantly strive to cooperate with and promote cooperation between all regularly constituted law enforcement agencies and officers in the performance of duties of mutual interest and obligation.

1/13/41  
Date

67 - NOT RECORDED

Donald A. Surine  
Name  
Special Agent  
Title  
Federal Bureau of Investigation  
Law Enforcement Organization  
Washington, D. C.  
City State

*File  
1/13/41  
100-100000*

JOHN EDGAR HOOVER  
DIRECTOR

CC-161

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

WRG:lrd

Mr. Tolson \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Nathan \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

Date January 2, 1941

MEMORANDUM FOR MR. TOLSON

RE: DONALD A. SURINE  
Clerk, Files Section  
Special Agent Applicant

The above-mentioned applicant who is a member of the bar, has an A.B. and LL.B. degree from George Washington University, has successfully qualified as a Tour Leader.

He was interviewed by Mr. Harbo who reported him as giving the impression of being too immature at the time of the interview, September 15, 1940, recommending unfavorably.

Mr. Nathan has spoken to this boy and he advises me that the boy looks entirely all right to him and he would recommend favorably as to his application.

I recommend that he be placed in the January 13 school.

Respectfully,

*Jeeg*

JAN 21 1941  
67-128477-58  
Routed... Recorded  
Searched... Checked  
Numbered... Filed  
JAN 17 1941  
FEDERAL BUREAU OF INVESTIGATION

TOLSON

CH. CLERK

Signature

*1/6/41  
JAN 13 school  
1/2*

JAN 28 1941

01  
*L. H. ...*  
PHYSICAL DATA

87-	59
Leaves	Reserve
Subscribed	Charged
Numbered	100
JAN 28 1941	
RECEIVED BUREAU OF ...	
<i>W. J. ...</i>	



16 22 MAR 20 1951

NAME *Living, D. C.*

N.M.S. Form 16

# LABORATORY EXAMINATION

STATUS *F.B.I.*

U.S. NAVAL MEDICAL SCHOOL

Naval Medical Center

Washington, D.C.

DATE *1/6/41*

*3139*

## REPORT

Request of *J. J. McLean*

Address *F.B.I. Room*

Request for Blood KAHN and Blood

WASSERMANN TESTS.

KAHN

WASSERMANN

Qualitative

Quantitative

Cholesterolized

Units

Antigen

NEGATIVE

"BLOOD TYPE" *0*

*[Signature]*

Lieut. Comdr. (MC), U.S.N.

(MC), U.S.N.

# LABORATORY EXAMINATION

NAME SURINE, D.A.

N.M.S. Form 6

RATE F.B.I.

U. S. NAVAL MEDICAL SCHOOL

Naval Medical Center

DATE 1-7-41

Washington, D. C.

Request of

Dr. Duncan

Address:

F.B.I. Room

Diagnosis

Character of examination desired

## URINALYSIS

Amount 24 hours

Submitted

Appearance Amber clear

Reaction Acid Sp.Gr. 1.010

Albumin Negative

Sugar Negative

Occult Blood Negative

Special

Casts

Cylindroids

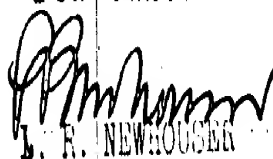
Mucus Few threads

Leucocytes Occasional

Erythrocytes

Epithelium Occasional squamous

Crystals Few calcium oxalate



L. R. NEWHOUSE

(MC), U.S.N.

Lt. Comdr. (MC), U.S.N.

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS OF THE  
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

Washington, D. C.

Place

January 6 1940

HISTORY

Name DONALD A SURINE Age 24 years, 8 months

Nativity (state) New York Married, ~~Single~~, Widowed: \_\_\_\_\_ Number of Children None

Diseases, operations, or injuries previous to age of 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

None except usual children's diseases - such as chicken pox, etc

Diseases, operations, or injuries subsequent to age 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

None

Father . . . . . (Living? yes State of Health Good  
(Dead? \_\_\_\_\_ Cause & age at death? \_\_\_\_\_)

Mother . . . . . (Living? yes State of Health Good  
(Dead? \_\_\_\_\_ Cause & age at death? \_\_\_\_\_)

Brothers . . . . . (Number living One State of Health Good  
(Number dead \_\_\_\_\_ Cause & age at death? \_\_\_\_\_)

Sisters . . . . . (Number living One State of Health Good  
(Number dead \_\_\_\_\_ Cause & age at death? \_\_\_\_\_)

Has any member of family suffered from neurasthenia or insanity or been confined in any institution for the insane? Give relationship and full history of case.

None

Has any blood relative been an inmate of a penal institution or poorhouse? Give relationship and state reasons.

None

Habits: Tobacco? yes Alcoholics? no Drugs? no

Donald Arthur Surine  
Signature of Candidate.

PHYSICAL EXAMINATION

Eyes: Color? Blue Exophthalmos? no

Chronic inflammation? no Other abnormality? no

Eyelids: Ptosis? no Condition of conjunctiva on eversion? OK

Other eye conditions? no

Vision: (Note: Each eye must be tested separately.)

Does candidate wear glasses? — For what purpose? —

Distant: Uncorrected vision of right eye? 20/20 Left eye? 20/20

Corrected vision of right eye? — Left eye? —

Near: Uncorrected vision of right eye? 20/20 Left eye? 20/20

Corrected vision of right eye? — Left eye? —

Remarks: —

Color sense: Normal

(Standard color plate test required)

Ears: Abnormalities? no Evidence of mastoid or other disease? no

Condition of drums? Right OK Left OK

Hearing: (Note: When testing hearing, the eyes and the opposite ear must be closed.)

Distance conversational speech can be heard:

Right ear — feet. Left ear — feet.

Distance whispered speech (Using residual air) can be heard:

Right ear 15/15 feet. Left ear 15/15 feet.

(Note: Use tuning fork tests, Rinne, Weber & Schwabach, if indicated.)

Right ear — Left ear —

Nose: Deflection of septum slight Polypi? no

Chronic nasal disease? no Is candidate a mouth breather? no

Palate: Cleft or perforated? no Other conditions? no

Fauces: Condition of tonsils? OK Pharynx? OK

A. J. McConnell

Signature of Examining Specialist.

Height? 5 feet, 11 3/4 inches. Weight, stripped? 161 1/2 Pounds.

General appearance: (Robust? ☒) (Puny? ☐) (Plethoric? ☐) (Anaemic? ☐) (Corpulent? ☐) (Emaciated? ☐) Complexion: (White? ☒) (Colored? ☐) (Blonde? ☐) (Brunette? ☒) (Florid? ☐) (Sallow? ☐)

Skin: Diseases? h

Hair: Color: Brown Thickness h

Glands: Enlargement: h Other abnormalities h

Head, Depressions? h Asymmetries? h

Facial disfigurement? h Facial asymmetry? h

Abnormalities of speech? h

Neck: Goitre? h Other conditions? h

Chest: Inspiration 44 inches. Expiration 37 inches. Respiratory rate? 16

Inspection: h

Lungs: Palpation: h

Percussion: h

Auscultation: h

X-ray examination: h

Heart: Palpation: h

Percussion: h

Auscultation: h

Exercise Test: Step upon chair 25 times in 30 seconds. Pulse rate should return to normal after two minutes.

Pulse rate: Sitting 84 After exercise 126

Condition of heart after exercise: h

Blood pressure, Systolic? 108 Distolic? 70 Pulse pressure 38



Abdomen:

Circumference at umbilicus? 31 Tenderness? h  
Other abnormalities? h  
Liver, percussion? h Palpation? h  
Spleen, percussion? h Palpation? h  
Inguinal rings? Rt Relaxed Hernia? h

Scrotum:

Varicocele? h Hydrocele? h Sarcocoele? h

Testicles:

Induration? h Atrophy? h  
Other conditions? h

Penis:

Epispadias? h Hypospadias? h  
Condition of prepuce? h Venereal diseases? h

Anus:

Hemorrhoids? h Fistulae? h  
Prolapse of bowel? h Other conditions? h

Spine:

Tenderness? h Curvature? h

Reflexes:

Pupillary: h Cremasteric: h  
Patellar: h Babinski: h Ankleclonus: h

Upper Extremity:

Missing fingers? h Contractures of hand? h  
Condition of joints? h Other conditions? h

Lower Extremity:

Flat foot? h Bowed legs? h  
Knock-knees? h Varicose Veins? h

Hammer toes? \_\_\_\_\_ Bunions? \_\_\_\_\_

Other abnormalities? \_\_\_\_\_

Agility:

Co-ordination of muscular movements? \_\_\_\_\_ Romberg? \_\_\_\_\_

Defects of gait? \_\_\_\_\_

Mental Condition? \_\_\_\_\_

(Note: If indicated refer to specialist)

Temperature? \_\_\_\_\_

Has this person been successfully vaccinated within 5 years? NO

Has this person had prophylactic typhoid inoculation? NO Date last taken NOV

Urine: Color? \_\_\_\_\_ Sp. Gr.? \_\_\_\_\_ Albumin? \_\_\_\_\_ Sugar? \_\_\_\_\_

Reaction? \_\_\_\_\_ Shreds? \_\_\_\_\_ Blood cells? \_\_\_\_\_

Pus cells? \_\_\_\_\_ Casts? \_\_\_\_\_ Epitheleal cells? \_\_\_\_\_

Blood: Red corpuscles per C.mm \_\_\_\_\_ White corpuscles per C.mm \_\_\_\_\_

Differential count \_\_\_\_\_

Blood serologic tests (syphilis): \_\_\_\_\_ Haemoglobin per cent: \_\_\_\_\_

Has candidate any of the following defects, viz: Cachexia, or apparent predisposition to any constitutional diseases, permanent defects of either of the extremities or articulations, including defects of gait, flat foot, badly bowed legs, knock-knees, unnatural curvature of the spine, impaired vision, color-blindness, chronic diseases of the visual organs, epilepsy, insanity, chronic diseases of the ears, deafness, chronic nasal disease, polypi, chronic ulcers or cicatrices of old ulcers likely to break out afresh, chronic cardiac pulmonary or renal affections, insufficient chest expansion, hernia, sarcocoele, hydrocele, varicocele (unless slight), fistula in ano, hemorrhoids, varicose veins on lower limbs (unless slight) stature less than 5 feet 4 inches, or more than 6 feet 2 inches, or any marked abnormality of speech or facial disfigurement?

Report of any special examination:

# DENTAL EXAMINATION OF \_\_\_\_\_

## GENERAL ORAL CONDITION

### MUCOUS MEMBRANE

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Inflamed
<input type="checkbox"/>	Swollen
<input type="checkbox"/>	Ulcerated
<input type="checkbox"/>	Septic

### SALIVA

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Excessive
<input type="checkbox"/>	Acidity
<input type="checkbox"/>	Thick or ropy
<input type="checkbox"/>	Odor

### OCCUSION

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Class I
<input type="checkbox"/>	Class II
<input type="checkbox"/>	Class III

*Slight overbite*

### ARCH

<input type="checkbox"/>	Square
<input checked="" type="checkbox"/>	Tapering
<input type="checkbox"/>	Ovoid

### TONGUE

<input checked="" type="checkbox"/>	Coating
<input type="checkbox"/>	Cryptic
<input type="checkbox"/>	Ulcerated
<input type="checkbox"/>	Enlarged

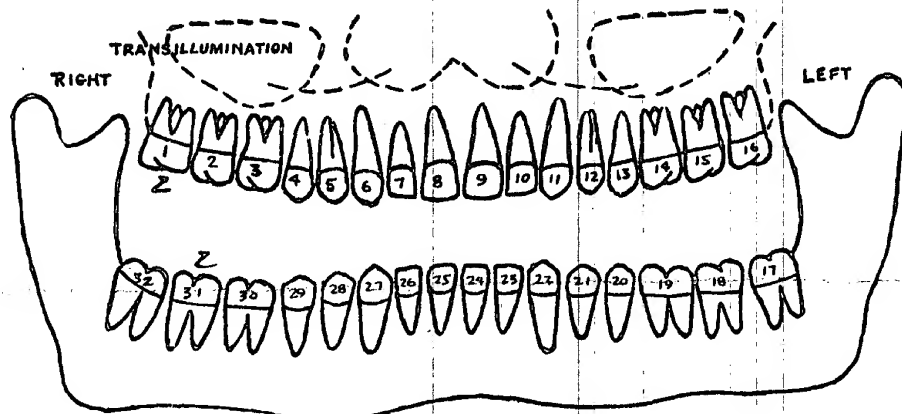
Glands \_\_\_\_\_

Sinus \_\_\_\_\_

Throat \_\_\_\_\_

## DENTAL DIAGNOSIS

- A. Labial
- B. Lingual
- C. Incisal
- D. Occlusal
- E. Buccal
- G. Mesial
- H. Distal
- K. Mesio-labial
- L. Disto-labial
- M. Mesio-lingual
- N. Disto-lingual
- O. Mesio-incisal
- P. Disto-incisal
- R. Mesio-occlusal
- S. Disto-occlusal
- T. Bucco-occlusal
- U. Lingual-occlusal
- V. Mesio-disto-occlusal
- W. Bucco-lingual-occlusal



☒ Roots  
 ☐ Abscess  
 ☐ Impacted  
 ☐ Crown  
 ☐ Devitalized  
 ☐ Dummy bridge  
 ☐ On Centre  
 ☐ Missing  
 ☒ Extraction Indicated

X-ray No. \_\_\_\_\_ X-ray reading \_\_\_\_\_

Gingival disease (indicate nature and extent) \_\_\_\_\_

Conditions of appliances replacing teeth \_\_\_\_\_

Remarks: \_\_\_\_\_

In case a dentist is not available to make the dental examination, the medical examiner shall record missing teeth, prosthetic replacements, and give a general estimate of oral condition.

Date 1-6-41 (Signature) \_\_\_\_\_

Dental Surgeon

Summary of Findings

(Summarize here all defects found.)

1. Right inguinal ring relaxed.
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

Applicant  
for S.A.

Recommendations: By phoid - Inadequate prophylaxis

1. Is this man capable of strenuous ✓ moderate \_\_\_\_\_ light \_\_\_\_\_  
or very light \_\_\_\_\_ physical exertion. (Indicate which).
2. Has this man any defect which would interfere with his participation  
in raids or other work connected with the detection and apprehension  
of criminals which might entail the practical use of firearms?  
(Indicate YES or NO) NO

Remarks:

Good physical specimen.  
No disqualifying defects

W. H. Hildner  
R. E. Duncan  
J. Sapers

Administrative action by Federal Bureau of Investigation.

DIRECTOR

January 22, 1941

PERSONAL AND CONFIDENTIAL

Mr. Donald Arthur Surino  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Mr. Surino:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Washington, D. C., on January 6, 1941.

This report reflects the following physical defects:

Right inguinal ring relaxed.

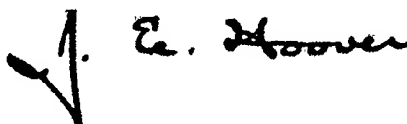
The Board of Examining Physicians makes the following recommendations:

Vaccination for smallpox.  
Inoculation for typhoid.

It reports that you are capable of performing strenuous physical exertion, and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

For your information, it was determined during this examination that your blood is International Type "O".

Sincerely yours,



John Edgar Hoover  
Director

CC: Mr. Nathan

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

1-20-41

*HW*  
MEMORANDUM FOR MR. NATHAN

Re: *Donald A. Durine*  
*# 25*  
*FOIA 1-13-41*

I hereby certify that the above-named Special Agent is qualified in the use of all Bureau firearms and that he has made qualifying scores in each required firearms course.

Respectfully,

*W H Eby*

*126437*  
*#*  
*from*  
*1-20-41*  
*1-20-41*

**Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.**

January 18, 1941

MEMORANDUM

A search of the files of this Division  
fails to disclose any record of Donald Arthur Surine,  
employee, whose fingerprint card has been  
retained here. The fingerprint classification  
in this case is 17 L 9 R 000 9 Reference: 9  
PS  
S 2 U OII 4.

Respectfully,

  
Q. Tamm

1-128417  
SEARCHED INDEXED  
SERIALIZED FILED  
JAN 23 1941  
FEDERAL BUREAU OF INVESTIGATION

RECEIVED  
JAN 23 1941

January 15, 1941

MEMORANDUM FOR MR. T. D. QUINN  
THE ADMINISTRATIVE ASSISTANT TO THE ATTORNEY GENERAL

This is to advise you that the following individuals entered on duty in the Federal Bureau of Investigation as Special Agents on January 13, 1941:

John K. Barden  
Clifford P. Barnes  
Hollis G. Boone  
Ervin B. Bruninga  
James H. Brydges  
Carl N. Burtner  
Edward W. Butler, Jr.  
John T. S. Byrne  
Mortimer S. Copeland  
Fredrick G. Croxon  
Alfred J. Dickinson, Jr.  
Richard J. Doyle  
David A. Fish  
Leslie Grady  
Thomas J. Graham  
Leslie R. Hall  
Richard G. Held  
William R. Hulbert, Jr.  
William H. Jahn, Jr.  
David O. Jenkins

Edgar Allen Jones  
Joseph E. Jones  
Leonard F. Kurts  
Ray E. Lamb  
John B. McNamara, Jr.  
James K. MacDougall  
Maurice V. Mackey  
George R. Masset  
J. William Mowbray  
Harry J. Murphy  
James H. Norton  
James L. Pugh  
John B. Parcell  
Harry W. Reeves  
E. Vance Scurlock  
Donald A. Surine  
Dale S. Thompson  
J. Dawson Van Eys  
William H. Van Lendingham, Jr.  
Thomas N. Watkins

Joseph J. Westermeyer

Oaths of office have been received from the above employees.

Very truly yours,

John Edgar Hoover  
Director



DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

BF:VVE

January 9, 1941.

Mr. Donald A. Surine,  
Federal Bureau of Investigation,  
Department of Justice.

Dear Mr. Surine:

You are hereby appointed a Special Agent in the Federal Bureau of Investigation, Department of Justice, with salary at the rate of \$9200 per annum in Grade Caf-9. You will also be allowed your expenses of travel and operation in accordance with existing regulations and \$3.00 a day in lieu of subsistence when absent from official headquarters, which are hereby fixed at Washington, D. C., effective upon your entry on duty, to which point you should proceed at your own expense in order to assume your official duties. Your headquarters will thereafter be changed from time to time to such places as may be deemed advisable by the Director of the Federal Bureau of Investigation, under whose supervision and instructions you will be employed.

Your salary, expenses, and per diem will be paid from the appropriation for "Salaries and Expenses, Federal Bureau of Investigation (National Defense)," FIELD.

This appointment will take effect when you enter on duty at Washington, L. C.

This letter is not to be considered as operating credentials and is not to be so used. Operating credentials are issued separately.

Respectfully,

*Robert A. Jackson*

128497  
RECORDED  
INDEXED  
FILED  
JAN 14 1941  
FEDERAL BUREAU OF INVESTIGATION  
Attorney General

By the Attorney General:

(Sgd.) Matthew F. McGuire

The Assistant to the Attorney General.

Vice Herbert C. Thompson, transferred.  
Presently employed as Assistant Clerk, Caf-3, #1620, Files Section, Division 4.

Copy sent to  
the 201 file  
3-20-57  
MA:MMW

15

I, .....DONALD A. SURINE..... do solemnly  
swear that I will support and defend the Constitution of the United  
States against all enemies, foreign and domestic; that I will bear  
true faith and allegiance to the same; that I take this obligation  
freely, without any mental reservation or purpose of evasion; and  
that I will well and faithfully discharge the duties of the office  
of ...Special Agent in the Federal Bureau of Investigation,.....  
.....United States Department of Justice.....  
on which I am about to enter: So help me God.

(Sign here) .....Donald A. Surine.....

Subscribed and sworn to before me this

13<sup>th</sup> day of January, 1941.

Eugene Coleman  
Notary Public

DATE OF ENTRY ON DUTY .....January 13, 1941.....

DATE OF BIRTH .....May 2, 1916.....

PLACE OF BIRTH\* .....Hale Eddy, New York.....

\* If foreign born, date of naturalization .....

LEGAL VOTING RESIDENCE .....Hale Eddy, New York.....

DO YOU RECEIVE AN ANNUITY UNDER THE CIVIL SERVICE RETIREMENT ACT?

.....No.....  
(Yes or no)

14

file  
1-13-41  
- 2179

**Federal Bureau of Investigation**  
**United States Department of Justice**  
Kansas City, Missouri  
April 22, 1941

CONFIDENTIAL

Director  
Federal Bureau of Investigation  
Washington, D. C.

Dear Sir:

Re: SPECIAL AGENT DONALD A. SURINE  
45-DAY EFFICIENCY REPORT

Agent SURINE reported here from the Bureau's Training School on March 9, 1941.

He is young, married, has a legal education, has lived in Washington, and was employed in a clerical capacity in the Bureau prior to the time he was appointed Special Agent. He is well groomed and is neat in his personal appearance. He has a fair personality, appears to be able to get along satisfactorily with his fellow employees, and has been cooperative generally.

He has demonstrated industry, promptness, and punctuality. He appears to have applied himself, is conscientious, puts in a lot of overtime, and is desirous of succeeding.

He impresses one on occasions as having puerile and boyish tendencies. In fact he leaves the impression on occasions that he is not acquainted with the ways of life. It is realized, of course, that he is but a young man, however I have seen many men coming into the Service at his age who demonstrated more characteristics of maturity. He is learning rapidly, and I believe, will overcome within a very short time the weakness, if such it be, just mentioned.

He seems to have a fairly comprehensive knowledge of the work of the Bureau and the duties of a Special Agent. His paper work has been fairly good for a new man, and the only corrections and revisions in his reports have been relating more to form than to substance. He expresses himself well, and his reports have been satisfactory as to detail and clarity.

For the most part he has been assigned to and around Kansas City, where he has received close supervision. He has been on no extended road trips. He should and will have some experience of this kind. He knows a great deal about how certain types of city folks live and move and have their being, but there are many types, of course, concerning whom he has very little if any knowledge of how they live.

54 MAY 6 1941  
67-128177-60  
APR 25 1941  
Tolson  
Clegg  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Harbo  
Mohr  
Tele. Rm.  
Holloman  
Nease  
Gandy

Director

- 2 -

4/22/41

Re: SPECIAL AGENT DONALD A. SURINE  
45-DAY EFFICIENCY REPORT

The cases assigned to him have been general in their nature, including White Slave Traffic Act, National Motor Vehicle Theft Act, Impersonation, applicants, Departmental and Bureau, leads in Internal Security cases, Selective Service Act, and related matters. He has not been assigned anything complex or difficult.

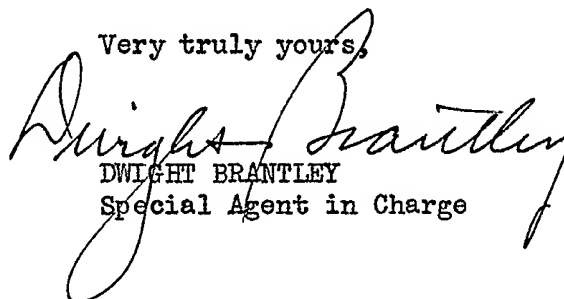
He received training with an experienced Agent for several days and during this time asked many questions about the work, investigative procedures, and the like, which indicated a rather wholesome attitude. It demonstrates at least that he has intellectual curiosity and that he is interested. He seems to have enthusiasm, and I feel that his attitude and his loyalty are satisfactory.

I have not heard him testify. He drives an automobile satisfactorily. I have been on the firearms range with him on one occasion, during which time he handled himself satisfactorily and shot qualifying scores in all the weapons used in that training period. He is not, however, in my opinion, sufficiently seasoned to be assigned to a dangerous or hazardous case.

He does not, however, at this time in my opinion possess talents which qualify him to perform work of an administrative, executive, or supervisory nature.

For a new man he is getting along very well and will develop into an average Special Agent.

Very truly yours,

  
DWIGHT BRANTLEY  
Special Agent in Charge

DB:HD

I have read this report:

D.A.S.

Kansas City, Missouri  
April 14, 1941

MEMORANDUM TO SPECIAL AGENT D. A. SURINE :

In connection with the examination on the manuals given at the Quarterly Conference for Special Agents of the Kansas City Field Division on April 11, 1941, you made a grade of 80, while the passing grade is 85.

Your failure to attain a passing grade on this examination indicates that you should familiarize yourself with the provisions of the manuals. It is anticipated that another examination will be afforded at an early date to those Agents who failed to attain satisfactory grades on the last examination.

Very truly yours,

*Dwight Brantley*

DWIGHT BRANTLEY  
Special Agent in Charge

DB:HD

cc: Bureau

67-128497-100

Outed.....	Recorded.....
Searched.....	Number.....
APR 16 1941	
FEDERAL BUREAU OF INVESTIGATION	

CHIEF CLERK  
*[Signature]*

NOT RECORDED

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

MEMORANDUM FOR MR. TOLSON

TRAINING SCHOOL FOR NEW SPECIAL AGENTS - EFFICIENCY REPORT

Re: DONALD A. SURINE

Mr. Tolson . . . TD-5  
Mr. E. A. Tamm . . .  
Mr. Clegg . . .  
Mr. Foxworth . . .  
Mr. Glavin . . .  
Mr. Ladd . . .  
Mr. Nichols . . .  
Mr. Rosen . . .  
Mr. Carson . . .  
Mr. Quinn Tamm . . .  
Mr. Hendon . . .  
Mr. Tracy . . .  
Miss Gandy . . .

Date Submitted March 20, 1941

Date of Training School 1/13/41 through 3/8/41 Age 5/2/16

Legal Residence Hale Eddy, New York Marital Status Married

Offices of Preference San Diego; Salt Lake City; Washington, D.C. Assigned to Kansas City

Education: A.B.: LL.B.

Previous Experience: FBI Clerk

Training School Grades

Examination, Rules & Regulations	<u>95</u>	Auditory Test	<u>Fair</u>
Examination, Manual of Instructions	<u>95½</u>	Visual Memory Test	<u>Fair Plus</u>
Examination, National Defense	<u>98</u>	Auto Driving	<u>Good</u>
NMVT Special Interview Test	<u>Very Good</u>	Laboratory Examination	<u>88</u>
Searches at Crime Scene	<u>Fair</u>	Moot Court	<u>Fair</u>
		Uniform Crime Reporting	<u>100</u>
		Fingerprint Ident.	<u>99.1</u>

Firearms Training

Hip Shooting: 80  
Practical Pistol Course: 73  
Shotgun: 100  
.30'06 Rifle: 72  
.351 Rifle: 71  
Machine Gun: 90  
Night Firing: 70

A copy of Mr. Nathan's comments concerning this agent is attached.

Respectfully,

H. H. Clegg

57-1284-100 RECORDED  
Searched.....  
Indexed.....  
MAR 21 1941  
FEDERAL BUREAU OF INVESTIGATION

CHIEF CLERK  
W. J. 10

Surine is 24, married, with no children, and his legal residence and birthplace is Pale Eddy, New York.

He stated he learned Spanish at George Washington.

He has an AB from George Washington, as well as an LLB, with above average grades. He has been a file clerk with the Bureau.

The reports are to the effect that he needs to forget, if he can, the fact that he has been employed in the file section and other sections of the Bureau, and cease endeavoring to impress the other members of the class with this fact, and he might do better. In other words, he is very mouthy and has a Boy Scout attitude. He has a good head, but his judgment is questionable.

In view of the above I gave this young man a very definite talking apart. He needs experience. In spite of the fact that he is 24, he is still just a child and extremely immature. He might have been benefitted, (I am not sure) by my talk.

12P

February 17, 1941

Mr. J. A. <sup>0</sup>Surine  
Federal Bureau of Investigation  
U. S. Department of Justice  
Washington, D. C.

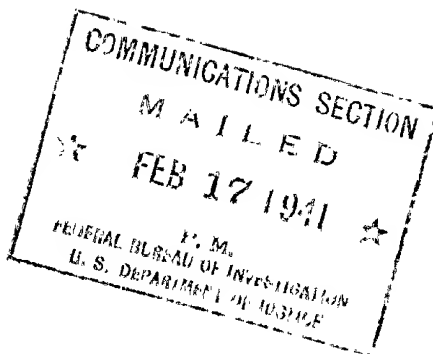
Dear Mr. Surine:

This will acknowledge the receipt of your contribution of \$5.00 to the fund to be paid to the designated beneficiary of any participating Special Agent of the Bureau who dies, from any cause, while employed as a Special Agent.

Sincerely yours,

J. E. Hoover

John Edgar Hoover  
Director





JOHN EDGAR HOOVER  
DIRECTOR

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund and who dies from any cause, while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary:

Name Mrs Donald A Surine Address 1326 Kalmia St N.W.  
Relationship Wife

Very truly yours,

*ack 1/17/41*  
Donald A Surine  
Special Agent

*R*

JCB

February 13, 1941

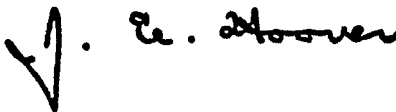
Special Agent in Charge  
Kansas City, Missouri

Dear Sir:

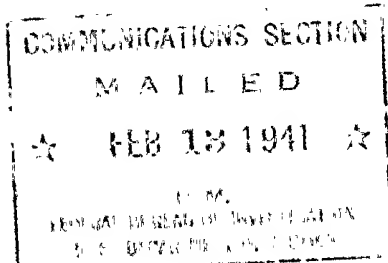
This is to advise you that Special Agent Donald A. Surine, who entered on duty January 13, 1941, in Grade Caf-9, at a salary of \$3,200 per annum, has been directed to report to you for assignment. The training school terminates on March 8, 1941, on which date he will proceed to your division. You should advise the date of his arrival.

You are instructed to continue the training of the Agent so that he may receive experience in all branches of the work of the Bureau. In submitting special efficiency reports, in accordance with the provisions of the Manual of Rules and Regulations, you should include statements as to the kinds of cases on which the employee has been engaged, his ability or lack thereof in any certain phase of the work, and particularly his ability to perform more involved investigations, such as bankruptcy. It is further desired that you give your personal attention to the development of this employee along administrative and executive lines and that any pertinent information indicating possibilities for assignment to such work be reported to the Washington headquarters of the Bureau from time to time.

Very truly yours,



John Edgar Hoover  
Director



NAME	Donald A. Surine
BIRTH DATE	5/2/16
MARITAL STATUS	Married
LEGAL RESIDENCE	New York, (Hale Eddy)
TITLE	Special Agent
EDUCATION	AB; LLB
PREVIOUS EXPERIENCE	FBI clerk
OFFICE PREFERENCE	San Diego; Salt Lake City; Washington, D. C.

Surine is 24, married, with no children, and his legal residence and birthplace is Hale Eddy, New York.

He states he learned Spanish at George Washington.

He has an AB from George Washington, as well as an LLB, with above average grades. He has been a file clerk with the Bureau.

The reports are to the effect that he needs to forget, if he can, the fact that he has been employed in the file section and other sections of the Bureau, and cease endeavoring to impress the other members of the class with this fact, and he might do better. In other words, he is very mouthy and has a Boy Scout attitude. He has a good head, but his judgment is questionable.

In view of the above I gave this young man a very definite talking apart. He needs experience. In spite of the fact that he is 24, he is still just a child and extremely immature. He might have been benefitted, (I am not sure) by my talk.

I recommend the Southwest.

Mr. Tolson \_\_\_\_\_  
 Mr. Clegg \_\_\_\_\_  
 Mr. E. A. Tamm \_\_\_\_\_  
 Mr. Foxworth \_\_\_\_\_  
 Mr. Nathan \_\_\_\_\_  
 Mr. Ladd \_\_\_\_\_  
 Mr. Egan \_\_\_\_\_  
 Mr. Glavin \_\_\_\_\_  
 Mr. Nichols \_\_\_\_\_  
 Mr. Hendon \_\_\_\_\_  
 Mr. Rosen \_\_\_\_\_  
 Mr. Tracy \_\_\_\_\_  
 Miss Gandy \_\_\_\_\_

FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE  
COMMUNICATIONS SECTION

MAY 23 1941

WESTERN UNION

Mr. Tolson	✓
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Foxworth	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Hendon	
Mr. Jones	
Mr. Quinn	
Mr. Nease	
Miss Gandy	

WE4 57 GOVT

KANSASCITY MO MAY 22 1121P

DIRECTOR

FBI JUSTICE

SA DONALD A SURINE LEAVING KANSASCITY TWELVE THIRTY AM  
MAY TWENTY THREE FOR WASHINGTON D C TO BE WITH HIS  
WIFE WHO GAVE BIRTH TO A DAUGHTER TODAY. I AM APPROVING  
TWO DAYS ANNUAL LEAVE AND HE CAN BE REACHED AT EITHER  
NINETEEN TWENTY SEVEN THIRTY SEVENTH STREET NORTHWEST  
OR THIRTEEN TWENTY SIX KALMIA RD. NORTHWEST, WASHINGTON  
D C

BRANTLEY.

228A

54 JUN 10 1941

67-12847-61	
Routed.....	Recorded.....
Searched.....	Indexed.....
Numbered.....	Filed.....
JUN 2 1941	
FEDERAL BUREAU OF INVESTIGATION	

COPY SENT TO  
CH. K. K. K.

TOLSON

CHIEF CLERK

FILES SECTION

AML

May 26, 1941

Mr. Donald A. Surine  
4601 Rossmore Road  
Kansas City, Missouri

Dear Mr. Surine:

I have just learned of the arrival of your daughter and I wish to take this occasion to extend to Mrs. Surine and to you my congratulations.

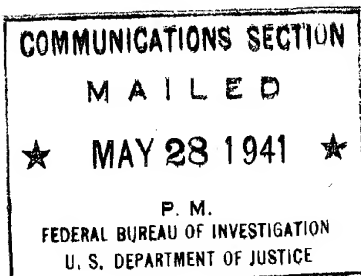
May the future hold much for the little lady in the way of good health and happiness.

Sincerely,

J. Edgar Hoover

54 JUN 10 41

CC-SAC Kansas City



67-128497-62

Noted	Recorded
Searched	Indexed
Numbered	Filed
JUN 2 1941	
FEDERAL BUREAU OF INVESTIGATION	

yt

8

June 12, 1941

Mr. H. J. Steed  
Managing Director  
Pickwick Hotel  
Kansas City, Missouri

Dear Mr. Steed:

Receipt is acknowledged of your letter of June 2, 1941, regarding Mr. Donald A. Surine, an employee of this Bureau.

In reply, please be advised that Mr. Surine entered on duty in a clerical capacity on June 12, 1939 and was appointed as a Special Agent on January 13, 1941, which position he presently holds.

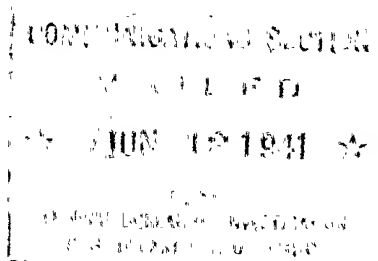
The stamped self-addressed envelope which was enclosed with your inquiry is attached.

Sincerely yours,

John Edgar Hoover  
Director

Enclosure

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



KANSAS CITY

SAN FRANCISCO

SAN DIEGO

# Pickwick HOTELS



Kansas City, Mo.  
June 2, 1941

F.B.I.-U. S. Dept of Justice  
Washington, D. C.

Re: Mr. Donald A. Surine

Gentlemen:

The above party has given us your name as reference for the purpose of establishing credit which includes the privilege of cashing checks at the Pickwick Hotel. Any information you may give us will be held strictly confidential and will be appreciated by us.

For your convenience we are enclosing a self-addressed, stamped envelope.

RECORDED

Thanking you for the courtesy of an early reply, we are

Very truly yours,

PICKWICK HOTEL, INC.

Managing Director,

HJS:AC  
Encl.

67-128497-63  
JUL 5 1941  
F.B.I.  
DIVISION OF INVESTIGATION

BIT. CLK.  
WJG  
JES

ack. 4  
6-12-41  
WJG

FAMOUS FOR HOSPITALITY

Pickwick Hotel  
Kansas City  
June 1, 1941

J. Edgar Hoover  
Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Mr. Tolson	✓
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Foxworth	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Carson	
Mr. Drayton	
Mr. Quinn Tamm	
Mr. Hendon	
Mr. Tracy	
Miss Gandy	

Dear Mr. Hoover:

I want to thank you for your very kind letter of May 26, 1941.

When a man of your tremendous responsibility and work can take some of his time to write to one of his several thousand employees a letter which was as welcome to me as any I could possibly receive, it frankly made me want to redouble my loyalty and service to you and the Federal Bureau of Investigation.

It made me feel that I have not worked half hard enough the last two years I have been connected with the Bureau.

Mr. Hoover, Mr. Brantlett was kind enough to authorize me a few days leave to see my wife in Washington last week and I refrained from calling on you because I did not care to take up valuable minutes of your time.

RECEIVED-TOLSON  
JUN 4 12 31 PM '41  
RECEIVED-CHIEF OF OFFICE  
JUN 11 11 42 AM '41  
RECEIVED-DIRECTOR  
JUN 4 3 47 PM '41  
JUN 4 10 22 AM '41



Page 2.

I realize now that you would have gladly devoted a few minutes of your time to saying "hello" to me.

I want to say that I have forwarded your kind letter to my wife in Washington and she will be glad to read it.

I would like to add that she had a very trying time with our first baby, but both baby and mother are doing fine, now.

It is hoped that in the trying times of the future I can repay you for your consideration by faithful and valuable service to you and through my work to the United States

Respectfully yours

Special Agent Donald  
Surine.

Federal Bureau of Investigation  
United States Department of Justice

Kansas City, Missouri  
June 13, 1941

*SAF: CLK.*

Director  
Federal Bureau of Investigation  
Washington, D. C.

Dear Sir:

Special Agent DONALD A. SURINE has submitted to me a memorandum reading as follows:

"On June 3, 1941, the writer parked Bureau Car #24 between Twelfth and Thirteenth on Grand Avenue, Kansas City, Missouri, at about 9:40 A.M.

The writer paid for the parking privilege in the parking meter, and because of investigation did not return until approximately 10:50 A.M. An overtime parking ticket was obtained because of this, and on June 5, 1941, the writer paid a One Dollar and fifty cents fine to the Traffic Bureau, Municipal Court, Division #1, Kansas City, Missouri, located in the City Hall.

Attached is a receipt for the payment thereof."

Very truly yours,

*Dwight Brantley*  
DWIGHT BRANTLEY  
Special Agent in Charge

DB:HD

RECORDED

67-128491-65

Indexed	67	Recorded	65
Searched	67	Indexed	65
Numbered	67	Indexed	65
JUN 17 1941			
FEDERAL BUREAU OF INVESTIGATION			

CHIEF CLERK

**Federal Bureau of Investigation  
United States Department of Justice**

707 U. S. Court House  
Kansas City, Missouri

June 23, 1941

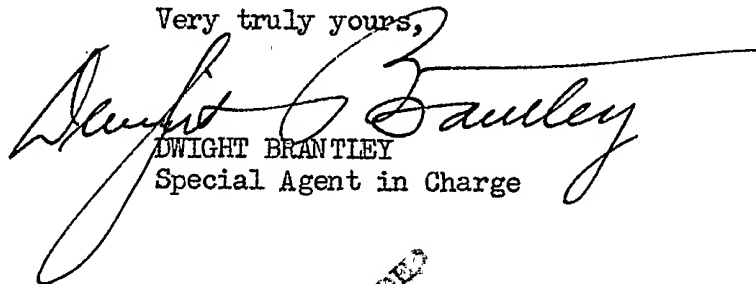
Director  
Federal Bureau of Investigation  
Washington, D.C.

Dear Sir:

(This is to advise you that Special Agent  
DONALD A. SURINE of the Kansas City Office received his  
Selective Service Questionnaire from Local Board No. 4,  
918 F Street, N.W., Rooms 307-308, Washington, D.C.

The Selective Service Questionnaire reflects  
Special Agent SURINE'S Order Number is 2115. On this  
date, Agent SURINE filled out his Selective Service  
Questionnaire and forwarded it to the above Board.

Very truly yours,

  
DWIGHT BRANTLEY  
Special Agent in Charge

DAS-ebc

RECORDED

54 JUL 17 41

67-128492-66	
Entered.....	Indexed.....
Searched.....	Filed.....
JUN 24 1941	

CHECKED

*Handwritten:*  
L... 7 8 9 10 42  
7-3-41  
Phil

2000.11.2

二、

Special Agent in Charge

Re: Photographic Training

Dear Sir:

Reference is made to the photographs exposed by the Agents listed below in connection with training in the use of the camera noted below, which you recently submitted.

The grade obtained by each Agent is noted opposite his name.

[illegible]

It is requested that you relay the photographs and grade obtained by any Agent listed above who may be assigned to another Field Division.

The developed negatives together with prints from the same and the camera training forms which you submitted on which have been noted appropriate comments are being transmitted under separate cover.

Very truly yours,

J. E. Hoover

John Edgar Hoover  
Director

July 7, 1941

Special Agent in Charge  
Kansas City, Missouri

Dear Sir:

There is being transmitted herewith D.S.S. Form  
42, "Claim For Deferred Classification By Person Other Than  
Registrant", which has been issued for Special Agent  
Donald A. Surine.

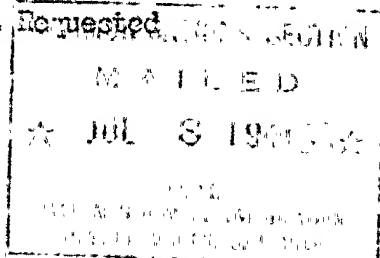
It is requested that Agent Surine  
be instructed to forward this certification to his local draft  
board immediately.

Very truly yours,

*J. E. Hoover*

John Edgar Hoover  
Director

Enclosure  
Air Mail  
Special Delivery  
Registered  
Return Receipt Requested



100-67  
JUL 10 1941  
JUL 10 1941  
JUL 10 1941

DONALD A. SURINE

I am the Director of the Federal Bureau of Investigation, United States Department of Justice.

The Federal Bureau of Investigation, United States Department of Justice, has been designated by the President to take charge of investigative work in matters relating to espionage, sabotage and violations of the neutrality regulations. This Bureau is also charged with the duty of investigating other matters bearing upon the maintenance of the internal security of the United States. The duties thus imposed upon this Bureau constitute a vital function in the national defense program of this country. At the present time this Bureau is required by Act of Congress to expand its personnel in order effectively to discharge the important duties devolving upon it.

Donald A. Surine is a trained Special Agent and has been continuously employed by the Federal Bureau of Investigation since June 12, 1939. He has been employed as a Special Agent since January 13, 1941. He cannot be replaced satisfactorily because of the shortage of persons with his qualifications and experience in such activity, and his removal for induction would cause material loss of effectiveness in the conduct of the national defense work of the Federal Bureau of Investigation. Extreme difficulty is being experienced at present in obtaining a sufficient number of qualified applicants to take care of the increasing expansion of this Bureau and it is impossible to consider a replacement of any individual for this reason. Turnover of personnel is extremely detrimental to efficiency, as trained and experienced members of the staff, such as Donald A. Surine, must form the nucleus of the expanded staff which this Bureau must recruit in order to fulfill its function, and therefore it is suggested that he be given Classification II-B.

general supervisory

John Edgar Hoover

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Drayton \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

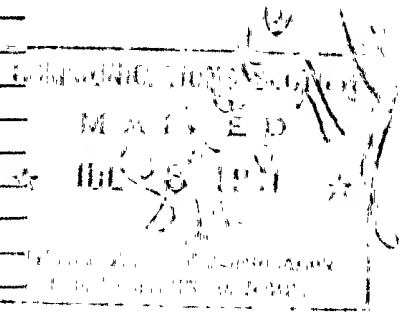
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

3rd

July

41

*Ver*



Federal Bureau of Investigation  
United States Department of Justice

KANSAS CITY, MISSOURI  
JULY 12, 1941

Director  
Federal Bureau of Investigation  
Washington, D. C.

Dear Sir:

You are hereby advised that Special Agent D. A. <sup>0</sup>SURINE of this office forwarded D. S. S. Form 42, "Claim for Deferred Classification By Person Other Than Registrant", to his local draft board on July 11, 1941.

Very truly yours

*Dwight Brantley*  
DWIGHT BRANTLEY  
Special Agent in Charge

RTS:RB

RECORDED

67-128477-68	
Route 3.75	Index 3.75
Search 3.75	Index 3.75
Memoranda 67-6	Index 67-6
JUL 16 1941	
FEDERAL BUREAU OF INVESTIGATION	

*See  
5/24*

*85*

Federal Bureau of Investigation  
United States Department of Justice

KANSAS CITY, MISSOURI  
SEPTEMBER 8, 1941

~~CONFIDENTIAL~~

Director  
Federal Bureau of Investigation  
Washington, D. C.

SPECIAL AGENT  
RE: DONALD A. SURINE  
SPECIAL EFFICIENCY REPORT

EOD 1-13-41

Dear Sir:

Attention is invited to Bureau letter of September 2, 1941, instructing that a Special Efficiency Report be rendered with respect to Special Agent SURINE.

Mr. SURINE has been in the Kansas City Office since March 9, 1941. He reported here from the Bureau's Training School.

Mr. SURINE is married, is twenty-five years of age, has one child, and has a legal education. He was employed in a clerical capacity in the Bureau before being appointed a Special Agent.

He has a good physique, is well groomed, and is neat in his personal appearance, dressing conservatively and correctly. He is able to get along satisfactorily with his fellow employees and with others. He seems to have a flexible personality, and has been cooperative generally. He has at all times been willing to lend a hand at any time of day or night in any kind of undertaking. He has performed his fair share of chores on the firearms range. All of these are without demur on his part. He is industrious, prompt, and punctual. I consider him very conscientious, and he has put in a lot of overtime. He has a great deal of intellectual curiosity, and asks many questions about things with which he is not familiar.

I feel that Mr. SURINE's experience in the field has matured him to a considerable extent. He is learning rapidly, and I feel that for a newly appointed Special Agent his development has been satisfactory.

He has a fairly comprehensive knowledge of the work of the Bureau, and makes an earnest endeavor to keep himself informed as to new policies and modifications and changes concerning established ones.

SEP 10 1941

3-9

18

INDEXED



Director

-2-

September 8, 1941

RE: SPECIAL AGENT DONALD A. SURINE  
SPECIAL EFFICIENCY REPORT

His paper work has been good, and the corrections made in his reports and letters have related to form rather than to substance. He expresses himself well, and the reports rendered by him have been satisfactory as to detail and clarity..

For the most part Mr. SURINE has been assigned in and around Kansas City where he has received close supervision. He has done some road work. He has handled a general variety of cases. He testifies satisfactorily. He has filed several complaints in connection with cases which have been investigated by him. He has been on some surveillance matters and has handled himself satisfactorily. He did some splendid work in respect to the preparation of the nationalistic tendency charts in this office. He is gifted in respect to drafting and drawing. He has demonstrated that he is adept in the matter of reviewing files.

He is very interested in technical equipment and firearms. His conduct on the range has been satisfactory. He has qualified and shot satisfactory scores with all weapons. While I do not believe he should be assigned to conduct a raid, I believe he would handle himself satisfactorily on an assignment of this kind under supervision.

He has not had sufficient training and experience to qualify him for work of a supervisory, administrative, or executive nature in the Bureau. He, however, is getting along well and will develop into a satisfactory Special Agent.

Very truly yours

  
DWIGHT BRANTLEY  
Special Agent in Charge

DB:MT  
67-2170

I have read this report:

D.A.S.

7/10

SEP 10 1961

~~PERSONAL AND CONFIDENTIAL~~

Special Agent in Charge

Mobile City, Kansas

Re: ~~CONFIDENTIAL~~  
Special Agent

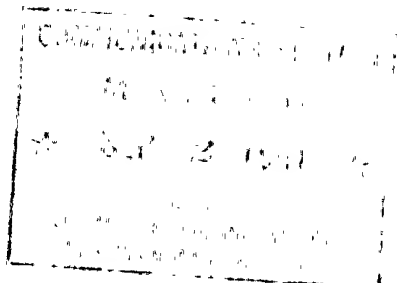
Dear Sir:

You are instructed to submit, to arrive at the Bureau not later than ~~SEP 10 1961~~, a special efficiency report relative to the above-named Special Agent.

Very truly yours,

*J. E. Hoover*

John Edgar Hoover  
Director



Special Agent in Charge

Re: Photographic Training

Dear Sir:

Reference is made to the photographs exposed by the Agents listed below in connection with training in the use of the camera noted below, which you recently submitted.

The grade obtained by each Agent is noted opposite his name.

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Foxworth	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Carson	
Mr. Drayton	
Mr. Quinn Tamm	
Mr. Hendon	
Mr. Tracy	
Miss Gandy	

It is requested that you relay the photographs and grade obtained by any Agent listed above who may be assigned to another Field Division.

The developed negatives together with prints from the same and the camera training forms which you submitted on which have been noted appropriate comments are being transmitted under separate cover.

Very truly yours,

*J. E. Hoover*

John Edgar Hoover  
Director

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Drayton \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

July 23, 1941

Mr. D. L. Marino  
Federal Bureau of Investigation  
U. S. Department of Justice  
737 U. S. Court House Building  
Kansas City, Missouri

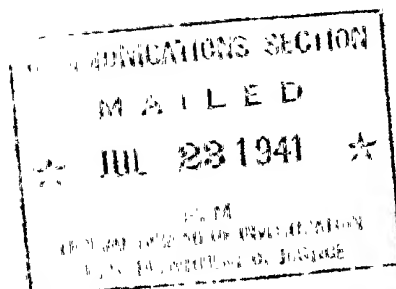
Dear Mr. Marino:

This will acknowledge the receipt of your contribution of \$5.00 to the fund to be paid to the designated beneficiary of any participating Special Agent of the Bureau who dies, from any cause, while employed as a Special Agent.

Sincerely yours,

J. E. Hoover

John Edgar Hoover  
Director



JOHN EDGAR HOOVER  
DIRECTOR

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**

April 30, 1941

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to April 15, 1941, and who dies from any cause, while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary:

Name Mrs. Donald A. Surine Address 1927 37<sup>th</sup> St, N.W.  
Relationship Wife

41 Very truly yours,

Donald A. Surine  
Special Agent

✓ Received City  
ack 7-23  
K. H. L.

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Director  
Federal Bureau of Investigation  
U. S. Department of Justice  
Washington, D. C.

Dear Sir:

This is to advise you that I have not at any time  
advocated the overthrow of the Government of the United States  
by force or by violence.

I am not now, nor have I been a member of any organi-  
zation that advocates the overthrow of the Government of the  
United States by force or by violence.

Very truly yours,

*Donald A. Surine*

DONALD A. SURINE,  
Special Agent

Subscribed and duly sworn to before me by the above-named  
person, this 10th day of April, 1941,  
at city of Kansas City, county of Jackson,  
and State (or Territory or District) of Missouri

*John H. Hinds*  
JOHN H. HINDS,  
NOTARY PUBLIC

My Commission Expires February 3, 1942

17

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Sept. 24, 1941

JBW:FW

MEMORANDUM FOR MR. GLAVIN

RE: DONALD A. SURINE  
Special Agent

Entered on duty  
Reported to field  
Present grade and salary  
Last salary change  
Accounting course  
Marksmanship  
Qualified in all firearms:  
Failed to qualify with:

6/12/39 - Msgr  
1/13/41 - SA  
3/9/41  
CAF-9 \$3200

Completed 7  
Expert  
Yes, to date  
None

REMARKS

At the conclusion of his training on March 8, 1941, Mr. Nathan said he needed experience and that inspite of the fact that he was 24 he was still just a child and extremely immature. He was assigned to the Kansas City office on March 9, 1941. On April 22, 1941, SAC Brantley said he was conscientious, put in a lot of overtime, and was desirous of succeeding; that he impressed one on occasions as having boyish tendencies and not acquainted with the ways of life; that he did not in his opinion possess talents which qualified him to perform work of an administrative, executive, or supervisory nature; that for a new man he was getting along very well and would develop into an average Agent. On June 13, 1941, Mr. Brantley advised that this Agent had paid \$1.50 fine for overparking. On July 3, 1941, this Agent was furnished with D.S.S. Form 42.

On Sept. 8, 1941, SAC Brantley said he was well-groomed, neat in personal appearance, was able to get along satisfactorily with fellow employees and with others; that he seemed to have a flexible personality and had been cooperative generally; that he had at all times been willing to lend a hand at any time of day or night in any kind of undertaking; that he was industrious, prompt, and punctual, very conscientious, put in a lot of overtime, had a great deal of intellectual curiosity; that his experience had matured him to a considerable extent; that he was learning rapidly and it was felt that for a newly appointed Agent his development had been satisfactory; that he was making an earnest endeavor to keep himself informed as to new policies and modifications; that his paper work had been good; that he expressed himself well; that for the most part

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Drayton \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Tour Room \_\_\_\_\_  
Mr. Nense \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Beahm \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

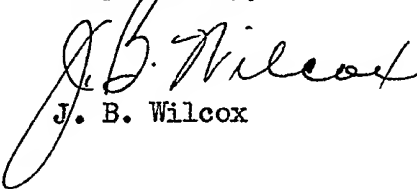
Rec 10-3500  
f 9/26

9-27-41

promoted  
10-16-41  
my only

he had received close supervision in and around Kansas City; that he had handled a great variety of cases, testified satisfactorily, did some splendid work in respect to the preparation of the nationalistic tendency charts in the Kansas City office, had demonstrated that he was adept in the matter of reviewing files, was very interested in technical equipment and firearms, was qualified with all weapons, and while it was not believed he should be assigned to conduct a raid it was believed he would handle himself satisfactorily on an assignment of that kind under supervision; that he had not had sufficient training and experience to qualify him for work of a supervisory, administrative, or executive nature, but, however, he was getting along well and would develop into a satisfactory Agent.

Respectfully,

  
J. B. Wilcox



Federal Bureau of Investigation  
United States Department of Justice

707 United States Court House  
Kansas City, Missouri  
September 29, 1941

Director  
Federal Bureau of Investigation  
Washington, D. C.

THREE ✓

Re: DONALD A. SURINE - Special Agent

Dear Sir:

On this date the personnel file, field firearms record card, leave record card, and current leave slips of Special Agent DONALD A. SURINE were forwarded to the Little Rock Field Office, to which office he was recently transferred.

As of August 31, 1941, Agent SURINE had 17 days, 5 hours, and 11 minutes accrued annual leave; and 24 days, 5 hours, and 2 minutes accrued sick leave.

Very truly yours,

*Dwight Brantley*  
DWIGHT BRANTLEY  
Special Agent in Charge

DB lw  
cc - Little Rock

RECORDED

67-12249737 OCT 14 1941

Searched	Index
Serialized	Filed
OCT 8 1941	

HENCH

THREE up  
SECTION

**Federal Bureau of Investigation**  
**United States Department of Justice**  
KANSAS CITY, MISSOURI  
SEPTEMBER 29, 1941

CONFIDENTIAL

Director  
Federal Bureau of Investigation  
Washington, D. C.

RE: SPECIAL AGENT DONALD A. SURINE  
SPECIAL EFFICIENCY REPORT

EOD 1/13/41

Dear Sir:

Special Agent SURINE has been transferred to the Little Rock Office, and this is my report in connection therewith.

This was the first office to which Mr. SURINE reported after leaving the Training School. He has been in this office since March 9, 1941. He is married, has one child, and a legal education. He had previous Bureau clerical experience. He presents a neat appearance, expresses himself well, and gets along satisfactorily with his fellow workers and others.

I rendered an efficiency rating concerning this employee on September 8, 1941, and I have very little to add thereto with the exception that I think he is developing, that he is maturing, and that he will make a satisfactory Special Agent.

He is interested, loyal, energetic, and puts in a lot of overtime. He has done some national defense work, as well as general investigative chores.

I do not believe at this time due to his inexperience that he is qualified for supervisory, executive, or administrative work in the Bureau.

This efficiency rating is being forwarded to the Little Rock Office with the request that it be submitted to Mr. SURINE for his perusal and initialing before it is sent to the Bureau. Filed  
67-128497-72  
66-1-11941

Very truly yours,

*Dwight Brantley*  
DWIGHT BRANTLEY  
Special Agent in Charge

DB:MT  
67-2170

I have read this report:

*D.A.S.*

October 16, 1941

Mr. Donald A. Surine  
Federal Bureau of Investigation  
United States Department of Justice  
500 Rector Building  
Little Rock, Arkansas

Dear Mr. Surine:

It is with pleasure that I am enclosing a letter from the Attorney General advising you of your promotion from \$3200 per annum in Grade CAF 9 to \$3500 per annum in Grade CAF 10, effective October 1, 1941.

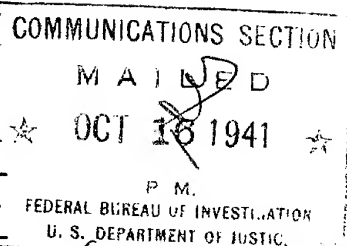
Sincerely yours,

John Edgar Hoover  
Director

Enclosure

CC - SAC, Little Rock

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



DEPARTMENT OF JUSTICE  
WASHINGTON, D. C.

RAF:gaD

September 27, 1941

Mr. Donald A. Surine  
Federal Bureau of Investigation  
Department of Justice

Dear Mr. Surine:

You are hereby transferred from one position to another in  
the Federal Bureau of Investigation as indicated:

From

Position: Special Agent

Assignment:

Grade: CAF 9      Salary: \$3200 per annum

Appropriation: "Salaries & Expenses, FBI"  
(National Defense)      FIELD

To

Position: Special Agent

Assignment:

Grade: CAF 10      Salary: \$3500 per annum

Appropriation: "Salaries & Expenses, FBI"  
(National Defense)      FIELD

Effective: October 1, 1941

Respectfully,



Attorney General.

By the Attorney General:

(S-1) Matthew F. McGuire

The Assistant to the Attorney General.  
Additional position

19

DJ

FEDERAL BUREAU OF INVESTIGATION

Mr.  
Miss  
Mrs.

Mr. Donald A. Surino

Date September 27, 1941

New appointment ☐

Transfer ☐

Promotion ☒

Separation ☐

PRESENT STATUS

1. Title: Special Agent

2. Grade: CAF 9

3. Salary: \$3200 per annum

4. Seat of Government: ☐  
Field: ☒

5. Division:

6. Appropriation: "Salaries and Expenses, FBI"  
(National Defense)

PROPOSED ACTION

7. Title: Special Agent

8. Grade: CAF 10

9. Salary: \$3500 per annum

10. Seat of Government: ☐  
Field: ☒

11. Division:

12. Appropriation: "Salaries and Expenses, FBI"  
(National Defense)

13. Effective: October 1, 1941

14. Position: Additional: ☒  
Vice:  
Identical:

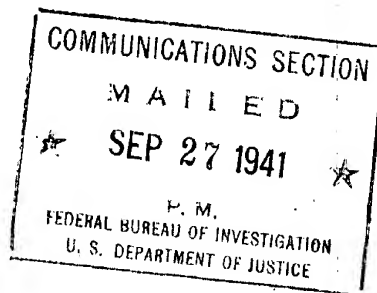
15. Remarks:

Respectfully submitted,

CC - Chief, Audit Section

Director, Federal Bureau of Investigation

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Coworth  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Carson  
Mr. Holloman  
Mr. Quinn Tamm  
Mr. Hendon  
Mr. Tracy  
Miss Gandy



October 23, 1941

Mr. James E. Colliflower  
Chairman  
Local Board Number 4  
Takoma Theater Building  
4th and Butternut Street, Northwest  
Washington, D. C.

Dear Mr. Colliflower:

Reference is made to the Selective Service case of Mr. Donald A. Surine who is duly registered at your Board as Order No. 2115. You will recall that under date of July 3, 1941, D.S.S. Form 42 executed by me was issued to your Board requesting that he be placed in a deferred status.

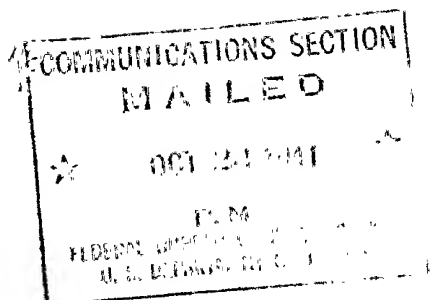
In accordance with the new Selective Service regulations I desire to advise you that Mr. Surine, in view of his increased experience and length of service, has now been promoted to a salary of \$3500 per annum. This information is being furnished to you in order that you will, at all times, have a complete set of facts with regard to this case.

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover  
Director

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Gandy \_\_\_\_\_



TJS:FW

October 27, 1941

~~ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED~~

Mr. Donald A. Surina  
Federal Bureau of Investigation  
United States Department of Justice  
445 Federal Building  
Little Rock, Arkansas

Dear Sir:

I wanted to write to you and express my extreme displeasure with the manner in which you executed your duties in connection with the RICHARD BIRCH surveillance near Hannibal, Missouri, on July 7 and 8, 1941.

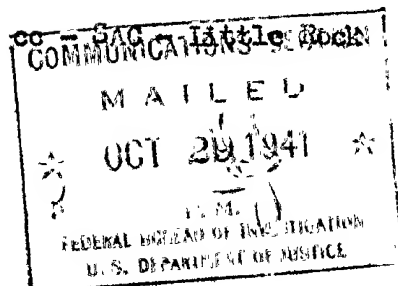
The statements prepared have been reviewed thoroughly and I am of the opinion you exercised poor judgment in this assignment, especially in connection with the pictures which were taken by the Subject of the surveilling agents and automobiles.

The pictures taken by the Subject on this surveillance have been of great embarrassment to the Bureau, and I desire to inform you it will be necessary for you to exercise better judgment in connection with future assignments.

Very truly yours,

John Edgar Hoover  
Director

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



**Federal Bureau of Investigation  
United States Department of Justice**

Little Rock, Arkansas,

November 15, 1941.

~~PERSONAL AND CONFIDENTIAL~~

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

EOD 1-13-11

Re: DONALD A. SURINE - SPECIAL AGENT;  
FORTY-FIVE DAY EFFICIENCY REPORT.

Dear Sir:

This agent presents a good personal appearance, dresses neatly, and has a pleasant personality. I have noted that Agent SURINE pays particular attention to detail in his investigations and his reports require very little supervision. He pursues his work vigorously and prepares good reports. He is good in dictation.

Agent SURINE puts in a large amount of overtime voluntarily, is entirely loyal to the Bureau, is anxious to succeed, and I believe will continue to develop.

I have not had the opportunity to observe this agent as a witness in court but I am of the opinion, from my observation of him, that he could satisfactorily qualify along this line. He has an average knowledge of the Bureau's manuals, an average knowledge of the Bureau's technical equipment and average in his ability in the use of Bureau firearms. I consider him qualified for assignment to cases of a hazardous nature.

I do not believe Agent SURINE, at the present time, is qualified for a position requiring supervisory, administrative or executive ability.

Very truly yours,

*Fred Hallford*  
FRED HALLFORD,  
Special Agent in Charge.

FH:fw  
AIRMAIL SPECIAL DELIVERY

*das.*



WEG:MTS

October 22, 1941

MEMORANDUM FOR MR. TOLSON

Re: Peter Riedel, Espionage  
Surveillance  
Kansas City Division

Agents of the Kansas City Office took over the surveillance from Agents of the Springfield Office at 3:30 A.M., July 7, 1941, at Hannibal, Missouri, the subject going westward at that time. The following Agents were assigned to the surveillance:

H. O. Thompson  
D. A. Surina  
J. A. Carlson  
G. W. Gutteridge  
W. B. O'Mahoney  
G. H. Treadwell

Agents were instructed by the SAC to continue the subject under surveillance, not to lose him, not to let him take pictures, not to talk to him or have anything to do with him. They therefore had no choice but to continue the surveillance when they were made.

Three cars were used, Special Agent Treadwell's personal car and two two-way radio cars. Special Agents J. A. Carlson and W. B. O'Mahoney were in the lead car on the westward trip and at no time had any contact with the subject, being several miles ahead of him. G. W. Gutteridge is no longer a Special Agent in the service, now being assigned to a clerical position at the Seat of Government.

According to the investigative report of Special Agent Treadwell, dated at Kansas City, Missouri, July 11, 1941, subject and his wife departed from Hannibal, Missouri, at 6:00 A.M., proceeding west on Highway No. 36 for about 50 miles, where they stopped at a filling station for breakfast. The Agents maintaining the surveillance stopped at a filling station approximately 50 yards east. Upon completing his meal, subject drove back to where the Agents were parked, rather than proceeding west, stopped and took motion pictures of the two cars, Agent Treadwell's personally owned car and the

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

October 22, 1941

Government car. Agent Treadwell stated care was taken to see that no features of the Agents were contained in these photographs.

In checking further into this matter, Special Agent Treadwell, who was in charge of the surveillance, advised that subject proceeded approximately 50 miles from Hannibal, where he stopped for breakfast at a combination filling station and restaurant beside the highway, which was situated at the point of intersection of a side road with the principal highway, the intersection forming an acute angle. When Riedel stopped to eat, he was observed to enter the restaurant and Agent's car was parked at a point approximately 50 to 75 yards east at a second filling station. There was a board fence and several billboards extending at right angles from the principal highway screening Agent's car from the restaurant where Riedel and wife were eating. Both Bureau cars were parked in this position, as is reflected by the attached diagram marked "A".

The subject, upon completing his breakfast, came out of the restaurant and looked for Agents' cars, satisfying himself as to the location of both which were parked behind the aforementioned fence. Subject entered his car and instead of proceeding west, he immediately U turned and proceeded east along the principal highway until he was just opposite the Bureau cars. At this point he again made a U turn, headed westward, drove into the filling station where Agents' cars were parked, and parked his car immediately in the rear of Treadwell's car. He stepped out of his car quickly and was observed to photograph the rear of Agent's car, apparently taking the license plate numbers. He immediately reentered his automobile and as he circled out of the parking lot and onto the highway his wife was observed taking motion pictures of the two Bureau cars. Subject then again proceeded west on the principal highway. The Agents in these cars were Treadwell, H. O. Thompson, D. A. Surine and G. W. Gutteridge. Gutteridge is no longer an Agent but is employed in a clerical capacity at the Seat of Government. Special Agents J. A. Carlson and W. B. O'Mahoney, being in the lead car several miles ahead of the subject, were not involved.

Agents Thompson, Surine and former Agent Gutteridge agree with Treadwell in his comments. All Agents stated they were wearing dark glasses and concealed their facial features so that recognizable photographs could not be taken.

There were several other instances where subject endeavored to take photographs of the Agents; however, from all information furnished, it is not believed that the Agents in any way could have acted differently than they did on these occasions and further comment is not being made concerning them at this time.

It is believed that in the instance of the photographs being taken on the first morning of the surveillance aforementioned, the Agents could have functioned differently. They had been instructed to have no contact with the

October 22, 1941

subject and not to lose him. However, when he parked immediately behind our cars, got out and started taking pictures, it is believed he should have been told about it in no uncertain terms.

The details of this picture-taking episode were not included in detail in the investigative report, but were secured only after a request was made for additional statements from these employees.

**GEORGE H. TREADWELL**  
**SPECIAL AGENT**

Entered on Duty	September 11, 1933
Dropped from Rollo	October 10, 1933
Reentered on Duty	November 20, 1933
Office of Assignment	Kansas City
Marital Status	Married
Salary	CAF 12, \$4600
Date of Last Promotion	March 16, 1941
Offices of Preference	Seattle, Portland, San Francisco
Outstanding Endorsers	None

This Agent's progress in the Bureau has been satisfactory. He has been assigned to the Kansas City Division since July 21, 1938. SAC Brantley, in his report on this Agent dated March 5, 1941, states he is a man of very substantial educational background, is mature, has a splendid knowledge of the work and functions of the Bureau and the duties of an Agent, has a keen sense of perception and applies common sense and judgment in his every day work. He has initiative, is resourceful, aggressive, handles a large volume of work in Topeka, Kansas, where he is Resident Agent, submits his reports promptly in good form, and his paper work is of the type that requires very little correction and revision. He is neat in personal appearance, gets along with law enforcement officials, judges and prosecuting attorneys, as well as others. He has made many friends for the Bureau and members of the U. S. Attorney's staff at Topeka have informed Brantley that they consider him the most capable and efficient Agent who has been resident there since they have been in office. He has assisted in training new Agents in the Kansas City Division and he has been both patient and helpful in this work and has handled it very satisfactory. While he appears not to have had any executive position in the Bureau, Brantley believes that he is the type of man who has talent for supervisory work. He has a very wholesome attitude toward his work, is very attentive to duty, entirely loyal and amenable to discipline and correction, and is a most dependable Agent. Mr. Brantley considers that he has performed service of the very highest order.

In a Memorandum for Mr. Tolson, the Director stated on July 30, 1940, that he saw this Agent during his attendance at In-Service Class, and that he would rate him above average as an Agent, that he makes a favorable appearance and seems to be sincerely interested in his work.

Mr. Nathan, during the same month, stated he considered Agent at

October 22, 1941

least average, that he might be a little better than average. He did not see any definite indications of administrative ability.

During his attendance at Retraining School in June, 1941, I spoke to this Agent and was impressed with his sincerity and loyalty to the Bureau, and at that time I stated that I believed he would do a good job in any assignment given him. He has recently been given Civilian Defense Police Training.

RECOMMENDATION

Trusdwell was in charge of this surveillance. I spoke to him concerning the incidents aforementioned and he stated he was fearful of causing complications if he commented on the picture-taking activities to the subject, that he had been told not to contact him and he was endeavoring to the best of his ability to see that no recognizable photographs were taken.

It is recommended that a severe letter of censure be addressed to this Agent at this time.

DONALD A. SCRINE  
SPECIAL AGENT

Entered on Duty	June 12, 1931 (Messenger)
Office of Assignment	January 13, 1941 (Special Agent)
Marital Status	Little Rock
Salary	Married
Last Promotion	CAF 10, \$3500
Offices of Preference	October 1, 1941
	San Diego, Salt Lake City,
	Washington, D. C.
Outstanding Endorsers	Dean William C. Van Vleet
	Law School, G. W. University

At the conclusion of the training of this Agent, Mr. Nathan stated he needed experience and that in spite of the fact that he was 24 he was still just a child and extremely immature.

SAC Brantley, in his first report on this Agent, stated he is conscientious, puts in a lot of overtime, is desirous of succeeding, that he impresses one on occasions as having boyish tendencies and not acquainted with the ways of life, that he did not possess talents which qualified him to perform work of an administrative, executive, or supervisory nature, that he was getting along very well for a new Agent and would develop into an average Agent.

On September 8, 1941, SAC Brantley stated that he is getting along satisfactorily, seems to have a flexible personality and has been cooperative

October 22, 1941

generally, that he is willing to lend a hand at any time of day or night in any kind of undertaking, that he is industrious, prompt, very conscientious, puts in a lot of overtime, that he was learning rapidly and it was felt that for a newly appointed Agent his development had been satisfactory. He was recommended for promotion to CAF 10, \$3500 on September 27, 1941.

RECOMMENDATION

It is recommended that a severe letter of censure be addressed to this Agent,

HERBERT O. THOMPSON  
SPECIAL AGENT

Entered on Duty	June 1, 1934 (Clerk)
	June 5, 1939 (Special Agent)
Office of Assignment	Kansas City
Marital Status	Married
Salary	CAF 11, \$3400
Office of Preference	None
Date of Last Promotion	June 16, 1941
Outstanding Endorsers	None

During this Agent's assignment at Miami, Florida, he did not get along particularly well. He was assigned to Kansas City on October 22, 1940. During his assignment to the Kansas City Office, SAC Brantley states Agent has good judgment, applies himself, works hard, handles a large volume of work, submits reports promptly, his reports requiring very little revision and supervision, he gets along well with prosecutive officials and law enforcement officers, is conscientious, sincere, has a wholesome attitude, puts in a great deal of overtime, and has an excellent knowledge of the Bureau's work. He has considerable enthusiasm, is businesslike, can carry on on his own responsibility, and is far above average. He does not possess talents qualifying him to perform work of an administrative, executive, or supervisory nature. He makes an able witness.

During his attendance at Retraining School in May, 1941, Mr. Nichols stated that Agent got off to a slow start but appears to be gathering momentum, that he is stolid, enthusiastic, very businesslike and makes a good impression, that he is conscientious to an extreme and as an illustration he covers the Western part of Kansas but is seldom home, even though his residence is in Topeka. He does go home on weekends in the event he is within 50 miles of Topeka, which Mr. Nichols thinks reflects very creditably on his spirit. Mr. Nichols at that time thought he is a better Agent than the file reflects, although he is not ready for any administrative work.

RECOMMENDATION

It is recommended that a severe letter of censure be addressed to this Agent at this time.



October 22, 1941

Inasmuch as the other Agents on the surveillance were not involved in this particular instance where bad judgment was used, no recommendation is being made as far as they are concerned.

GENERAL

The detailed information concerning the manner in which photographs were taken in this particular instance was not included in the investigative reports and was secured by me as the result of securing statements from the Agents in question.

Mr. Ladd, in a memorandum to the Director under date of October 4, 1941, in referring to this particular incident, states that the report submitted by Special Agent G. E. Broadwell with reference to the Kansas City Agents reflects that care was taken to see that no features of the Agents were obtained in these photographs. It is further pointed out that the supervisor reading this report knew from prior information received in the case that Model was aware of the fact that he was under surveillance and inasmuch as it was indicated in the report that the Agents took steps to prevent their own features being photographed to preclude the identity of these Agents being established, it was thought that no action was necessary at the Seat of Government.

Again I wish to state that it is believed that the investigative supervisor, knowing the importance of this particular surveillance, should have definitely ascertained what steps had been taken by this individual to take these pictures, inasmuch as subject's being able to take photographs of our cars, Agents, license numbers might put the Bureau in an unfavorable light as an investigative agency in some quarters. It is not my intention to second guess in this matter; however, it is believed that in all surveillances of national importance such as this, and which might cause international complications, the supervisor at the Seat of Government and the SAC in the field definitely should assure themselves of the actions of both subject and agents when such reports are submitted so that we can definitely determine whether the matter has been handled properly and whether the Bureau should take any action against any of the Agents involved due to their unsatisfactorily handling such surveillances.

It is suggested that in matters of this kind the Director's Office and the Personnel Division be advised so that the appropriate recommendations can be made promptly. It is believed that when disciplinary action of this kind is taken, it should be taken promptly if it is to have effect.

It is further recommended that the manner in which this surveillance was conducted in this particular instance be brought to the attention of SAC Brantley for his future guidance in surveillances of this type.

Respectfully,

W. R. Glavin

KANSAS CITY, MISSOURI  
SEPTEMBER 30, 1941

CONFIDENTIAL

Director  
Federal Bureau of Investigation  
Washington, D. C.

ATTENTION: MR. W. R. GLAVIN

RE: GERMAN ACTIVITIES IN THE UNITED STATES  
ESPIONAGE - C

Dear Sir:

Reference is made to a telephonic conversation of September 29, 1941, from Mr. W. R. GLAVIN of the Bureau concerning this matter, at which time Mr. GLAVIN instructed that statements be obtained from Special Agents W. B. O'MAHONEY, H. O. THOMPSON, LOWELL DUNHAM, D. A. SURINE, G. W. CUTTERIDGE, J. A. CARLSON, and G. H. TREADWELL in connection with the surveillance of RIEDEL through the Kansas City District on his trip from the East to Colorado, and on the return trip from Colorado to the East for the purpose of clarifying certain matters. Especially did Mr. GLAVIN desire to know when the Agents believed that RIEDEL made them or identified them, in what manner he identified them, what photographs, pictures, or movies were made by RIEDEL of the Agents, and what, if anything, the Agents did to prevent it. Mr. GLAVIN also desired to have Agent THOMPSON set forth how he kept RIEDEL and his wife under surveillance at the time their automobile broke down near Marceline, Missouri, and they were on foot. Mr. GLAVIN desired also to know whether the Agents saw Subject's car parked along side Agent TREADWELL'S machine at Manhattan, Kansas.

Mr. GLAVIN was informed that Agent D. A. SURINE had been transferred to Little Rock; that Mr. CUTTERIDGE is now in Washington; that Mr. CARLSON is in Washington; and that Mr. TREADWELL is attending a retraining course in Washington. I telephoned Mr. FRED HALLFORD, Special Agent in Charge at Little Rock, to obtain a statement from Mr. SURINE upon his arrival there, and furnish Mr. GLAVIN with the contents thereof.

Director

-2-

September 30, 1941

Agent E. O. THOMPSON was contacted by long distance telephone at Topeka, Kansas, where he is Resident Agent. He furnished the information by long distance telephone, which was taken down by a stenographer in the attached memorandum.

Special Agent O'MAHONEY was contacted and furnished information in the attached memorandum.

Special Agent LOWELL DUNHAM furnished information contained in the attached memorandum.

Mr. GLAVIN called again on September 30, 1941, and desired to know whether Agent THOMPSON recalled that RIEDEL or his wife came to the side of the car in which Agent THOMPSON was riding and took any pictures or attempted to take any pictures of the Agents, and if so, what was done by the Agents to prevent it. Mr. GLAVIN also desired to know whether Agent THOMPSON saw RIEDEL or his wife at any time take any movies or pictures of any of the cars in which Bureau Agents were conducting the surveillance. Mr. GLAVIN also stated that he desired to know whether Agent THOMPSON observed RIEDEL or his wife take any movies of the Bureau car or attempt to take any movies of the Bureau car in which Agents were riding other than on the occasion that they drove by slowly at the filling station some distance from Hannibal, Missouri.

Agent THOMPSON was contacted by telephone, and it was Agent THOMPSON's statement that he at no time saw RIEDEL or his wife attempt to take any movies of the car in which he, THOMPSON, was riding or any other Bureau car on the surveillance other than at the filling station near Hannibal when the RIEDEL car drove slowly by the Bureau cars at the filling station.

The substance of the foregoing statement has been furnished Mr. GLAVIN telephonically.

Very truly yours

DWIGHT BRANTLEY  
Special Agent in Charge

DB:AF  
65-864  
Enclosures



Director

-3-

September 30, 1941

ADDENDUM: Reference is made to a telephonic conversation received from Mr. GLAVIN in this matter on October 1, 1941, in which he expressed a desire to have the instructions issued to the Agents prior to the time that we assumed the surveillance of RIEDEL in this district. I read a memorandum dated July 6, 1941, in the case to Mr. GLAVIN, a copy of which is attached hereto. A copy of this memorandum was also furnished each Special Agent prior to the time that he went out on the case.

Very truly yours

DWIGHT BRANTLEY  
Special Agent in Charge

KANSAS CITY, MISSOURI  
SEPTEMBER 29, 1941

MEMORANDUM:

RE: PETER RIEDEL  
ESPIONAGE

On the evening of July 6, 1941, the writer, together with Special Agent JAMES A. CARLSON, left Kansas City, Missouri, in Bureau Car #32 assigned to the Kansas City Office. This car is one of two equipped with a two-way radio, and was to be used in conducting surveillance of the above-captioned Subject.

Agent CARLSON and the writer, together with the other Agents assigned to this matter, took up the surveillance of Subject at Hannibal, Missouri, at 3:30 a.m., July 7, 1941. In accordance with arrangements made by the surveilling party of Agents, Agent CARLSON and the writer took up an advanced position in the surveillance and preceded the Subject car by a distance of two to five miles maintaining contact constantly with the cars in the tail positions.

The surveillance continued westward across Missouri and Kansas, and at no time was the car operated by Agent CARLSON and the writer in such a position that it could be observed by the Subject. This was true even at Marceline, Missouri, where surveillance by foot was maintained of Subject while he made a switch of cars. The car being used by the writer was parked on the outskirts of Marceline, and Agent CARLSON and the writer proceeded on foot to the center of town where a constant watch was maintained of Subject and his activities. When the surveillance was continued by automobile from Marceline, Bureau car #32 was removed from the place where it had been concealed and again took up a lead position which was maintained as indicated except for a period while traveling from St. Joseph, Missouri, to Oskaloosa, Kansas, a distance of fifty-three miles. During this period Car #32 was in the extreme tail position and remained one to two miles behind Subject car keeping in constant radio communication with the other Bureau radio car which held a more advanced tail position. From Oskaloosa, Kansas, to Topeka, Kansas, where Subject spent the night the lead position was maintained by Car #32.

From Topeka, Kansas, to Burlington, Colorado, where the surveillance was turned over to Agents of the Denver Field Division,

Agent CARLSON and the writer still in Car #32 maintained a lead position, and were not in view of Subject car at any time. The surveillance was terminated at a point near Burlington, Colorado, at about 4:30 p.m., July 8, 1941, by Agent CARLSON and the writer.

A subsequent surveillance was maintained of Subject on an eastward trip. This surveillance was taken over from Denver Agents at Manhattan, Kansas, about 10:30 p.m., July 22, 1941. On this occasion the writer was again accompanied by Agent CARLSON in the same car as before, #32. Again a lead position was maintained and the surveillance continued eastward until we reached the outskirts of St. Louis, Missouri, where it was discontinued upon instructions received through the St. Louis Office.

At no time on either occasion was any direct contact made with Subject nor did he have the opportunity to approach Car #32.

Respectfully

/s/ W. B. O'MAHONEY

W. B. O'MAHONEY

KANSAS CITY, MISSOURI  
OCTOBER 1, 1941

MEMORANDUM FOR THE FILE:

RE: PETER REIDEL  
ESPIONAGE - C

On July 22, 1941, Special Agent LOWELL DUNHAM in company with Special Agent H. O. THOMPSON, traveling in a Bureau car, picked up the surveillance of PETER REIDEL at about 12 o'clock midnight on the same date at Manhattan, Kansas. The surveillance was maintained continuously at Manhattan, Kansas, during the night, and about 7:30 A.M. on July 23, 1941, REIDEL left Manhattan, Kansas, and was under constant surveillance by the Kansas City Field Division until approximately 5:30 P.M., when the surveillance was abandoned at Gray Summit, Missouri.

At no time did REIDEL take any pictures, or attempt to take any pictures, of the Bureau cars on this surveillance, or that of the personally owned car of Special Agent GEORGE TREADWELL. None of the Agents in the Kansas City Field Division carried on any kind of conversation with the Subject of this case during the surveillance.

Respectfully submitted,

LD:CM  
65-

LOWELL DUNHAM  
Special Agent

KANSAS CITY, MISSOURI  
SEPTEMBER 29, 1941

MEMORANDUM:

RE: PETER RIEDEL

At approximately 5:30 a.m. on the morning of July 7, 1941, Special Agent G. W. GUTTERIDGE and the writer took up the surveillance of RIEDEL at Hannibal, Missouri, in a Bureau car at an estimated distance of two and one-fourth blocks from the Mark Twain Hotel where RIEDEL and his wife were staying, this position being approximately one and one-fourth blocks from the main highway on which RIEDEL was traveling enroute west.

The Bureau car was facing the hotel and the main highway out of town. When RIEDEL and his wife came out of the hotel at about 6:15 a.m., they entered their car and proceeded upon their designated route, and continued on past the Bureau car occupied by the Agents. At this time they were closely observing all cars on the streets, and as they passed the Bureau car RIEDEL waved to the occupants. This gesture was not recognized in any manner. After RIEDEL's car had continued a city block past the Bureau car, RIEDEL made a left turn, and the car occupied by the writer went to the intersection directly ahead, made a U turn, and kept Subject's car under surveillance at about a distance of one and one-half city blocks until he circled back onto the main highway.

After reaching the main highway, the Bureau car and the personally owned automobile of Special Agent G. H. TREADWELL kept RIEDEL under surveillance at a distance of one-fourth to one-half a mile. At about forty miles from Hannibal, RIEDEL and his wife stopped at a highway restaurant for breakfast, and the surveilling cars remained at a service station about one-fourth of a mile east. Upon reentering their automobile, RIEDEL drove past the Agents in the opposite direction from that in which he was traveling. He then circled through the service station where Agents' cars were standing at a slow rate of speed while his wife made or attempted to make pictures of the surveilling cars and the occupants. All of the surveilling Agents were to the best of my recollection equipped with dark glasses, and each turned his face away from the camera to prevent further identification. During the entire surveillance in the Kansas City territory this was the only attempt of RIEDEL or his wife to photograph the surveilling cars occupied by the Agents.

The automobile driven by Special Agents WILLIAM B. O'MAHONEY and JAMES A. CARLSON at all times during the surveillance remained approximately five to seven miles in front of the Subject's car, and was at no time seen by RIEDEL or his wife.

The Subject's car was then followed at a distance of from one-fourth to one-half mile for a distance of ten miles, at which place it broke down at a D-X Service Station. RIEDEL and his wife after unsuccessfully attempting to telephone began to walk west on the highway. After they had walked an estimated distance of one-half mile and disappeared over a hill on the highway, the Bureau car occupied by the writer remained about one-half mile east of the walking couple until they were given a ride by a passing motorist. When they had obtained this ride they had walked an estimated distance of slightly over a mile. This latter automobile was followed into Marcelline, Missouri, where RIEDEL and his wife alighted at the Ford agency in that town. A wrecker was then sent out by the AAA, and the driver, RIEDEL and his wife returned in the wrecker to their car, after which it was towed into the Ford Agency at Marcelline.

After spending that night at Topeka, RIEDEL and his wife left Topeka around 7:20 a.m., and drove to Manhattan, Kansas, where they had breakfast at the Coffee Shop of the Wareham Hotel, both surveilling cars being parked about one-half block from that of the Subject. At this time the traffic was quite heavy, and each side of the street was taken up with cars which were angle parked.

After breakfast RIEDEL and his wife stopped at a service station about one-half block west, and the car occupied by the writer continued about three blocks past the service station where it remained and later took up the surveillance of RIEDEL as he passed. At no time in Manhattan, Kansas, did the writer observe surveilling cars parked adjacent to that of the Subject.

During the entire surveillance by the Kansas City Office, the Subject on occasions would wave to the Agents in the surveilling cars, but at no time did the writer observe any Agent wave, speak to, or acknowledge the gestures of RIEDEL in any manner.

FOOTNOT

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B. O. THOMPSON  
SPECIAL AGENT

500 Rector Building,  
Little Rock, Arkansas,  
September 30, 1941.

PERSONAL AND CONFIDENTIAL

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

Re: PETER RIEDEL;  
INTERNAL SECURITY - G  
(SURVEILLANCE MAINTAINED BY  
SPECIAL AGENTS OF KANSAS CITY  
FIELD DIVISION).

Dear Sir:

On the afternoon of September 29, 1941, Mr. D. BRANTLEY, Special Agent in Charge of the Kansas City Field Division, informed that Special Agent D. A. SURINE had departed Kansas City under transfer to Little Rock via his personally owned car. Mr. BRANTLEY informed that Mr. GLAVIN, Assistant Director at the Bureau, desired that a statement be obtained from Special Agent SURINE in regard to the surveillance maintained by Agents of the Kansas City Office in regard to PETER RIEDEL, from Hannibal, Missouri, to Colorado, and from Colorado back into Missouri.

Mr. BRANTLEY informed me that the surveillance conducted by the Kansas City Field Division involved the use of three automobiles, one of which was a personally owned car occupied by Agents TREADWELL and SURINE, and two Bureau cars, one occupied by Agents THOMPSON and GUTTRIDGE, and the other occupied by Agents O'MAHONEY and CARLSON. He informed that the Agents of the Kansas City Field Division took up the surveillance at Hannibal, Missouri, and maintained same to Colorado, and that later the surveillance was maintained by the same Agents after subject left Colorado and proceeded to Missouri. Mr. BRANTLEY informed that the Bureau desired to be informed as to whether subject RIEDEL or his wife "made" Agents during the surveillance, and if "made", how "made", and in view of the fact that there is some indication that movies were made during the surveillance the Bureau desired to know if any pictures were made, what type of pictures were made, and what efforts were made to prevent making photographs. The Bureau further desired to know whether these

Director, 9/30/41, re: PETER RIEDEL.

photographs were made with a still camera or moving picture camera. Mr. BRANTLEY pointed out that the Agents conducting this surveillance were instructed to wear dark glasses, and he suggested that it be ascertained from Agent SURINE whether he was wearing dark glasses during the surveillance.

Mr. BRANTLEY informed me that, after obtaining a statement from Agent SURINE in regard to this surveillance along the line suggested, I should telephonically communicate the facts to Mr. GLAVIN at the Bureau and later submit the facts by letter in detail Air Mail Special Delivery to the Bureau.

Upon his arrival at the Little Rock Office, Special Agent SURINE was informed of the Bureau's desire that he submit a statement in regard to the surveillance maintained of PETER RIEDEL. Accordingly, Agent SURINE submitted a statement to me in the form of a memorandum in regard to this surveillance, three copies of which are attached hereto.

I telephonically communicated with Mr. GLAVIN at the Bureau on the morning of September 30, 1941, and apprised him briefly of the facts furnished in regard to instant matter, and he requested that Agent SURINE's written statement in regard to this matter be furnished the Bureau immediately.

Very truly yours,

3 Inclosures.

FRED HALLFORD,  
Special Agent in Charge.

AIR MAIL - SPECIAL DELIVERY

FH:vee



500 Rector Building,  
Little Rock, Arkansas,  
September 29, 1941.

MEMORANDUM FOR THE SPECIAL AGENT IN CHARGE:

Re: PETER RIEDEL;  
INTERNAL SECURITY - G.

On the night of July 6, 1941, at about 6 p.m. I received telephonic instructions from the Special Agent in Charge to be prepared for a surveillance.

At 9 p.m. in the Kansas City Office there was a meeting held with the Special Agent in Charge and the following Agents: DONALD A. SURINE, J. A. CARLSON, WILLIAM B. O'MAHONEY, GEORGE TREADWELL, HERBERT O. THOMPSON, and GEORGE GUTTRIDGE. The Special Agent in Charge informed us of the following information:

- (1) That PETER RIEDEL, an attache of the German Embassy, was under surveillance from Washington, D. C., to Colorado.
- (2) That he had "made" Agents of other offices and had waved to them and in some instances spoken to them.
- (3) That PETER RIEDEL was driving a Lincoln Zephyr with Washington, D.C., diplomatic license 52 or 62, and was alleged to have traveled as fast as 100 miles per hour.
- (4) That he had taken photographs of the surveilling Agents.
- (5) That this surveillance was a State Department case and we were not to lose him.
- (6) That at that time the Springfield Office had followed PETER RIEDEL into Hannibal, Missouri.

The following instructions were given to us by the Special Agent in Charge:

Memo, 9/29/41, re: PETER RIEDEL.

- (1) We were to proceed to Hannibal, Missouri, and take up the surveillance at that point from the Springfield Agents.
- (2) We were to wear dark glasses and at no time were we to talk with or have any contact with PETER RIEDEL even though spoken to.
- (3) We were to make the surveillance as discreet as possible, but were not to lose the surveillance.
- (4) We were to proceed to Cameron, Missouri, where we were to telephone the office to determine where PETER RIEDEL "put up" for the nite.
- (5) We were at no time to disclose or admit our identity.
- (6) Special Agent GEORGE TREADWELL was placed in charge.

From a general discussion it was decided to use two two-way radio Bureau cars and one personally owned car, owned by Special Agent GEORGE TREADWELL. One of the radio cars was to be placed at all times several miles ahead of the subject's car, while the personally owned car was to follow immediately behind the subject, with the second radio car a substantial distance back of that car. At 10 p.m. July 6, 1941, we left Kansas City, Missouri. I rode with Special Agent GEORGE TREADWELL in his personally owned car, a new 1941 Chrysler. Special Agents CARLSON and O'MAHONEY rode in one radio Bureau car, and Special Agents H. O. THOMPSON and GUTTRIDGE rode in the other Bureau car.

After obtaining information where PETER RIEDEL had "put up" for the night at Hannibal, Missouri, from Cameron, Missouri, the three cars proceeded to Hannibal, Missouri, where we made contact with the Springfield Agents at the hotel in Hannibal at about 3:30 a.m., the morning of July 7, 1941. We were told that PETER RIEDEL knew he was followed into Hannibal, Missouri, by Springfield Agents.

We placed the three cars as follows at about 4:30 a.m.: One radio car occupied by Special Agents CARLSON and O'MAHONEY went out on Route 36 about four miles; Special Agent TREADWELL and I, in his car, parked one block away from the hotel in Hannibal on a side street where we could watch the front of the hotel; and the third car occupied by Special Agents GUTTRIDGE and THOMPSON were placed on Route 36 east of where the subject was expected to turn west.

Memo, 9/29/41, re: PETER RIEDEL.

As I remember it, the subject and his wife came out of the hotel at about 6 a.m. and drove off. Route 36, the route he was following, proceeded west one block north of the hotel. I noticed that the subject looked around when he came out of the hotel as if looking for someone.

The subject drove off at about 40 to 45 miles per hour going two or possibly three blocks past where he was expected to turn west on Route 36. He turned quickly into a side street and proceeded about 50 yards and stopped. He and his wife got out of the car and as the car I was riding in went past the intersection, they waved to us.

The car I was riding in made a U turn about 100 yards further on and proceeded back to the intersection where we noticed the subject driving off. We took up the surveillance following at about one block to two blocks behind the subject. The radio Bureau car occupied by Special Agents GUTTRIDGE and THOMPSON followed two to three blocks behind the car I was riding in.

The subject then proceeded back to Route 36. The car I was riding in followed at from a quarter of a mile to 500 yards back.

About 70 miles west on Route 36 from Hannibal, Missouri, the subject stopped at a combination gas station and restaurant. About 300 or 400 yards east of this was another gas station and restaurant, and we stopped there. The radio car behind us at first parked a considerable distance back, then it was driven beside the car I was riding in.

We were behind a fence and advertising sign where we could watch the entrance to the restaurant. It should be stated that the subject's car was parked headed east on the opposite side of the restaurant where it could not be seen by surveilling Agents.

About 30 minutes later, the subject came out and drove his car from the west side of the restaurant to the gas pumps in front of the restaurant and stopped headed in our direction. While purchasing gas, he and his wife looked down our way continuously.

Special Agent GEORGE TREADWELL and myself discussed the possibility that the subject might drive down our way and attempt to take pictures. We decided that if that occurred, we would not turn and drive in the opposite direction, but would only avoid any pictures taken of us. It was felt that inasmuch

Memo, 9/29/41, re: PETER RIEDEL.

as our presence at the gas station was becoming more noticeable, that it would arouse more local comment if we turned and drove east on Route 36 with the subject chasing us.

As it turned out, the subject drove rapidly down in our direction and stopped behind the car I was riding in and the radio car driven by Special Agent H. O. THOMPSON and proceeded to take pictures of the back end of both cars. I do not know what type of camera was used as the other Agents and I avoided any facing of the subject's car. After taking a picture of that view, the subject stopped beside the car I was riding in and his wife held a camera out to take a picture of us. Special Agent GEORGE TREADWELL and I turned away from this instantly and I feel reasonably sure no picture was obtained of our features. After subject's wife endeavored to get photographs of myself and Agent TREADWELL, she made some remark such as "Thanks, Boys." Neither Agent TREADWELL nor myself returned any remark, nor did we speak to subject or his wife. The subject then proceeded west on Route 36, where his car broke down and he and his wife hitchhiked to the nearest town (I regret I cannot remember the name). We had stopped about 500 to 600 yards back.

All of this time the second radio car occupied by Special Agents O'MAHONEY and J. A. CARLSON was ahead of the subject several miles and in contact with the other radio car operated by Special Agents THOMPSON and GUTTRIDGE.

The subject purchased a second-hand blue Ford car and the surveillance continued without any unusual occurrence to Topeka, Kansas, where the subject registered at the Jay Hawk Hotel at about 10 p.m., July 7, 1941. The surveillance was maintained during that night by shifts and all six agents were used.

It should be stated that at all times it was known that the subject knew of the surveillance even though he may not have been able to see continuously any of the Bureau cars or the car owned by Special Agent GEORGE TREADWELL.

After leaving Topeka, Kansas, the subject proceeded out Highway 24 to Manhattan, Kansas, where he stopped for breakfast at about 8:30 a.m., July 8, 1941, when he went into a restaurant. Because of the parking problem, the car I was riding in parked further west on the street where the cars were parked at an angle to the curb. We maintained a surveillance on his car until he left the restaurant and proceeded in our direction where he parked several

Memo, 9/29/41, re: PETER RIEDEL.

cars from the car I was riding in, and his wife got out and went into a store and purchased some food. The subject got out of his car, looked in our direction, and waved. The subject and his wife then proceeded west from Manhattan, Kansas, on Route 24. The surveilling Agents took the positions previously mentioned.

Sometime later that day on the afternoon of July 7, 1941, when the surveillance was about two thirds of the way across Kansas, on Route 24, the subject pulled into a gas station. The car I was riding in stopped at a gas station about 500 yards further east, and the radio car driven by Special Agent H. O. THOMPSON stopped a considerable distance back of this.

Special Agent TREADWELL purchased gas and I went inside to purchase some crackers. In the meantime it developed that the gas station the subject drove into was empty. The two gas stations being the only buildings other than a residence for as far as one could see, the subject drove back to the gas station where we were stopped. Special Agent TREADWELL warned me of this and I left and got in Special Agent TREADWELL's car and shortly after the subject drove in to this gas station, I, in TREADWELL's car, drove away and proceeded some several hundred yards east of the gas station and parked. At no time was any conversation had with the subject, and it is believed that at this occurrence no pictures were attempted by subject. The writer wore dark glasses, a felt hat, and shirt and pants during substantially the complete surveillance.

About two hours after this, after making radio contact with Agents of the Denver Office, the surveillance was turned over to that office at or near Stratton, Colorado, about 5 p.m., July 8, 1941.

About three weeks later the same group of Agents and myself, using the same arrangement, picked up the surveillance of the subject from the Denver Office at Manhattan, Kansas, on Route 24. I learned from what the Denver Agents stated that the subject was cognizant of the surveillance.

Nothing unusual occurred, and the surveillance was dropped by surveilling Agents near St. Louis, Missouri, when Agents from the St. Louis Office informed us that the surveillance had been ordered dropped.

Memo, 9/29/41, re: PETER RIEDEL.

At no time on this second occurrence did the subject attempt to take pictures, nor did we get close enough for him to do so.

It is believed by the writer that at no time did PETER RIEDEL obtain pictures of the features of the surveilling Agents during either the first or second surveillances maintained.

I do not recall RIEDEL or his wife endeavoring to get photographs with still or moving picture camera of any of the surveilling Agents from the Kansas City Office during the entire surveillance except in the one instance described in this memorandum. The one instance described where pictures were apparently taken must have been taken with a still camera inasmuch as only a few seconds elapsed while endeavoring to get the photographs.

I was aware that RIEDEL had a moving picture camera inasmuch as during the surveillance he parked his car along the highway, got out, and apparently took moving pictures of the wheat fields. This was observed through field glasses a great distance on the highway behind subject.

At no time during the surveillance was any conversation entered into with subject or his wife by me, and to my knowledge, none of the other Agents from the Kansas City Office engaged in any conversation with subject or his wife.

Respectfully submitted:

D. A. SURINE,  
Special Agent.

DAS:vee

K

✓  
Page 1

Federal Bureau of Investigation  
United States Department of Justice  
Little Rock, Arkansas,  
November 1, 1941.

Mr. J. Edgar Hoover,  
Federal Bureau of Investigation,  
Washington, D. C.

P. S. Shaden ✓

Dear Mr. Hoover:

Reference is made to your letter dated October 16, 1941, enclosing a letter from the Attorney General dated September 27, 1941, which advised that my grade was raised from CAF-9 to CAF-10, effective October 1, 1941.

I want to take this opportunity to advise you that the above information is sincerely appreciated, and that continued efforts on my part to serve the Bureau to the best of my capacity will be made.

Reference is made to your letter dated October 27, 1941, in which you expressed your opinion of the manner in which I carried out a recent assignment.

I want to say that the contents of this letter have been seriously considered and future actions will be governed accordingly.

Very truly yours,

*D. A. Surine*

D. A. SURINE,  
Special Agent.

67-128477

SEARCHED.....

SERIALIZED.....

INDEXED.....

NOV 1 1941

FEDERAL BUREAU OF INVESTIGATION

RECORDED

DIRECTOR

67

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE  
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RML:ILP

DECEMBER 29, 1941

To: COMMUNICATIONS SECTION.

Transmit the following message to:

SAC LITTLE ROCK

SUBMIT BY RETURN WIRE FOLLOWING SELECTIVE SERVICE INFORMATION RE  
SPECIAL AGENTS DONALD A. SURINE AND WARREN E. SCOD.PRESENT CLASSIFICATION AND IF CLASSIFIED AS TWO A FOR HOW LONG. COMPLETE  
ADDRESS OF LOCAL DRAFT BOARD AND NAME OF CHAIRMAN IF POSSIBLE.

HOOVER

JAN 5 1942

77

RECEIVED  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE  
JAN 5 1942

DEC 29 1941

SENT VIA \_\_\_\_\_

M

Per \_\_\_\_\_



November 13, 1941

JSE:AM

MEMORANDUM FOR THE DIRECTOR

Excerpt

Re: PRELIMINARY REPORT - LITTLE ROCK INSPECTION

This office, in my opinion, is in better shape than the majority of offices I have inspected in the past year.

by

The following were the grades made/the Special Agents on the Manual of Rules and Regulations and the Manual of Instructions:

	<u>R. and R.</u>	<u>M. of I.</u>
D. O. Smith	100	100
Warren E. Wood	90	70
D. A. Surine	90	70
B. H. Croft	100	100
W. M. O'Brien	100	100

D. O. SMITH, Special Agent: This employee is far above average, is an interested, willing, hard worker, and can handle any type of investigation. I think he has administrative ability.

WARREN E. WOOD, Special Agent: This Agent presents a good appearance, is slow, methodical and will take considerable supervision for a time, I believe.

D. A. SURINE, Special Agent: This employee presents a good appearance, is willing, interested, and will make average development, I think.

B. H. CROFT, Special Agent: This Agent presents a good appearance, is willing, interested, and I think his development will be rapid as he appears to be intelligent.

W. M. O'BRIEN, Special Agent: This Agent presents a good appearance, is intelligent, interested, above average, and should develop rapidly.

Respectfully,

J. S. EGAN  
INSPECTOR

038

DEC 30 1941

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Hendon	
Mr. Pennington	
Mr. Quinn	
Mr. Nease	
Miss Gandy	

*R. Hendon*

FBI LITTLE ROCK

12-30-41

9-25 AM

BJH

DIRECTOR

CORE. SPECIAL AGENT DONALD A. SURINE PRESENTLY CLASSIFIED  
IN CLASS THREE A FOR INDEFINITE PERIOD WITH LOCAL BOARD  
NUMBER FOUR, NINE ONE EIGHT F STREET, NORTHWEST, WASHINGTON,  
D. C. CHAIFMANS NAME AND ADDRESS UNKNOWN TO AGENT SURINE.  
SPECIAL AGENT WARREN E. WOOD PRESENTLY CLASSIFIED IN CLASS  
TWO B UNTIL FURTHER NOTICE BY LOCAL BOARD, MC GEHEE,  
DESHA COUNTY, ARKANSAS. J. E. CHANDLER IS CHAIRMAN OF  
LOCAL BOARD AT MC GEHEE, ARKANSAS.

END

10-25 AM OK FBI WASH DC FJS

111 HALL FORD 57-

78

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Hendon	
Mr. Pennington	
Mr. Quinn	
Mr. Nease	
Miss Gandy	

*Handwritten signatures and initials*

67-886-1-  
HHC:MS

December 1, 1941

PERSONAL AND CONFIDENTIAL

Mr. Fred Hallford  
Federal Bureau of Investigation  
United States Department of Justice  
500 Rector Building  
Little Rock, Arkansas

Dear Sir:

The Bureau has received a preliminary report on the observations made by Inspector Egan during a recent inspection of the Little Rock Office. Mr. Egan has reported that a great many Bulky Exhibits should be returned or disposed of otherwise. Several automobiles needed attention. The National Defense Confidential Informants were not maintained in accordance with Bureau instructions and letters concerning them had not been sent to the Bureau. The general list of Confidential Informants was obsolete and of little value. This was also true of the Contact File. Daily reports of Special Agents were found to be incomplete, inaccurate, and frequently not legible. They also reflected too much time spent in the office by the agents.

The Bureau observes that Special Agents were preparing rough draft reports during office hours, and although you informed Mr. Egan that they were making mistakes in their dictation, they will not become trained, experienced dictators until they are required to constantly and regularly dictate, which they should do under your supervision.

Mr. Egan found that the FBI Law Enforcement Bulletins were not indexed and that the National Defense cases were not indexed as thoroughly as they should be. The Sources of Information records were reported to be of little or no value.

It is observed that Special Agents Warren E. Wood, D. A. Surino, J. L. Melby, and E. W. Hoffmann failed to make a passing grade on the examination based on the Manual of Instructions. They should be called in for frequent oral quizzes on the Manual in order to improve their knowledge and interest. It was observed that Thompson B. Webb failed the tele-typewriter test. He should be given additional tests with the view to improving his ability in taking tests.

The Bureau desires that you submit your recommendation with supporting facts as to the desirability of establishing a resident agency at Jonesboro, Arkansas.

★ DEC 1 1941 ★  
P. M.  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

Mr. Tolson

Mr. E. A. Tamm

Mr. Clegg

Mr. Glavin

Mr. Ladd

Mr. Nichols

Mr. Tracy

Mr. Rosen

Mr. Carson

Mr. Coffey

Mr. Hendon

Mr. Holloman

Mr. Quinn Tamm

Mr. Nease

Miss Gandy

- 2 -

The Bureau desires to receive a report on the following Special Agents within thirty days from this date in view of the comments made by Mr. Egan as follows:

"Special Agent A. L. ~~X~~Molby - This employee presents a fair appearance, is slow and methodical and his development will be slow, I feel.

"Special Agent T. E. ~~X~~Gaquin - This employee presents only a fair appearance. He is interested and willing but I feel that his development will be slow as he does not appear to be sure of himself.

"Special Agent E. W. ~~X~~Hoffmann- This agent presents a fair appearance, is slow and methodical. His development will be slow. He does not think matters through thoroughly."

Very truly yours,

John Edgar Hoover  
Director

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

**Federal Bureau of Investigation**  
**United States Department of Justice**  
Little Rock, Arkansas,  
December 29, 1941.

THREE

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

RE: D. A. SURINE, SPECIAL AGENT.

Dear Sir:

This is to advise that Special Agent D. A. SURINE is presently residing at the Carmeta Apartments, Apartment No. 3, 205 West Tenth Street, Little Rock, Arkansas, and his telephone number is 6098.

The person to be notified in case of emergency is his wife, Mrs. D. A. SURINE, at the above address.

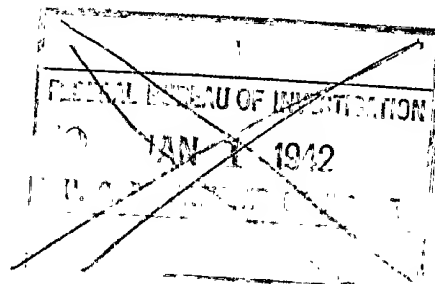
Very truly yours,

*Fred Hallford*  
FRED HALLFORD,  
Special Agent in Charge.

128417-79  
187-13142  
FEDERAL BUREAU OF INVESTIGATION

FILES SECTION

ADM



JOHN EDGAR HOOVER  
DIRECTOR



Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

December 16, 1941

ODA:ELC

Received Call: 1:20 P.M.

Dictated:  
5:25 P.M.

MEMORANDUM FOR MR. *KRAMER*

Mr. Tolson	✓
Mr. E. A. Tamm	
Mr. Clegg	✓
Mr. Glavin	✓
Mr. Ladd	✓
Mr. Nichols	
Mr. Tracy	
Mr. Rosen	
Mr. Carson	✓
Mr. Coffey	
Mr. Hendon	
Mr. Quinn Tamm	
Mr. Holloman	
Mr. Harbo	
Tele. Room	
Mr. Nease	
Miss Beahm	
Miss Gandy	

At this time SAC Hallford of the Little Rock Office called with reference to the return of two Special Agents presently assigned to his office, who were sent on December 6, 1941, to the Houston Office per instructions from Mr. Carson. Mr. Hallford advised that these Agents were David ~~A~~ Gross and D. A. ~~X~~ Surine and were being used by the Houston Office for the apparent purpose of assisting in pick-ups in that Field Division.

SAC Hallford pointed out that they are the two oldest Agents in his office and that at the present time he only has one other man other than new Agents to assist him in his work. He further stated that the Little Rock Office had a tremendous volume of Selective Service cases and in particular had twelve conscientious objector individuals to be covered. SAC Hallford advised that he was making the call because the Little Rock Office definitely did need these two Agents and that it was a matter of necessity.

I told Mr. Hallford that I would refer the above information to you and that you would advise him one way or the other.

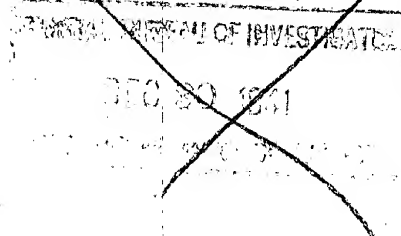
Respectfully,

*[Signature]*  
O. D. Anderson

*They are enroute back to RR.*

*wice go back at once 1/17*

*Gross & Surine are back at A.R. 8/17/42*



Entered on duty

As a Clerk June, 1939

As Agent January, 1941

Salary

\$3,500

Age

25

Married - one child

Wife not employed

Attorney

Yes

At Little Rock since September 29, 1941

Preference

Washington, Baltimore or  
RichmondBadge, commission card  
and gun

Satisfactory

Rules and Regulations

90

Manual of Instructions

70

SAC HALLFORD:

This Agent presents a good personal appearance and is possessed of an average personality. He conducts a good investigation and pays particular attention to detail and information of evidentiary value. His reports require only average supervision. He voluntarily puts in a large amount of overtime and pursues his work vigorously. He has had experience principally along general investigative lines since assignment to the Little Rock Office. I have not had the opportunity to observe him as a witness, but I believe that because of his attention to detail and his familiarity with the facts in the cases assigned to him that he could satisfactorily qualify along this line. He is a good automobile driver, is average in the use of Bureau firearms and I believe is qualified for assignment to cases of a dangerous character. I consider his status as good and believe he will continue to develop.

INSPECTOR EGAN:

This employee presents a good appearance, is willing, interested and will make average or a little better than average development, I believe.

Inspection - Little Rock

November 6 - November 12, 1941

Inspector J. S. Egan

87-381 RECORDED

ORIGINAL FILED IN

Lamp. file

FES:IG

PERSONNEL FILES

January 9, 1942

1-30-18

-75

~~Little Rock, Arkansas~~  
Special Agent in Charge

Re: Photographic Training

Dear Sir:

Reference is made to the photographs exposed by the Agents listed below in connection with training in the use of the camera noted below, which you recently submitted.

The grade obtained by each Agent is noted opposite his name.

H. W. McGeehan - Above average  
E. W. Hoffman - Above average  
D. H. Surine - Above average  
W. H. O'Brien - Above average  
G. P. Byrne - Above average  
R. H. Craft - Above average

It is requested that you relay the photographs and grade obtained by any Agent listed above who may be assigned to another Field Division.

The developed negatives together with prints from the same and the camera training forms which you submitted on which have been noted appropriate comments are being transmitted under separate cover.

Very truly yours,

*J. E. Hoover*

John Edgar Hoover  
Director

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



February 17, 1942

Mr. Donald A. Surine  
Federal Bureau of Investigation  
U. S. Department of Justice  
445 Federal Building  
Little Rock, Arkansas

Dear Mr. Surine:

You are hereby designated Resident Agent at Jonesboro, Arkansas. As a consequence thereof, your headquarters are being changed from Little Rock, Arkansas, to Jonesboro, Arkansas, effective upon your arrival there on or after this date.

In the event any expenses will be incurred by you in the transfer of your household furniture and personal effects in connection with this transfer, it is desired that the Bureau be furnished immediately with the approximate cost involved. This information is essential for budget and appropriation purposes.

Sincerely yours,

John Edgar Hoover

Director

RECEIVED

FEB 18 5 48 PM '42

FEB 21 1942

128497-80

43-77

Handwritten signature/initials

AIR MAIL  
CC - Little Rock  
COMMUNICATIONS SECTION  
MAILED 2  
★ FEB 18 1942 ★  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

- Mr. Tolson \_\_\_\_\_
- Mr. E. A. Tamm \_\_\_\_\_
- Mr. Clegg \_\_\_\_\_
- Mr. Glavin \_\_\_\_\_
- Mr. Ladd \_\_\_\_\_
- Mr. Nichols \_\_\_\_\_
- Mr. Tracy \_\_\_\_\_
- Mr. Rosen \_\_\_\_\_
- Mr. Carson \_\_\_\_\_
- Mr. Coffey \_\_\_\_\_
- Mr. Hendon \_\_\_\_\_
- Mr. Holloman \_\_\_\_\_
- Mr. Quinn Tamm \_\_\_\_\_
- Mr. Nease \_\_\_\_\_
- Miss Gandy \_\_\_\_\_

May 21, 1942

~~CONFIDENTIAL~~

Mr. F. Hallford  
Special Agent in Charge  
Federal Bureau of Investigation  
United States Department of Justice  
445 Federal Building  
Little Rock, Arkansas

RE: D. A. SURINE  
SPECIAL AGENT

Dear Mr. Hallford:

At the recent In-Service School attended by Special Agent D. A. Surine, he made a grade of 77 on the examination afforded the In-Service Class, which grade is a failure.

It is desired that you instruct Agent Surine to spend additional time in the study of the National Defense Manual. It is further desired that you afford Agent Surine an examination once a month for three months in order to definitely determine that this Agent is fully conversant with the matters contained in the National Defense Manual and Bulletins and other Bureau communications pertaining thereto.

If at the end of three months this Agent is still 81  
unable to display a satisfactory knowledge of this phase of the Bureau's work, you are instructed to continue the monthly examination until such time as this Agent proves to have a satisfactory knowledge of this matter.

Very truly yours,

John Edgar Hoover  
Director

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

COMMUNICATIONS SECTION  
MAILED  
JUN 1 1942

May 21, 1942

~~CONFIDENTIAL~~

Special Agent in Charge  
Little Rock, Arkansas

RE: D. A. SURINE  
SPECIAL AGENT

Dear Sir:

The above-named Special Agent attended an In-Service training course at the Seat of Government from May 4 to May 15, 1942.

He attained the following grades:

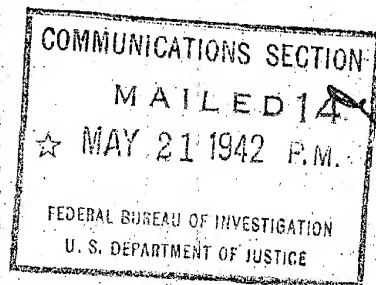
Photographic Training	Excellent
Notebook	77
Written Examination	
Practical Public Speaking	
Hip Shooting	86
Practical Pistol Course	86
Shotgun	100
.30 Rifle	89
Machine Gun	95

The firearms grades should be entered on the individual field firearms training record card.

Very truly yours,

*E. Hoover*

John Edgar Hoover  
Director



cc- Mr. D. A. Surine

3 MAY 22 1942  
87-NOT RECORDED

*[Handwritten signatures and initials]*

10

April 24, 1942

Mr. Donald M. Surine  
Federal Bureau of Investigation  
U. S. Department of Justice  
Little Rock, Arkansas

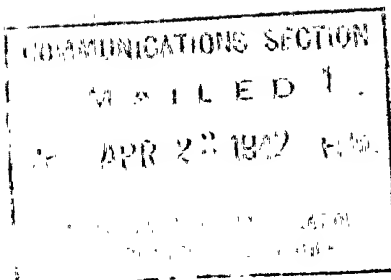
Dear Sir:

This will acknowledge the receipt of your contribution of \$5.00 to the fund to be paid to the designated beneficiary of any participating Special Agent of the Bureau who dies, from any cause except self destruction, while employed as a Special Agent.

Sincerely yours,

*J. E. Hoover*

John Edgar Hoover  
Director



*JP*

**Federal Bureau of Investigation**  
**United States Department of Justice**

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to February 2, 1942, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary:

Name Mr. Donald A. Surine Address 203 W 10<sup>th</sup> apt 3  
Little Rock  
Relationship Wife

Very truly yours,

Donald A. Surine  
Special Agent

*Little Rock*

*ack  
4-24-42*

445 Federal Building,  
Little Rock, Arkansas,  
March 6, 1942.

MEMORANDUM FOR THE SPECIAL AGENT IN CHARGE:

Re: SEARCH OF THE HOUSE OF GEORG KARL  
GERHARD STUBBE, DECEMBER 11, 1941,  
ON EDLOE STREET, HOUSTON, TEXAS.

Pursuant to telephonic request from the Houston Field Division, the following is prepared in regard to money discovered in the search of the house of GEORG KARL GERHARD STUBBE located on Edloe Street in Houston, Texas, by Special Agent OLIVER WENDELL HOLMES and the writer on December 11 and 12, 1941.

On the morning of December 11, 1941, the writer was assigned to Special Agent WILLIAM NEWMAN of the Houston Field Division, which was the unit handling German activities. On that day the writer and Special Agent HOLMES were instructed to go to the house of STUBBE on Edloe Street and perform a search. I understood that STUBBE and his wife had been picked up by Bureau Agents about two days before this, and that the U. S. Customs Service had had the house guarded since STUBBE had been arrested. Special Agent HOLMES and I went to this house and met the customs guard who was on duty at the house. I can't remember his name, but he had thinning, sandy hair; was about 5' 7" to 5' 9" tall, and weighed about 150 to 155 pounds. Special Agent HOLMES and I began to search the house from room to room. This customs guard told us that the customs men had already searched the house, taking valuables and other articles which they felt should be placed in safe keeping. He, as I definitely recall, stated that they had taken some watches, stamps, and money which they had found.

As to the discovery of the money in the brown envelope, the following facts are set out:

The writer and Special Agent HOLMES were searching the bedroom of the house. In the room this Customs Guard was present, and he advised that before we arrived at the house and while on duty there he had browsed around and had looked through the bedroom. He stated there had been some jewelry found which he had turned over to his superiors for safekeeping.

60 MAR 8 1950

17 - NOT RECORDED

REMOVED FROM FILE  
PERSONNEL FILE

Memo for SAC, 3-6-42.

While searching the dressing table at the house, the writer looked carefully through all the drawers and, in searching, found a pocketbook containing some Bolivian coins and bills which were left inasmuch as it has no evidentiary value. This guard looked at the money and commented on it. After searching this dressing table, the writer began searching the dresser. In the top drawer was jewelry and handkerchiefs and the like. There were also found some heavy linen South American pocketbooks. At this time Special Agent HOLMES was searching a bed table and the contents of two suitcases found in the closet. While we were searching, this guard often came forward and watched the search, commenting on what was in this and that drawer.

When the writer found the South American pocketbooks which were merely open-end purses, this guard stood nearby and as the writer opened the pocketbook and found among the original sales slip a ten dollar bill which the guard stated had not been discovered by the customs men who had searched the house for valuables the day before. This money was turned over to the guard by the writer who stated he would call a Mr. SHERMAN to come out to the house and get it.

On proceeding with the search, as the writer was going to search the next drawer, the guard said: "There is nothing in that drawer but some ladies underclothes." The writer opened this drawer and took the clothes there out, and on the bottom of this drawer as I remember was a large flowered cardboard with a brown envelope on top. Around both of these was a ribbon. The writer picked both out and turned to Special Agent HOLMES and asked if he could see anything of value as to the flowered cardboard. Special Agent HOLMES stated he did not. Then the writer took the brown envelope and noticed it was torn open. I looked inside and, not being accustomed to seeing bills of \$100.00 denomination, turned to Special Agent HOLMES and this guard, and I said: "It looks like I found some more foreign money." I took the bills out of this envelope with Special Agent HOLMES and the guard looking on. I looked closer and

Memo for SAC, 3-6-42.

saw the words "United States of America." I took out the bills and Special Agent HOLMES and I counted this and I believe the sum was \$2,150.00 made up of a packet of 21 one-hundred dollar bills and one fifty-dollar bill. The guard then got excited and I made the comment that it looked like STUBBE was not trusting American banks. Then I looked into the envelope and found a piece of paper with the date Feb. or Jan. 1941. On the paper was listed the following:

- Money - \$2600;
- House - \$3000 or \$4000 (I don't know which);
- Investment - Unknown amount;
- And last were the initials of the company of which STUBBE was head.

Below this amount were written the names of STUBBE's children. I believe one had died in November of 1941 and the other was ill of some nervous disorder at the time of the search.

The guard then immediately called the Customs Service, and in a few minutes TAD S. SIMPSON, a representative of the Customs Service, and another representative came out to the house of STUBBE and counted the money found. I remember hearing one of the men of the Customs Service state that he wondered how they had missed the money and further stated: "Maybe STUBBE has thousands of dollars hidden here in the house." Then they began to hurriedly search STUBBE's study and dining room where he kept all of his files. In the meantime, I commented to HOLMES about this, stating it certainly was not the correct procedure to have Customs men search and take papers, etc., which we knew nothing about. The money found was turned over to SIMPSON, and also the writer gave him the envelope and the paper found inside. I, at the time, distinctly stated the amount turned over and asked SIMPSON for his name and he gave me his card which I still have. In view of the fact that there were five men present, two of them Agents, who witnessed the transaction, and in view of the fact that the writer felt that when aliens were interned and the Customs placed a guard on the property, that technically the property, house, and furnishings were in the custody of the Customs Service and not in the custody of the FBI, I felt there was no necessity to get a receipt. It was my opinion that the only property which



Memo for SAC, 3-6-42

the FBI had a right to was any property which had evidentiary value.

After the above transaction, while Special Agent HOLMES and I were finishing the search of the bedroom, the Customs men began searching the subject's study and dining room where his files were. I believe they found attached to some of STUBBS's papers one or possibly two other ten-dollar bills. SPURGEON repeatedly said to us that he wanted to collect STUBBS's financial papers so that STUBBS's property, securities, etc., could be properly collected. Special Agent HOLMES and I searched the house until about 1 a.m., December 12, 1941. On the next night Special Agents SCHMIDT and MURPHY of the Houston Office came out and helped us finish the search of STUBBS's house. After leaving the house I told Special Agent HOLMES that the condition of the handling of the alien's property and searches were certainly messed up as to whose responsibility was what. I criticized several times to Special Agent HOLMES and MURPHY about the actions of the Customs men searching the house when we didn't know what they took which might be of evidentiary value to the FBI. I told Special Agents HOLMES and MURPHY that "the Customs men really went through the house like a bull in a china closet when they learned that more money was found." I feel sure I mentioned orally to Special Agent in Charge RAY ABBATICCHIO about the situation and what the responsibilities were about such searches, and I believe I also mentioned to him the fact that from the way things were done by the Customs men, we of the FBI did not know whether they had anything of evidentiary value or not. I remember Special Agent MURPHY telling me that on other searches the Customs men had taken evidence and turned it over to the OBI in some instances.

As to no record being in the files as to the money being found, I felt there was not any need for this inasmuch as the only necessity for recording was to record the results of the search, listing the evidence obtained. This, according to my understanding, was done by Special Agents MURPHY, SCHMIDT, and McDONOUGH of the Houston Field Division. Special Agent HOLMES and I turned over the articles and papers which we had taken to the Houston Field Division to that unit, and a translator was brought in and

Memo for SAC, 3-6-42

I was told that all evidence of value would be properly listed and all other evidence of no value would be returned to STUBBS's house.

I do not recall any other money being found at STUBBS's house. According to the telephonic conversation from the Houston Field Division on March 6, 1942, there was also supposed to be a white envelope containing \$1,000.00. As to this I have no knowledge.

Respectfully submitted:

*Donald A. Surine*  
DONALD A. SURINE,  
Special Agent.

DAS:ves

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

RFP:EK

March 16, 1942

MEMORANDUM FOR MR. TRACY

Re: Personnel for Second Sound School  
Training.

There is attached hereto a list of names of agents interested in sound training. It is understood this sound school is scheduled to begin March 30, 1942.

Respectfully,

/s/ E. P. COFFEY

E. P. Coffey

O

D. A. Swine

111

C. B. Campbell, San Francisco  
W. B. Dillon, Butte  
C. M. Duncan, New York  
H. O. Hawkins, New York  
C. G. Haynes, New Haven  
K. C. Howe, Washington  
D. D. Johnson, New York  
A. G. MacDonald, Washington  
G. J. McGillivray, San Francisco  
J. C. Porter, New Haven  
J. E. Prater, New York  
E. L. Robbins, Seattle  
K. R. Schroeder, Chicago  
J. L. Shanahan, Philadelphia  
V. M. Sheehan, Houston  
C. M. Soloman, Detroit  
F. G. Tillman, Honolulu  
J. W. Vincent, Los Angeles  
T. J. Wilkinson, New York  
C. F. McAteer, Jr.  
T. R. Pugh  
R. B. Carter

N. L. Casey  
G. F. Lindsey  
D. A. Christenberry  
M. G. O'Melia  
C. R. Bird  
J. J. Casper  
T. Graham  
Charles DeLong  
C. W. Elsworth  
E. B. Bruninga  
W. R. Hulbert, Jr.  
~~D. A. Surine~~  
J. T. S. Byrne  
B. P. Wood  
H. L. Davis  
C. G. Carr  
G. R. Blue  
F. B. McGivern  
A. C. Bise  
J. F. Hay  
W. T. Gray

AJG

March 11, 1942

Special Agent in Charge  
Little Rock, Arkansas

Dear Sir:

It is desired that one of the following Special Agents be instructed to report to the Federal Home Loan Bank Building, Room 316, 101 Indiana Avenue, Northwest, Washington, D. C., at 9:00 A. M., Monday, March 23, 1942, for attendance at an In-Service Training Course for a period of twelve days:

D. A. Surino (only)

There is enclosed a statement with respect to the In-Service Training Course which you should furnish to the Special Agent designated to attend.

The Bureau should be advised immediately as to the name of the Agent who will report in Washington for attendance at this school.

Very truly yours,

*J. E. Hoover*

John Edgar Hoover  
Director

Enclosure

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

WMC

February 17, 1942

Special Agent in Charge  
Little Rock, Arkansas

Dear Sir:

Reference is made to your communication of February 9, 1942, wherein you recommend that Special Agents D. A. Surine and David A. Grose be designated as Resident Agents at Jonesboro and Hope, Arkansas, respectively.

You are advised that the Bureau approves your recommendations, and the necessary letters have been prepared today effecting these changes.

You should advise the Bureau immediately upon the arrival of these Agents at their new posts of duty, and furnish their residence addresses and telephone numbers there.

Very truly yours,

John Edgar Hoover  
Director

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

Little Rock, Arkansas,

February 9, 1942.

~~PERSONAL AND CONFIDENTIAL~~

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

*D. A. Surine*

Re: PROPOSED RESIDENT AGENCIES -  
LITTLE ROCK FIELD DIVISION.

Dear Sir:

I desire to recommend that the Bureau approve the establishment of a resident agency, both in Jonesboro, Arkansas, and at Hope, Arkansas. The justification for these resident agencies are set out hereinafter under the respective towns aforementioned.

PROPOSED RESIDENT AGENCY AT JONESBORO, ARKANSAS

The Bureau is advised that there are presently 236 pending cases in the territory covered out of this office as the Jonesboro road trip. There is set out hereinafter a list of the cases presently pending, showing the character of the case and the number of such cases:

<u>Character</u> <u>of Case</u>	<u>Number</u> <u>Pending</u>	<u>Character</u> <u>of Case</u>	<u>Number</u> <u>Pending</u>
25	187	62	3
26	18	73	1
29	1	76	1
31	7	86	1
44	1	88	1
49	2	100	13

In addition to the above cases, there is a large number of miscellaneous leads in this particular portion of the Little Rock Field Division.

Director.

February 9, 1942.

Re: PROPOSED RESIDENT AGENCIES.

In regard to per diem of agents working in the Jonesboro Territory in this Field Division, I have found that the monthly average per diem for this territory for a four month period during the current fiscal year has been \$74.29. It has not been possible to get an accurate figure for the entire period up to the present time during the fiscal year as during some months it was not possible to have an agent in this Division due to insufficient personnel in this office.

The greater percent of the present work pending in the Jonesboro Territory is in the immediate vicinity of Jonesboro, or further distant from this office than Jonesboro, which is 140 miles from Little Rock.

The counties which I have planned to have covered by the Jonesboro Resident Agency, if approved by the Bureau, are: Clay, Craighead, Crittenden, Cross, Greene, Lawrence, Mississippi, Randolph, and Woodruff Counties.

I am of the opinion that per diem in the Jonesboro area could be reduced by the establishment of a resident agency approximately 25 or 30% at least. The amount of automobile travel from this office to the Jonesboro territory on a road trip could also be reduced considerably.

There is no Assistant United States Attorney located in the vicinity of Jonesboro, but there is a United States Commissioner located at Jonesboro, as well as a Deputy United States Marshal, and there is a Division of the Federal Court in the Eastern District of Arkansas, which sits at Jonesboro.

I have not surveyed the possibilities of acquiring office space for a resident agency at Jonesboro with the exception of the possibility of such space in the Post Office Building in Jonesboro some time ago, at which time it was found that the Post Office Building has very little office space which was all being used at that time. It is believed, however, that an agent could work out of his residence in this area if proper precautions are taken by the agent working the territory to safeguard Bureau property and serials.



Director.

February 9, 1942.

Re: PROPOSED RESIDENT AGENCIES.

PROPOSED RESIDENT AGENCY AT HOPE, ARKANSAS

In regard to the proposed resident agency at Hope, Arkansas, the Bureau is advised that the following cases are presently pending in the area covered out of the Little Rock, Arkansas Office as a road trip in the vicinity of Hope, Arkansas:

<u>Character of Case</u>	<u>Number Pending</u>	<u>Character of Case</u>	<u>Number Pending</u>
9	2	62	3
25	44	65	2
26	18	88	1
31	4	76	2
47	4	91	2
49	1	100	19

In addition to the above cases presently pending in this territory, there is a large number of miscellaneous leads presently pending.

The Bureau is advised that from expense accounts submitted to the Bureau by the agent covering this territory during a typical five months period during the current fiscal year, I have found that the monthly per diem for the five month period to be \$32.50.

The greater percent of the work presently pending in the territory covered by this road trip is in the close proximity of Hope and Texarkana, Arkansas. Hope, Arkansas is located 124 miles by highway from the Little Rock Office, and Texarkana, Arkansas is located 157 miles from the Little Rock Office. It is proposed that the work in the following counties in Arkansas be handled by the resident agent in Hope, Arkansas: Clark, Columbia, Hempstead, Hot Spring, Howard, Lafayette, Little River, Miller, Nevada, Pike, and Xavier Counties.

Director,

February 9, 1942.

Re: PROPOSED RESIDENT AGENCIES.

No Assistant United States Attorney, United States Commissioner, or Deputy United States Marshal is located at Hope, Arkansas. However, there is a United States Commissioner and Deputy United States Marshal located at Texarkana, Arkansas, 33 miles distant from Hope. The Federal Court for the Western District of Arkansas sits at Texarkana. It is not believed that to establish a resident agency at Texarkana would be as practicable as at Hope because the highway connections through the area proposed to be covered by the resident agency make the entire area more accessible from Hope than from Texarkana.

There is no possibility of acquiring space in the Post Office Building at Hope, Arkansas and the likelihood of acquiring satisfactory private office space is remote. It is believed that this territory could be worked from the home of the resident agent satisfactorily if sufficient precautions are taken to protect and preserve Bureau property and serials.

In connection with this proposed resident agency at Hope, I desire to point out that a large proving ground is presently located here which has added a good amount of work in this immediate vicinity.

It is believed that the present per diem in the territory covered as a road trip could be reduced at least 25 or 30% as well as a considerable reduction in the amount of automobile travel, thus saving time in actual investigative work.

For the Jonesboro territory, if the Bureau approves the establishment of a resident agency at Jonesboro, it is recommended that Special Agent D. A. SPRINE be approved as the resident agent at this location. Little Rock is his second office of assignment and he has had rather broad investigative experience since assigned to this office. I have closely observed his work, and found that he is a hard worker and goes about his work on his own initiative and uses good judgment in the pursuit of his assignments. He apparently gets along with persons on the outside in his contacts, and I believe could maintain favorable contact with law enforcement officers in any locality. His reports require only average super-

Director.

February 9, 1942.

Re: PROPOSED RESIDENT AGENCIES.

vision. He is an average typist and has had considerable experience in the use of the dictaphone which would equip him for preparing reports from the resident agency instead of coming into headquarters to dictate too frequently. Agent SURUD is married and has one child.

It is my recommendation that Special Agent DAVID A. GROSE be approved by the Bureau as resident agent at Hope, Arkansas, if this resident agency is approved. Agent GROSE has been working in the territory which this resident agency would cover since he has been assigned to this office and has already established contact with most law enforcement officers in this area, and I have found he gets along well with the officers and that he is well liked by them. Agent GROSE has had experience both in general investigative and national defense fields and has used good judgment in the pursuit of his work. I have particularly noted that he does not need prodding to cover his work and he goes about his work on his own initiative. He has voluntarily put in a large amount of overtime while on road trips and I feel that he would continue to pursue his work vigorously as a resident agent. His reports require only average supervision. He prepares good rough draft reports and is an average typist. He has also used the dictaphone frequently and I believe that with his proficiency in the dictaphone and his ability as a typist, he could prepare most of his reports out of the resident agency at Hope if he were stationed there. Agent GROSE is married and has no children.

In the event resident agencies are approved at Hope and Jonesboro, Arkansas, immediate arrangements will be made to procure garage facilities which are open 24 hours a day.

Advice from the Bureau will be appreciated as to whether these resident agencies will be approved.

Director.

February 9, 1942.

Re: PROPOSED RESIDENT AGENCIES.

The Bureau is informed that I am also affording consideration to the possibility and practicability of establishing a resident agency at Fayetteville, Arkansas, inasmuch as the University of Arkansas is located at Fayetteville which requires very frequent trips to that city by an agent on applicant, special inquiry and other miscellaneous types of cases.

Very truly yours,

FRED HALLFORD,  
Special Agent in Charge.

FH:fw

AIRMAIL - SPECIAL DELIVERY

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS  
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

NAME SURINE, DONALD ARTHUR AGE 26 YEARS, MONTHS 12  
NATIVITY (state of birth) N. V. MARRIED, SINGLE, WIDOWED: SINGLE NUMBER OF CHILDREN 1  
FAMILY HISTORY None

HISTORY OF ILLNESS OR INJURY Head injury (slight concussion at age of 10) apparently not serious as was in bed at home under doctor's care for about one week

## HEAD AND FACE

EYES: PUPILS (size, shape, reaction to light and distance, etc.)

DISTANT VISION RT. 20 /20, corrected to 20 /20

LT. 20 /20, corrected to 20 /20

COLOR PERCEPTION Normal

(state edition of Stilling's plates or Lamps used)

## DISEASE OF ANATOMICAL DEFECTS

EARS: HEARING RT. WHISPERED VOICE 15 /15' CONVERSATIONAL SPEECH 15 /15'  
LT. WHISPERED VOICE 15 /15' CONVERSATIONAL SPEECH 15 /15'

## DISEASE OF DEFECTS

NOSE Slight spur at side of nasal septum  
(Disease or anatomical defect, obstruction, etc. State degree)

SINUSES

## REMARKS

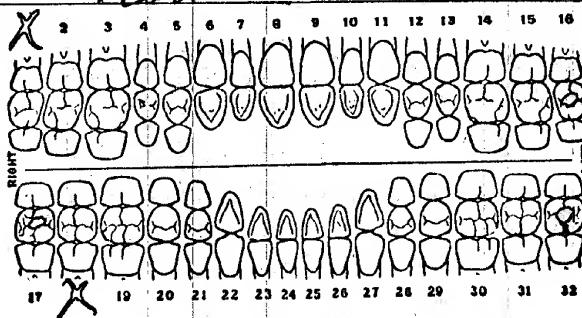
TONGUE, PALATE, PHARYNX, LARYNX, TONSILS

## TEETH AND GUMS (disease or anatomical defect):

MISSING TEETH 17/18  
NONVITAL TEETH None  
PERIAPICAL DISEASE None  
MARKED MALOCCLUSION None  
PYORRHEA ALVEOLARIS None  
TEETH REPLACED BY BRIDGES None

DENTURES None

REMARKS



(Signature of Dental Officer)

## GENERAL BUILD AND APPEARANCE

TEMPERATURE 98.8

HEIGHT 5' 11 1/4"

WEIGHT 163 1/2

RECENT GAIN OR LOSS, AMOUNT AND CAUSE None

SKIN, HAIR, AND GLANDS None

NECK (abnormalities, thyroid gland, trachea, larynx) None

CHEST AT EXPIRATION 39

CHEST AT INSPIRATION 39

CIRCUMFERENCE OF ABDOMEN AT UMBILICUS 30 1/2

SPINE AND EXTREMITIES (bones, joints, muscles, feet) None

THORAX (size, shape, movement) rib cage, mediastinum  
RESPIRATORY SYSTEM, I ( CHI, LUNGS, PLEURA, ETC. )

CARDIO-VASCULAR SYSTEM

HEART (note all signs of cardiac involvement)

PULSE: BEFORE EXERCISE 84

AFTER EXERCISE 125

THREE MINUTES AFTER 88

BLOOD PRESSURE: SYSTOLIC 110

DIASTOLIC 60

CONDITION OF ARTERIES 11

CONDITION OF VEINS 11

CHARACTER OF PULSE 11

HEMORRHOIDS 11

ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera)

GENITO-URINARY SYSTEM

URINALYSIS: SP. GR. 1.025 ALB. NEGATIVE SUGAR NEGATIVE MICROSCOPICAL 11

VENEREAL DISEASE 11

NERVOUS SYSTEM

(organic or functional disorders)

ROMBERG 11

INCOORDINATION (gait, speech) 11

REFLEXES, SUPERFICIAL 11

DEEP (knee, ankle, elbow) 11

TREMORS 11

SEROLOGICAL TESTS 11

BLOOD TYPE 11

ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries) 11

SMALLPOX VACCINATION: DATE OF LAST VACCINATION 11

TYPHOID PROPHYLAXIS: NUMBER OF COURSES 11

DATE OF LAST COURSE 11

REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE

SUMMARY OF DEFECTS

CAPABLE OF PERFORMING DUTIES INVOLVING 11

PHYSICAL EXERTION

IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS 11 (yes or no)  
(when no is given state cause)

FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary)

DATE OF EXAMINATION 5/13/42

U.S. DEPT. OF JUSTICE  
RECEIVED  
MAY 27 8 45 AM '42  
PERSONNEL FILES

Federal Bureau of Investigation  
United States Department of Justice  
Little Rock, Arkansas,  
May 1, 1942.

~~PERSONAL AND CONFIDENTIAL~~

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

Re: DONALD A. SURINE -  
SPECIAL AGENT;  
PERSONNEL MATTER.

EOD 1-13-41

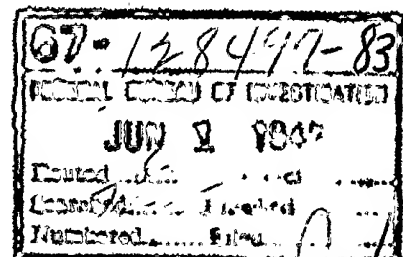
Dear Sir:

Reference is made to the annual  
efficiency rating submitted in regard to Agent SURINE  
dated May 1, 1942. It is my recommendation that he  
be afforded an increase in salary at this time.

Very truly yours,

*Fred Hallford*  
FRED HALLFORD,  
Special Agent in Charge.

FH:fw



THREE

JOHN EDGAR HOOVER  
DIRECTOR



JSR:VH

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**  
May 21, 1942

## MEMORANDUM FOR MR. TOLSON

RE: IN-SERVICE TRAINING COURSE  
May 4 TO May 15, 1942  
SPECIAL AGENT D. A. SURINE  
EOD January 13, 1941  
GRADE CAF 10  
SALARY \$3500  
ASSIGNED TO: Little Rock

Mr. Tolson	.....
Mr. E. A. Tamm	.....
Mr. Clegg	.....
Mr. Glavin	.....
Mr. Ladd	.....
Mr. Nichols	.....
Mr. Rosen	.....
Mr. Tracy	.....
Mr. Carson	.....
Mr. Coffey	.....
Mr. Hendon	.....
Mr. Kramer	.....
Mr. McGuire	.....
Mr. Quinn Tamm	.....
Mr. Nease	.....
Miss Gandy	.....

This Special Agent attended the In-Service Training Course as indicated above, during which period he was afforded a physical examination.

This Special Agent attained the following grades:

Photographic Training	--
Notebook	Excellent
Written Examination	77
Practical Public Speaking	--

Hip Shooting	86
Practical Pistol Course	86
Shotgun	100
.30 Rifle	89
Machine Gun	95

JUN 1 1942  
FEDERAL BUREAU OF INVESTIGATION

REMARKS: Interviewing Official - Mr. Pennington

"The above In-Service Trainee gives the appearance of being quite young. He appears very enthusiastic and should develop into a good Agent."

FOR DEFENSE



BUY  
UNITED  
STATES  
SAVINGS  
BONDS  
AND STAMPS

Very truly yours,

H. H. Clegg



June 16, 1942

~~PERSONAL AND CONFIDENTIAL~~

Mr. Donald Arthur Surino  
Federal Bureau of Investigation  
445 Federal Building  
Little Rock, Arkansas

Dear Mr. Surino:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Washington, D. C., on May 13, 1942.

This report reflects the following physical defects:

Slight spur on nasal septum on right.  
Relaxation of inguinal rings - bilateral.  
Very small varicocoele on left.

The Board of Examining Physicians makes the following recommendations:

Vaccination for smallpox.  
Inoculation for typhoid.  
Inoculation for tetanus.

It reports that you are capable of performing strenuous physical exertion, and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

For your information, it was determined during this examination that your blood is International Type

Sincerely yours,

John Edgar Hoover  
Director

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

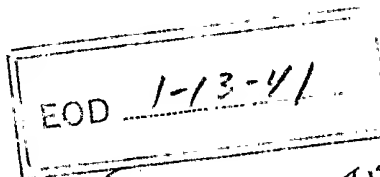
CC: Mr. Clegg  
CC: SAC, Little Rock

**Federal Bureau of Investigation  
United States Department of Justice**

Little Rock, Arkansas,  
August 25, 1942.

Mr. Tolson.....  
Mr. E. A. Tamm.....  
Mr. Clegg.....  
Mr. Glavin.....  
Mr. Ladd.....  
Mr. Nichols.....  
Mr. Rosen.....  
Mr. Tracy.....  
Mr. Carson.....  
Mr. Coffey.....  
Mr. Hendon.....  
Mr. Kramer.....  
Mr. McGuire.....  
Mr. Quinn Tamm.....  
Mr. Nease.....  
Miss Gandy.....  
Files.....

Director,  
Federal Bureau of Investigation,  
Washington, D. C.



Re: DONALD A. SURINE, SPECIAL AGENT.

Dear Sir:

Reference is made to Bureau teletype dated August 24, 1942, to this office requesting that a Special Efficiency Report be submitted immediately in regard to the captioned Agent.

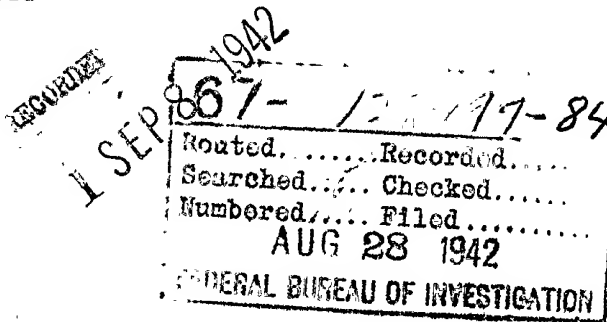
Special Agent in Charge FRED HALLFORD entered upon In-Service Training in Washington, D. C., on August 24, 1942, and it is anticipated that he will not return to the Little Rock Office until September 6, 1942. Accordingly, the Special Efficiency Report in regard to captioned Agent which has been requested will be submitted immediately subsequent to Special Agent in Charge HALLFORD's return to this Field Office.

Very truly yours,

*Fred Hallford*  
FRED HALLFORD,  
Special Agent in Charge.

AIR MAIL - SPECIAL DELIVERY

JCN:vee



FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

HHH:PBF

To: COMMUNICATIONS SECTION.

AUGUST 24, 1942

Transmit the following message to: SAC LITTLE ROCK

SUBMIT SPECIAL EFFICIENCY REPORT IMMEDIATELY ON SA DA SURINE.

HOOVER

1 AUG 26 1942

NOT RECORDED

Tamm

s

Tamm

NT VIA

FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE  
COMMUNICATIONS SECTION

AUG 24 1942

6-55P M

Per

lm

JK

# REPORT OF EFFICIENCY RATING

REGULAR ( ) INTERIM ( )  
PROBATIONARY—1st ( ) 2d ( )

Classification Symbols		
FBI	CAF 10	Sp. Agt.
(Service)	(Grade)	(Class)

As of May 1, 1942 based on performance during period from Sept. 29, 1941 to March 31, 1942.

DONALD A. SURINE

(Name of employee)

Special Agent

(Title of position)

Federal Bureau of Investigation

(Bureau)

Little Rock

(Field office)

ON LINES BELOW MARK EMPLOYEE	1. Underline the elements which are especially important in the position. 2. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in <i>italics</i> or not. 3. Before rating, become thoroughly familiar with instructions in the rating manual.	CHECK ONE: Administrative, supervisory, or planning <input type="checkbox"/> All others <input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> if adequate <input type="checkbox"/> if weak <input type="checkbox"/> if outstanding	<div><div><div>(1) Maintenance of equipment, tools, instruments.</div><div>(2) Mechanical skill.</div><div>(3) Skill in the application of techniques and procedures.</div><div>(4) Presentability of work (appropriateness of arrangement and appearance of work).</div><div>(5) Attention to broad phases of assignments.</div><div>(6) Attention to pertinent detail.</div><div>(7) Accuracy of operations.</div><div>(8) Accuracy of final results.</div><div>(9) Accuracy of judgments or decisions.</div><div>(10) Effectiveness in presenting ideas or facts.</div><div>(11) Industry.</div><div>(12) Rate of progress on or completion of assignments.</div><div>(13) Amount of acceptable work produced. (Is mark based on production records? <input type="checkbox"/>)</div><div>(14) Ability to organize his work. (Yes or no)</div><div>(15) Effectiveness in meeting and dealing with others.</div><div>(16) Cooperativeness.</div><div>(17) Initiative.</div><div>(18) Resourcefulness.</div><div>(19) Dependability.</div><div>(20) Physical fitness for the work.</div></div><div><div>(21) Effectiveness in planning broad programs.</div><div>(22) Effectiveness in adapting the work program to broader or related programs.</div><div>(23) Effectiveness in devising procedures.</div><div>(24) Effectiveness in laying out work and establishing standards of performance for subordinates.</div><div>(25) Effectiveness in directing, reviewing, and checking the work of subordinates.</div><div>(26) Effectiveness in instructing, training, and developing subordinates in the work.</div><div>(27) Effectiveness in promoting high working morale.</div><div>(28) Effectiveness in determining space, personnel, and equipment needs.</div><div>(29) Effectiveness in setting and obtaining adherence to time limits and deadlines.</div><div>(30) Ability to make decisions.</div><div>(31) Effectiveness in delegating clearly defined authority to act.</div></div></div> <div>STATE ANY OTHER ELEMENTS CONSIDERED (A) _____ (B) _____ (C) _____</div>	

STANDARD		Adjective rating	Numerical rating	Rating official	Adjective rating	Numerical rating
Deviations must be explained on reverse side of this form		Excellent	1	Good	Good	1
All underlined elements marked plus, and no element marked minus		Very good	2 or 3			
A majority of underlined elements marked plus, and no element marked minus		Good	4, 5, or 6	Reviewing official	Fair	7 or 8
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements over-compensated by plus marks on underlined elements		Fair	7 or 8			
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks		Unsatisfactory	9			
A majority of underlined elements marked minus						

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (See back of form)  
(Yes or no)

Rated by [Signature] Special Agent in Charge May 1, 1942  
(Signature of rating official) (Title) (Date)  
Reviewed by [Signature] Assistant Director MAY 29 1942  
(Signature of reviewing official) (Title) (Date)  
Rating approved by efficiency rating committee MAY 29 1942 Report to employee [Signature]  
(Date) (Adjective rating) (Numerical rating)

## CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

(Signature)

## EXPLANATION OF DEVIATIONS FROM STANDARD

(Signature)



FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

EFFICIENCY RATING SHEET

Office submitting Little Rock

Date submitted May 1, 1942.

Name of employee DONALD A. SURINE Special Agent CAF 10 \$3,500  
(Title) (Grade) (Salary)

Entered on duty Jan. 13, 1941 Entered on duty this office September 29, 1941.  
(Date) (Date)

Consider, carefully these definitions, keep them in mind when rating, and compare the employee with all others in the same position for the entire service:

UNSATISFACTORY.....Duty NOT performed AS WELL AS SHOULD BE EXPECTED;  
not satisfactory; DECIDEDLY below standard.

FAIR.....Work ORDINARILY satisfactory; NOT OUTSTANDING.

GOOD.....Duty performed in an EFFICIENT MANNER; qualifica-  
tions UP TO STANDARD and SATISFACTORY.

EXCELLENT.....Duty performed in HIGHLY EFFICIENT MANNER; qualified  
to a PREEMINENT DEGREE.

The following characteristics should be taken into consideration in the determi-  
nation of the category in which the employee is placed:

- KNOWLEDGE: Extent of information concerning all duties of his position; ability to analyze cases; practical application of intelligence and educational training; readiness of comprehension.
- JUDGMENT: Common sense; ability to think clearly and arrive at logical conclusion; tact.
- INITIATIVE: Trait of beginning needed work or taking appropriate action on own responsibility in absence of orders.
- FORCE: Aggressiveness; faculty of performing work with vigor and resolution.
- INDUSTRY: Physical activity; application to work; health; energy.
- ACCURACY: Attention to details; thoroughness; precision.
- PERSONAL APPEARANCE: Impression made on others; personality; neatness.
- PAPER WORK: Reporting; marshaling facts; dictating.
- ATTITUDE TOWARD WORK: Attention to duty; loyalty to the service; amenability to discipline; dependability.
- EXECUTIVE CAPACITY: Executive ability; leadership; capacity to direct, control, and influence others in proper performance of duties.

Rating Good

REMARKS:

(Under this heading shall be set forth a digest of criticisms and conditions of significance which will reflect deficiencies, meritorious features, and special qualifications or disqualifications.)

Special Agent SURINE is presently Resident Agent at Jonesboro, Arkansas. He is a hard worker, handles a good volume of work, and organizes his work well. His reports require a minimum amount of supervision. He is satisfactory in his dictation and prepares good rough draft reports, being an average typist. He puts in a large amount of overtime voluntarily and is entirely loyal to the Bureau.

Agent SURINE presents a good personal appearance, and apparently is in good health. Recently I had occasion to observe Agent SURINE as a witness in Federal Court in Little Rock, and I am of the opinion that he made an average witness. His testimony was clearly audible to persons in the courtroom. I did note, however, that when cross examined by the defense attorney that Agent SURINE has a tendency to elaborate too much on questions propounded him by the defense attorney and he does not confine his answers to the questions propounded. This suggestion was also made to me by the Assistant United States Attorney handling this particular case.

Agent SURINE is a capable automobile driver, is little above average in the use of Bureau firearms, has a good knowledge of the Bureau's manuals, and an average knowledge of the Bureau's technical equipment. I consider him qualified for assignment to cases of a hazardous nature.

I consider Agent SURINE'S progress in the Bureau as being good and his status is good at this time. I do not consider him qualified for a position requiring supervisory, administrative or executive ability at this time.

Have the contents of this report under the heading "Remarks" been read in full to the employee to whom they relate, and has the employee been informed as to the status reflected on the reverse side of this report? Yes

*W. J. Sullivan*  
Rating Officer



REPORT OF  
EFFICIENCY RATING

REGULAR ( ) INTERIM ( )  
PROBATIONARY—1ST ( ) 2D ( )

1-1341  
Classification Symbols  
FBI CAF 10  
(Service) (Grade) (Class)

As of September 11, 1942 based on performance during period from September 29, 1941 to September 11, 1942.

DONALD A. SURINE  
(Name of employee)

Special Agent  
(Title of position)

Fed. Bur. of Investigation  
(Bureau)

Little Rock, Ark.  
(Field office)

(Division)

(Section)

(Subsection or unit)

(Field office)

ON LINES BELOW  
MARK EMPLOYEE

✓ if adequate  
— if weak  
+ if outstanding

- Underline the elements which are especially important in the position.
- Rate only on elements pertinent to the position.
  - Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
  - Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
- Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:

Administrative, supervisory, or planning ☐  
All others ☐

- Maintenance of equipment, tools, instruments.
- Mechanical skill.
- Skill in the application of techniques and procedures.
- Presentability of work (appropriateness of arrangement and appearance of work).
- Attention to broad phases of assignments.
- Attention to pertinent detail.
- Accuracy of operations.
- Accuracy of final results.
- Accuracy of judgments or decisions.
- Effectiveness in presenting ideas or facts.
- Industry.
- Rate of progress on or completion of assignments.
- Amount of acceptable work produced. (Is mark based on production records? (Yes or no) )
- Ability to organize his work.
- Effectiveness in meeting and dealing with others.
- Cooperativeness.
- Initiative.
- Resourcefulness.
- Dependability.
- Physical fitness for the work.

- Effectiveness in planning broad programs.
- Effectiveness in adapting the work program to broader or related programs.
- Effectiveness in devising procedures.
- Effectiveness in laying out work and establishing standards of performance for subordinates.
- Effectiveness in directing, reviewing, and checking the work of subordinates.
- Effectiveness in instructing, training, and developing subordinates in the work.
- Effectiveness in promoting high working morale.
- Effectiveness in determining space, personnel, and equipment needs.
- Effectiveness in setting and obtaining adherence to time limits and deadlines.
- Ability to make decisions.
- Effectiveness in delegating clearly defined authority to act.

57-128497-85  
STATE AND OTHER ELEMENTS CONSIDERED  
SEP 18 1942  
(A) Routed ☒ Recorded ☒  
(B) Searched ☒ Indexed ☒  
(C) Numbered ☒ Filed ☒

STANDARD  
Deviations must be explained on reverse side of this form

All underlined elements marked plus, and no element marked minus  
A majority of underlined elements marked plus, and no element marked minus  
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements  
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks  
A majority of underlined elements marked minus

Adjective rating Numerical rating  
Excellent ☒ 1  
Very good ☒ 2 or 3  
Good ☒ 4, 5, or 6  
Fair ☒ 7 or 8  
Unsatisfactory ☒ 9

Rating official Good  
Reviewing official Good

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (See back of form)  
(Yes or no)

Rated by Paul H. [Signature]  
(Signature of rating official)

Special Agent in Charge September 11, 1942  
(Title) (Date)

Reviewed by [Signature]  
(Signature of reviewing official)

(Title) (Date)

Rating approved by efficiency rating committee

Report to employee

(Date) (Adjective rating) (Numerical rating)



## CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

(Signature)

## EXPLANATION OF DEVIATIONS FROM STANDARD

(Signature)

SEP 17 2 25 PM '02  
F.B.I.  
U. S. DEPT. OF JUSTICE  
FILES DIVISION  
RECEIVED

RE: DONALD A. SURINE, SPECIAL AGENT;  
SPECIAL EFFICIENCY REPORT.

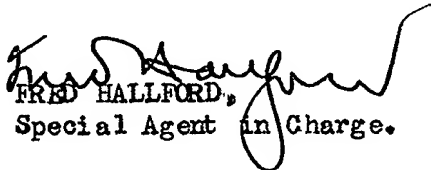
September 11, 1942.

This report is submitted pursuant to Bureau teletype dated August 24, 1942. Agent SURINE is married and has one child. He holds an A.B. degree from George Washington University, as well as an LLB degree. He is presently Resident Agent at Jonesboro, Arkansas. He has been on leave for approximately two weeks due to malaria. Otherwise his health appears to be good.

He is a hard-working Agent and has handled a good volume of work. He is good in his dictation and prepares good rough draft reports. His reports require little supervision. He organizes his work well and has been handling a wide and diversified type of cases as Resident Agent. I have received very favorable comments from law enforcement officers who have been contacted by Agent SURINE.

Agent SURINE presents a good personal appearance and is possessed of an average personality. He apparently has an average knowledge of the Bureau's Manuals and an average knowledge of the Bureau's technical equipment. He is little above average in the use of Bureau firearms, and I consider him qualified for assignment to cases of a hazardous nature. I have observed him as a witness in Court and consider his ability along this line as average. He is a good automobile driver.

I consider Agent SURINE'S status as good at this time, but I do not believe he is qualified to handle a position requiring supervisory, administrative or executive ability.

  
FRED HALLFORD,  
Special Agent in Charge.

FH:adm

*afas.*

RECEIVED  
SEP 19 1942

SEP 19 1942

TELETYPE

30 ✓

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Coffey	
Mr. Hendon	
Mr. Jones	
Mr. Quinn	
Mr. Nease	
Miss Gandy	

FBI LITTLE ROCK

9-19-42

9-31 AM

FW

DIRECTOR

TAPE. WITH REFERENCE TO BUREAU TELETYPE DATED SEPTEMBER  
EIGHTEENTH LAST BUREAU ADVISED THAT SPECIAL EFFICIENCY REPORT  
WAS SUBMITTED ON SA D. A. SURINE UNDER DATE OF SEPTEMBER  
ELEVENTH NINETEEN FORTY TWO.

HALLFORD

END

OK FBI WASH DC WV 10-32AM

67-12-86

note  
9-21-42  
HAW  
ptf

ROUTED.....RECORDED  
SEARCHED.....CHECKED  
SERIALIZED.....FILED.....  
SEP 23 1942  
FEDERAL BUREAU OF INVESTIGATION

JOHN EDGAR HOOVER  
DIRECTOR



HHH:MM

**Federal Bureau of Investigation**  
**United States Department of Justice**

**Washington, D. C.**

September 25, 1942

CC-287

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Kramer \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Beahm \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

MEMORANDUM FOR MR. GLAVIN

TO: DONALD ARTHUR LUTHE  
Special Agent

Entered on duty	1-13-41
Reported to field	3-9-41
Present grade and salary	GA-10 \$3500
Last salary change	10-1-41
Accounting course	Completed 7.
Marksmanship	Expert.
Qualified in all firearms:	Yes.
Failed to qualify with:	None.

DETAILS

On 9-29-41 he was transferred to the Little Rock Office from Kansas City. On 9-29-41 AG Drantley said he was developing; that he was maturing; that he was not qualified for supervisory, executive, or administrative work at that time; and that he would make a satisfactory agent. On 10-1-41 he was reallocated to grade GA-10 at \$3500 per annum.

On 10-27-41 a letter of censure was sent this agent for the poor judgment he exercised in connection with the Peter Fiedel surveillance near Hannibal, Missouri on July 7 and 8, 1941.

During an inspection of the Little Rock Office from 11-6 to 11-12, 1941, Inspector Egan said he presented a good appearance; that he was willing and interested; and that he would make average or a little better than average development. On 11-15-41 AG Hallford said his reports required very little supervision; that he was good in dictation; that he was not at that time qualified for a position requiring supervisory, administrative or executive ability; and that he would continue to develop.

On 12-1-41 AG Hallford was advised that this agent had failed to make a passing grade on the Manual of Instructions examination during the recent inspection; and that he would be given oral quizzes to improve his knowledge and interest. On 3-13-42 he was redesignated Resident Agent at Jonesboro, Arkansas.

On 5-1-42 AG Hallford gave him an adjective rating of Good and said he made a good witness but that he had a tendency to elaborate too much on questions propounded him by the defense attorney and did not confine his answers to the questions propounded; that this suggestion was also made to him, AG Hallford, by the Assistant U.S. Attorney handling the case; that he had a good knowledge of Bureau manuals; that his progress had been good; and that he did not possess supervisory, administrative or executive ability at that time.

Mr. Pennington, who interviewed this agent when he was attending the In-



Service Training course from 5-4 to 5-15, 1942, said he gave the appearance of being quite young; that he appeared very enthusiastic; and that he should develop into a good agent.

On 5-21-42 SAC Hallford was advised by letter that this agent made a failing grade on the examination afforded the In-Service School; that it was desired that this agent be instructed to spend additional time in the study of the National Defense Manual; and that it was desired that he be afforded an examination once a month for three months.

On 9-11-42 SAC Hallford gave him an adjective rating of Good and said he had received very favorable comments from law enforcement officers concerning this agent; that he apparently had an average knowledge of the Bureau's Manuals; that he was a little above average in the use of firearms; that he handled a good volume of work; and that it was not believed he was qualified to handle a position requiring supervisory, administrative or executive ability.

I recommend an additional report be secured on 11-15-42.

Respectfully,



Harris H. Huston

*Noted  
9-28-42  
H H H*



LAH:EEM:MMH

October 26, 1942

~~PERSONAL AND CONFIDENTIAL~~

Mr. Donald A. Surine  
Federal Bureau of Investigation  
445 Federal Building  
Little Rock, Arkansas

Dear Sir:

It is observed that during the course of the recent inspection of the Little Rock Office, you made a grade of 65 on the Manual of Instructions.

This, of course, is an unsatisfactory rating and reflects insufficient information concerning the Bureau's instructions. This is a condition which you must correct. You should begin immediately a systematic study of the Bureau's manuals so that you will be able to pass any future examinations.

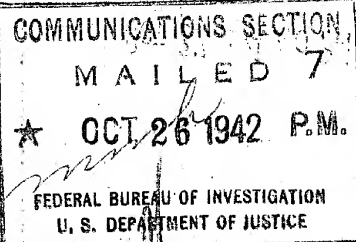
It is obvious that an Agent cannot perform his duties satisfactorily unless he has a proper knowledge of the fundamental rules and procedures. The Bureau must insist that in the future you attain the required standard.

Very truly yours,

John Edgar Hoover  
Director

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Kramer \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

cc: SAC, Little Rock — P & C



6 OCT 29 1942

128497-88

FEDERAL BUREAU OF INVESTIGATION

OCT 27 1942

ROUTED 20 RECORDED  
SEARCHED 23 CHECKED  
NUMBERED 3 FILED 3

RECEIVED - CIVIL 100  
OCT 28 4 52 PM '42

JPM/elb

November 17, 1942

~~PERSONAL AND CONFIDENTIAL~~

SAC, Little Rock

Re: Donald A. Surine  
Special Agent

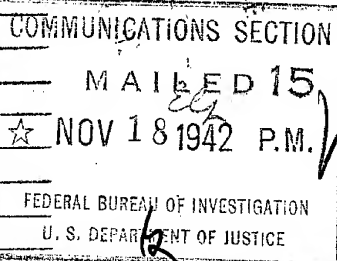
Dear Sir:

During the recent inspection of the Little Rock Office, Special Agent in Charge Guerin discussed with you, for some length, the work of Agent Surine and was of the opinion he presented somewhat of a problem. Mr. Guerin stated this agent was rather slow thinking, gave the impression he would hesitate before taking any kind of a serious step; that his knowledge of office procedure was poor, appeared to worry considerably and took criticisms to heart and it was doubtful whether he had the ability to perform as a Resident Agent. Mr. Guerin made the further observations he understood this agent recently recovered from an attack of malaria and might be a little weak from his illness; that he was certainly not of the top-notch calibre of a Special Agent and was quite certain he could not handle the duties in a large or important Resident Agency.

In view of Mr. Guerin's remarks concerning Agent Surine, the Bureau is desirous of receiving your comments at the earliest possible date concerning his ability to perform the duties in his present assignment as Resident Agent at Jonesboro, Arkansas.

Yours truly,

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Kramer \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



John Edgar Hoover  
Director

NOV 19 1942

Recorded

Indexed

Filed

NOV 18 1942

NOV 18 1942

NOV 18 1942

NOV 18 1942

NOV 18 1942

NOV 18 1942

NOV 18 1942

NOV 18 1942

DECLASSIFICATION AUTHORITY DERIVED FROM:

FBI AUTOMATIC DECLASSIFICATION GUIDE

DATE 04-12-2012

~~PERSONAL AND CONFIDENTIAL~~

JPM/elb

November 2, 1942

Special Agent in Charge

Mr. Tolson Little Rock, Arkansas

Mr. E.A. Tamm

Mr. Clegg

Mr. Glavin

Mr. Ladd

Mr. Nichols

Mr. Rosen

Mr. Tracy

Mr. Carson

Mr. Coffey

Mr. Hendon

Mr. Kramer

Mr. McGuire

Mr. Quinn Tamm

Mr. Nease

Miss Gandy

Re: Donald A. Durine  
Special Agent

Dear Sir:

You are instructed to submit a special efficiency report relative to the above-named Special Agent. This report should be submitted by November 15, 1942.

Very truly yours,

*J. E. Hoover*

John Edgar Hoover  
Director

*gk*



7 William St  
Walton Del Co NY

Oct 15/42

Mr & E Hoover.

Federal Bureau of Investigation  
Washington DC

Mr Hoover:-

I was born at Hale Eddy (Del Co) a small hamlet on the Erie R.R. five miles below Deposit. In 1897 I married & came to Walton to live & where I have since resided.

Some 40 years ago a Mr Shultz was baptist minister at Hancock (8 miles below Hale Eddy) and came to Hale Eddy to hold baptist service regularly staying over night in the home of one Charles Durine while there. They had an only child Nettie who became infatuated with Mr Shultz (probably mutual) the outcome of which he left his wife and came to Hale Eddy to live in the Durine home and after the death of Mrs & Mrs Durine stayed on there and still lives there running their small general store (of course gave up the ministry) While I never recall seeing him have heard much about him during all these years and he must be past 70 now.

His influence in the community has been sinister and Mrs Durine has lived the life of a recluse more or less because of her life with him. Recently I have heard of that he has been taken out of town where no one knows and they call him now "the mystery man" to whom heard at recent

NOTICE

ack 10-27-42  
H

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FILED

that he might be working for the German Govt.  
What information he could give I cannot conceive  
unless it would in reference to the Scintilla  
Plant at Peedey (about 22 miles from Depot).  
The plant is doing important war work and employ  
between six or seven thousand people necessarily buses  
going in all directions to & from work.

He has a keen mind, I have always heard  
and doubt not that he might use it  
for personal gains wherever it might benefit  
him. I have been thinking about this for  
some time and decided it was my duty  
to pass this information on to you. Whether  
it is of any value to your department is  
for you to judge.

My nephew Donald Surine has been in  
your Service for some time. He is a distant  
relative of Nellie Surine who comes from a nice  
family. who feels very badly she mistakes the  
man made of her life.

This of course is confidential as one knows  
I am writing you confidentially.

Very truly,  
Helen F. Biedetapp.

HELEN F. BIEDEKAPP

FILES DIVISION  
FORWARDED

RECEIVED SECURITY  
FBI  
OCT 24 5 04 PM '42

OCT 17 11 00 AM '42

RECEIVED

The Little Rock Field Division has Resident Agencies located at Fort Smith, Jonesboro and Hope, Arkansas. The Agent in Charge is presently considering the advisability of increasing his Resident Agencies to include Texarkana and El Dorado, Arkansas. Special Agent Donald A. Surine is Resident Agent at Jonesboro, Arkansas. He recently contracted malaria and was on sick leave for some time but has apparently recovered. There is some doubt, however, that he may be a little weak for the time being and his work should be closely observed and supervised. He is a worrisome individual and the opinion was also reached that his ability to perform as a Resident Agent is to be questioned.

-14-

*Little Rock Inspection  
by Surine 9/29/42*

DONALD A. SURINE

SPECIAL AGENT

ENTERED ON DUTY

January 13, 1941

SALARY

\$3500.00

OFFICE OF PREFERENCE

San Diego

EXAMINATIONS

Manual of Rules and Regulations	85
Manual of Instructions	65

SAC HALLFORD:

Special Agent SURINE presents a neat personal appearance and is possessed of an average personality. He is an extremely hard worker and pays particular attention to detail in the conduct of his investigations. He turns out a good volume of work and puts in a large amount of overtime voluntarily. He is apparently loyal to the Bureau. He is above average in the use of firearms, and I consider him qualified for assignment to cases of a hazardous nature. I have heard him testify in open court and consider his ability along this line as average. His knowledge of the Bureau's manuals is apparently only average, and he needs to devote more study to them. I do not believe Agent SURINE is qualified to handle a supervisory, administrative or executive position, but I consider his status as good.

INSPECTOR GUERIN:

This agent presents somewhat of a problem. He is rather slow thinking and gives the impression that he will hesitate before taking any kind of a serious step. He was slow on answering certain questions which were not too difficult, particularly for an agent who is assigned to a resident agency. I believe he was extremely fortunate in attaining a passing grade on the examination of Rules and Regulations. His knowledge of office procedure was poor. I understand that he recently recovered from an attack of malaria and may yet be a little weak from this illness. He appears to worry considerably and takes criticisms to heart. He is certainly not of the top-notch calibre of a Special Agent. I am rather doubtful of his ability to fully handle the duties of a Resident Agent. I am quite certain that he could not handle these duties in a large or important resident agency. My impressions of him were given to the Agent in Charge with the suggestion that he personally follow the work of Special Agent SURINE. I do not believe he has supervisory, administrative or executive ability.

Inspection Report, Little Rock Field Division  
September 29, 1942  
Inspector R. A. GUERIN

52

DICTATION ABILITY OF SPECIAL AGENT:

The stenographers of the Little Rock Field Division graded the Agents of that office in the following order concerning their dictation ability.

1. CHARLES H. De FORD
2. DAVID A. GROSE
3. J. CLARK NEWCOM
4. DOUGLAS O. SMITH
5. GEORGE R. FALLER
6. JAMES W. BELESS
7. F. LEWIS INGRAHAM
8. WILFRED HERRIN
9. WARREN E. WOOD
10. ARLIN E. JONES
11. DONALD J. CONDON
12. WAYNE R. BRANTNER
13. DONALD A. SURINE
14. SIDNEY E. THWING
15. ROBERT J. CLINITE
16. JOHN D. COPENHAVER
17. RAY C. COMPTON
18. CHARLES H. MANNING
19. ARTHUR F. BAIER
20. WILLIAM F. KRUEGER
21. EDWARD F. MC CARTAN
22. MARSHALL MC CULLOUGH
23. HARRY L. GRIFFIN
24. FREDERICK A. JONES
25. RALPH B. ROSE
26. L.D. NELAN

Inspection Report  
Little Rock Office-~~James~~Guerin  
September 29, 1942

52

**Federal Bureau of Investigation**  
**United States Department of Justice**  
Little Rock, Arkansas,

November 25, 1942.

~~PERSONAL AND CONFIDENTIAL~~

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

Re: DONALD A. SURINE - SPECIAL AGENT.

Dear Sir:

Reference is made to Bureau letter directed to this office under date of November 17, 1942, referring to the comments made by Special Agent in Charge GUERIN when he recently inspected the Little Rock Office.

The Bureau requested that I furnish my comments at the earliest possible date concerning the ability of Agent SURINE to perform the duties in his position as resident agent at Jonesboro, Arkansas.

In this connection the Bureau is invited to my communication in regard to Agent SURINE set forth in a report prepared by me under date of November 15, 1942. As I stated in that report, I do not believe Agent SURINE is qualified for a supervisory, administrative or executive position. I am of the opinion that Agent SURINE is qualified to handle the resident agency at Jonesboro, Arkansas, although I would not recommend him at this time for a large resident agency. The Bureau's attention is invited to the fact that there are no Federal officials located in the territory worked by Agent SURINE. His work as an investigator in the Jonesboro territory has been at least average or better, and I definitely know that he has maintained favorable relationship with law enforcement officers in the territory in which he works. He is an extremely hard worker.

It is my recommendation that he be retained in the capacity of resident agent at Jonesboro. In the event his services become unsatisfactory or there is any indication he is not using proper judgment in handling the work in this capacity, I shall immediately advise the Bureau.

Very truly yours,  
*Fred Hallford*  
FRED HALLFORD  
Special Agent in Charge

67-128497-90  
FEDERAL BUREAU OF INVESTIGATION  
NOV 28 1942  
Searched \_\_\_\_\_ Indexed \_\_\_\_\_  
Numbered \_\_\_\_\_ Filed \_\_\_\_\_

Tolson  
Egan



FH:fw  
AIR MAIL - SPECIAL DELIVERY

Mr. Tolson.....  
Mr. E. A. Tamm.....  
Mr. Clegg.....  
Mr. Glavin.....  
Mr. Ladd.....  
Mr. Nichols.....  
Mr. Rosen.....  
Mr. Tracy.....  
Mr. Carson.....  
Mr. Coffey.....  
Mr. Hendon.....  
Mr. Kramer.....  
Mr. McGuire.....  
Mr. Quinn Tamm.....  
Mr. Nease.....  
Miss Gandy.....

JPM:dmm

January 30, 1945

Mr. Donald A. Corliss  
Federal Bureau of Investigation  
United States Department of Justice  
445 Federal Building  
Little Rock, Arkansas

Dear Mr. Corliss:

For your information, you have the following to do with  
the "usual" examination which was recently referred to you by the Bureau.

Manual of Instructions and National Defense (and 1 - 50)

Sincerely, JPM,

John Edgar Hoover  
Director

CC- SAC, Little Rock

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Kramer \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

RECEIVED READING ROOM  
JAN 17 3 03 PM '45  
U. S. DEPT. OF JUSTICE

91

October 10, 1943

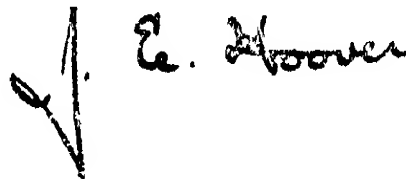
Mr. J. Edgar Hoover  
Federal Bureau of Investigation  
U. S. Department of Justice  
Washington, D. C.

Dear Sir:

Mr. Tolson\_\_\_\_\_ This will acknowledge the receipt of your contribution of  
Mr. E. A. Tamm\_ \$5.00 to the fund to be paid to the designated beneficiary of any  
Mr. Clegg\_\_\_\_\_ participating Special Agent of the Bureau who dies, from any cause  
Mr. Glavin\_\_\_\_\_ except self-destruction, while employed as a Special Agent. Pay-  
Mr. Ladd\_\_\_\_\_ ment will be made for death by self-destruction after the Agent  
Mr. Nichols\_\_\_\_\_ has been a member of the fund for two years.

Mr. Rosen\_\_\_\_\_  
Mr. Tracy\_\_\_\_\_  
Mr. Carson\_\_\_\_\_  
Mr. Coffey\_\_\_\_\_  
Mr. Hendon\_\_\_\_\_  
Mr. Kramer\_\_\_\_\_  
Mr. McGuire\_\_\_\_\_  
Mr. Quinn Tamm\_\_\_\_\_  
Mr. Nease\_\_\_\_\_  
Miss Gandy\_\_\_\_\_

Sincerely yours,



John Edgar Hoover  
Director





**Federal Bureau of Investigation**  
**United States Department of Justice**

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to September 4, 1942, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary:

Name Mrs. Elizabeth W. Surine Address 418 W. Matthews  
Relationship Wife Dated 9/22/42

Very truly yours,



*ack  
1-11-43  
med  
10-3*

*Liace Rock*  
Donald A. Surine  
Special Agent

JPM/elb

January 2, 1943

SAC, Little Rock

Re: Donald A. Surine

Special Agent

Dear Sir:

During a field office inspection, the above Special Agent failed to make a passing grade on the manual examination or examinations indicated below:

Manual of Rules and Regulations ( )

Manual of Instructions and National Defense Manual (X) Exam No 907.

You should afford the above named Special Agent an opportunity of taking the enclosed examination or examinations under your personal supervision or the supervision of one of your regularly approved supervisors. 1-16-4 JPL

Not more than thirty minutes should be allowed for each examination.

The completed paper or papers should be promptly returned

Mr. Tolson to the Bureau. A cover letter will not be necessary.

Mr. E. A. Tamm

Mr. Clegg

Mr. Glavin

Mr. Ladd

Mr. Nichols

Mr. Rosen

Mr. Tracy

Mr. Carson

Mr. Coffey

Mr. Hendon

Mr. Kramer

Mr. McGuire

Mr. Harbo

Mr. Quinn Tamm

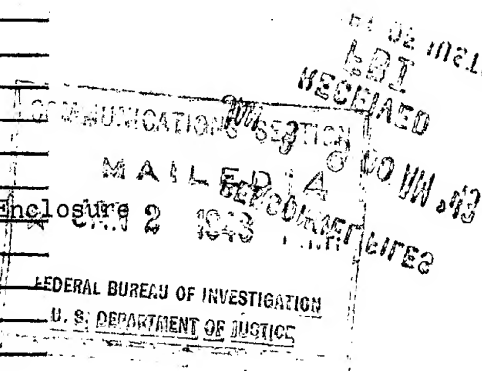
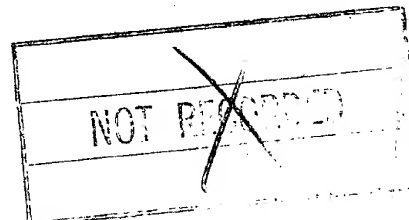
Mr. Nease

Miss Gandy

Very truly yours,

J. E. Hoover

John Edgar Hoover  
Director



REGULAR ( ) ; INTERIM ( )  
PROBATIONARY—1ST ( ) 2D ( )

# REPORT OF EFFICIENCY RATING

1-13-41

Classification Symbols		
FBI	CAF	10
(Service)	(Grade)	(Class)

As of November 15, 1942 based on performance during period from Sept. 11, 1942, to Nov. 15, 1942

DONALD A. SURINE Special Agent Federal Bureau of Investigation  
(Name of employee) (Title of position) (Bureau)

Little Rock, Arkansas  
(Division) (Section) (Subsection or unit) (Field office)

ON LINES BELOW MARK EMPLOYEE	1. Underline the elements which are especially important in the position. 2. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in <i>italics</i> or not. 3. Before rating, become thoroughly familiar with instructions in the rating manual.	CHECK ONE: Administrative, supervisory, or planning <input type="checkbox"/> All others <input type="checkbox"/>
✓ if adequate		
— if weak		
+ if outstanding		

- (1) Maintenance of equipment, tools, instruments.
- (2) Mechanical skill.
- (3) Skill in the application of techniques and procedures.
- (4) Presentability of work (appropriateness of arrangement and appearance of work).
- (5) Attention to broad phases of assignments.
- (6) Attention to pertinent detail.
- (7) Accuracy of operations.
- (8) Accuracy of final results.
- (9) Accuracy of judgments or decisions.
- (10) Effectiveness in presenting ideas or facts.
- (11) Industry.
- (12) Rate of progress on or completion of assignments.
- (13) Amount of acceptable work produced. (Is mark based on production records? -----) (Yes or no)
- (14) Ability to organize his work.
- (15) Effectiveness in meeting and dealing with others.
- (16) Cooperativeness.
- (17) Initiative.
- (18) Resourcefulness.
- (19) Dependability.
- (20) Physical fitness for the work.

- (21) *Effectiveness in planning broad programs.*
- (22) *Effectiveness in adapting the work program to broader or related programs.*
- (23) *Effectiveness in devising procedures.*
- (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
- (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
- (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
- (27) *Effectiveness in promoting high working morale.*
- (28) *Effectiveness in determining space, personnel, and equipment needs.*
- (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
- (30) *Ability to make decisions.*
- (31) *Effectiveness in delegating clearly defined authority to act.*

STATE OTHER ELEMENTS CONSIDERED

- (A) -----
- (B) -----
- (C) -----

STANDARD Deviations must be explained on reverse side of this form	Rating		Rating official	Reviewing official
	Adjective rating	Numerical rating		
All underlined elements marked plus, and no element marked minus	Excellent	1	<u>Good</u> <i>J. M. D. A. S.</i>	
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3		
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6		
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8		
A majority of underlined elements marked minus	Unsatisfactory	9		

On the whole, do you consider the conduct of this employee to be satisfactory? ----- (See back of form)  
(Yes or no)

Rated by [Signature] Special Agent in Charge November 15, 1942  
(Signature of rating official) (Title) (Date)

Reviewed by -----  
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee ----- Report to employee -----  
(Date) (Adjective rating) (Numerical rating)

## CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

\_\_\_\_\_  
(Signature)

## EXPLANATION OF DEVIATIONS FROM STANDARD

\_\_\_\_\_  
(Signature)

RECEIVED  
FBI  
NOV 13 5 03 PM '42  
U.S. DEPT. OF JUSTICE  
RECEIVED  
FBI  
JAN 28 8 57 AM '43  
PERSONNEL FILES

NOV 13 2 58 PM '42  
F.B.I.  
U.S. DEPT. OF JUSTICE  
FILES DIVISION  
RECEIVED

DONALD A. SURINE

This constitutes a Special Efficiency Report in regard to Agent SURINE, pursuant to Bureau letter dated November 2, 1942.

A previous report was submitted by me in regard to Agent SURINE as of September 11, 1942, and my comments in regard to him at this time are about the same as made at that time. At the recent inspection of this office Agent SURINE received a grade of 65 on the examination afforded him in connection with the Manual of Instructions and received a passing grade on the Manual of Rules and Regulations, indicating that he definitely needs to devote more time to the study of his Manuals. I note that at the present time he is devoting considerable study to these Manuals, and he will be closely examined by me from time to time in order that his knowledge of these Manuals may be improved.

In the performance of his work, Agent SURINE has used good judgment, which indicates that he has a fairly good working knowledge of the Bureau's Manuals and Bureau policy. He has been Resident Agent at Jonesboro, Arkansas, and has made a large number of friendly contacts with law enforcement officials and has turned out a good volume of work. He has prepared a large number of rough draft reports and is a fair typist. He has also dictated from time to time, and his ability along this line is good. His reports require little supervision. He puts in a very large amount of overtime voluntarily and appears to be loyal to the Bureau.

Agent SURINE's ability in the use of firearms is above average, and I consider him qualified for assignment to cases of a hazardous nature. He apparently has an average knowledge of the Bureau's technical equipment and is a good automobile driver. I have not heard him as a witness in court since my previous reports in regard to him. From my observation along this line, however, I consider his ability as average.

I consider Agent SURINE's status as good at the present time with the exception of his failure in examinations afforded him in connection with the Manuals of Rules and Regulations and the Manual of Instructions. Being a Resident Agent, I am of the definite opinion that he should become thoroughly familiar with Bureau policy and the Bureau Manuals and, as previously stated, I will closely follow his improvement along this line. I do not consider him qualified for handling a position requiring supervisory, administrative, or executive ability.

I consider Agent SURINE's performance of his work as a Resident Agent as satisfactory and his status as good at this time.

D.A.S.

Tom Hargis

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

JAN 11 1943

To: COMMUNICATIONS SECTION.

SAC, NEW YORK

Transmit the following message to: DIRECTOR, FBI, NEW YORK

LOOPER

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Kramer \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

SENT VIA \_\_\_\_\_

M

Per \_\_\_\_\_

1-15-41

RE-TRAINING  
5-4 to 5-15-42

DONALD A. SURINE -  
Special Agent.

January 23, 1943.

This special efficiency report in regard to Special Agent DONALD A. SURINE is being submitted pursuant to instructions contained in Bureau teletype dated January 22, 1943.

Special Agent SURINE is presently Resident Agent at Jonesboro, Arkansas, and in such capacity he has handled his work in an entirely satisfactory manner. He has put in long hours, handling a large volume of work, and his reports have required only an average amount of supervision. He is thorough in his investigations. He is good in dictation and prepares quite a few rough draft reports, and is also proficient in dictating on the dictaphone. He is fairly good in his ability to organize his work, favorably impresses law enforcement officers, and apparently gets along well with the public inasmuch as I have had a number of favorable comments in regard to him since he assumed duties of Resident Agent at Jonesboro. He has an average knowledge of the Bureau's manuals, although he failed to attain a satisfactory rating on the Bureau's manuals at the recent inspection of this office and previously at an In-service School. However, I know that Agent SURINE has been devoting considerable time to the study of these manuals, and he made a satisfactory rating on the examination prepared for him recently by the Bureau.

Agent SURINE is above average in the use of Bureau firearms and I believe he could qualify for assignment to cases of a hazardous nature. I have had occasion only once to observe him as a witness in Federal Court at which time he made a satisfactory impression.

I consider his status as good but I do not believe at this time that he is qualified for a supervisory, administrative or executive position.

I have read the above:

SAS.

FEB 24 1943  
FRED HALLFORD, SAC.  
-15-11-93

Rec. Rec. to Dept  
2-18-43  
WOB:JCC

9-29-41

2-6-43

# REPORT OF EFFICIENCY RATING

Classification Symbols		
FBI (Service)	CAF (Grade)	10 (Class)

As of January 23, 1943 based on performance during period from Sept. 11, 1942 to January 23, 1943

DONALD A. SURINE  
(Name of employee)

Special Agent  
(Title of position)

Federal Bureau of Investigation  
(Bureau)

Little Rock, Arkansas  
(Field office)

(Division)	(Section)	(Subsection or unit)	(Field office)															
<table border="0"><tr><td><b>ON LINES BELOW MARK EMPLOYEE</b></td><td><b>1. Underline the elements which are especially important in the position.</b></td><td><b>CHECK ONE:</b></td></tr><tr><td><input checked="" type="checkbox"/> if adequate</td><td><b>2. Rate only on elements pertinent to the position.</b></td><td><b>Administrative, supervisory, or planning</b> <input type="checkbox"/></td></tr><tr><td><input type="checkbox"/> if weak</td><td><b>a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions.</b></td><td><b>All others</b> <input type="checkbox"/></td></tr><tr><td><input type="checkbox"/> if outstanding</td><td><b>b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in <i>italics</i> or not.</b></td><td></td></tr><tr><td></td><td><b>3. Before rating, become thoroughly familiar with instructions in the rating manual.</b></td><td></td></tr></table>				<b>ON LINES BELOW MARK EMPLOYEE</b>	<b>1. Underline the elements which are especially important in the position.</b>	<b>CHECK ONE:</b>	<input checked="" type="checkbox"/> if adequate	<b>2. Rate only on elements pertinent to the position.</b>	<b>Administrative, supervisory, or planning</b> <input type="checkbox"/>	<input type="checkbox"/> if weak	<b>a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions.</b>	<b>All others</b> <input type="checkbox"/>	<input type="checkbox"/> if outstanding	<b>b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in <i>italics</i> or not.</b>			<b>3. Before rating, become thoroughly familiar with instructions in the rating manual.</b>	
<b>ON LINES BELOW MARK EMPLOYEE</b>	<b>1. Underline the elements which are especially important in the position.</b>	<b>CHECK ONE:</b>																
<input checked="" type="checkbox"/> if adequate	<b>2. Rate only on elements pertinent to the position.</b>	<b>Administrative, supervisory, or planning</b> <input type="checkbox"/>																
<input type="checkbox"/> if weak	<b>a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions.</b>	<b>All others</b> <input type="checkbox"/>																
<input type="checkbox"/> if outstanding	<b>b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in <i>italics</i> or not.</b>																	
	<b>3. Before rating, become thoroughly familiar with instructions in the rating manual.</b>																	

- (1) Maintenance of equipment, tools, instruments.
- (2) Mechanical skill.
- (3) Skill in the application of techniques and procedures.
- (4) Presentability of work (appropriateness of arrangement and appearance of work).
- (5) Attention to broad phases of assignments.
- (6) Attention to pertinent detail.
- (7) Accuracy of operations.
- (8) Accuracy of final results.
- (9) Accuracy of judgments or decisions.
- (10) Effectiveness in presenting ideas or facts.
- (11) Industry.
- (12) Rate of progress on or completion of assignments.
- (13) Amount of acceptable work produced. (Is mark based on production records? -----) (Yes or no)
- (14) Ability to organize his work.
- (15) Effectiveness in meeting and dealing with others.
- (16) Cooperativeness.
- (17) Initiative.
- (18) Resourcefulness.
- (19) Dependability.
- (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
- (22) Effectiveness in adapting the work program to broader or related programs.
- (23) Effectiveness in devising procedures.
- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- (26) Effectiveness in instructing, training, and developing subordinates in the work.
- (27) Effectiveness in promoting high working morale.
- (28) Effectiveness in determining space, personnel, and equipment needs.
- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- (30) Ability to make decisions.
- (31) Effectiveness in delegating clearly defined authority to act.

## STATE ANY OTHER ELEMENTS CONSIDERED

- (A) -----
- (B) -----
- (C) -----

STANDARD			Adjective rating	Numerical rating
Deviations must be explained on reverse side of this form				
All underlined elements marked plus, and no element marked minus	Adjective rating	Numerical rating	Rating official	
A majority of underlined elements marked plus, and no element marked minus	Excellent	1	Good	
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Very good	2 or 3		
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Good	4, 5, or 6	Reviewing official	
A majority of underlined elements marked minus	Fair	7 or 8		
	Unsatisfactory	9		

On the whole, do you consider the conduct of this employee to be satisfactory? ----- (See back of form)  
(Yes or no)

Rated by [Signature] Special Agent in Charge January 23, 1943.  
(Signature of rating official) (Title) (Date)

Reviewed by -----  
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee ----- Report to employee -----  
(Date) (Adjective rating) (Numerical rating)



## CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

\_\_\_\_\_  
(Signature)

## EXPLANATION OF DEVIATIONS FROM STANDARD

\_\_\_\_\_  
(Signature)

PERSONNEL FILES  
FEB 21 8 06 PM '43  
REC'D-CHIEF OF POLICE  
FEB 5 3 06 PM '43  
FBI  
U. S. DEPT. OF JUSTICE

FILES DIVISION  
RECEIVED  
FEB 1 3 23 PM '43  
FBI  
U. S. DEPT. OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE  
COMMUNICATIONS SECTION

FEB 4 1943

TELETYPE

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Hendon	
Mr. Jones	
Mr. Mumford	
Mr. Quinn	
Mr. Nease	
Miss Gandy	

9-  
JW  
JEL

141

FBI LITTLE ROCK      2-4-43      10-28 PM      MFH  
DIRECTOR

RIPE. RETELS JANUARY TWENTYSECOND AND FEBRUARY FOUR. SPECIAL ~~REPORT~~  
~~REPORT~~ EFFICENCY REPORT WAS SUBMITTED ON SPECIAL AGENT D. A. SURINE ON  
JANUARY TWENTHTHIRD LAST.

HALLFORD

END  
11-25 PM OK FBI WASH DC MH  
V

9 FEB 13 1943

WATTE 2/6/43  
JPM  
JEL

94



JPM:mmm

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**  
**February 6, 1943**

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin ☒ \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Kramer \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Beahm \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

## MEMORANDUM FOR MR. GLAVIN

RE: DONALD ARTHUR SURINE  
Special Agent

Entered on duty	1-13-41
Reported to field	3-9-41
Present grade and salary	CAF-10 \$3500
Last salary change	10-1-41
Accounting course	Completed none.
Marksmanship	Expert.
Qualified in all firearms:	Yes.
Failed to qualify with:	None.

## REMARKS

On 9-29-41 he was transferred to Little Rock from Kansas City. On 9-29-41 SAC Brantley said he was developing and maturing, that he was not qualified for supervisory, executive, or administrative work at that time, and would make a satisfactory agent. On 10-1-41 he was re-allocated to Grade CAF-10 at \$3500 per annum. On 10-27-41 a letter of censure was sent this agent for the poor judgment he exercised in connection with the Peter Riedel surveillance near Hannibal, Missouri on July 7 and 8, 1941. During an inspection of the Little Rock Office in November, 1941, Inspector Egan said he presented a good appearance and would make average or little better than average development. On 11-15-41 SAC Hallford said his reports required very little supervision and that he would continue to develop. This agent made a grade of 65 on the Manual of Instructions examination given him during the inspection of the Little Rock Office. On 3-13-42 he was designated Resident Agent at Jonesboro, Arkansas.

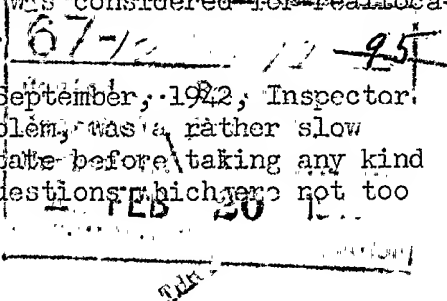
On 5-1-42 SAC Hallford rated him as GOOD and said he made a good witness, had a good knowledge of Bureau Manuals, his progress had been good but he did not possess supervisory, administrative or executive ability at that time. Mr. Pennington interviewed this agent while he was attending In-Service Training in May, 1942 and said he gave the appearance of being quite young but should develop into a good agent. This agent made a grade of 77 on the examination afforded the In-Service Class. On 9-11-42 SAC Hallford rated him as GOOD and said he had received very favorable comments from law enforcement officers concerning this agent, that he had an average knowledge of the Bureau Manuals, was a little above the average in the use of firearms, handled a good volume of work, and was not believed he possessed supervisory, administrative or executive ability. On 9-23-42 he was considered for re-allocation and it was recommended that an additional report be secured.



During an inspection of the Little Rock Office in September, 1942, Inspector Guerin said this agent presented somewhat of a problem, was a rather slow thinker and gave the impression that he would hesitate before taking any kind of a serious step, was slow on answering certain questions, which were not too

23

*Pgt. 2-18-43  
WAG:skc*



difficult, his knowledge of office procedure was poor, that he had recently recovered from an attack of malaria and might still be a little weak, he appeared to worry considerably and took criticisms to heart, was not of the top-notch calibre of an agent, that his ability to fully handle the duties of a Resident Agent was doubtful, that he could not handle those duties in a large or important resident agency, it was not believed that he had supervisory, administrative or executive ability, and that his work should be personally followed. He made a grade of 65 on the Manual of Instructions' examination given him during the course of the inspection.

On 11-15-42 SAC Hallford rated him as GOOD and said he had used good judgment, had a fairly good working knowledge of the Bureau's Manuals and the Bureau's policy, had made a large number of contacts among law enforcement officials, he was a good dictator, put in a very large amount of overtime, his firearms ability was above average, that his work as Resident Agent had been entirely satisfactory, but he was not qualified for handling a position requiring supervisory, administrative or executive ability and he should become thoroughly familiar with Bureau policy and Manuals.

On the Manual of Instructions and National Defense Manual re-examinations received in the Bureau 1/13/43 he made a grade of 90.

On 1-23-43 SAC Hallford rated him as GOOD and said he had handled his work as Resident Agent in an entirely satisfactory manner, had put in long hours, handled a large volume of work, his reports had required only average supervision, he was thorough in his investigations, was a good dictator, he was able to organize his work, he favorably impressed law enforcement officers, he was above average in the use of firearms, could be used on dangerous assignments, made a satisfactory witness, and it was not believed he was qualified for a supervisory, administrative or executive position.

RECOMMENDATION: It is recommended that this agent be reallocated to Grade CAF-11 at \$3800 per annum.

Respectfully,



J. P. Mohr

*From report 4-20-43  
Wing/roller: Enm*

Re: DONALD A. SURINE, SPECIAL AGENT.

Special Agent SURINE is married and has one child. He is Resident Agent at Jonesboro, Arkansas. He presents a good personal appearance, dresses neatly, and is possessed of a congenial personality. He is definitely aggressive and forceful and demonstrates average resourcefulness in the conduct of his work. He is loyal to the Bureau and obviously very interested in making good in the Service.

He is proficient in dictating, both on the dictaphone and to stenographers, and is considered average in his ability in this respect. He is a good automobile driver. I have had one occasion to hear him testify in Federal court, at which time he made a creditable witness. He is above the average in the use of Bureau firearms, and I believe he is qualified for assignment to cases of a hazardous nature. I have seen him participate in a raid, and he operated very satisfactorily at this time. He has not operated on a physical surveillance in this Field Division, but I believe is qualified to handle such assignments. He has rough drafted a number of reports, is a fair typist, but does not take shorthand. His reports generally require only an average amount of supervision. I have noted that in some instances his reports are a little too long and contain too much excess verbiage and detail which are not pertinent to the investigation. I know that he favorably impresses law enforcement officials inasmuch as I have received favorable comment from quite a number of such officials, and I believe he develops friendly contacts in the business world. He is average in his ability to organize his work, as well as his ability to devote the proper amount of initiative and time to each investigation.

He has handled some minor sabotage investigations and espionage investigations and a number of internal security cases in good order. He has handled most every type of criminal investigation coming to the attention of this Field Office. I believe his experience generally is well rounded and that he is capable of handling most any type of criminal case.

I do not believe that as yet Agent SURINE has demonstrated supervisory, administrative, or executive ability.

Agent SURINE has not been assigned to technical surveillance and is not so assigned at the present time.

The average overtime performed by each Agent in this office per month during the past year was 85.89 hours. The average overtime performed by Agent SURINE per month during the period of this report was 93.92 hours.

I consider his status as good at this time.

He is not available for S.I.S. work unless called upon by the Bureau to perform such work.

24 I have read the above

Das. ✓

FRED HALLFORD, SAC.

JCC

## FEDERAL BUREAU OF INVESTIGATION

CC-275

Prepared by: *[Signature]*Checked by: *[Signature]*Filed by: *[Signature]*Mr.  
Miss  
Mrs.

Date

Mr. Donald A. *Q* *Surine*  
New appointment ☐Transfer ☐Promotion ☐

February 18, 1943

Separation ☐

JCC

## PRESENT STATUS

1. Title:  
3. Salary: **Special Agent**  
**\$3500 per annum**  
5. Division:2. Grade:  
4. Seat of Government: **CAF 10**  
Field: ☐

6. Appropriation:

PROPOSED ACTION **"Salaries and Expenses,  
FBI, (National Defense)."**7. Title:  
9. Salary: **Special Agent**  
**\$3400 per annum**  
11. Division:8. Grade:  
10. Seat of Government: **CAF 10**  
Field: ☐

12. Appropriation:

13. Effective:  
**March 1, 1943**14. Position: **"Salaries and Expenses,  
Additional: (National Defense)."**  
Vice:  
Identical:  
**Henry A. Fitzgibbon-trans.  
2-1-43**

15. Remarks:

Respectfully submitted,

Mr. Tolson \_\_\_\_\_

Mr. E. A. Tamm \_\_\_\_\_

Mr. Clegg **Chief, Audit Section**Mr. Coffey **Chief, Selective Service**

Mr. Glavin \_\_\_\_\_

Mr. Ladd \_\_\_\_\_

Mr. Nichols \_\_\_\_\_

Mr. Rosen \_\_\_\_\_

Mr. Tracy \_\_\_\_\_

Mr. Carson \_\_\_\_\_

Mr. Hendon \_\_\_\_\_

Mr. McGuire \_\_\_\_\_

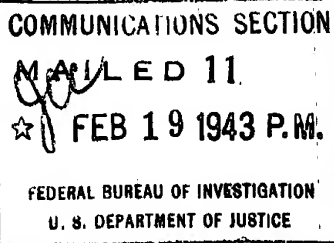
Mr. Mumford \_\_\_\_\_

Mr. Harbo \_\_\_\_\_

Mr. Quinn Tamm \_\_\_\_\_

Mr. Nease \_\_\_\_\_

Miss Gandy \_\_\_\_\_



(Title)

Director, Federal Bureau of Investigation

FEB 24 1943

Funds Available

FEB 13 1943

23

March 20, 1943

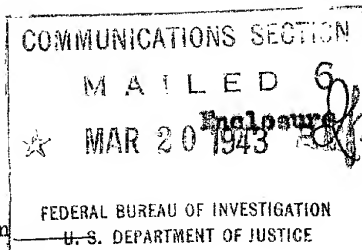
Mr. Donald A. Surine  
Federal Bureau of Investigation  
United States Department of Justice  
445 Federal Building  
Little Rock, Arkansas

Dear Mr. Surine:

It is with pleasure that I am enclosing a letter from the Attorney General advising you of your promotion from Special Agent, \$3500 per annum in Grade CAF 10 to Special Agent, \$3800 per annum in Grade CAF 11, effective March 1, 1943.

Sincerely yours,

John Edgar Hoover  
Director



Mr. Tolson \_\_\_\_\_  
Mr. E.A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Mumford \_\_\_\_\_  
Mr. Piper \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

CC: SAC - Little Rock  
CCO - Selective Service

mlb

25

MAR 20 1943

MAY 7 1943

128497-97  
4 53 43 72

RECEIVED READING ROOM  
APR 29 10 18 AM '43  
U. S. DEPT. OF JUSTICE

Handwritten signature

DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

HCP:IDS:1h

February 18, 1943

Mr. Donald A. Surine  
Federal Bureau of Investigation  
Department of Justice

Dear Mr. Surine:

You are hereby transferred from one position to another in  
the Federal Bureau of Investigation as indicated:

From

Position: Special Agent

Assignment:

Grade: CAF 10 Salary: \$3500 per annum

Appropriation: "Salaries and Expenses, Federal Bureau of Investi-  
gation (National Defense)," FIELD.

To

Position: Special Agent

Assignment:

Grade: CAF 11 Salary: \$3800 per annum

Appropriation: "Salaries and Expenses, Federal Bureau of Investi-  
gation (National Defense)," FIELD.

Effective: March 1, 1943

Respectfully,

*Francis Biddle*

Attorney General.

25  
By the Attorney General:

(signed) James Rowe, Jr.

The Assistant to the Attorney General.

Vice Henry A. Fitzgibbon—transferred 2-1-43

*file  
B-70-43  
W.C. Sullivan  
Encl*



REPORT OF REGULAR ( ) INTERIM ( )  
PROBATIONARY—1ST ( ) 2D ( )  
EFFICIENCY RATING

Classification Symbols		
CAF	11	33800
(Service)	(Grade)	(Class)

As of March 31, 1943 based on performance during period from March 31, 1942 to March 31, 1943

DONALD A. SURINE  
(Name of employee)

Special Agent  
(Title of position)

Federal Bureau of Investigation  
(Bureau)

Little Rock, Arkansas  
(Field office)

(Division)	(Section)	(Subsection or unit)	(Field office)
ON LINES BELOW MARK EMPLOYEE	1. Underline the elements which are especially important in the position. 2. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in <i>italics</i> or not. 3. Before rating, become thoroughly familiar with instructions in the rating manual.		CHECK ONE Administrative, supervisory, or planning <input type="checkbox"/> All others <input checked="" type="checkbox"/>

- ..... (1) Maintenance of equipment, tools, instruments.  
..... (2) Mechanical skill.  
..... (3) Skill in the application of techniques and procedures.  
..... (4) Presentability of work (appropriateness of arrangement and appearance of work).  
..... (5) Attention to broad phases of assignments.  
..... (6) Attention to pertinent detail.  
..... (7) Accuracy of operations.  
..... (8) Accuracy of final results.  
..... (9) Accuracy of judgments or decisions.  
..... (10) Effectiveness in presenting ideas or facts.  
..... (11) Industry.  
..... (12) Rate of progress on or completion of assignments.  
..... (13) Amount of acceptable work produced. (Is mark based on production records?       )  
..... (14) Ability to organize his work.  
..... (15) Effectiveness in meeting and dealing with others.  
..... (16) Cooperativeness.  
..... (17) Initiative.  
..... (18) Resourcefulness.  
..... (19) Dependability.  
..... (20) Physical fitness for the work.

- ..... (21) Effectiveness in planning broad programs.  
..... (22) Effectiveness in adapting the work program to broader or related programs.  
..... (23) Effectiveness in devising procedures.  
..... (24) Effectiveness in laying out work and establishing standards of performance for subordinates.  
..... (25) Effectiveness in directing, reviewing, and checking the work of subordinates.  
..... (26) Effectiveness in instructing, training, and developing subordinates in the work.  
..... (27) Effectiveness in promoting high working morale.  
..... (28) Effectiveness in determining space, personnel, and equipment needs.  
..... (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.  
..... (30) Ability to make decisions.  
..... (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- ..... (A)         
..... (B)         
..... (C)

STANDARD		Adjective rating	Numerical rating
Deviations must be explained on reverse side of this form			
All underlined elements marked plus, and no element marked minus	Excellent	1	
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3	
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6	
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8	
A majority of underlined elements marked minus	Unsatisfactory	9	

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (See back of form)  
(Yes or no)

Rated by [Signature] Special Agent in Charge April 7, 1943  
(Signature of rating official) (Title) (Date)  
Reviewed by [Signature] Assistant Director JUN 19 1943  
(Signature of reviewing official) (Title) (Date)  
Rating approved by efficiency rating committee Report to employee  
(Date) (Adjective rating) (Numerical rating)

## CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

(Signature)

## EXPLANATION OF DEVIATIONS FROM STANDARD

(Signature)

WHEAT

June 23, 1943

Mr. James E. Colliflower  
Chairman  
Local Board Number 4  
Selective Service System  
918 P Street, N. W.  
Washington, D. C.

Dear Mr. Colliflower:

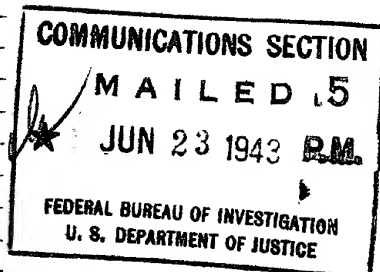
I am in receipt of your recent communication wherein you advised that Mr. Donald A. Surine, Order Number 2115, has been reclassified in Class II-B until November 5, 1943.

I wish to express my appreciation for your courtesy in advising me of the action of your Board in this matter, and you may be assured that in the event there is any change in his occupational status, I will promptly advise you.

Sincerely yours,

John Edgar Hoover  
Director

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Mumford \_\_\_\_\_  
Mr. Piper \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



7 JUN 29 1943

67-128497-98

6

35

Vid

Quinn

75

## CLASSIFICATION ADVICE



Local Board No. 4 34  
District of Columbia 001

MAY 4 1943

004

918 F Street, N. W.  
Washington, D. C.

(Local Board Date Stamp With Code)

May 6, 1943

(Date of mailing of Notice of Classification to Registrant)

You are advised that—

Donald

Arthur

Surine

(First name)

(Middle name)

(Last name)

Order No. 2115 has been classified in Class 2-B

Until November 5, 1943

(Insert date for Class II-A and II-B only)

by ☒ Local Board.

☐ Board of Appeal (by vote of \_\_\_\_\_ to \_\_\_\_\_).

☐ President.

Appeal from classification by local board must be made by signing appeal form on back of questionnaire at office of local board, or by filing written notice of appeal within 10 days after the above date of mailing of notice to registrant.

If you believe that it is in the national interest or necessary to avoid an injustice that further consideration be given to the registrant's case after classification by the board of appeal, consult the Selective Service Regulations, the Government appeal agent, the occupational advisor, or the State Director of Selective Service.

(Member or clerk of Local Board)

JUN 24 1943

APRIL 25, 1943

MEMORANDUM FOR THE SPECIAL AGENT IN CHARGE

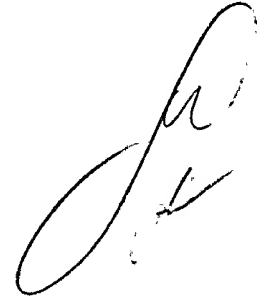
RE: EXPENSE VOUCHER  
MARCH, 1943  
DONALD A. SURINE  
SPECIAL AGENT

Reference is made to the attached Expense Voucher for March, 1943. This is to advise that this Expense Voucher is being submitted delinquent due to inadvertence and oversight on the part of the writer. It is realized that the voucher should have been submitted by April 10, 1943 and the failure to do so was due the fact that during the time it should have been prepared considerable amount of overtime was being put in by the writer on expeditious work and it was not until this Expense Voucher had become delinquent that it was realized by the writer that the submission of this Voucher had been overlooked.

This delinquency will not occur in the future .

Submitted  
Donald A. Surine  
Special Agent

APR 27 1943



May 4, 1943

Mr. Donald A. Surine  
Federal Bureau of Investigation  
U. S. Department of Justice  
Little Rock, Arkansas

Mr. Tolson Dear Sir:

Mr. E. A. Tamm

Mr. Clegg \_\_\_\_\_ This will acknowledge the receipt of your contribution of  
Mr. Coffey \$5.00 to the fund to be paid to the designated beneficiary of any  
Mr. Glavin participating Special Agent of the Bureau who dies, from any cause  
Mr. Ladd except self-destruction, while employed as a Special Agent. Pay-  
Mr. Nichols ment will be made for death by self-destruction after the Agent  
Mr. Rosen has been a member of the fund for two years.

Mr. Tracy \_\_\_\_\_

Mr. Carson \_\_\_\_\_

Mr. Harbo \_\_\_\_\_

Mr. Hendon \_\_\_\_\_

Mr. McGuire \_\_\_\_\_

Mr. Mumford \_\_\_\_\_

Mr. Piper \_\_\_\_\_

Mr. Quinn Tamm \_\_\_\_\_

Mr. Nease \_\_\_\_\_

Miss Gandy \_\_\_\_\_

Sincerely yours,

COMMUNICATIONS SECTION

MAILED 1

MAY - 5 1943 P.M.

FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

John Edgar Hoover  
Director

*E. Hoover*

5 MAY 8 1943



**Federal Bureau of Investigation**  
**United States Department of Justice**

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to January 15, 1943, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary:

Name Mrs. Donald A. Surine Address 418 W. Matthews  
Jonesboro, Arkansas  
Relationship Wife Dated 2-18-43

Very truly yours,



sub  
5-4-43  
Paul  
2-23  
8

*Little Girl*  
Donald A. Surine  
Special Agent

RE-TRAINING

5-42 5-15-42

RE: DONALD A. SURINE, SPECIAL AGENT;  
SPECIAL EFFICIENCY REPORT.

July 2, 1943

100 1-13-41

*noted  
C. W. H.*

This special efficiency report is being submitted  
in view of Agent SURINE'S transfer from the Little Rock Field  
Division to the Buffalo Field Division.

I consider Agent SURINE'S status at this time as  
about the same as set forth in my comments in regard to him in the  
annual efficiency report submitted by me on April 7, 1943.

Agent SURINE has been resident Agent at Jonesboro,  
Arkansas, and has developed a large number of friends among law  
enforcement officers in that vicinity. I consider his status as  
entirely satisfactory at this time.

*Fred Hamford*  
FRED HAMFORD,  
SAC.

4 JUL 27 1943

I have read the above:

D.A.S.

67-128497-99

50 28

1 JUL 6 1943

THREE



# REPORT OF EFFICIENCY RATING

REGULAR ( ) ; INTERIM ( )  
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols		
CAF	11	\$3800
(Service)	(Grade)	(Class)

As of July 2, 1943 based on performance during period from March 31, 1942 to July 2, 1943  
DONALD A. SURINE Special Agent Federal Bureau of Investigation  
(Name of employee) (Title of position) (Bureau)

(Division) (Section) (Subsection or unit) Little Rock, Arkansas  
(Field office)

ON LINES BELOW MARK EMPLOYEE  ✓ if adequate — if weak + if outstanding	1. Underline the elements which are especially important in the position. 2. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in <i>italics</i> or not. 3. Before rating, become thoroughly familiar with instructions in the rating manual.	CHECK ONE  Administrative, supervisory, or planning <input type="checkbox"/> All others <input type="checkbox"/>
---	---	---

- |   |  |
|---|--|
| <p>----- (1) Maintenance of equipment, tools, instruments.<br/>----- (2) Mechanical skill.<br/>----- (3) Skill in the application of techniques and procedures.<br/>----- (4) Presentability of work (appropriateness of arrangement and appearance of work).<br/>----- (5) Attention to broad phases of assignments.<br/>----- (6) Attention to pertinent detail.<br/>----- (7) Accuracy of operations.<br/>----- (8) Accuracy of final results.<br/>----- (9) Accuracy of judgments or decisions.<br/>----- (10) Effectiveness in presenting ideas or facts.<br/>----- (11) Industry.<br/>----- (12) Rate of progress on or completion of assignments.<br/>----- (13) Amount of acceptable work produced. (Is mark based on production records? -----) (Yes or no)<br/>----- (14) Ability to organize his work.<br/>----- (15) Effectiveness in meeting and dealing with others.<br/>----- (16) Cooperativeness.<br/>----- (17) Initiative.<br/>----- (18) Resourcefulness.<br/>----- (19) Dependability.<br/>----- (20) Physical fitness for the work.</p> | <p>----- (21) Effectiveness in planning broad programs.<br/>----- (22) Effectiveness in adapting the work program to broader or related programs.<br/>----- (23) Effectiveness in devising procedures.<br/>----- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.<br/>----- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.<br/>----- (26) Effectiveness in instructing, training, and developing subordinates in the work.<br/>----- (27) Effectiveness in promoting high working morale.<br/>----- (28) Effectiveness in determining space, personnel, and equipment needs.<br/>----- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.<br/>----- (30) Ability to make decisions.<br/>----- (31) Effectiveness in delegating clearly defined authority to act.</p> <p>STATE ANY OTHER ELEMENTS CONSIDERED</p> <p>----- (A) -----<br/>----- (B) -----<br/>----- (C) -----</p> |
|---|--|

STANDARD		Adjective rating	Numerical rating
Deviations must be explained on reverse side of this form			
All underlined elements marked plus, and no element marked minus	Excellent	1	
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3	
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6	
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8	
A majority of underlined elements marked minus	Unsatisfactory	9	

Rating official	Good
Reviewing official	

*Dab.*

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (See back of form)  
(Yes or no)

Rated by [Signature] Special Agent in Charge July 2, 1943  
(Signature of rating official) (Title) (Date)  
Reviewed by \_\_\_\_\_ (Signature of reviewing official) (Title) (Date)  
Rating approved by efficiency rating committee \_\_\_\_\_ (Date) Report to employee \_\_\_\_\_ (Adjective rating) (Numerical rating)

## CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

\_\_\_\_\_  
(Signature)

## EXPLANATION OF DEVIATIONS FROM STANDARD

\_\_\_\_\_  
(Signature)

Federal Bureau of Investigation  
United States Department of Justice

Little Rock, Arkansas  
June 9, 1943

Director, FBI

Re: DONALD ARTHUR SURINE -  
Special Agent

Dear Sir:

Transmitted herewith is the index card containing  
Selective Service information, prepared by Special Agent SURINE.

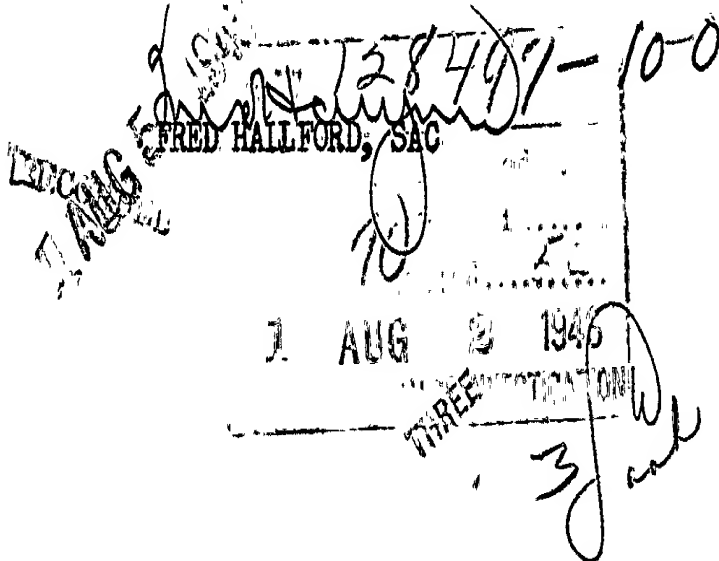
This card was not forwarded to the Bureau along  
with the others from this office, due to the absence of Special Agent  
SURINE from this office because of serious illness of his baby.

Very truly yours,

FH:bjh



Enclosure



WMW:mes

August 10, 1943

Mr. James E. Colliflower  
Chairman  
Local Board Number 4  
Selective Service System  
918 F Street, N. W.  
Washington, D. C.

RE: DONALD ARTHUR SURINE<sup>0</sup>  
Order Number 2115

Dear Mr. Colliflower:

The Review Committee of the War Manpower Commission, established under the provisions of Executive Order 9309, has determined the position of Special Agent held by Mr. Surine to be a key position within the meaning of said Executive Order.

The Agency Committee of this Bureau, which has been established in accordance with the provisions of Executive Order 9309, recommends that the attached D.S.S. Form 42-A (Revised) which has been executed by me under date of August 7, 1943, and countersigned by the Chairman of the Agency Committee, be forwarded to you requesting occupational deferment on behalf of Mr. Surine.

I would appreciate having this affidavit made a part of the file of the above-named registrant, and request your consideration of the same when you determine his classification. Should you want any additional information, do not hesitate to call upon me. I shall keep you promptly advised of any change in the occupational status of this registrant.

Sincerely yours,

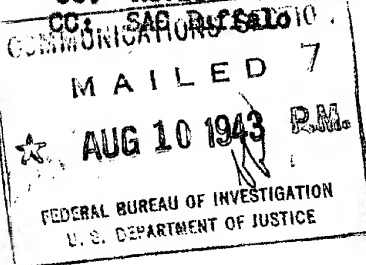
John Edgar Hoover  
Director

Enclosure *BW*

CC: Review Committee, War Manpower Commission

CC: SAC Buffalo

Tolson \_\_\_\_\_  
E. A. Tamm \_\_\_\_\_  
Clegg \_\_\_\_\_  
Coffey \_\_\_\_\_  
Glavin \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Acers \_\_\_\_\_  
Carson \_\_\_\_\_  
Harbo \_\_\_\_\_  
Hendon \_\_\_\_\_  
Mumford \_\_\_\_\_  
Starke \_\_\_\_\_  
Quinn Tamm \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_



RECEIVED POLICE

RECEIVED BUREAU

AUG 10 1943

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*Surine*

DONALD ARTHUR SURINE

2115

27

4

Washington

D. C.

Special Agent

See attachment. Mr. Surine is an investigatory agent charged with the duty of investigating violations of the laws of the United States, collecting evidence in cases in which the United States is or may be a party in interest, and performing other duties imposed upon him by law.

June 12, 1939

January 13, 1941

3800 annually

See attachment

B.A. and LL.B. degrees at George Washington University

See attachment

See attachment

Federal Bureau of Investigation, United States Department of Justice

Washington, D. C.

See attachment

See attachment

See attachment

See attachment

See attachment

Washington, D. C.

J. Edgar Hoover

the Director

AUTHORIZED GOVERNMENT REQUEST  
AGENCY COMMITTEE  
FEDERAL BUREAU OF INVESTIGATION 7th

August

43

---

Chairman

## SPECIAL AGENTS

This position has been designated as a key position by the Review Committee of the War Manpower Commission.

The Federal Bureau of Investigation has been designated as the sole civilian government investigative agency having jurisdiction over the investigation of matters pertaining to national defense such as espionage, sabotage, registration of agents of foreign principals, sedition, treason, and the like, and further, the Federal Bureau of Investigation has sole investigative jurisdiction in a great number of other Federal statutes which embrace bank robbery, kidnaping, extortion, white slave traffic, National Motor Vehicle Theft Act, and numerous others. The investigative work in connection with the above violations is performed by the Special Agent personnel of this Bureau, who are recruited from applicants between the ages of twenty-three and forty. They must be graduates of a law school or an accounting school with the necessary accounting experience, or graduates of a university with extensive investigative experience, or with linguistic qualifications, or have basic educational training and possess satisfactory prior law enforcement experience which will enable them to satisfactorily perform the duties imposed upon them. For certain of the scientific investigative work, Special Agents are secured who primarily are qualified in the sciences, such as ballistics, chemical analysis, spectography, cryptography, mineralogy, metallography, toxicology, and other like sciences. Applicants for appointment to the position of Special Agent must meet the physical standards and requirements for this position, which are exceedingly high. They must have vision of no less than 20/40 in one eye, 20/50 uncorrected, both eyes to be corrected to 20/20. They must have no color deficiency whatever.

Special Agents of the Federal Bureau of Investigation undergo a rigorous training program. All newly appointed Special Agents in the Federal Bureau of Investigation attend training classes for a period of sixteen weeks; the hours of training are from 9:00 a.m. to 9:00 p.m. daily, which course of study is equivalent to two full years of college study. During this period of training, they are thoroughly instructed in the basic rules and regulations and jurisdictions of the Federal Bureau of Investigation. They must satisfactorily pass numerous written examinations during their period of training. If a trainee fails to pass any of these examinations, he is dropped from the school.

The duties of a Special Agent of the Federal Bureau of Investigation are most arduous. They must be available at a moment's notice to go to any part of the United States or to any assignment outside the United States. The hours of duty for these employees are such that they must be in excellent physical health. The average work week for a Special Agent of the Federal Bureau of Investigation is no less than seventy hours. The work of a Special Agent, regardless of his particular qualification, is such that he cannot lead a sedentary or well regulated life. Due to the small number of Special Agents of the Federal Bureau of Investigation presently handling the work under the jurisdiction of the Federal Bureau of Investigation within and without the continental United States, it is necessary that the entire staff be highly mobile.

Special Agents are required to be able to conduct investigations in more than 100 types of cases, including espionage, sabotage, subversive activities, frauds against the government, kidnaping, extortion, bank robbery, White Slave

Traffic Act, etc. They are trained in and required to maintain constant skill in the use of highly technical equipment, technical processes, such as those necessary for the development of latent fingerprints, concealed or obliterated numbers upon firearms, to understand the use of code messages, to conduct physical surveillances of subjects of espionage and similar cases, sometimes for periods of many months, and when necessary, to assume a necessary character to enable them to fit in an undercover capacity into the activities and operations of groups such as foreign agents, who are engaged in thwarting the war effort.

The arduousness and importance of the work of Special Agents of the Federal Bureau of Investigation was readily recognized by the military and naval leaders. The Chief of the Bureau of Navigation, for the Secretary of the Navy, requested Special Agent employees of the Federal Bureau of Investigation to submit their resignations from reserve commissions held by them in the naval services because it had been determined that those Special Agents could better serve their country in their present assignments than if they were to be called into active naval service. The Secretary of War, in 1942, addressed personal communications to 168 Special Agents of the Federal Bureau of Investigation who at that time held reserve commissions in the Army. The Secretary of War at that time advised the Special Agents that their employment in the FBI is of such vital importance to the national defense as to necessitate their remaining at their posts of duty despite the fact that they held reserve commissions in the United States Army, and the request was made that these Agents, through the proper channels, submit their resignations from their commissions.

General Lewis B. Hershey of the Selective Service System pointed out in his Directive to all Local Boards of December 29, 1941, that Special Agent positions of the FBI were most important and essential to the national health, safety, and interests, and that the national defense functions of the FBI should not be impaired by the removal of trained personnel from critical positions in the Bureau.

The position of Special Agent has always been considered the most critical of all positions in the FBI, since, with the tremendous bulk of work placed upon us due to the war emergency, it is essential that a trained qualified staff be available for the handling of this work. If the Federal Bureau of Investigation cannot continue to retain its personnel in this critical position, aid and comfort would most certainly be given to the enemy and others whose interests are inimical to the best interests of the country today. Up to the present time the full complement of Special Agent personnel has not been secured and every effort is being made to secure the necessary additional Special Agent personnel.

I, J. Edgar Hoover, do solemnly swear (or affirm) that I am the Director of the Federal Bureau of Investigation and that the foregoing statements are true to the best of my knowledge and belief.

---

Subscribed and sworn to before me this 7th day of August 1943

---

Notary Public



jjc

August 25, 1943

Mr. Donald A. Surine  
Federal Bureau of Investigation  
U. S. Department of Justice  
Post Office Box 28, Niagara Square Station  
Buffalo 2, New York

Dear Mr. Surine:

You are hereby designated Resident Agent at Jamestown, New York. As a consequence thereof your headquarters are hereby changed from Buffalo, New York, to Jamestown, New York, effective upon your arrival there on or after this date.

In the event any expenses will be incurred by you in the transfer of your household furniture and personal effects in connection with this transfer, it is desired that the Bureau be furnished immediately with the approximate cost involved. This information is essential for budget and appropriation purposes.

Sincerely yours,

John Edgar Hoover  
Director

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Mumford \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

CC-Buffalo

Mr. Jackson

It is desired you advise the Bureau as to the date of Agent Surine's arrival in Jamestown, also furnish his residence address and telephone number there.

COMMUNICATIONS SECTION

MAILED 11

AUG 26 1943 P.M.

FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

RECORDED

128497-102

Aug 25 7 57 PM '43

gck

MAJ:DPM

November 2, 1943

~~PERSONAL AND CONFIDENTIAL~~

Mr. J. B. Little  
Federal Bureau of Investigation  
U. S. Department of Justice  
600 U. S. Court House Building  
Buffalo 2, New York

Dear Mr. Little:

Reference is made to your letter of October 25, 1943, transmitting for the approval of the Bureau a speech prepared by Special Agent Donald A. Surine of your office.

The material submitted is unsatisfactory and before Special Agent Surine is utilized for speaking engagements another manuscript should be submitted to the Bureau.

It is noted that Special Agent Surine submitted a very long collection of material, but the same is not in the form of a speech. Special Agent Surine uses numerous general illustrations whereas it is felt much better to be specific when illustrating a particular type of case or examination. It is noted further that most of the speech deals with general activities whereas at the present time the public is mostly interested in the Bureau's war work and also juvenile delinquency.

In the next to the last paragraph on page two Special Agent Surine intimates that numerous saboteurs are at large in the country at the present time. This particular portion of the speech should be toned down.

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Coffey  
In the first full paragraph on page four the speech gives the impression that thirty-two spies were involved in the Ludwig case. Actually, there were only nine.

Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
In the short paragraph appearing at the middle of page four Special Agent Surine indicates 1,517,000 major crimes were committed in the United States last year. Actually, there were only 1,436,748.

Mr. Tracy  
Mr. Carson  
Mr. Harbo  
In the next to the last paragraph on page four Special Agent Surine utilizes figures for the first six months of 1942. Obviously more current figures should be used.

Mr. Hendon  
Mr. Mumford  
Mr. Starke  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

COMMUNICATIONS SECTION  
MAILED  
NOV 2 1943 P.M.  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

RECEIVED

2 28 PM '43

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Handwritten signatures and initials.

Mr. J. B. Little

Page Two

Toward the bottom of page seven, figures for 1941 are utilized in discussing the FBI Laboratory. Last year 193,371 examinations were performed and these involved 247,886 separate items of evidence.

On page eleven, it should be noted that there are today approximately 76,000,000 fingerprint cards in the Bureau's Identification Division.

Very truly yours,

John Edgar Hoover  
Director

Federal Bureau of Investigation  
United States Department of Justice  
BUFFALO, NEW YORK

PJH:MK  
80-8



October 25, 1943

Director, FBI

RE: PROPOSED SPEECH OF SPECIAL  
AGENT DONALD A. SURINE

Dear Sir:

Enclosed is a speech that has been prepared by Special Agent DONALD A. SURINE, resident agent at Jamestown, New York.

This material is being submitted for your consideration and approval, or such corrections as may be necessary.

Very truly yours,

*John B. Little*  
JOHN B. LITTLE,  
SAC

Enc. 3

605 11/3/41

NOV 8 1943

67-128497-103

3 1943

FEDERAL BUREAU OF INVESTIGATION

File checked -  
as told and has a  
good appearance. Is a  
former Bureau clerk  
and seemed to know it  
all when in training  
school. Work in  
field has been only  
fair. Has been criticized  
because of high attitude.  
Works hard, however.



MEMORANDUM

Attached is proposed speech material for consideration in qualifying as a speaker for the Bureau.

It is pointed out that the speech material is necessarily in considerable detail, but the complete details in speech material would not be presented at any one time. On an occasion, the material presented would depend upon the type of group before whom the speech would be made.

The various cases and the statistics mentioned in the speech material were obtained from the Bureau's publication of interesting cases and current statistics.

Submitted,

DONALD A. SURINE, Special Agent

DAS:PEH

PROPOSED INTRODUCTORY REMARKS

It is a pleasure to extend to you through me the personal greetings of John Edgar Hoover, Director of the Federal Bureau of Investigation, and the greetings of Special Agent in Charge John B. Little of the Buffalo Field Division. It is my personal pleasure to appear before you on behalf of the Federal Bureau of Investigation.

In these troubled times the national defense work of the Federal Bureau of Investigation figures prominently in the eyes of the public. Espionage, sabotage, and related cases consume much of the present effort of our organization.

Today I will present various aspects of our organization, mentioning the elements which are utilized by the FBI in carrying out its public duty.

## PROPOSED SPEECH MATERIAL

### JURISDICTION OF THE F.B.I.

One hundred and fifty years ago people all over the world lived and died in their communities without traveling farther than forty or fifty miles from where they were born. Transportation was not what it is today. The people of a town or city were relatively stationary in those days. Crime and violations of the law were committed by members of each community or locale, and crime was more or less localized.

In America the thirteen colonies developed and grew to forty-eight states stretching from the Atlantic to the Pacific Oceans. Roads were developed, the automobile, airplane and other methods of transportation improved so that today we can travel in a few hours what used to take weeks or even months. With this development of America and especially the last fifty or more years, distances have ceased being a barrier and crime has become a national problem. The murderer, bank robber can commit his crime and in a few hours be thousands of miles away.

With this rapid and expanding development of our present day civilization the economic pattern of our every day lives has also ceased being localized and has become nation-wide or even world-wide. The last few decades has seen a gradual breakdown of statelines and national boundaries in the social and economic life.

As the problem of enforcement of Federal Law became greater and more complex it soon became apparent that there must be some Federal Agency or Bureau which would have for its purpose the investigation of violations of Federal law. The United States Department of Justice through the Attorney General of the United States has always had the duty of prosecution and enforcement of almost all of the various Federal Statutes which have been passed by Congress.

From this need the Federal Bureau of Investigation was gradually developed. We point to the year 1908 as being the year when the Bureau came into existence as a separate and distinct part of the Department of Justice. Since that year the investigative jurisdiction of the F.B.I. has increased tremendously. As various criminals and crimes have become a national problem, Federal laws have been passed to combat the problem. The concept of Interstate Commerce, the Federal Taxing Power and other Federal powers granted to Congress by the Constitution were used to cope with crime. We have seen the passage of Federal laws which are prominent to our social and economic well-being; the White Slave Traffic Act, the National Bankruptcy

Act, the National Motor Vehicle Theft Act, the Sherman Anti-Trust Act, and the others affecting such crimes as extortion, bank robbery, kidnapping, impersonation, etc. Most of the various Federal crimes became a National problem before a need for a Federal Law became apparent.

The investigative jurisdiction of the F.B.I. can be defined as being restricted to all violations of Federal Law unless specifically designated by Congress or otherwise to some specially created agency. It should be noted that the broad investigative field of the F.B.I. is negative in the sense that if Congress does not specifically designate or create some Federal Agency to enforce a particular Federal Statute, the duty of investigation and enforcement falls upon the F.B.I.

In 1939 when it was apparent both abroad and at home that our national security was being threatened, when we saw the rise within our own shores of the various isms - Nazism, Fascism; when the clouds of world conflict appeared on the horizon, these became a national problem. On September 6, 1939, the President of the United States issued a directive requesting the F.B.I. to take charge of investigative matters relating to espionage, sabotage and violations of the neutrality regulations. The President further requested that all law enforcement agencies in the United States turn over to the Federal Bureau of Investigation any information relating to espionage, sabotage and subversive activities. In short, the Federal Bureau of Investigation was made a central clearing house for these matters. It was recognized that the problem was of a national scope.

All of these elements have resulted in the present jurisdiction of the F.B.I. At this time the F.B.I. has over one hundred different kinds of cases which are our duty to investigate.

#### SOURCES OF INFORMATION AND AIDS WHICH ARE USED BY THE FEDERAL BUREAU OF INVESTIGATION IN THE PERFORMANCE OF ITS DUTIES

##### THE CITIZENS

Today more than ever before the cooperation and aid furnished by the loyal and patriotic citizens of the United States is of utmost importance.

The enemy is at work in this country. That is no secret and has not been a secret for many years. An invisible army of spies, fifth columnists and saboteurs is inevitable in war time. ✓

The Federal Bureau of Investigation is charged with the responsibility for our internal security and for protecting the nation against these enemies in our midst. It has the cooperation of the local, county and state police, but this is not entirely adequate. The F.B.I. has only about 4,600 agents. The 150,000 law enforcement officers the country over are overburdened with extra war-time duties which have been placed upon them by both state and city



agencies alike. Therefore, you must help, you the average citizen, but you must help intelligently. The privilege of being a citizen of the world's largest country carries the duty to maintain America's greatness. We live in a war torn period in which conflicting ideologies feint for every advantage. In those countries where the democratic spirit of free rule and action and joys has apparently lost its sight, it is rule by might under which the person, the family and the home are but pawns of the wishes and desires of the dictators.

Our ancestors had a different concept of Government. They risked their lives, their fortunes and honor to build a democracy with a kindly Government, serving and protecting its citizens. To them the right of life, liberty and pursuit of happiness were to be shared alike by every man. What their sacrifices built for us in the way of opportunity and freedom is worth our every effort to maintain.

If democracy is to emerge from this present day battle of our ideologies with renewed vigor and confidence, if democracy as it has risen in the United States is to exist for the benefit of our descendents, each of us must discharge to the limit of his ability the obligations of good citizens.

So many of the average citizens of the United States today are asking what they individually can do to help. With this thought in mind, I want to point out a few of the general do's and don'ts which can be of extreme value to we of the F.B.I. in fulfilling our duty and obligations to the citizens of this country in maintaining the internal security during these troubled times.

I would like to point out that we of the F.B.I. and even the law enforcement officers of the country cannot be at all places at once and with the intelligent aid of the millions of patriotic and loyal citizens of the United States, we can add millions of eyes, ears to aid us in detecting and apprehending those who would aid the enemy who are or may be within our borders.

If you write to the nearest F.B.I. Agent, or office, give them your name and address, then, if necessary, F.B.I. agents can come and talk to you. He may obtain from you details that you consider too trivial to report, or that you may have forgotten temporarily but that may be of inestimable value.

Don't attempt to evaluate information yourself, don't follow an impulse that this looks like espionage, or that it is usually not important enough to bother about. If all of us know that the X. Y. Z. regiment is in Ireland, certainly our enemies know this. In short, in some instances the good judgment of the citizens of the United States can be exercised in reporting information.

On the West Coast a woman observed that the man next door took to spending all of his days at home and going out at all hours of the night. He had

no job; he was unsociable and an apparent stranger. He was visited by strangers at various times of the day and night. It looked odd. This information was turned over to the F.B.I. and he turned out to be one of three who were transmitting information to the Japanese.

Foreign agents rarely work independently. Sometimes it is more effective than give notice by arresting one man. The espionage ring headed by Duquesne which was uncovered and brought to trial at New York City within the last two years, was under consideration and investigation for at least two years. And in the Ludwig case, which was centered near New York City, it took the F.B.I. two years to complete the case, but when actual prosecution and apprehension took place thirty-two spies were apprehended and prosecuted. ✓

Don't suspect or turn a cold shoulder to every man or woman whose name is "Schmidt". The persecution of minority groups is of great help to the Axis because it helps recruit Fifth Communists, if the foreign born are wavering in their loyalty it drives them into the enemy camp. Don't accept rumors or gossip as true facts. If you don't see with your own eyes, or do not know the man who saw and is willing to state on oath that he saw certain sets of facts, and you cannot determine the source or reliability of rumors, do not repeat or report such information.

In addition to the responsibility for the protection of our country during wartime there continues to exist the problem of crime. Last year in the United States there were 1,517,000 major crimes committed in the United States - one major crime every 20 seconds, one felonious crime every eight minutes. ✓

This is not a problem which affects some one far distant, but is a problem meriting the study and attention of every person interested in his own welfare, in his home or in his country.

Last year alone for every group of 87 persons a major crime was committed. Today while we spend less than \$4,000,000,000 on education, our crime bill is \$15,000,000,000 every year. Today when there has been so much discussion about new taxes and sacrifices to pay for and national defense, we pay out almost unknowingly a yearly tax of about \$120 per person to support an army of criminals.

Widespread national apathy and indolence towards crime creates a condition which gives growth to anti-American and subversive groups. Today the youth of our country is in increasing numbers becoming delinquent. You may be surprised to know that the age of 19 predominated in the frequency of arrests during the first six months of 1942, and the years 18, 21 and 20 followed in that order. In various communities throughout the country young girls are fast becoming a serious problem on the question of crime and juvenile delinquency. ✓ 1743

Many of you may wonder what each of you can do as a citizen. The responsi-

bility to eliminate widespread crime rests primarily on each and every community. The front line of offense and defense are the local law enforcement officers. Make certain that they are free of political interference, are well equipped, well manned, well trained and adequately paid. Law enforcement officers should be free to enforce the law without fear or favor.

The work of your local police officers will be backed to the limit by the facilities of the Federal Bureau of Investigation. Supported by citizens incorporated with their obligations of citizenship and bulwarked by the F.B.I., every community can have the kind of law and order this Government demands. Investment in law enforcement will pay back dividends to every individual in the community. It should be stated that one of the great deterrents to crime is sure detection, swift apprehension and quick punishment.

For instance, the crime of kidnapping has practically disappeared from the United States due to vigorous law enforcement by the F.B.I., as is also true of bank robbery. Since the F.B.I. has had jurisdiction over bank robberies they have fallen off to a negligible degree.

Many of you will also ask what else can be done to prevent the youth of the country turning down the long, hard, regretful road of crime and it is with this in mind that I suggest the following: support groups of playground facilities and look into the causes of crime. Educate the family to abhor crime. Teach law abidance to the letter. Serve willingly as a witness and volunteer information relative to violations of the law.

In conclusion let each of us take stock of how we can be better citizens with the realization that in this period of stress, clear thinking, sacrifice and devotion to the fundamentals of democracy are needed to solve America's problem. Let us discharge our obligations as citizens through law abidance and zealous patriotism which will secure our Government against the criminal and the subverter.

#### THE TECHNICAL LABORATORY OF THE F.B.I.

The Federal Bureau of Investigation of the United States Department of Justice years ago realized the need for the careful consideration of evidence in criminal cases by trained technician. Acting to meet this need, this Laboratory was established in Washington, D.C. in the Fall of 1932 to aid in obtaining facts in current investigations in special evidence of the F.B.I. and also to make available to every law enforcement agency the scientific aids to criminal investigation.

Today there are more than 100 carefully selected scientists who are engaged in extensive workrooms of the Laboratory and these scientists devote

their entire time using every possible scientific apparatus to detect crime.

The value of science in criminal investigations was not always recognized. The practical law enforcement officer of several years ago scoffed at such foolishness. He relied on information received. The police on the beat sneered at efforts to detect crime through the microscope and ballistics equipment. But today the attitude of the officer on the beat has changed and he is now proud to be known as a man who has knowledge of and the backing of scientific investigation.

For instance, today in the Laboratory of the F.B.I., stains suspected of being blood can be scientifically tested to determine if the blood is human. A homicide occurred and the law enforcement officer handling the case apprehended a suspect and there was found on some of the suspect's clothes some stains which the suspect stated were stains caused by the blood of a chicken which he had recently killed. In the Laboratory these stains were tested and examined by trained scientists to see if they were stains of human blood. These stains were found to be human blood and this information was utilized in the case, resulting in a confession from the suspect, who was later prosecuted to the full extent for his crime. In connection with blood analysis, our Laboratory has developed its blood analysis section so that it can determine what kind of animal blood stains might consist of if they are not human blood stains. Many of the findings which the scientists obtain in connection with blood examinations are very useful in obtaining confessions in criminal cases.

Toxicology is the science of poisons. The Laboratory of the F.B.I. has at the present important facilities for the examination of various parts of the human body in order to determine the presence of poisons. For instance, in one populous city a body was found in a house which had been completely burned. The body of this individual through rings and a watch which were found on the body was later identified as being one of the partners in an undertaking company. From all appearances the death of this individual was caused by suffocation and exposure inside the burning house.

One of the officers questioned the fact that the death of this individual was caused by suffocation due to smoke and fire and sent into the Laboratory blood specimens and part of this body to determine whether or not the victim had died as the result of being burned in the house, or whether or not death could have been caused by some other means. On examination in the Toxicological Laboratory it was determined that the body of the victim including specimens of the blood, did not contain the sufficient amount of carbon-dioxide and gases which should have been present if the victim had died as a result of being in the burned house. Through this finding a confession was later obtained from the other partner in the undertaking business, admitting the murder of the victim and admitting that the victim was dead before his body was ever placed in the burning house.

Another type of examination in this field includes the minute and painstaking

examination of the various parts of the human body to determine the existence or non-existence of various poisons.

In addition to the previously mentioned functions of the Technical Laboratory there is the division that devotes its entire time to the development of latent fingerprints on various pieces of evidence submitted throughout the United States. Then there is the firearms identification section which can definitely determine whether or not a suspected firearm has fired the fatal shot, and can also determine whether or not a certain tool was used in entering a store or dwelling by comparing the tool with the tool marks.

In recent years it has been determined that the examination of glass fractures has been extremely useful in the apprehending and detection of criminals. For example, in one case where there had been a running gun fight between local law enforcement officers and fleeing criminals the criminals stated that during the shooting which occurred he had shot in self-defense. The windshield of the criminal car had bullet holes and the criminal stated that these holes were caused by the shooting of the law enforcement officers.

This windshield was transmitted to the Technical Laboratory where Laboratory Technicians determined definitely from the fracture of the glass caused by the bullet, that the bullet holes were caused by shooting from within the car and not from without, and also that the bullet holes were of a different caliber than that used by the law enforcement officer. This evidence was extremely valuable in obtaining a confession in that case.

In another case recently examination of evidence by the Technical Laboratory of the Federal Bureau of Investigation helped secure a plea of guilt in a recent burglary. A razor blade taken from the suspect, and the cut wire screen through which the burglar had gained admittance were examined. The conclusion was reached that particles found on the razor blade could have come from the screen. The evidence was sufficient to cause the suspect to plead guilty.

Today more than ever in cases involving our internal security document examination is of utmost importance, handwriting examinations have been extremely valuable in the location and apprehension of espionage agents operating within the United States. These various functions of the Laboratory and many others which are being added are available to all officers throughout the United States and any officer can send physical evidence to this Laboratory which will be analyzed painstakingly by trained experts and, if necessary, these experts will testify in local courts free of charge. Last year men in the Laboratory of the F.B.I. made 14,589 examinations involving 42,000 separate items of evidence. From a law enforcement and investigative standpoint it is impossible to evaluate in monetary terms the savings effected through the scientific examinations of evidence.

In addition to actual scientific examinations there is being developed extensive reference files of all kinds of nationally manufactured materials which are extremely valuable in many types of investigation. For example,

in a recent case where a bomb was exploded certain parts of the fuse used were obtained and by comparing the texture of the make-up of these fuses with the reference file of all known manufacturers of fuses it was possible to determine the approximate locality where that fuse was manufactured and sold and through this was led to the solution of the crime.

Today there has been an increase of the so-called hit-and-run driver. A short time ago a young boy was riding a bicycle and he was about to cross a bridge when a speeding car struck him, killing him. The car struck a cement post which was painted white and it speeded onward. Shortly after a description of the car was broadcast to all of the various enforcement officers in a wide area and shortly after at a distance of about 400 miles away a car fitting that description was examined by an alert law enforcement officer. It was noted by the officer that the headlight had been recently replaced on the suspect car and that the hub cap of the suspect car had been dented and contained particles of what appeared to be white paint. On removing the headlight the officer found several pieces of considerable size of glass still in the headlight of this car. The hub cap and these particles of glass were transmitted to the Laboratory of the F.B.I. along with pieces of glass found near the scene of the accident, and there was scraped some of the white paint from the white painted post near the bridge which was also sent. By painstaking examination it was determined that the white particles on the hub cap were identical with the painted cement post near the bridge where the accident occurred. It was also found that the particles of glass that had remained in the headlight of suspected car were identical with the particles of glass found at the scene of the accident. The driver confronted with this evidence, confessed and another hit-and-run driver case was successfully solved.

These are just a few of the examples which illustrate the value of the Laboratory in aiding successful law enforcement work.

Since 1932 the Technical Laboratory has performed scientific investigations which would have stumped even Sherlock Holmes and would have been too impossible even for the fiction writers of several years ago. Through the utilization of the Laboratory it has not only spread the value of the Laboratory to law enforcement officers through the country, but has also convinced the criminal he cannot combat the cold findings of the microscope and chemical analysis of the Laboratory. The criminal, when surrounded on every side with scientific evidence which will convict him, usually confesses to the crime because the impact of scientific findings cannot be successfully attacked as the testimony might. Typical of their attitude is that of the kidnapper, who said "Why should I lie to you? You know more about me and this crime than I can remember myself."

Having proven itself in drawing the net around the criminal, science in the hands of the F.B.I. is now doing its part in protecting America from the spy and the saboteur. Just as the criminal, he is finding it hard to combat the findings of the F.B.U. scientific investigation.

## THE IDENTIFICATION DIVISION

Fingerprints are merely a form or method utilized in identifying individuals. It should be kept in mind, therefore, that the primary purpose of the use of fingerprints is in the value which they have in connection with identification which is necessary in many situations.

Let us go back and attempt to develop the history in a general way of identification. Several hundreds of years ago the problem of identifying individuals in any given community was relatively simple due to the fact that the population of any given community was stationary. People were born, lived and died within a small community and, therefore, the problem of identification could in most cases be solved by the mere mention of a name or by questioning persons who had always lived in that community.

But after modern day transportation developed and as people began to become separated from the soil and with the rise of present day industrialism there was developed large groups of transient workers and professional men throughout the civilized world. Large cities containing hundreds of thousands of people came into being so that at the present time it is not uncommon to find in one community or city several people by the name of John Smith or Jack Robinson with approximately the same description.

In France there developed a system which was called the Bertillion System of identification, which had as its premise the belief that no two individuals had the same body measurements. From this system there arose a highly complicated set-up whereby every person who was arrested was painstakingly measured throughout his body, particularly the head. This system was fairly successful but it soon became apparent in close questions of identification that the human element of error, especially errors caused by those persons taking the measurements, that this system was not infallible.

About the time the Bertillion System became utilized as a method of identification, photography was used which gave rise to the generally known Rogues Gallery, and to a certain extent with the combination of the two, there was a substantial degree of success, but again it became apparent that the use of the Bertillion System and photography was not infallible due to the fact that there were cases where people who were not related in any way were identically the same height, weight and physical appearance and that photographs of them appeared to be identical. Then there was also the problem of distinguishing between twins, which further illustrated that that system was not entirely infallible. One of the other defects of this system was that it was not a rapid way of identification.

Mother Nature has afforded us the method whereby identification can be undisputably and rapidly made. For instance, there has been extensive investigation made which has resulted in the conclusion that the lines on the leaves of trees are not identical. In other words, no two leaves



of a tree will have the same pattern of lines. It has been determined that fingerprints as a method of identification by the Chinese was used many centuries ago. The fingerprints were used in civil matters to identify commercial documents and papers. Then about 1880 it was found in India and in the East Indies on the large plantations operated by the Dutch and English that they had difficulty when paying their native help. Most of the natives could barely write their names and many of them looked alike and it was found in some instances that the natives would be paid twice on the same pay day. That is, a native would receive his pay and then go back to the end of the line and get paid over, which caused considerable confusion. It was known at this time that there were tiny ridges which were called fingerprints on the hands of each man so they started the system on these plantations of utilizing the thumb print of the native workers as they were paid off. This went a considerable distance toward clearing up the difficulty of identifying the natives.

At the same time in England a man by the name of Henry after intensive study and experiments came to the conclusion that no two sets of fingerprints were identical and based on this premise Henry devised what is known as the Henry system of fingerprint classification. His system became widely used in England and when the extreme value of his findings were recognized, he was knighted by the crown of England.

At the turn of the century the use of fingerprints came into existence in the United States. In 1903 it was used to identify state prisoners in New York. One year later a fingerprint file was started at the United States Penitentiary at Leavenworth, Kansas, and about the same time the old Bertillion System file which had been maintained by the International Association of the Chiefs of Police were extended to include fingerprints. By this time the wide use of fingerprints was not in existence but the next 10 or 15 years saw the replacement of the Bertillion System of identification with the fingerprint system of identification in the United States. Hand in hand with the increased use of fingerprints by the various law enforcement agencies and penitentiaries, the courts throughout the United States finally accepted as evidence of identification fingerprints and it was legally recognized that no two persons have identical fingerprints.

Often times there have been claims by various individuals that they have found persons with identical fingerprints. For instance, at one time it was believed that the Dionne Quintuplets had identical fingerprints and their prints were taken and it was found that their fingerprints were not identical.

In addition to fingerprints being extremely valuable as an absolute method of identification, it has also been ascertained that the fingerprint of an individual does not change throughout his entire life.

One of the other advantages is that fingerprints cannot be successfully destroyed. John Dillinger attempted to mutilate his fingerprints, but



after his death when there was some question in the minds of the public as to whether it was John Dillinger who had been shot, his fingerprints were taken and compared with those fingerprints which had in previous years been obtained and an absolute identification was made. You may be interested to know that today the courts will accept 12 points of similarity as an absolute identification, but in the John Dillinger case, even though considerable effort had been made to mutilate his fingers, there were found over 300 points of identification by our fingerprint experts in Washington.

One interesting sideline in connection with fingerprints, as you probably know, is the method utilized in hospitals in identifying babies on birth. That is, the taking of foot prints which is used throughout the United States so that there will be no mix up as to whose baby is which.

These illustrations are given to show the value of fingerprints as a method of identifying, the permanent method which is afforded and also that fingerprints cannot be destroyed.

In 1924 J. Edgar Hoover, Director of the Federal Bureau of Investigation, realized that an identification system is only successful where there is only one main clearing house for such a system and, therefore, with the cooperation of the International Association of Chiefs of Police there was combined the fingerprint records that had been developed at the Leavenworth Penitentiary with the International Association of the Chiefs of Police files which formed the nucleus of 810,000 cards. These cards were sent to Washington, D. C. and this was the start of the Identification Division of the Bureau. Since 1924 the Identification Division has developed from 810,000 fingerprint cards until at the present there are over 60,000,000 fingerprint cards on file in Washington and we are receiving fingerprint cards each day from more than 11,000 agencies throughout the United States. The fingerprint records maintained by the Bureau in Washington, D. C. affords to all law enforcement agencies, prosecutors, and courts identification data on criminals without cost. It is estimated that today over 60% of the fingerprints received in Washington from all over the United States are identified each day with some prior fingerprint card.

As recent as 20 years ago a man could be wanted in New York for murder and flee undetected to California or some other distant place, taking a different name and live with comparative immunity. But we know that if a man is once a serious law violator it reflects that he has no respect for the law and that he will, therefore, be arrested time and time again for minor crimes and it is on this theory that many fugitives from justice are apprehended daily through the use of the Identification Bureau which we have in Washington.

Take the case of a man who commits murder in New York and his name is Tony Angelo. He flees from the New York Police and they are unable to locate him, today the New York Police would write the Identification

Division of the F.B.I. and ask that a wanted notice be placed against his prints in the files. Then suppose that Tony Angelo has fled undetected to California where he takes the name of John Robinson, and being an individual who has no respect for law and order he is later arrested in California possibly for some minor violation of the law, and the law enforcement officer fingerprints him as John Robinson and sends his fingerprints to the Identification Division in Washington. Immediately it can be known by our Identification Division that this man calling himself John Robinson is actually Tony Angelo who is wanted by the New York Police Department for murder. As soon as this is known, telegrams are sent both to the New York Police Department that their man Tony Angelo is in custody in California and also advising the California authorities that their man John Robinson is wanted in New York under the name of Tony Angelo for murder. In this way another murderer or fugitive from justice has been apprehended.

Twenty years ago Tony Angelo under the name of John Robinson could have been arrested in California, convicted and served a penitentiary sentence and his arrest might not be known by the New York authorities. Through this method thousands of fugitives from justice are located every year, showing the immense value of a clearing house for fingerprint cards in the United States. The fingerprint identification system has been found to be of great value and importance to every law enforcement officer in the United States.

Along with the rapidity of transportation with thousands of travelers throughout the world the international confidence man and criminal came into existence and because of the fact that many criminals have fled from the United States to all parts of the world a need for an international exchange of fingerprints became apparent so efforts were made to interest other countries throughout the world in the exchange of fingerprints on known criminals so that shortly before the present world conflict, the Identification Division of the F.B.I. was exchanging fingerprints with eighty foreign countries located throughout the world. Through this international exchange many fugitives were located in this country and it was found that this international exchange has been a tremendous aid in locating criminals throughout the world. ✓

Along with the general fingerprint identification there was developed what is called the single fingerprint section. Our fingerprint experts in Washington took approximately 15,000 of the most dangerous persons with known criminal tendencies in the United States and broke their fingerprints down so that any one of those individuals could be identified easily and rapidly by merely a print of any one of their ten fingers, which is of tremendous value. For example, three desperadoes in a Western State held up and robbed a bank, brutally murdering the cashier. In attempting to escape apprehension one of them was seriously wounded. After obtaining a hiding place and after they had eluded apprehension, the desperadoes

kidnapped a kindly country doctor and forced him at the point of a gun to administer to the wounded criminal. After caring for the criminal and saving his life, the desperadoes brutally murdered this doctor and pushed his body and his car over a cliff. Later on the doctor's body and car were discovered and one fingerprint was obtained from the rear glass of the car. It was photographed and sent to the Identification Division in Washington where it was placed with the hope that some time in the future an identification could be made. Over one year later the criminal whose print was on the car was arrested in California under an entirely different name. His set of prints were sent to the Identification Division in Washington and immediately through the use of single fingerprints it was ascertained that his fingerprint was identical with the print which was obtained from the rear glass of the car where the kindly doctor was murdered. Through this information all three desperadoes were apprehended. The brutal bank robbery and the brutal killing of the country doctor were solved and the lawless criminals were brought to justice. So, today, throughout the United States law enforcement officers are fingerprinting persons they arrest, sending their prints to Washington because who knows when the person arrested for a misdemeanor may be a wanted criminal, or fugitive from justice in some other part of the United States.

For the month of July 1943 a total of 1202 fugitives who had violated the Federal Law were located by the F.B.I. Of this number 904 violated the Selective Training and Service Act, 99 were escaped Federal prisoners and 86 were violators of the National Motor Vehicle Theft Act.

There is also maintained in addition to the criminal section several other sections. There is the Government file where the fingerprints of the Federal Personnel, including the Army, Navy, Marines and Coast Guards are filed. In 1929 when the Civil Service first started this, one out of thirteen persons seeking Government positions had arrest records. Last year it was one out of twenty. Last year 1,269,309 sets of prints were sent to the F.B.I. by the Armed Forces. In addition to the Government's section there is the alien registration section where are filed the fingerprints on all of the aliens under the alien registration program. Then there is the applicant prints which are filed with the Identification Division. The applicant prints are of those persons who are applying for positions in vital defense industries and are sent to the F.B.I., which enables the officials of the plant to know whether or not they have known criminals on their payrolls, which in turn renders valuable protection to our present war effort.

Then there is the personal identification section and I would like to explain this section more fully. This section is comprised of those fingerprints of individuals who desire a permanent identification. How many times have you read in the paper when there are disasters as floods, fires, explosions and other catastrophies, where there have been recovered unidentified bodies. Since the personal identification division was started many unidentified bodies in disasters have been later definitely

identified and this has been of extreme value to the relatives and family of the deceased. If the body had not been identified the family of the deceased would have to wait possibly seven years until there was a presumption of death until they could collect on insurance policies and wind up property rights and settlements. In many cases extreme difficulty has resulted to the loved ones of the deceased due to the fact that they could not definitely identify the body of the unknown person. But through the personal identification section many of these hardships have been eliminated to the loved ones by positively identifying deceased persons through fingerprints.

Many people today want to feel the security of having on file some place in the United States an absolute method of identification. In these troubled times it is of extreme importance that persons abroad, for one reason or other, should be able to identify himself. For example, suppose a person was traveling in South America or some other foreign country, and due to an accident or some other mishap he was to lose all his baggage, his passport and all methods of identifying himself. It would be a simple matter to have his fingerprints taken and transmitted to the personal identification section at Washington, and from these fingerprints information could be obtained leading to identifying and establishing citizenship in this country.

Once regarded with mystery and suspicion, fingerprints are today an accepted means of protection but still their potential usage for good has scarcely been realized. Long ago they proved their worth to law enforcement by scientifically and inexorably leading to the detection, apprehension, and punishment of the criminal while protecting the innocent wrongly accused. Without this use, the public would be at the mercy of the kidnapper, robber, rapist, gangster and hoodlum. Today, they are providing their worth to the public in other ways by identifying the amnesia victim, by returning the missing child to a distraught family, by guarding defense industries and defense workers against the arsonist, spy and saboteur, by preventing crooks from getting on police forces to better rob the people, and by protecting the Federal services and its Armed Forces in the selection of trusted employees. Equally convicting the guilty and protecting the innocent, positive and unfailing, the use of fingerprinting is a modern miracle of nature and science.

**Federal Bureau of Investigation**  
**United States Department of Justice**

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to August 31, 1943, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary:

Name Mrs. Donald A. Surine Address 139 E. Main St. Jammes, N.Y.  
Relationship Wife Dated 8/23/43

Very truly yours,

Donald A. Surine  
Special Agent

*Ack 9-22-43 2R*

400 U. S. COURT HOUSE  
BUFFALO 2, NEW YORK

JEL:EC

August 9, 1943

Director, FBI

RE: RESIDENT AGENCY,  
Jamestown, New York;  
BUFFALO FIELD DIVISION.

Dear Sir:

Reference is made to Bureau letter dated June 18, 1943, approving the establishment of a Resident Agency at Jamestown, New York.

It is recommended that Special Agent DOMINIC A. CURINE, who recently was transferred to the Buffalo Field Division, be designated as the Resident Agent there.

Very truly yours,

JOHN B. LITTON, SAC

January 31, 1944

Mr. James H. Colliflower  
Chairman  
Local Board Number 4  
Selective Service System  
918 F Street, N. W.  
Washington, D. C.

RE: DONALD ARTHUR SURINE  
Order Number 2113

Dear Mr. Colliflower:

The Review Committee of the War Manpower Commission, established under the provisions of Executive Order 9309, has determined the position of Special Agent held by Mr. Surine to be a key position within the meaning of said Executive Order.

The Agency Committee of this Bureau, which has been established in accordance with the provisions of Executive Order 9309, recommends that the attached Forms 42 and 42 5 be forwarded to you requesting occupational deferment on behalf of Mr. Surine.

I would appreciate having these affidavits made a part of the file of the above-named registrant, and request your consideration of the same when you determine his classification. The principal place of employment of this registrant is Buffalo, New York.

Should you want any additional information, do not hesitate to call upon me. I shall keep you promptly advised of any change in the occupational status of this registrant.

AUTHORIZED GOVERNMENT REQUEST *Very truly yours,*

AGENCY COMMITTEE

FEDERAL BUREAU OF INVESTIGATION

RECEIVED - CIVIL RIGHTS  
JAN 31 1944  
J. Edgar Hoover  
Director

128497-104

Tolson \_\_\_\_\_  
E. A. Tamm \_\_\_\_\_  
Clegg \_\_\_\_\_  
Coffey \_\_\_\_\_  
Glavin \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Acers \_\_\_\_\_  
Carson \_\_\_\_\_  
Harbo \_\_\_\_\_  
Hendon \_\_\_\_\_  
Mumford \_\_\_\_\_  
Starke \_\_\_\_\_  
Quinn Tamm \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

Enclosure

COMMUNICATIONS SECTION

MAILED  
FEB 2 1944 P.M.

FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

DONALD ARTHUR SURINE

2115

27

4

Washington

D. C.

Mr. Surine is a Special Agent and as such holds a key position as designated by the Review Committee of the War Manpower Commission within the meaning of Executive Order 9309. The performance of his duties is essential and critical to the execution of the work assigned by law and Executive Directive to the Federal Bureau of Investigation.

To the Federal Bureau of Investigation is assigned the responsibility of investigating all acts of espionage, sabotage and all actions tending to undermine the internal security of the nation. We must also investigate and enforce all those federal statutes assigned to the investigative jurisdiction of this Bureau such as: bank robbery, kidnaping, interference with the interstate transportation of goods, National Stolen Property Act, White Slave Traffic Act, etc., the enforcement of which is necessary to the preservation of the national health, safety and interest.

To carry on this work it is necessary to maintain a corps of trained investigators. Mr. Surine is such a trained investigator. In the attached Form 42 S further information relative to Mr. Surine is set forth.

J. Edgar Hoover

Washington, D. C.

27th

January

44

Notary Public



	DONALD	ARTHUR		SURINE	
2115		May	2	1916	27
4	Washington				D. C.

Special Agent	x
U. S. Department of Justice	Federal Bureau of Investigation

See attachment. Mr. Surine is an investigatory agent charged with the duty of investigating violations of the laws of the United States, collecting evidence in cases in which the United States is or may be a party in interest, and performing other duties imposed upon him by law.

January 13, 1941	Can be contacted through	
	F. B. I. Headquarters	3800
	Washington, D. C.	
4	8	4 8

F. B. I.	Wash., D. C.	6/12/39 1/13/41	Conf. Index & Files	
			Analyst	\$1620

Geo. Wash. Univ.	Wash., D. C.	1934	1940	A. B. &	
				LL. B.	Law

**AUTHORIZED GOVERNMENT REQUEST**  
 AGENCY COMMITTEE  
 FEDERAL BUREAU OF INVESTIGATION

See attachment

3-A	LB	
2-B	5/6/43 LB	11/5/43

Yes

June 7, 1943

See attachment

See attachment

See attachment

Approximately

4800

150

80

None

See attachment

See attachment

Clyde A. Tolson  
XXXXX

XXXXXXXX

January 27, 1944

## SPECIAL AGENTS

This position has been designated as a key position by the Review Committee of the War Manpower Commission.

The Federal Bureau of Investigation has been designated as the sole civilian government investigative agency having jurisdiction over the investigation of matters pertaining to national defense such as espionage, sabotage, registration of agents of foreign principals, sedition, treason, and the like, and further, the Federal Bureau of Investigation has sole investigative jurisdiction in a great number of other Federal statutes which embrace bank robbery, kidnaping, extortion, white slave traffic, National Motor Vehicle Theft Act, and numerous others. The investigative work in connection with the above violations is performed by the Special Agent personnel of this Bureau, who are recruited from applicants between the ages of twenty-three and forty. They must be graduates of a law school or an accounting school with the necessary accounting experience, or graduates of a university with extensive investigative experience, or with linguistic qualifications, or have basic educational training and possess satisfactory prior law enforcement experience which will enable them to satisfactorily perform the duties imposed upon them. For certain of the scientific investigative work, Special Agents are secured who primarily are qualified in the sciences, such as ballistics, chemical analysis, spectography, cryptography, mineralogy, metallography, toxicology, and other like sciences. Applicants for appointment to the position of Special Agent must meet the physical standards and requirements for this position, which are exceedingly high. They must have vision of no less than 20/40 in one eye, 20/50 uncorrected, both eyes to be corrected to 20/20. They must have no color deficiency whatever.

Special Agents of the Federal Bureau of Investigation undergo a rigorous training program. All newly appointed Special Agents in the Federal Bureau of Investigation attend training classes for a period of sixteen weeks; the hours of training are from 9:00 a.m. to 9:00 p.m. daily, which course of study is equivalent to two full years of college study. During this period of training, they are thoroughly instructed in the basic rules and regulations and jurisdictions of the Federal Bureau of Investigation. They must satisfactorily pass numerous written examinations during their period of training. If a trainee fails to pass any of these examinations, he is dropped from the school.

The duties of a Special Agent of the Federal Bureau of Investigation are most arduous. They must be available at a moment's notice to go to any part of the United States or to any assignment outside the United States. The hours of duty for these employees are such that they must be in excellent physical health. The average work week for a Special Agent of the Federal Bureau of Investigation is no less than seventy hours. The work of a Special Agent, regardless of his particular qualification, is such that he cannot lead a sedentary or well regulated life. Due to the small number of Special Agents of the Federal Bureau of Investigation presently handling the work under the jurisdiction of the Federal Bureau of Investigation within and without the continental United States, it is necessary that the entire staff be highly mobile.

Special Agents are required to be able to conduct investigations in more than 100 types of cases, including espionage, sabotage, subversive activities, frauds against the government, kidnaping, extortion, bank robbery, White Slave

Traffic Act, etc. They are trained in and required to maintain constant skill in the use of highly technical equipment, technical processes, such as those necessary for the development of latent fingerprints, concealed or obliterated numbers upon firearms, to understand the use of code messages, to conduct physical surveillances of subjects of espionage and similar cases, sometimes for periods of many months, and when necessary, to assume a necessary character to enable them to fit in an undercover capacity into the activities and operations of groups such as foreign agents, who are engaged in thwarting the war effort.

The arduousness and importance of the work of Special Agents of the Federal Bureau of Investigation was readily recognized by the military and naval leaders. The Chief of the Bureau of Navigation, for the Secretary of the Navy, requested Special Agent employees of the Federal Bureau of Investigation to submit their resignations from reserve commissions held by them in the naval services because it had been determined that those Special Agents could better serve their country in their present assignments than if they were to be called into active naval service. The Secretary of War, in 1942, addressed personal communications to 168 Special Agents of the Federal Bureau of Investigation who at that time held reserve commissions in the Army. The Secretary of War at that time advised the Special Agents that their employment in the FBI is of such vital importance to the national defense as to necessitate their remaining at their posts of duty despite the fact that they held reserve commissions in the United States Army, and the request was made that these Agents, through the proper channels, submit their resignations from their commissions.

General Lewis B. Hershey of the Selective Service System pointed out in his Directive to all Local Boards of December 29, 1941, that Special Agent positions of the FBI were most important and essential to the national health, safety, and interests, and that the national defense functions of the FBI should not be impaired by the removal of trained personnel from critical positions in the Bureau.

The position of Special Agent has always been considered the most critical of all positions in the FBI, since, with the tremendous bulk of work placed upon us due to the war emergency, it is essential that a trained qualified staff be available for the handling of this work. If the Federal Bureau of Investigation cannot continue to retain its personnel in this critical position, aid and comfort would most certainly be given to the enemy and others whose interests are inimical to the best interests of the country today.

I, J. Edgar Hoover, do solemnly swear (or affirm) that I am the Director of the Federal Bureau of Investigation and that the foregoing statements are true to the best of my knowledge and belief.

---

Subscribed and sworn to before me this 27th day of January 1944

---

Notary Public



**Federal Bureau of Investigation  
United States Department of Justice**



IN REPLY, PLEASE REFER TO

FILE NO. \_\_\_\_\_

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to December 18, 1943, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

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Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary:

Name Mrs. Donald A. Surine Address 139 S. Main Jamestown N. Y.  
Relationship Wife Dated 12-15-43

Very truly yours,

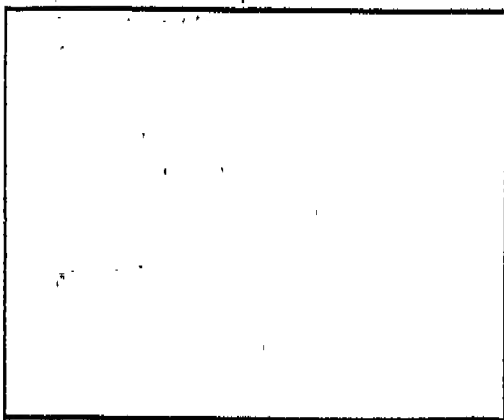
ack. 1-9-44  
mjt

Donald A. Surine  
Special Agent

50  
File  
82

# CLASSIFICATION ADVICE

App. Not Req.



(Local Board Date Stamp With Code)

February 7, 1944

(Date of mailing of Notice of Classification to Registrant)

You are advised that—  
Donald

Arthur

Surine

(First name)

(Middle name)

(Last name)

Order No. 2115

has been classified in Class

67-2-B/28497-105

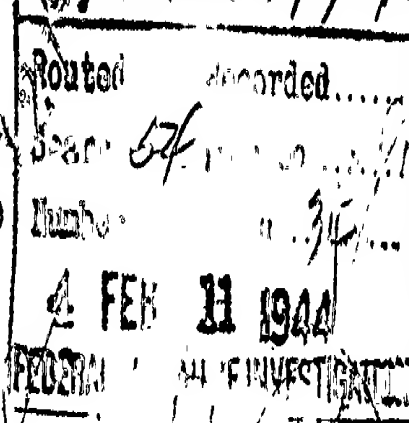
until July 21, 1944, 19 44

(Insert date for Class II-A and II-B only)

by ☒ Local Board.

☐ Board of Appeal (by vote of ..... to .....).

☐ President.



(See other side)

(Member or clerk of local board)

16-33836-1

DSS Form 59

(Revised 8-29-43)

## Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

- (1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.
- (2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

When an appeal is taken from the classification or reclassification of a registrant and when such appeal is upon the ground that the registrant should have been deferred by reason of his occupation, the appeal shall be transferred to the board of appeal having jurisdiction over the area in which the registrant is employed, provided all of the following conditions are met (but not otherwise):

- (1) The first person to appeal from such classification or reclassification files with his appeal a written request for such transfer;
- (2) The written request states in what respect an occupational question is involved; and
- (3) The written request states the name of the registrant's employer and the street address, county, and State where the registrant is employed.

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

**RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS  
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE**

NAME Surine, Donald A. AGE 27 YEARS, 10 MONTHS  
NATIVITY (state of birth) N.Y. MARRIED, SINGLE, WIDOWED: M NUMBER OF CHILDREN 1  
FAMILY HISTORY none

HISTORY OF ILLNESS OR INJURY Slight concussion of brain in childhood. Malaria in summer of 1942. About 8 days sick leave last 12 months.

HEAD AND FACE n Review of systems negative

EYES: PUPILS (size, shape, reaction to light and distance, etc.)

DISTANT VISION RT. 20/20, corrected to 20/

LT. 20/20, corrected to 20/ no daily exercise

COLOR PERCEPTION normal

(state edition of Stilling's plates or Lamps used)

DISEASE OR ANATOMICAL DEFECTS n

EARS: HEARING RT. WHISPERED VOICE 15 /15' CONVERSATIONAL SPEECH 15 /15'

LT. WHISPERED VOICE 15 /15' CONVERSATIONAL SPEECH 15 /15'

DISEASE OR DEFECTS n

NOSE n

(Disease or anatomical defect, obstruction, etc. State degree)

SINUSES n

TONGUE, PALATE, PHARYNX, LARYNX, TONSILS n

TEETH AND GUMS (disease or anatomical defect): Extreme overbite and overjet

MISSING TEETH #1, 18

NONVITAL TEETH n

PERIAPICAL DISEASE n

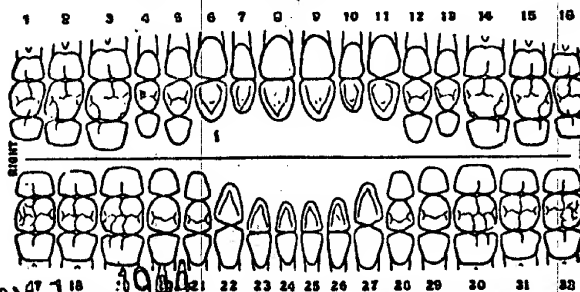
MARKED MALOCCLUSION yes

PYORRHEA ALVEOLARIS n

TEETH REPLACED BY BRIDGES n

DENTURES n

REMARKS



MAY 1 1944

John H. Paul

(Signature of Dental Officer)

GENERAL BUILD AND APPEARANCE healthy

TEMPERATURE 98.6

CHEST AT EXPIRATION 35 1/2

HEIGHT 71

CHEST AT INSPIRATION 39 1/2

WEIGHT 162 1/2

CIRCUMFERENCE OF ABDOMEN AT UMBILICUS 28 1/2

RECENT GAIN OR LOSS, AMOUNT AND CAUSE n

SKIN, HAIR, AND GLANDS n

NECK (abnormalities, thyroid gland, trachea, larynx) n

SPINE AND EXTREMITIES (bones, joints, muscles, feet) n



THORAX (size, shape, movement, rib cage, mediastinum) n  
RESPIRATORY SYSTEM, BRONCHI, LUNGS, PLEURA, ETC. n

neg. chest x-ray  
CARDIO-VASCULAR SYSTEM n  
HEART (note all signs of cardiac involvement) \_\_\_\_\_

PULSE: BEFORE EXERCISE	76	BLOOD PRESSURE: SYSTOLIC	100
B AFTER EXERCISE	32	DIASTOLIC	60
THREE MINUTES AFTER	48		
CONDITION OF ARTERIES	<u>n</u>	CHARACTER OF PULSE	<u>n</u>
CONDITION OF VEINS	<u>n</u>	HEMORRHOIDS	<u>n</u>

ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera) n

GENITO-URINARY SYSTEM n  
URINALYSIS: SP. GR. 1.016 ALB. n SUGAR n MICROSCOPICAL n  
VENEREAL DISEASE n

NERVOUS SYSTEM n  
(organic or functional disorders)  
ROMBERG n INCOORDINATION (gait, speech) n  
REFLEXES, SUPERFICIAL n DEEP (knee, ankle, elbow) n TREMORS n  
SEROLOGICAL TESTS n BLOOD TYPE "O"  
ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries) n

SMALLPOX VACCINATION: DATE OF LAST VACCINATION none in 5 years  
TYPHOID PROPHYLAXIS: NUMBER OF COURSES " " " "  
DATE OF LAST COURSE TET. TOX. 0

REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE \_\_\_\_\_

SUMMARY OF DEFECTS n

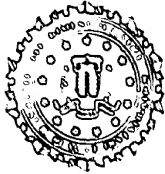
CAPABLE OF PERFORMING DUTIES INVOLVING strenuous PHYSICAL EXERTION  
IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS  
WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS yes (yes or no)  
(when no is given state cause) \_\_\_\_\_

FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary) \_\_\_\_\_  
Typhoid and smallpox prophylaxis  
Tetanus toxoid

Benjamin V. White  
Lieut. (MC) U.S.N.R.

DATE OF EXAMINATION 3/30/44

JOHN EDGAR HOOVER  
DIRECTOR



100-100

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

March 3, 1944

MEMORANDUM FOR MR. GLAVIN

During the inspection of the Buffalo Office by Inspector Harbo from February 3 to 19, 1944, the following recommendations were made:

1. That Resident Agent William M. Pansze be removed as Resident Agent at Elmira, New York.
2. That SAC Little be instructed to closely supervise and evaluate the work of William G. Bedell, Resident Agent at Rochester, and Donald A. Surine, Resident Agent at Jamestown, and submit a special efficiency report on them at the end of 60 days, together with recommendations as to whether they should be continued as Resident Agents.
3. That clerical employee Leonard McGuire be promoted to the position of typist at \$1620 per annum.
4. That Marilyn E. Kender be promoted to the position of stenographer at \$1300 per annum.
5. That Mrs. Jeannette E. Greene be promoted to the position of stenographer at \$1300 per annum.
6. That the following employees be considered for additional responsibilities along supervisory lines:

Special Agent Edwin M. Wolroyd  
Special Agent James W. Lail  
Special Agent (A) Weldon J. Pennington  
Special Agent John A. Roche

In addition, Special Agent Carmon J. Stuart is being recommended by SAC Little as a Resident Agent. The Inspector concurs in this recommendation and feels that Agent Stuart should be kept in mind for possible development along supervisory lines.

7. The Inspector reports that under date of October 19, 1943, the Buffalo Office addressed a letter to the Bureau pertaining to 13 new automobiles recently assigned to that office and the letter contained the following statement: "Unless otherwise advised, this office will arrange locally for heaters, defrosters, and blackout equipment for the 13 automobiles." The Inspector reports this



CC-287


Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Mumford \_\_\_\_\_  
Mr. Piper \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Beahm \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

Memo. for Mr. Glavin

statement misleading inasmuch as the Buffalo Office has taken no steps to install blackout equipment, and the Inspector was informed by the Agent assigned to the general maintenance of the automobiles that it was not intended to do so. The SAC was instructed to communicate with the Bureau advising as to present plans and furnishing the Bureau with full facts so that there will be no misunderstanding. It was reported that out of 49 automobiles assigned to the office, 26 are equipped with blackout equipment and 23 have no such equipment. The Inspector is of the opinion that a sufficient number of automobiles has blackout equipment.

3. The Inspector lists as surplus property, 32 index boxes, 3 inches deep, designed to hold 3 x 5 index cards; 8 similar boxes which are approximately 8 inches deep; and 1 Mosler steel safe, 38 x 63 x 29 $\frac{1}{2}$  inches. The Inspector points out that the Bureau was advised of the surplus Mosler safe by letter from the Buffalo Office dated September 29, 1943.

Very truly yours,

  
H. H. Clegg

## Office Memorandum • UNITED STATES GOVERNMENT

LAH:FMH

TO : CLYDE A. TOLSON

DATE: April 5, 1944

FROM : H. H. CLEGG

SUBJECT:

SPECIAL AGENT DONALD ARTHUR SURINE  
 IN-SERVICE TRAINING COURSE  
 FROM 3/20/44 TO 4/1/44  
 EOD - 1/13/41  
 GRADE - CAF 11  
 SALARY - \$3800  
 ASSIGNED TO - Buffalo  
 (Resident Agent at Jamestown, New York)  
 PHYSICAL EXAMINATION AFFORDED: Yes

## GRADES ATTAINED:

NOTEBOOK - Very Good  
 WRITTEN EXAMINATION - 97  
 HIP SHOOTING - 98  
 PRACTICAL PISTOL COURSE - 86  
 SHOTGUN - 80  
 .30 RIFLE - 78  
 MACHINE GUN - 90  
 GENERAL FIREARMS ABILITY - Good

## TECHNICAL EQUIPMENT QUALIFICATIONS:

GoodPUBLIC SPEAKING AND TESTIFYING IN COURT  
 (Based on 5-minute speech and interrogation.)APPEARANCE: GoodDELIVERY: GoodSUBJECT MATTER: Good

## APPRAISAL OF QUALIFICATIONS:

## A. Bureau Speaker

1. Fully qualified \_\_\_\_\_

2. Potential ability x

3. Not qualified \_\_\_\_\_

## B. Police Instructor

1. Fully qualified \_\_\_\_\_

2. Potential ability x

3. Not qualified \_\_\_\_\_

C. Ability under cross examination Good

## REMARKS:

Needs to develop more color. Talk showed  
thorough preparation and was well coordinated.

## AUDITOR:

C. P. Breese

REMARKS: Interviewing official - Mr. G. H. Treadwell

Surine presents an average, good appearance. He is of medium height and build and his dress is neat and conservative.

During the interview, Surine presented a friendly and affable personality. He expressed himself as being enthusiastic and stated that he had no personal problems or suggestions to offer at this time.

Surine states that he is striving to overcome the defects of personality which appear in his personnel file and of which he is aware. He accepted criticism in good spirit.

During the interview no evidence of supervisory or administrative ability was observed.

9 APR 1944  
 RECORDED



**Federal Bureau of Investigation  
United States Department of Justice**



IN REPLY, PLEASE REFER TO

FILE NO. \_\_\_\_\_

-Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund subsequent to April 15, 1944, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary:

Name Mrs. Donald A. Surine Address 401 W 4<sup>th</sup> St apt 43 Jamestown, N. Y.  
Relationship Wife Dated 4/13/44

ack. 4-20-44  
mlh

Very truly yours,

Donald A. Surine  
Special Agent

RECORDED  
Files  
Surine  
ml

LAH:CL

April 13, 1944

~~CONFIDENTIAL~~

C, 100-10

RE:

SPECIAL AGENT

Dear Sir:

The above-named Special Agent attended an In-Service training course at the Seat of Government from April 1, 1944, to April 1, 1944.

He attained the following grades:

Notebook  
Written Examination

100  
100

Hip Shooting  
Practical Pistol Course  
Shotgun  
.30 Rifle  
Machine Gun

88  
86  
80  
75  
70

The firearms grades should be entered on the individual field firearms training record card.

Very truly yours,

J. E. Hoover

John Edgar Hoover  
Director

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Mohr \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Mumford \_\_\_\_\_  
Mr. Jones \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

cc: Mr. L. J. Sullivan  
100-10

# RANKING OF DICTATION ABILITY OF AGENTS (Cont'd)

<u>Name</u>	<u>Average Rating</u>	<u>Comments</u>
36. Thomas E. Roberts	2.00	
37. John J. Ryan, Jr.	2.00	Could dictate a little faster; could speak more distinctly.
38. Thomas G. Ryan	2.00	Could dictate a little faster; should speak louder and more clearly.
39. James R. Thwing	2.00	
40. L. Stanley Kemp	2.07	Enunciation poor; jerky dictation.
41. F. Martin Senn	2.07	Slow dictation; difficult to understand; should allow stenographer time to get names and addresses accurately.
42. Carmon J. Stuart	2.10	Could dictate a little faster; should speak plainer and louder.
43. Kenneth O. Turnholm	2.10	Could dictate more rapidly; enunciate more clearly.
44. John D. Kinsella	2.12	Neglects details; slow dictation; enunciation not clear.
45. Harold M. Tobin	2.14	Should speak plainer and louder; overlooks minor details.
46. Donald A. Surine	2.16	Hesitates while dictating; tends to ignore minor details in haste; sentence structure poor at times.
47. Robert B. Trout	2.16	
48. Walter C. Martinson	2.25	Stops to ponder between sentences; should give more attention to proper spelling of names, addresses, and correct dates.
49. Franklin A. Capossela	2.28	Somewhat nervous; inclined to be slow dictator.
50. Clarence Swearingen	2.30	Speed below average; over-deliberate while dictating; speaks too quietly; over-enunciates; too many inserts.
51. John J. Flanagan	2.33	Dictation slow; difficult to understand because of accent; changes mind about formation of sentences; should speak louder; improve diction.
52. John K. Barden	2.44	Should speak more distinctly; should face stenographer; needs more attention to detail; facts not well marshalled; slow.
53. Gerard J. O'Brien	2.50	Rated by only two stenographers; dictation in both instances limited.
54. Edward R. Weather	2.50	Rate of dictation could be increased; work could be better prepared.

ORIGINAL FILED IN *Inspection*  
*Buffalo 4/6/44 Harbo*

DONALD A. SURIN

OFFICIAL AGENT

ENTERED ON DUTY:

January 13, 1941

SALARY:

\$3800.00

OFFICE OF ORIGIN:

ASSIGNMENT: Set No. 4 - 96 1/4

SAC LITTLE:

Agent SURIN has been assigned to the Buffalo Office since July 4, 1943. He is Resident Agent at Jamestown, New York. Agent SURIN's volume of production is above average and he is a conscientious, hard worker. His work requires more than average supervision for an Agent of his experience. He is inclined to let his delinquencies accumulate and to exercise bad judgment on occasions. The latter is demonstrated by one occasion when he called the office and was authorized to proceed to Warren, Pennsylvania, to interview two juveniles in connection with an MORA violation with a view to securing prosecution in the Western District of New York. Violations existed in the Pittsburgh area and the Pittsburgh Office should have handled the matter, particularly in view of the load of SURIN's assignments and the questionable possibility of securing prosecution in Federal Court in the Buffalo area. Mr. SURIN's intentions are well founded and his loyalty is unquestioned. He is loquacious but a hard worker. For an Agent of his experience, I rate him "Good."

INSPECTOR HARBO:

This man is married, age 27. He was first assigned to Kansas City for seven months where he had general experience. Thereafter, he served twenty months at Little Rock where he also had general experience. He has been at Buffalo since July, 1943, and is serving as Resident Agent at Jamestown. He has testified numerous times at Commissioner's hearings, before Grand Juries, and six times in Federal Court. His appearance and personality are average. He gives the impression of being somewhat immature. In my opinion he does not possess the desired self-assurance and strength of personality to be a good Resident Agent. However, he expresses himself satisfactorily. Generally, he impressed me as no better than average considering his length of service. Status - Good.

Inspection - Buffalo  
February 3 - 19, 1944  
Inspector Harbo

In reference to his serving as Resident Agent SAC Little thinks Surin is suited for the assignment. I believe and have recommended that his work and performance be closely supervised and evaluated and that Mr. Little be required to submit a special report on his performance in sixty days.





**Federal Bureau of Investigation**  
**United States Department of Justice**  
400 U. S. Court House  
Buffalo 2, New York

*Reppold*  
April 19, 1944.

JBL:MF

Director, FBI

~~PERSONAL AND CONFIDENTIAL~~

Re: DONALD A. SURINE, Special Agent,  
PERSONNEL MATTER.

Dear Sir:

*RA [signature]*

Reference is made to Bureau letter dated March 6, 1944, with regard to the inspection of the Buffalo Office completed on February 19, 1944, by Inspector R. T. HARBO, making reference to instructions issued by Inspector HARBO to the effect that a Special Efficiency Report on Agent SURINE should be submitted within sixty days inasmuch as he was considered below average for a Resident Agent.

Attention is invited to the Annual Efficiency Report submitted on Agent SURINE for the current year, in which he was given the adjective rating of "GOOD" and the opinion was expressed that he is considered average for an Agent of his grade and experience.

In addition to the comments contained in the Annual Efficiency Rating, I feel that Agent SURINE is not fully qualified to handle a Resident Agency in an efficient and capable manner. It is to be noted that while he is a hard worker and puts in long hours, he drags out his investigations unnecessarily, does not give proper attention to decreasing the delinquency of the cases assigned to him, and overlooks the policy of "first things first." The percentage of delinquency on the cases assigned to Mr. SURINE has never decreased below one-third and there are matters assigned to him in July and August of 1943, Security Matter investigations, on which no investigation has as yet been conducted and no reports dictated, although these matters have been called to his attention. These same factors also indicate that Mr. SURINE's judgment is not better than average.

*OK [signature] 5-2-44*

Mr. SURINE is most loquacious and gives the impression of speaking "confidentially." This latter quality is demonstrated by his mannerisms and tone of voice. This quality on the part of Mr. SURINE leads to a loss of time in his investigative work.

*100-128497-107*

[redacted] has confidentially brought to my attention, without solicitation, the

b6  
b7C  
b7D



*from [signature] 5-2-44  
Buffalo 2  
5-2*

100-128497-107  
77  
14 APR 22 1944  
FEDERAL BUREAU OF INVESTIGATION

*[signature]*

Buffalo Letter to Bureau  
Re: DONALD A. SURINE, SA.

April 19, 1944  
Page 2

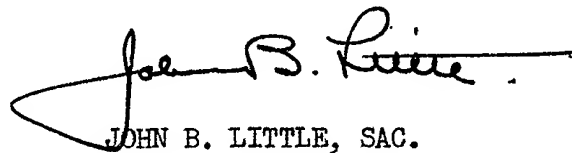
fact that, in his opinion, Mr. SURINE does not uphold the prestige of the Bureau in connection with his assignment as Resident Agent at Jamestown, New York. [ ] pointed out that while he considers SURINE a capable Agent and wishes to do nothing to affect his status, in his opinion, the prestige of the Bureau is lowered through SURINE's inclination to long, tiresome, and unnecessary conversations.

b6  
b7C  
b7D

These matters have been discussed with Mr. SURINE. He is inclined to take personal criticism very much to heart. Mr. SURINE has many outstanding qualities in that he is thoroughly loyal and is capable of handling investigations in practically every category of the Bureau's jurisdiction. I feel, however, that for a Resident Agent he is presently below average and it is believed that his work can be improved where he can be given closer supervision.

It is recommended, therefore, that Mr. SURINE be transferred from Jamestown, New York, to the Headquarters City of Buffalo, New York. Recommendation is being made for the designation of another Agent for the residency at Jamestown, New York.

Very truly yours,

  
JOHN B. LITTLE, SAC.

NPC:ld

April 27, 1944

~~PERSONAL AND CONFIDENTIAL~~

Mr. Donald A. Surine  
Federal Bureau of Investigation  
Post Office Box 23  
Niagara Square Station  
Buffalo 2, New York

Dear Mr. *Surine*:

The Bureau is in receipt of the report of the  
physical examination afforded you at the United States  
Hospital, Buffalo, New York, on March 30,  
1944.

This report reflects the following physical defects:  
*None.*

The Board of Examining Physicians makes the following  
recommendations:

*Vaccination for smallpox.  
Inoculation for typhoid.  
Inoculation for tetanus.*

It reports that you are capable of performing  
strenuous physical exertion, and have no physical defects  
that would interfere with your participation in raids or  
other work involving the practical use of firearms.

Sincerely yours,

*J. E. Hoover*

John Edgar Hoover  
Director

Tolson \_\_\_\_\_  
E. A. Tamm \_\_\_\_\_  
Clegg \_\_\_\_\_  
Coffey \_\_\_\_\_  
Glavin \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Acers \_\_\_\_\_  
Carson \_\_\_\_\_  
Harbo \_\_\_\_\_  
Hendon \_\_\_\_\_  
Huntford \_\_\_\_\_  
Stacks \_\_\_\_\_  
Quinn Tamm \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

cc: SAC Buffalo

**Federal Bureau of Investigation**  
**United States Department of Justice**  
400 U. S. COURT HOUSE  
BUFFALO 2, NEW YORK

JBL:FC

May 5, 1944

Director, FBI

~~PERSONAL AND CONFIDENTIAL~~

RE: DONALD A. SURINE, Special Agent;  
PERSONNEL MATTER.

Dear Sir:

Reference is made to my letter dated April 19, 1944, recommending that Special Agent Donald A. Surine be relieved of his assignment as Resident Agent at Jamestown, New York, and transferred to the headquarters office at Buffalo.

I shall appreciate being advised whether the Bureau approves of this recommendation in order that Agent Surine's transfer may be expeditiously effected.

Very truly yours,....

JOHN B. LITTLE, SAC

FEDERAL BUREAU OF INVESTIGATION

TOLSON

FILE



*transfer has been recommended for previous action per Buffalo*

RECORDED

67-128497-108

1 MAY 8 1944

ANNUAL  
REPORT OF  
EFFICIENCY RATING

Form approved  
Budget Bureau No. 50-R012.  
Approval expires Mar. 30, 1945.

ADMINISTRATIVE-UNOFFICIAL ( )  
OFFICIAL: REGULAR (X) SPECIAL ( )  
PROBATIONAL or TRIAL PERIOD ( )

As of 3/31/44 based on performance during period from 4/1/43 to 3/31/44

DONALD A. SURINE

(Name of employee)

Special Agent, CAF #11 3800

(Title of position, service, and grade)

FEDERAL BUREAU OF INVESTIGATION - Buffalo Field Division

(Organization—Indicate bureau, division, section, unit, field station)

<b>ON LINES BELOW MARK EMPLOYEE</b>  ✓ if adequate - if weak + if outstanding	<b>1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.</b> <b>2. Underline the elements which are especially important in the position.</b> <b>3. Rate only on elements pertinent to the position.</b> <b>a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions.</b> <b>b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i>.</b>	<b>CHECK ONE:</b>  Administrative, supervisory, or planning <input type="checkbox"/> All others <input checked="" type="checkbox"/>
---	---	--

- (1) Maintenance of equipment, tools, instruments.  
----- (2) Mechanical skill.  
✓ (3) Skill in the application of techniques and procedures.  
----- (4) Presentability of work (appropriateness of arrangement and appearance of work).  
✓ (5) Attention to broad phases of assignments.  
+ (6) Attention to pertinent detail.  
----- (7) Accuracy of operations.  
+ (8) Accuracy of final results.  
✓ (9) Accuracy of judgments or decisions.  
----- (10) Effectiveness in presenting ideas or facts.  
+ (11) Industry.  
----- (12) Rate of progress on or completion of assignments.  
✓ (13) Amount of acceptable work produced. (Is mark based on production records? Yes)  
----- (14) Ability to organize his work. (Yes or no)  
----- (15) Effectiveness in meeting and dealing with others.  
+ (16) Cooperativeness.  
✓ (17) Initiative.  
✓ (18) Resourcefulness.  
+ (19) Dependability.  
✓ (20) Physical fitness for the work.

- (21) *Effectiveness in planning broad programs.*  
----- (22) *Effectiveness in adapting the work program to broader or related programs.*  
----- (23) *Effectiveness in devising procedures.*  
----- (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*  
----- (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*  
----- (26) *Effectiveness in instructing, training, and developing subordinates in the work.*  
----- (27) *Effectiveness in promoting high working morale.*  
----- (28) *Effectiveness in determining space, personnel, and equipment needs.*  
----- (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*  
----- (30) *Ability to make decisions.*  
----- (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

- ✓ (A) Ability to direct and lead raids and dangerous assignments.  
----- (B) -----  
----- (C) -----

STANDARD

Deviations must be explained on reverse side of this form

- Plus marks on all underlined elements, and no minus marks.  
Plus marks on at least half of the underlined elements, and no minus marks.  
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks.  
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks.  
Minus marks on at least half of the underlined elements.

Adjective rating  
Excellent  
Very good  
Good  
Fair  
Unsatisfactory

Adjective rating

Rating official GOOD Sab  
Reviewing official -----

Rated by JOHN B. LITTLE

(Signature of rating official)

SPECIAL AGENT IN CHARGE

(Title)

4/11/44

(Date)

Reviewed by [Signature]

(Signature of reviewing official)

Federal Bureau of Investigation

(Title)

4-29-44 mkt

(Date)

Rating approved by efficiency rating committee

Report to employee

(Date)

(Adjective rating)

EOD 1-13-41

JBL:AP

Buffalo, New York  
March 31, 1944

DONALD A. SURINE, Special Agent  
CAF #11, \$3800.00  
E. O. D. January 13, 1941

Mr. SURINE presents an average appearance, dresses conservatively, and possesses a pleasant personality which is inclined to be of the ingratiating type. I consider him to possess average initiative and resourcefulness and to be slightly below average in force and aggressiveness. He is conscientious, sincere, loyal, and a hard worker, putting in long hours. His volume of production is average. For an Agent of his experience, his judgment is fair, as is illustrated by the fact that he drags out his investigations unnecessarily and fails to give older matters the investigative attention they deserve, letting his delinquency increase. He is unnecessarily loquacious, which contributes to a waste of time in his investigative work. He is amenable to suggestion and criticism but accepts such remarks in a very personal manner.

Mr. SURINE has been given an average rating of 2.23 in his dictation ability by the stenographers of the Buffalo Office. His dictation speed varies and he hesitates frequently while dictating. He can operate an automobile satisfactorily. While I have not personally had the opportunity to observe him testify, it is noted that he has previously been reported as making a creditable witness. His proficiency in the use of the Bureau's firearms is well above average, and I believe he is capable of satisfactorily handling dangerous assignments and operating on physical surveillances. He is a typist but does not take shorthand.

Mr. SURINE's reports are well prepared and require little supervision. His ability to contact law enforcement officials and businessmen generally is fair. His inclination toward lengthy and unnecessary conversations, together with his confidential tone of speech, is inclined to create antagonism.

Mr. SURINE organizes and initiates his investigations with average ability but tends to pursue those matters which appeal to him personally rather than taking care of older matters first. He can accept responsibility and discharge the same with an average amount of supervision.

Mr. SURINE has conducted investigations relating to Selective Service, Sabotage, Communist, Italian and German Security matters, and the development of plant informants. He has also handled a variety of cases in the general investigative field. There have been no indications

Annual Efficiency Report  
Special Agent DONALD A. SURINE

March 31, 1944  
Page #2

or demonstrations of administrative or supervisory ability. He has not been assigned exclusively to a technical surveillance.

For an agent of his grade and experience, I consider MR. SURINE only average. However, I believe he is intelligent and capable and can progress with the proper application of his abilities.

I have read this report:

D.A.S.

WMW:BLP

June 22, 1944

Mr. James E. Colliflower  
Chairman  
Local Board Number 4  
Selective Service System  
918 F Street, N. W.  
Washington, D. C.

RE: DONALD ARTHUR SURINE  
Order Number 2115

Dear Mr. Colliflower:

The Review Committee of the War Manpower Commission, established under the provisions of Executive Order 9309, has determined the position of Special Agent held by Mr. Surine to be a key position within the meaning of said Executive Order.

The Agency Committee of this Bureau, which has been established in accordance with the provisions of Executive Order 9309, recommends that the attached Forms 42 and 42 S be forwarded to you requesting occupational deferment on behalf of Mr. Surine.

I would appreciate having these affidavits made a part of the file of the above-named registrant, and request your consideration of the same when you determine his classification. The principal place of employment of this registrant is Buffalo, New York.

Should you want any additional information, do not hesitate to call upon me. I shall keep you promptly advised of any change in the occupational status of this registrant.

AUTHORIZED AGENT REQUEST  
AGENCY COMMITTEE  
FEDERAL BUREAU OF INVESTIGATION

Sincerely yours, 128497-109

John Edgar Hoover  
Director

Tolson  
E. A. Tamm  
Clegg  
Coffey  
Glavin  
Ladd  
Nichols  
Rosen  
Tracy  
Mohr  
Carson  
Hendon  
Humphreys  
Jones  
Quinn Tamm  
Nease  
Gandy

COMMUNICATIONS SECTION

CC: Review Commission, War Manpower Commission

MCA file Buffalo

JUN 22 1944 P.M.

FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE



DO NOT WRITE IN THESE SPACES

2115

28

4

Washington, D. C.

Occupation: The above-named registrant is a Special Agent of the Federal Bureau of Investigation and holds a key position within the meaning of Executive Order 9809.

It is requested that the above-named registrant, who is employed by an agency in or under the Federal Government, be classified in Class II-A or Class II-B by reason of the fact that he is "necessary to and regularly engaged in" an activity in support of the national health, safety or interest, or an activity in war production and is between the ages of 26 and 29, inclusive. Form 42 (Sup.) giving complete details concerning the registrant and his occupation is attached.

Agency Stamp:

C-22-44

J. Edgar Hoover

Washington, D. C.

22nd

June

44

Notary Public

DONALD

ARTHUR

SURINE

2115

May

2

1916

28

4 Washington

D.C.

Special Agent

x

U.S. Department of Justice

Federal Bureau of Investigation

See attachment. Mr. Surine is an investigatory agent charged with the duty of investigating violations of the laws of the United States, collecting evidence in cases in which the United States is or may be a party in interest, and performing other duties imposed upon him by law.

January 13, 1941

Buffalo, New York

4428.32

5

2

5

2

F.B.I.

Washington, D.C.

6-12-39 1-13-41 Conf. Index & Files \$1620.00  
Analyst

George Washington U. Washington, D.C. 1934-40 1940 A.B. and LL.B. Law

AGENCY COMMITTEE  
FEDERAL BUREAU OF INVESTIGATION

See attachment-over six months.

III-A LB  
II-B 5-6-43 LB 11-5-43  
II-B 2-7-44 LB 7-21-44

Yes

June 7, 1943.

See attachment.

See attachment.

See attachment.

Approximately

None.

4500

225

85

See attachment.

See attachment.

Clyde A. Tolson  
XXXXXX

XXXXXX

June 22, 1944.

## SPECIAL AGENTS

This position has been designated as a key position by the Review Committee of the War Manpower Commission.

The Federal Bureau of Investigation has been designated as the sole civilian government investigative agency having jurisdiction over the investigation of matters pertaining to national defense such as espionage, sabotage, registration of agents of foreign principals, sedition, treason, and the like, and further, the Federal Bureau of Investigation has sole investigative jurisdiction in a great number of other Federal statutes which embrace bank robbery, kidnaping, extortion, white slave traffic, National Motor Vehicle Theft Act, and numerous others. The investigative work in connection with the above violations is performed by the Special Agent personnel of this Bureau, who are recruited from applicants between the ages of twenty-five and forty. They must be graduates of a law school or an accounting school with the necessary accounting experience, or graduates of a university with extensive investigative experience, or with linguistic qualifications, or have basic educational training and possess satisfactory prior law enforcement experience which will enable them to satisfactorily perform the duties imposed upon them. For certain of the scientific investigative work, Special Agents are secured who primarily are qualified in the sciences, such as ballistics, chemical analysis, spectography, cryptography, mineralogy, metallography, toxicology, and other like sciences. Applicants for appointment to the position of Special Agent must meet the physical standards and requirements for this position, which are exceedingly high. They must have vision of no less than 20/40 in one eye, 20/50 uncorrected, both eyes to be corrected to 20/20. They must have no color deficiency whatever.

Special Agents of the Federal Bureau of Investigation undergo a rigorous training program. All newly appointed Special Agents in the Federal Bureau of Investigation attend training classes for a period of sixteen weeks; the hours of training are from 9:00 a.m. to 9:00 p.m. daily, which course of study is equivalent to two full years of college study. During this period of training, they are thoroughly instructed in the basic rules and regulations and jurisdictions of the Federal Bureau of Investigation. They must satisfactorily pass numerous written examinations during their period of training. If a trainee fails to pass any of these examinations, he is dropped from the school.

The duties of a Special Agent of the Federal Bureau of Investigation are most arduous. They must be available at a moment's notice to go to any part of the United States or to any assignment outside the United States. The hours of duty for these employees are such that they must be in excellent physical health. The average work week for a Special Agent of the Federal Bureau of Investigation is no less than seventy hours. The work of a Special Agent, regardless of his particular qualification, is such that he cannot lead a sedentary or well regulated life. Due to the small number of Special Agents of the Federal Bureau of Investigation presently handling the work under the jurisdiction of the Federal Bureau of Investigation within and without the continental United States, it is necessary that the entire staff be highly mobile.

Special Agents are required to be able to conduct investigations in more than 100 types of cases, including espionage, sabotage, subversive activities, frauds against the government, kidnaping, extortion, bank robbery, White Slave

Traffic Act, etc. They are trained in and required to maintain constant skill in the use of highly technical equipment, technical processes, such as those necessary for the development of latent fingerprints, concealed or obliterated numbers upon firearms, to understand the use of code messages, to conduct physical surveillances of subjects of espionage and similar cases, sometimes for periods of many months, and when necessary, to assume a necessary character to enable them to fit in an undercover capacity into the activities and operations of groups such as foreign agents, who are engaged in thwarting the war effort.

The arduousness and importance of the work of Special Agents of the Federal Bureau of Investigation was readily recognized by the military and naval leaders. The Chief of the Bureau of Navigation, for the Secretary of the Navy, requested Special Agent employees of the Federal Bureau of Investigation to submit their resignations from reserve commissions held by them in the naval services because it had been determined that those Special Agents could better serve their country in their present assignments than if they were to be called into active naval service. The Secretary of War, in 1942, addressed personal communications to 168 Special Agents of the Federal Bureau of Investigation who at that time held reserve commissions in the Army. The Secretary of War at that time advised the Special Agent that their employment in the FBI is of such vital importance to the national defense as to necessitate their remaining at their posts of duty despite the fact that they held reserve commissions in the United States Army, and the request was made that these Agents, through the proper channels, submit their resignations from their commissions.

General Lewis B. Hershey of the Selective Service System pointed out in his Directive to all Local Boards of December 29, 1941, that Special Agent positions of the FBI were most important and essential to the national health, safety, and interests, and that the national defense functions of the FBI should not be impaired by the removal of trained personnel from critical positions in the Bureau.

The position of Special Agent has always been considered the most critical of all positions in the FBI, since, with the tremendous bulk of work placed upon us due to the war emergency, it is essential that a trained qualified staff be available for the handling of this work. If the Federal Bureau of Investigation cannot continue to retain its personnel in this critical position, aid and comfort would most certainly be given to the enemy and others whose interests are inimical to the best interests of the country today.

I, J. Edgar Hoover, do solemnly swear (or affirm) that I am the Director of the Federal Bureau of Investigation and that the foregoing statements are true to the best of my knowledge and belief.

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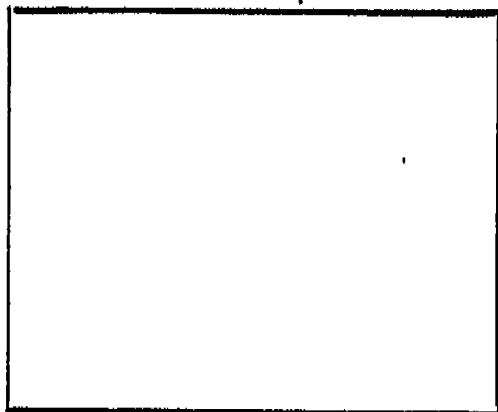
Subscribed and sworn to before me this 22nd day of June 19 44

---

Notary Public

# CLASSIFICATION ADVICE

App. Not Req.



(Local Board Date Stamp With Code)

RECORDED

June 23, 1944

(Date of mailing of Notice of Classification to Registrant)

12-8477-110

You are advised that—

Donald

Arthur

Surine

(First name)

(Middle name)

(Last name)

Order No. 2115 has been classified in Class 2-B

until December 22, 1944

(Insert date for Class II-A and II-B only) —

by ☒ Local Board.

☐ Board of Appeal (by vote of ..... to .....).

☐ President.

DSS Form 59  
(Revised 12-10-43)

(See other side)

(Member or clerk of local board)

16-37538-2

## Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

(1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.

(2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

DONALD ARTHUR SURINE

ASSIGNED TO: BUFFALO, NEW YORK

2115

May 2, 1916 (23)

4

Washington, D. C.

## Occupation:

Mr. Surine is a Special Agent of the Federal Bureau of Investigation and holds a key position within the meaning of Executive Order 9309.

It is requested that the above-named registrant, who is employed by an agency in or under the Federal Government, be classified in Class II-A or Class II-B by reason of the fact that he is "necessary to and regularly engaged in" an activity in support of the national health, safety or interest, or an activity in war production and is between the ages of 26 and 29, inclusive. Form 42 (Sup.) giving complete details concerning the registrant and his occupation is attached.

## Agency Stamp:

AUTHORIZED  
GOVERNMENT REQUEST  
U. S. DEPARTMENT OF JUSTICE  
F.B.I. RECORDS  
U. S. DEPARTMENT OF JUSTICE  
WASHINGTON, D. C.  
11-29-44

Date

Clyde A. Tolson, Chairman

J. Edgar Hoover

3 DEC 4 1944  
RECORDED

128497-111

Washington, D. C.

November

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Mohr \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Mumford \_\_\_\_\_  
Mr. Jones \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

COMMUNICATIONS SECTION  
MAILED  
DEC 1 1944  
U. S. DEPARTMENT OF JUSTICE

War Manpower Commission

Notary Public

Nov 30 5 41 PM '44  
RECEIVED READING ROOM



11-29-44

	DONALD	ARTHUR		SURINE	
2115		May	2	1916	28
4	Washington, D. C.				

Special Agent	x
U.S. Department of Justice	Federal Bureau of Investigation

See attachment. Mr. Surine is an investigatory agent charged with the duty of investigating violations of the laws of the United States, collecting evidence in cases in which the United States is or may be a party in interest, and performing other duties imposed upon him by law.

January 13, 1941	Buffalo, New York	4428.32
5	6	5 6

F. B. I.	Washington, D. C.	6-12-39 1-13-41	Conf. Index & Files Analyst	21620
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George Washington U. Washington, D. C. 1934-40 1940 A.B. and LL.B. Law

See attachment-over six months

3-A		LB	
2-J	5-6-43	LB	11-5-43
2-B	2-7-44	LB	7-21-44
2-E	6-44	LB	12-22-44

June 7, 1943

See attachment

See attachment

See attachment

Approximately  
4,500

225

85

none

See attachment

See attachment

Glyde A. Tolson

XXXXXX

XXXXXXXX

November 29, 1944



**Federal Bureau of Investigation  
United States Department of Justice**



IN REPLY, PLEASE REFER TO

FILE NO. \_\_\_\_\_

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund subsequent to August 31, 1944, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary:

Name Mrs. Donald A. Surine Address 381 Linwood, Buffalo, N. Y.  
Relationship Wife Dated August 22, 1944

Very truly yours,

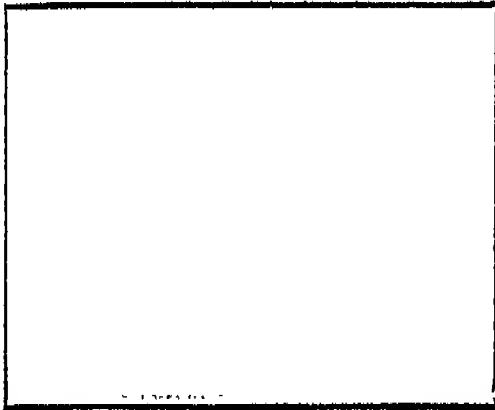
Donald A. Surine  
Special Agent

ack. 8-28-44  
mlh

3 AUG 31 1944  
File  
mlh

# CLASSIFICATION ADVICE

App. Not Req.



(Local Board Date Stamp With Code)

December 6, 1944

(Date of mailing of Notice of Classification to Registrant)

You are advised that—

Donald

(First name)

Arthur

(Middle name)

Surine

(Last name)

Order No. 2115 has been classified in Class 2-B

until May 29, 1945, 19  
(Insert date for Class II-A and II-B only)

by ☒ Local Board.

☐ Board of Appeal (by vote of ..... to .....).

☐ President.

DSS Form 59  
(Revised 12-10-43)

(See other side)

(Member or clerk of local board)

16-37588-2

*noted  
very, it*

3 DEC 13 1944 12 84 1/2  
1 DEC 20

## Appeal Procedure

Any person entitled to do so may take an appeal to the board or appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

- (1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.
- (2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred; may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

November 21, 1944

MEMORANDUM FOR THE PERSONNEL FILE

Re: <sup>0</sup>SA DONALD A. SURINE.

The above named Agent was afforded the opportunity of testifying in Moot Court on November 18, 1944, and it is believed that he should be a satisfactory witness as a Special Agent.

Rating - GOOD.

J. B. WILCOX, SAC.

60 MAY 31 1950  
67 - NOT RECORDED

67-2118-126  
BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE  
NOV 21 1944

REMOVED FROM FIELD  
PERSONNEL FILE

DONALD A. THOMP

Special Agent

L.O.N.

January 13, 1941

SALARY:

\$3000.00

OPTION OF RESIDENCE:

Washington, Baltimore, Richmond

SAC MILCOX:

This Agent presents an average personal appearance and has an average personality. He dresses neatly but there is something about him that does not give a clean-cut appearance which some persons are fortunate enough to possess. He is forceful and aggressive and uses initiative and resourcefulness in his work. He is too loquacious for his own good and I feel his production would be much enhanced if he could cut his conversations shorter. I have been advised that there has been some improvement in this connection but there is still room for improvement. He is above average in his ability to handle firearms and is fully qualified for dangerous assignments. He submits good reports, which require an average amount of supervision for one of his experience. I consider him average in judgment. He is a good Agent and turns out an honest day's work; in fact he probably works longer hours than the average Agent but it takes him longer to cover the same amount of ground. Status GOOD.

INSPECTION REPORT  
FEDERAL OFFICE  
SAC J. T. MILCOX  
November 20, 1944

Director, FBI

January 31, 1945

SAC, Buffalo

ACCIDENT TO BUREAU CAR, Motor #IGA-53,472, 1942 Ford;  
BUFFALO FIELD DIVISION.

66-1480-13293  
On November 21, 1944, Special Agent DONALD A. SURINE, while operating Bureau Car, Motor #IGA-53,472, Buffalo Field Division Car No. 27, had an accident at the intersection of Riley Street and Jefferson Avenue, Buffalo, New York at 1:40 P.M. The vehicle being operated by Agent SURINE collided with a 1938 Willys Sedan owned and operated by Mr. P. H. PALMER. It appears that after entering the intersection of Jefferson Avenue and Riley Street Agent SURINE attempted to make a left turn, endeavoring to go north on Jefferson Avenue, and collided with the above described car. Mr. PALMER'S car struck the Bureau car at the right front fender causing a dent to the right front fender of the Bureau car. Damage to Mr. PALMER'S car consisted of a dent in the left front door and a small dent near the bottom of the left front fender.

Agent SURINE has stated that he believes the accident was due to his negligence and has assumed the responsibility. Both the Bureau car and the vehicle owned by Mr. P. H. PALMER have been repaired at the HOAK'S BODY AND FENDER SHOP located in Buffalo, New York, the total bill for both cars amounting to \$29.00. This sum has been paid by Agent SURINE and no further action is contemplated.

Form No. 26 is being submitted with this letter as an enclosure.

JAR:FC

Enclosure (1)

RECEIVED  
FEB 23 1945

128497-113

21 70

g.f.



March 21, 1945

Mr. James E. Colliflower  
 Chairman  
 Local Board Number 4  
 Selective Service System  
 918 F Street, N.W.  
 Washington, D.C.

RE: DONALD ARTHUR SURINE.  
 Order Number 2115

Dear Mr. Colliflower:

There is enclosed herewith for the consideration of your Board, properly certified D.S.S. Form 42-A (Special-Revised), in triplicate, covering the Agency Committee's request for occupational deferment of the above-named registrant.

This revised form, properly certified, is necessary under Local Board Memorandum Number 118-F, as amended February 21, 1945, and it will be appreciated if consideration can be given this request for deferment, by the members of your Board.

An appropriate copy of this form is being forwarded to the State Director covering the principal place of employment of this registrant in conformance with existing regulations.

Sincerely yours,

4 MAR 31 1945

John Edgar Hoover  
 Director

128497-114  
 63 11

Enclosure

Mr. Tolson \_\_\_\_\_  
 Mr. E. A. Tamm \_\_\_\_\_  
 Mr. Clegg \_\_\_\_\_  
 Mr. Coffey \_\_\_\_\_  
 Mr. Glavin \_\_\_\_\_  
 Mr. Ladd \_\_\_\_\_  
 Mr. Nichols \_\_\_\_\_  
 Mr. Rosen \_\_\_\_\_  
 Mr. Tracy \_\_\_\_\_  
 Mr. Carson \_\_\_\_\_  
 Mr. Egan \_\_\_\_\_  
 Mr. Hendon \_\_\_\_\_  
 Mr. Pennington \_\_\_\_\_  
 Mr. Quinn Tamm \_\_\_\_\_  
 Mr. Nease \_\_\_\_\_  
 Miss Gandy \_\_\_\_\_

COMMUNICATIONS SECTION	
MAILED 6	
☆	MAR 28 1945 P.M.
FEDERAL BUREAU OF INVESTIGATION U. S. DEPARTMENT OF JUSTICE	

✓ Rec  
 11-13

Federal Bureau of Investigation, U. S. Department of Justice

433 U. S. Court House Building

Article

File No.

See attachment.

Donald Arthur Swine  
SPECIAL AGENT IN CHARGE

2015

May 1, 1933 (19)

Washington

D. C.

Special Agent

See attachment.

June 12, 1933

2015

2015

Washington, D. C.

Conf. Agent and Files Analyst; Federal Bureau of Investigation  
Washington, D. C.

At College and the Department of George Washington University

File copy  
#

V. H. B

Bureau Budget No. 33-R058.3.  
Approval expires Oct. 31, 1945.

(Submit in triplicate, plus any additional copies specified by certifying agency)

Address at which registrant is employed \_\_\_\_\_  
(Location of plant, office, or division where registrant works)

=====

(Fill out if necessary to establish employee's qualifications for a particular job)

J. Edgar Hoover

(Name)

March 17, 1945

(Date)

J. Edgar Hoover  
(Official position)

Employer: Leave this section blank. Certifying Agency: Complete this section only if request is certified.

**CERTIFYING AGENCY**

**REVIEW COMMITTEE ON DEFERMENT OF GOVERNMENT EMPLOYEES 12**

(Name of agency authorized to certify)

**MAR 17 1945.**

**APPROVED**

(Agency code No.)

**6 Months.**

certified on \_\_\_\_\_ for a period of \_\_\_\_\_

(Date)

(Not to exceed 6 months)

Authorized Government Request Stamp must be entered  
here for Federal Government Employees only

**GOVERNMENT REQUEST**

**U. S. DEPARTMENT OF JUSTICE**

**F.B.I. REGIONAL AGENCY COMMITTEE**

**U. S. DEPARTMENT OF JUSTICE BUILDING,  
WASHINGTON, D. C.**

**REVIEW COMMITTEE ON DEFERMENT  
OF GOVERNMENT EMPLOYEES**

**EDGAR F. PURYEAR, CHAIRMAN**

Date

**Clyde A. Tolson, Chairman**

**LOCAL BOARD REPORT TO  
DIRECTOR OF SELECTIVE SERVICE**

(LOCAL BOARD DATE STAMP WITH CODE)

This registrant has been classified in

Class \_\_\_\_\_ until \_\_\_\_\_

(Member or clerk of local board)

**DUPLICATE**

o9 10-38020-1



**Federal Bureau of Investigation  
United States Department of Justice**



IN REPLY, PLEASE REFER TO

FILE NO. \_\_\_\_\_

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to February 10, 1945, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK ~~XXXXXXXXXX~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name Mrs. Donald A. Surine Address 381 Lenwood Ave, Bklyn, N. Y.  
Relationship Wife Dated 2-5-45

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name Mrs. Donald A. Surine Address 381 Lenwood Ave. Bklyn, N. Y.  
Relationship Wife Dated 2-5-45

Very truly yours,

Donald A. Surine  
Special Agent

## Office Memorandum • UNITED STATES GOVERNMENT

LAH:FW

TO : CLYDE A. TOLSON *131*

DATE: April 23, 1945

FROM : H. H. CLEGG

SUBJECT:

SPECIAL AGENT *Donated* D. A. SURINE  
 IN-SERVICE TRAINING COURSE NO. 54  
 FROM 4-9-45 TO 4-21-45  
 EOD - 1-13-41  
 GRADE - CAF--11 (M)  
 SALARY - \$3800  
 ASSIGNED TO - BUFFALO

MOOT COURT TRAINING

## ABILITY TO TESTIFY:

QUALIFIED X

NOT QUALIFIED \_\_\_\_\_

PHYSICAL EXAMINATION AFFORDED: None

## GRADES ATTAINED:

NOTEBOOK - Very Good  
 WRITTEN EXAMINATION - 100

HIP SHOOTING - 94  
 PRACTICAL PISTOL COURSE - 98  
 SHOTGUN - 100  
 30 RIFLE - 96  
 MACHINE GUN - 100  
 GENERAL FIREARMS ABILITY - Very Good

## TECHNICAL EQUIPMENT QUALIFICATIONS:

Good

REMARKS: Interviewing official - J. P. Mohr

Mr. Tolson \_\_\_\_\_  
 Mr. E. A. Tamm \_\_\_\_\_  
 Mr. Clegg \_\_\_\_\_  
 Mr. Glavin \_\_\_\_\_  
 Mr. Ladd \_\_\_\_\_  
 Mr. Nichols \_\_\_\_\_  
 Mr. Rosen \_\_\_\_\_  
 Mr. Tracy \_\_\_\_\_  
 Mr. Carson \_\_\_\_\_  
 Mr. Egan \_\_\_\_\_  
 Mr. Hendon \_\_\_\_\_  
 Mr. Pennington \_\_\_\_\_  
 Mr. Quinn Tamm \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Mr. Nease \_\_\_\_\_  
 Miss Beahm \_\_\_\_\_  
 Miss Gandy \_\_\_\_\_

REMARKS: This Agent is one of the better witnesses, very good voice and his forcefulness makes a fine impression.

L. Blaylock

## INSTRUCTOR

The Firearms Instructor reports that this Agent has a very good knowledge of weapons, is self-confident, enthusiastic, interested, tries hard, does his share of work, is attentive, strict in observance of safety rules, calm; and very good in marksmanship, general ability, and knack and skill. He is Qualified to go on Raids and Special Details.

*128477-115*

This Agent is 38, married, and has one child. He is assigned to Buffalo. He would like to get a transfer to Baltimore. The reason he wants to transfer to Baltimore is due to the fact that his wife has had two serious operations since 1943, the last being in January, 1945. Her condition hasn't been corrected and it appears that it will be necessary that she have a further operation. Her difficulty has been female and colon trouble. He wants to go to Baltimore so that he can bring her to the Johns Hopkins Clinic and, if necessary, have the operation performed there. Further, it will mean that he will be near home in case anything happens. His wife suffers from severe migraine headaches.

Surine's progress in the Bureau has been slow. He has been criticized in the past because he has given the impression of being slow and loquacious. He admitted that he had been loquacious in the past. He said he has corrected that deficiency. Judging from his interview with me, I think he has made excellent progress in that respect. It has been said that he was immature in the past. He looks mature now and seems to act mature. *transfer orders prepared 4-27-45*

Surine makes a good personal appearance, has a good personality, is serious, consci-

*transfer to Baltimore*

entious, and aware of any faults he has had in the past. He is seriously trying to correct them and has had some success. It is felt that he is at least a very good Agent in his grade at the present time.

Recommendation:

It is recommended that consideration be given to transferring this Agent to Baltimore in view of his personal situation.

H. H. C. W.

April 27, 1945

Mr. Donald A. Surino  
Federal Bureau of Investigation  
U. S. Department of Justice  
Post Office Box 23, Niagara Square Station  
Buffalo 3, New York

Dear Mr. Surino:

As a result of your attendance at a recent In-Service Training Class, I have been informed of your desire for a transfer to Baltimore, Maryland.

It is indeed a pleasure for me to advise you that the necessary instructions have been issued today assigning you to the Baltimore Field Office.

I sincerely hope that this arrangement will be most beneficial to you and your family, and that Mrs. Surino's health improves in the near future.

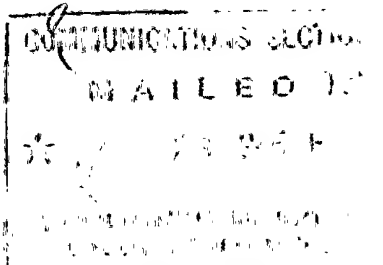
With kindest personal regards,

Sincerely,

125-116

CC: Buffalo (P&C)

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



*[Handwritten signature]*

*[Handwritten signature]*

*[Handwritten signature]*



67-128497-117

JEE:ojg

RECORDED  
18 MAY 9 1945

May 2, 1945

Mrs. Bernard Bernstein  
139 South Main Street  
Jamestown, New York

Donald A. Surine

Dear Mrs. Bernstein:

This will acknowledge receipt of your letter dated April 21, 1945, concerning an employee of this Bureau who sublet your apartment during the latter part of 1943.

For your information, this matter will be discussed with the employee involved and arrangements will be made to have him communicate with you in the near future, in the event he has not already done so.

Very truly yours,

John Edgar Hoover  
Director

CC: SAC, Buffalo

(6)

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Coffey	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Hendon	
Mr. Pennington	
Mr. Quinn Tamm	
Mr. Nease	
Miss Gandy	

COMMUNICATIONS SECTION  
MAILED 8  
★ MAY 2 1945 P.M.  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

✓

for

fr

139 1/2 Main St.  
Jamestown, N.Y.  
April 21, 1945

Mr. Tolson	✓
Mr. E. A. Tamm	.....
Mr. Clegg	.....
Mr. Coffey	.....
Mr. Glavin	✓
Mr. Ladd	.....
Mr. Nichols	.....
Mr. Rosen	.....
Mr. Tracy	.....
Mr. Carson	.....
Mr. Egan	.....
Mr. Hendon	.....
Mr. Pennington	.....
Mr. Quinn Tamm	.....
Mr. Nease	.....
Miss Gandy	.....

Mr. J. Edgar Hoover  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Hoover,

As a last resort I am forced to  
call to your attention the conduct of one  
of your agents, Donald A. Serene.

In August 1943, Mr. Serene and  
his family sublet my apartment for  
a period of five months. During this  
time, considerable damage was done  
to my housefurniture. I called this  
matter to Mr. Serene's attention and  
he attempted to close this matter by  
giving me a \$15 check in full payment.  
In as much as the damage was  
considerably more than this amount  
I immediately returned this check  
to him.

As my husband has been in  
service, and overseas a year, I  
have been in no position to take  
any action against Mr. Serene.  
I am totally dependent upon my  
husband's allotment for my  
child and myself for any support

128-777-117

and cannot afford to replace the articles damaged by the Surenes.

I have proof of my accusations against Mr. Surene, and believe Mr. Surene used his position with the F.B.I. to thwart this matter.

I was recently advised to bring this matter to your personal attention.

I assure you that any aid you can give me in this matter will be greatly appreciated.

Yours truly  
Mrs. Bernard Bernstein

Letter to Sac, Buffalo  
5-2-45  
JGG-ijg

3 W.  
JGG

~~PERSONAL AND CONFIDENTIAL~~

SAC, Buffalo

May 2, 1945

John Edgar Hoover - Director, Federal Bureau of Investigation

DONALD ARTHUR SURINE  
Special Agent

There is enclosed for your information a copy of a letter which has been received from Mrs. Bernard Bernstein, 139 South Main Street, Jamestown, New York, in which she charges that during the time the captioned Agent lived in her apartment, considerable damage was done to her house furniture.

In view of Mrs. Bernstein's comments, it is desired that you discuss this matter with Agent Surine and that the Bureau be advised with reference thereto.

This matter should be afforded your immediate attention.

*enclosure*

128497-118  
67 (6)  
1945  
RECORDED

*Wt*

*See* *fr*

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

COMMUNICATIONS SECTION  
MAILED 8  
MAY 7 1945 P.M.  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

*File  
Surine*

400 U. S. Court House  
Buffalo 2, New York  
May 2, 1945

Mr. J. Edgar Hoover  
Director  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Hoover:

I have received your kind letter advising me of my transfer to the Baltimore Field Division.

My wife and I appreciate very much your consideration in this matter. When her condition has been corrected, I will thereafter have no preferences as to my office of assignment.

With the kindest personal regards.

Sincerely

*Donald A. Surine*

DONALD A. SURINE

*noted  
Hui/jah*

*3 MAY 10 1945*

*128447-119*

*67*

*Surine*

**Federal Bureau of Investigation**  
**United States Department of Justice**

400 U. S. Court House  
Buffalo 2, New York

*JE [unclear] RM*  
*[Signature]*

May 7, 1945

JFB:MC

Director, FBI

~~PERSONAL AND CONFIDENTIAL~~

Re: DONALD ARTHUR SURINE,  
Special Agent.

Dear Sir:

I am in receipt of the Bureau's communication dated May 2, 1945, enclosing a copy of a letter received at the Bureau from Mrs. BERNARD BERNSTEIN, 139 South Main Street, Jamestown, New York, in addition to the Bureau's reply thereto.

I have taken the matter up with Special Agent SURINE, who has furnished a complete explanation in the attached memorandum.

A thorough analysis of the matter leads me to the conclusion that Agent SURINE has done everything that the Bureau expects of its Agents, and it is rather hard to escape the fact that he has gone beyond what the Bureau expects in order that no embarrassment might result to the Bureau. Agent SURINE has evidenced a very conscientious attitude toward his work, and I am sure that his memorandum which is attached will disclose that he has been most conscientious in the handling of this particular matter.

Specifically, it is pointed out that certainly no liability would attach to Agent SURINE for any damage caused by defective plastering in the apartment which he was renting. The landlord, of course, would have the liability, except under extremely unusual circumstances, and this was the decision rendered by Attorney SIDNEY HUGHES at Jamestown, New York, who is a reputable attorney in that city. Above all, it does seem to me that since the matter was taken up with Mr. HUGHES as the legal representative of Agent SURINE over a year ago, plus the fact that Attorney HUGHES requested Mrs. BERNSTEIN to take the matter up with him regarding any future action, Mrs. BERNSTEIN is indicating by her correspondence with the Bureau that she does not desire to handle the matter in the usual legal fashion.



Enc.

7-12 120  
MAY 10 1945  
FBI BUFFALO

Buffalo letter to Bureau  
Re: DONALD ARTHUR SURINE,  
Special Agent.

P & C  
May 7, 1945

I have advised Agent SURINE to communicate with Mrs. BERNSTEIN immediately regarding the matter, and the Bureau may rest assured that he is fully aware of the fact that through his actions no embarrassment must result to the Bureau.

Very truly yours,

*J. B. Wilcox*  
J. B. WILCOX, SAC.

DAS:FC

Buffalo, New York  
May 5, 1945

MEMO, SAC

RE: DONALD ARTHUR SURINE,  
Special Agent.

Reference is made to letter from the Bureau dated May 2, 1945, and transmitting a copy of a letter from a Mrs. BERNARD BERNSTEIN, 139 South Main Street, Jamestown, New York.

This is to advise that from August through December, 1943, I and my family obtained through a rental agent at Jamestown, New York, a furnished apartment at 139 South Main Street, Jamestown, New York. After obtaining this apartment it was learned that it was sublet furnished from Mrs. BERNARD BERNSTEIN.

During the period of occupancy the writer's child caused a bottle of ink to spill on a chair. This chair was placed in the hands of a furniture cleaner within two hours by the writer's wife and this chair was thoroughly cleaned so that no trace of ink was discernible. This was done at a considerable expense by the writer. At a later date the writer's child caused a glass lamp shade to be cracked which was immediately replaced by the writer. It is pointed out that the shade replaced was of considerably better quality than the one damaged.

In November of 1943, while the writer and his family were not at Jamestown, New York, for a period of two weeks, the plaster on the ceiling of the kitchen fell. During this time the property owner, a Mr. AXEL OHLQUIST observed this and had plasterers enter the apartment repairing this damage. In the kitchen was located a finished table which received scratches from the plaster. On leaving this apartment Mrs. BERNARD BERNSTEIN became extremely unreasonable in demanding a new chair or \$180.00 and demanding that her kitchen table be refinished at an estimated cost of \$30.00.

At this time the writer conferred with Mrs. BERNSTEIN and attempted to settle the matter in a fair and reasonable manner and offered to share half of the cost of refinishing her kitchen table which received scratches from the falling plaster. Mrs. BERNSTEIN, apparently realizing the writer's position of doing everything reasonable to settle the matter so that the Bureau's position would not be affected, unreasonably insisted that all of her demands be met.



MEMO, SAC  
RE: DONALD ARTHUR SURINE, SA

Buffalo, New York  
May 5, 1945

At this time, in the latter part of February or early part of March, 1944, the writer conferred with Mr. SIDNEY HUGHES, a reputable attorney at Jamestown, New York, relating the facts. Mr. HUGHES advised me that I had done more than was legally required and advised me not to do anything more about the matter, especially since I had offered to pay half of the cost of refinishing Mrs. BERNSTEIN'S kitchen table and she had refused. At this time Mr. HUGHES advised the writer he would notify Mrs. BERNSTEIN to contact him in the event she desired any further action.

It is true that the writer offered \$15.00 to Mrs. BERNSTEIN, but it was not offered as any settlement of her alleged claims. It was offered by the writer in an effort to more than settle any reasonable demands by Mrs. BERNSTEIN despite the fact that Mr. HUGHES advised that there was no liability on the part of the writer for any damage done by the falling plaster, this being the responsibility of the landlord.

Since that time nothing further has been heard from Mrs. BERNSTEIN in this matter although at the time the writer was transferred to Buffalo, New York she was advised of my whereabouts.

Pursuant to the Bureau's suggestion Mrs. BERNARD BERNSTEIN has been contacted and advised that she may communicate further with Mr. SIDNEY HUGHES, Jamestown, New York, as she was previously advised over a year ago.

DONALD A. SURINE, SA

MAY 14 1955  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE  
COMMUNICATIONS SECTION

WASH FROM BALTIMORE 14 2 10-55 AM

DIRECTOR URGENT

CAGE. SPECIAL AGENT DONALD A. SURINE ARRIVED IN THE BALTIMORE FIELD  
DIVISION AT EIGHT FOUR AM ON MAY FOURTEEN FROM BUFFALO FIELD  
DIVISION ON TRANSFER. PERSON TO BE NOTIFIED MRS. DONALD A. SURINE  
ONE THREE TWO SIX KALMIA ST., NW, WASHINGTON, D. C. 20004-121

HALLFORD

HOLD PLS

100-44111-121  
cc  
May 15 1955  
Hoff

ANNUAL

Form approved  
Budget Bureau No. 50-R012.  
Approval expires Mar. 30, 1945.

# REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )  
OFFICIAL: REGULAR (X) SPECIAL ( )  
PROBATIONAL or TRIAL PERIOD ( )

As of 3/31/45 based on performance during period from 4/1/44 to 3/31/45

DONALD A. SURINE

Special Agent, CAF #11 - \$3800

(Name of employee)

(Title of position, service, and grade)

FEDERAL BUREAU OF INVESTIGATION - Buffalo Field Division

(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	CHECK ONE: Administrative, supervisory, or planning..... <input type="checkbox"/> All others..... <input checked="" type="checkbox"/>
---------------------------------	---	---

- |   |  |
|---|--|
| <input type="checkbox"/> (1) Maintenance of equipment, tools, instruments.  | <input type="checkbox"/> (21) Effectiveness in planning broad programs.  |
| <input type="checkbox"/> (2) Mechanical skill.  | <input type="checkbox"/> (22) Effectiveness in adapting the work program to broader or related programs.                   |
| <input checked="" type="checkbox"/> (3) Skill in the application of techniques and procedures.  | <input type="checkbox"/> (23) Effectiveness in devising procedures.  |
| <input type="checkbox"/> (4) Presentability of work (appropriateness of arrangement and appearance of work).                                | <input type="checkbox"/> (24) Effectiveness in laying out work and establishing standards of performance for subordinates. |
| <input checked="" type="checkbox"/> (5) Attention to broad phases of assignments.   | <input type="checkbox"/> (25) Effectiveness in directing, reviewing, and checking the work of subordinates.                |
| <input checked="" type="checkbox"/> (6) Attention to pertinent detail.  | <input type="checkbox"/> (26) Effectiveness in instructing, training, and developing subordinates in the work.             |
| <input type="checkbox"/> (7) Accuracy of operations.  | <input type="checkbox"/> (27) Effectiveness in promoting high working morale.  |
| <input checked="" type="checkbox"/> (8) Accuracy of final results.  | <input type="checkbox"/> (28) Effectiveness in determining space, personnel, and equipment needs.                          |
| <input checked="" type="checkbox"/> (9) Accuracy of judgments or decisions.   | <input type="checkbox"/> (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.               |
| <input checked="" type="checkbox"/> (10) Effectiveness in presenting ideas or facts.  | <input type="checkbox"/> (30) Ability to make decisions.   |
| <input checked="" type="checkbox"/> (11) Industry.  | <input type="checkbox"/> (31) Effectiveness in delegating clearly defined authority to act.                                |
| <input checked="" type="checkbox"/> (12) Rate of progress on or completion of assignments.  |  |
| <input checked="" type="checkbox"/> (13) Amount of acceptable work produced. (Is mark based on production records? <u>Yes</u> ) (Yes or no) |  |
| <input checked="" type="checkbox"/> (14) Ability to organize his work.  |  |
| <input checked="" type="checkbox"/> (15) Effectiveness in meeting and dealing with others.  |  |
| <input checked="" type="checkbox"/> (16) Cooperativeness.   |  |
| <input checked="" type="checkbox"/> (17) Initiative.  |  |
| <input checked="" type="checkbox"/> (18) Resourcefulness.   |  |
| <input checked="" type="checkbox"/> (19) Dependability.   |  |
| <input checked="" type="checkbox"/> (20) Physical fitness for the work.   |  |

STATE ANY OTHER ELEMENTS CONSIDERED

- ☒ (A) Ability to direct and lead a group of Agents on raids and dangerous assignments
- ☐ (B) \_\_\_\_\_
- ☐ (C) \_\_\_\_\_

STANDARD Deviations must be explained on reverse side of this form		Adjective rating
Plus marks on all underlined elements, and no minus marks.....	Excellent	Rating official: <u>VERY GOOD</u> <i>Rob.</i>
Plus marks on at least half of the underlined elements, and no minus marks.....	Very good	
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks.....	Good	Reviewing official: _____
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks.....	Fair	
Minus marks on at least half of the underlined elements.....	Unsatisfactory	

Rated by J. B. Wilcox  
J. B. WILCOX (Signature of rating official)

SPECIAL AGENT IN CHARGE

3/10/45

(Date)

Reviewed by R. Glavin  
(Signature of reviewing official)

Assistant (Title)  
Federal Bureau of Investigation  
(Title)

3-23-45 *JK*  
(Date)

Rating approved by efficiency rating committee

(Date)

Report to employee

(Adjective rating)

JBW:FC

Buffalo, New York  
March 31, 1945

RE: DONALD A. SURINE, Special Agent;  
E.O.D. January 13, 1941.

This Agent presents an average personal appearance, has an average personality and dresses appropriately. He is above average in initiative and resourcefulness and average in force and aggressiveness. He displays average judgment and common sense, is mature and is in average physical condition. This Agent is naturally loquacious and his personality would be improved upon by shortening his conversations. In this connection I have noted improvement.

He is rated as a very good dictator, being well prepared and dictating at an even rate of speed. He is a good automobile driver. I have not had an opportunity to observe him testify in open court but in a moot court session he demonstrated that he is qualified as a witness. He is above average in his ability to handle firearms and I consider him qualified to handle dangerous assignments. He has operated on a number of physical surveillances with good results and is qualified in this connection. He operates a typewriter at approximately 45 words per minute but knows no shorthand.

The reports which he has submitted have been above average, requiring a minimum amount of supervision. His volume of work produced is average. He is average in the supervision of his own cases. He is a good contact man with law enforcement officials and others. He is average in his ability to organize and initiate investigations. He willingly accepts responsibility and discharges it with less than average supervision.

In the national defense field this Agent has worked on 25, 65, 98 and 100 cases; in the general investigative field he has worked on 9, 26, 31, 46, 52, 58, 71 and 87 cases.

I do not feel that this Agent possesses any supervisory, administrative or executive ability; however, he has only had an opportunity to display it in connection with his own cases.

3-1-43 ccf-11 380

JBW:FC

Buffalo, New York  
May 12, 1945

RE: DONALD A. SURINE, Special Agent;  
TRANSFER EFFICIENCY REPORT.

Reference is made to my efficiency report of March 31, 1945. My comments as of that date are still applicable. I would like to point out, however, that this Agent through the development of certain good informants was able to develop a number of THEFT OF GOVERNMENT PROPERTY cases, which resulted in the conviction of eleven persons.

This Agent's services have continued to be in a very good classification and I feel that his services will continue to be of a high caliber. He is a hard worker and takes particular interest in any matter assigned to him.

Since March 31, 1945 he has been assigned 104 cases in the national defense field and has handled 15, 47, 52, 67 and 87 cases in the general investigative classification.

3 MAY 22 1945  
RECORDED

128497-122  
6 MAY 17 1945  
FBI - BUFFALO

2  
R-1

# REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )  
OFFICIAL:  
REGULAR ( ) SPECIAL ( X )  
PROBATIONAL or TRIAL PERIOD ( )

As of 5/12/45 based on performance during period from 4/1/45 to 5/12/45

DONALD A. SURINE

Special Agent, CAF #11 - \$3800

(Name of employee)

(Title of position, service, and grade)

FEDERAL BUREAU OF INVESTIGATION - Buffalo Field Division

(Organization—Indicate bureau, division, section, unit, field station)

<b>ON LINES BELOW MARK EMPLOYEE</b>  ✓ if adequate — if weak + if outstanding	<b>1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.</b> <b>2. Underline the elements which are especially important in the position.</b> <b>3. Rate only on elements pertinent to the position.</b> a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	<b>CHECK ONE:</b>  Administrative, supervisory, or planning ----- <input type="checkbox"/>  All others ----- <input type="checkbox"/>
---	--	---

- (1) Maintenance of equipment, tools, instruments.
- (2) Mechanical skill.
- (3) Skill in the application of techniques and procedures.
- (4) Presentability of work (appropriateness of arrangement and appearance of work).
- (5) Attention to broad phases of assignments.
- (6) Attention to pertinent detail.
- (7) Accuracy of operations.
- (8) Accuracy of final results.
- (9) Accuracy of judgments or decisions.
- (10) Effectiveness in presenting ideas or facts.
- (11) Industry.
- (12) Rate of progress on or completion of assignments.
- (13) Amount of acceptable work produced. (Is mark based on production records? -----) (Yes or no)
- (14) Ability to organize his work.
- (15) Effectiveness in meeting and dealing with others.
- (16) Cooperativeness.
- (17) Initiative.
- (18) Resourcefulness.
- (19) Dependability.
- (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
- (22) Effectiveness in adapting the work program to broader or related programs.
- (23) Effectiveness in devising procedures.
- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- (26) Effectiveness in instructing, training, and developing subordinates in the work.
- (27) Effectiveness in promoting high working morale.
- (28) Effectiveness in determining space, personnel, and equipment needs.
- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- (30) Ability to make decisions.
- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) -----
- (B) -----
- (C) -----

STANDARD Deviations must be explained on reverse side of this form		Adjective rating
Plus marks on all underlined elements, and no minus marks -----	Excellent	Rating official <u>VERY GOOD</u>
Plus marks on at least half of the underlined elements, and no minus marks -----	Very good	<u>gab.</u>
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks -----	Good	Reviewing official -----
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks -----	Fair	
Minus marks on at least half of the underlined elements -----	Unsatisfactory	

Rated by J. B. Wilcox SPECIAL AGENT IN CHARGE 5/12/45  
J. B. WILCOX (Signature of rating official) (Title) (Date)

Reviewed by -----  
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee ----- Report to employee -----  
(Date) (Adjective rating)

LAH:PAD

April 23, 1945

~~CONFIDENTIAL~~

TO: [REDACTED]

RE:

SPECIAL AGENT

Dear Sir:

The above-named Special Agent attended an In-Service training course at the Seat of Government from April 9,

April 24, 1945.

He attained the following grades:

Notebook	Very good
Written Examination	100
Technical Equipment Qualifications	Good
Hip Shooting	94
Practical Pistol Course	98
Shotgun	100
.30 Rifle	96
Machine Gun	100

The firearms grades should be entered on the individual field firearms training record card.

Very truly yours,

*J. E. Hoover*

John Edgar Hoover  
Director

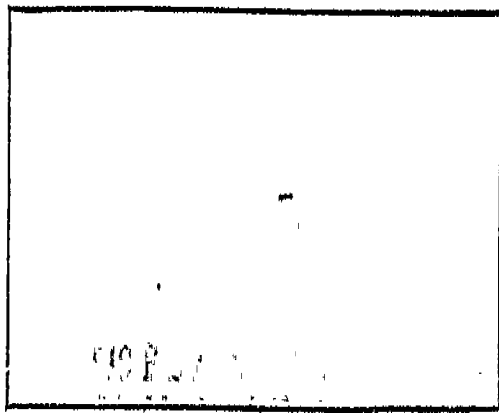
Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

cc: D. A. [REDACTED]

MAILING

# CLASSIFICATION ADVICE

App. Not Req.



(Local Board Date Stamp With Code)

May 17, 1945

(Date of mailing of Notice of Classification to Registrant)

You are advised that—

Donald

(First name)

Arthur

(Middle name)

Surine

(Last name)

Order No. 2115

has been classified in Class 2-B

until September 17, 1945, 19

(Insert date for Class II-A and II-B only)

by ☒ Local Board.

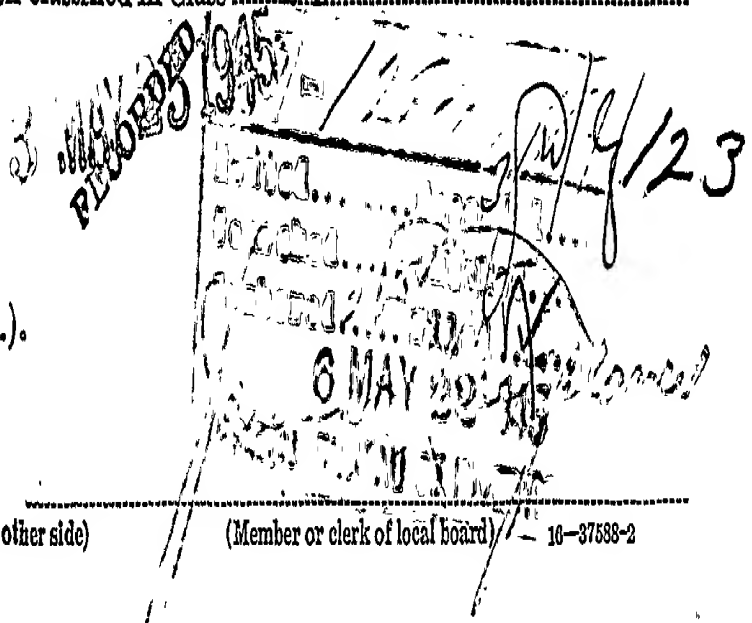
☐ Board of Appeal (by vote of ..... to .....).

☒ President.

DSS Form 59  
(Revised 12-10-48)

(See other side)

(Member or clerk of local board) 16-37538-2





## Appeal Procedure

Any person entitled to do so may take an appeal to the board or appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

- (1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.
- (2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

WAG:sea

May 26, 1945

Mr. James M. Collinson  
Chairman  
Local Union Number 4  
Collective Service Unit  
1111 S. Street, N.E.  
Washington, D.C.

RE: ORDER NUMBER 2115

Dear Mr. Collinson:

I want to advise you that the needs of this service make it necessary to transfer Special Agent Carbo to Baltimore, Maryland.

This information is furnished to you in order that your records will correctly reflect the principal place of employment of this registrant.

Sincerely yours,

*J. E. Hoover*

John Edgar Hoover  
Director

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

CC: SAC - Baltimore

124

128-111-125  
NPG:ld  
June 30, 1945

Mrs. Bernard Bernstein  
139 South Main Street  
Jamestown, New York

Dear Mrs. Bernstein:

I have your communication of June 20, 1945,  
with reference to Mr. Donald A. Surine an employee of  
this Bureau.

In reply, please be advised that this matter  
has been called to Mr. Surine's attention, who has turned  
this matter over to his Attorney, Mr. Sidney Hughes of  
Jamestown, New York, and therefore, it is not possible  
for this Bureau to take any further action in this matter.

Sincerely yours,

John Edgar Hoover  
Director

CC: SAC, Baltimore (In a letter dated May 7, 1945, the SAC  
at Buffalo advised that Agent Surine has gone beyond what the  
Bureau expects of its employees in order that no embarrassment  
might be caused this Bureau and turned this matter over to his  
Attorney Sidney Hughes of Jamestown, New York and apparently  
Mrs. Bernstein is attempting to circumvent dealing with Hughes  
in this matter) and it is recommended that no further action be  
taken in connection with this matter.

Sending field copy of incoming.

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Tamm \_\_\_\_\_  
Mr. \_\_\_\_\_

128-111-125  
JUN 30 1945  
RECORDED  
INDEXED

(Copy)

June 20, 1945

Mr. J. Edgar Hoover  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Hoover:

On April 21, 1945, I sent you a letter concerning an employee of your Bureau, Mr. Donald A. Surine. Under date of May 2, 1945, you advised that Mr. Surine would communicate with me.

To date I have not heard from Mr. Surine. A lawyer contacted the owner of the apartment house in which I live, and told him to try and talk me into settling for \$15.00. I refused, as the damage to the kitchen set alone was that much. That is the only way in which Mr. Surine communicated with me.

In view of the elapsed time, it seems evident that Mr. Surine has decided to disregard my complaint, even after it was called to your attention.

I feel that further action on the part of your office should be taken at once.

Respectfully,

(signed)

Mrs. Bernard Bernstein  
139 So. Main St.  
Jamestown, N.Y.

June 20, 1945

Mr. Tolson.....  
Mr. E. A. Tamm.....  
Mr. Clegg.....  
Mr. Coffey.....  
Mr. Glavin.....  
Mr. Ladd.....  
Mr. Nichols.....  
Mr. Rosen.....  
Mr. Tracy.....  
Mr. Carson.....  
Mr. Egan.....  
Mr. Gurnea.....  
Mr. Hendon.....  
Mr. Pennington.....  
Mr. Quinn Tamm.....  
Mr. Nease.....  
Miss Gandy.....

Mr. J. Edgar Hoover  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Hoover:

On April 21, 1945, I sent  
a letter concerning an employee  
of your Bureau, Mr. Donald  
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with me.

To date I have not heard from  
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In view of the elapsed time, it  
seems evident that Mr. Surine  
has decided to disregard my  
complaint, even after it was  
called to your attention.

I feel that further action  
on the part of your office should  
be taken at once.

Respectfully,  
Mrs. Bernard Bernstein  
139 So. Main St.  
Jamestown, N.Y.

Baltimore, Maryland  
July 13, 1945

Re: DONALD A. SURINE - Special Agent  
Sixty-day Efficiency Report

This constitutes a sixty-day efficiency report on Special Agent Surine who arrived in Baltimore, Maryland, on May 14, 1945 under transfer from the Buffalo Field Division.

Special Agent Surine presents a good, average personal appearance, dresses neatly, and is possessed of an average personality. He impresses me as being above average in enthusiasm and aggressiveness and has demonstrated a better than average amount of resourcefulness in handling his assignments. He is very interested in his work, uses good judgment, and is entirely loyal to the service. He is rated as very good in his ability to dictate and the volume of work produced by this Agent is better than average.

He is above average in the use of Bureau firearms and I believe he is fully qualified to handle dangerous assignments. I have not observed this Agent testify while assigned to the Baltimore Field Division, but I observed him testify while he was assigned to the Little Rock Field Division under my supervision, at which time he made a very satisfactory witness.

Since being assigned to the Baltimore Office, Special Agent Surine has handled some general investigative work and has also been assigned to a technical surveillance. On both assignments he has performed his work in an entirely satisfactory manner. He is a competent typist but does not take shorthand. This Agent has no difficulty in maintaining friendly relations with law enforcement officials and people in the business world. His ability to organize and initiate his investigations is very good and he has always been very willing to accept responsibility and discharge such responsibility without the necessity of close supervision.

I do not believe Special Agent Surine has definitely indicated qualifications along supervisory, administrative, or executive lines, but he has had very little opportunity to demonstrate such ability.

Considering this Agent's present grade and salary, I would rate him as Very Good.

dal Initials

FRED HALLFORD, SAC

FH:cc

# REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL (XX)  
OFFICIAL:  
REGULAR ( ) SPECIAL ( )  
PROBATIONAL or TRIAL PERIOD ( )

As of July 13, 1945 based on performance during period from May 14, 1945 to July 13, 1945

DONALD A. SURINE

Special Agent

CAF-11

(Name of employee)

(Title of position, service, and grade)

Federal Bureau of Investigation - Baltimore Field Division

(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE		CHECK ONE:
✓ if adequate	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.	Administrative, supervisory, or planning <input type="checkbox"/>
- if weak	2. Underline the elements which are especially important in the position.	All others <input type="checkbox"/>
+ if outstanding	3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	

- (1) Maintenance of equipment, tools, instruments.
- (2) Mechanical skill.
- (3) Skill in the application of techniques and procedures.
- (4) Presentability of work (appropriateness of arrangement and appearance of work).
- (5) Attention to broad phases of assignments.
- (6) Attention to pertinent detail.
- (7) Accuracy of operations.
- (8) Accuracy of final results.
- (9) Accuracy of judgments or decisions.
- (10) Effectiveness in presenting ideas or facts.
- (11) Industry.
- (12) Rate of progress on or completion of assignments.
- (13) Amount of acceptable work produced. (Is mark based on production records? -----) (Yes or no)
- (14) Ability to organize his work.
- (15) Effectiveness in meeting and dealing with others.
- (16) Cooperativeness.
- (17) Initiative.
- (18) Resourcefulness.
- (19) Dependability.
- (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
- (22) Effectiveness in adapting the work program to broader or related programs.
- (23) Effectiveness in devising procedures.
- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- (26) Effectiveness in instructing, training, and developing subordinates in the work.
- (27) Effectiveness in promoting high working morale.
- (28) Effectiveness in determining space, personnel, and equipment needs.
- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- (30) Ability to make decisions.
- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) -----
- (B) -----
- (C) -----

STANDARD	Adjective rating
Deviations must be explained on reverse side of this form	
Plus marks on all underlined elements, and no minus marks	Excellent
Plus marks on at least half of the underlined elements, and no minus marks	Very good
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Rated by Fred Hallford Special Agent in Charge July 13, 1945  
(Signature of rating official) (Title) (Date)

Reviewed by \_\_\_\_\_  
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee \_\_\_\_\_ Report to employee \_\_\_\_\_  
(Date) (Adjective rating)



August 2, 1945

Mr. Donald A. Surine  
Federal Bureau of Investigation  
United States Department of Justice  
Post Office Box 3015  
Baltimore 3, Maryland

Dear Mr. Surine:

In connection with the Uniform Promotion Act, I am indeed pleased to advise you that you have been recommended for promotion from \$4300 per annum to \$4520 per annum in Grade CAF 11, effective July 2, 1945.

Sincerely yours,

John Edgar Hoover  
Director

CC: SAC, Baltimore  
CCD, Selective Service  
Miss Eitel  
Mr. J. E. Edwards - EOD 1-13-41

127

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

*[Handwritten signature]*

**Federal Bureau of Investigation**  
**United States Department of Justice**

Baltimore 3, Maryland

October 5, 1945

~~PERSONAL AND CONFIDENTIAL~~

Director, FBI

Re: DONALD A. SURINE -  
Special Agent  
Personnel Matter

Dear Sir:

The Bureau is advised that Special Agent Surine recently underwent an operation in connection with two misplaced bones in his spinal column. He was operated on at the Union Memorial Hospital in Baltimore, and his physician advises me it will probably be three months before he is able to perform any work requiring heavy lifting. He will be able to get around, however, in approximately one month.

Subsequent to his operation Special Agent Surine has been progressing satisfactorily.

It is suggested that the Bureau direct a letter to Special Agent Surine in care of this office inasmuch as his exact address in the future is not presently known to me.

Very truly yours,

*Fred Hallford*  
FRED HALLFORD  
SAC

FH:cc  
67-

7 OCT 10 1945  
RECEIVED

12877128

*Al on sl  
shu/ken*

*let sent 10/10/45*

*10/10/45*

7

DEPARTMENT OF JUSTICE  
WASHINGTON 25, D. C.

Date: July 2, 1945

Name: MR. DONALD A. SURINE

You are advised of the following action concerning your employment in the Department of Justice:

Nature of Action: PAY INCREASE(Periodic)

Effective: July 2, 1945

	FROM	TO
POSITION	Special Agent	
GRADE SALARY	CAF 11 \$4300	CAF 11 \$4520
BUREAU OR DIVISION		
HEADQUARTERS		
APPROPRIATION	S&E, FBI, NATL. DEF.	
DEPARTMENTAL OR FIELD	Field	

REMARKS:

Public Law #200 as amended 6-30-45.

Reallocated from CAF 10, \$3500 to CAF 11, \$3800, March 1, 1943.

New appointees must take oath of office, enter on duty  
and execute necessary appointment papers before any  
payment of salary can be made.

By direction of the Attorney General.

*S. C. L. [Signature]*

AUG 23 1945

**DEPARTMENT OF JUSTICE**  
WASHINGTON 25, D. C.

**3145648**

Date: **July 2, 1943**

Name: **MR. DONALD A. GRIFF**

No.

CIVIL SERVICE OR  
OTHER LEGAL AUTHORITY

Nature of Action: **PAY INCREASE (Promotion)**

Effective: **July 2, 1943**

	FROM	TO	NATURE OF POSITION
POSITION	<b>Special Agent</b>		(a) NEW
GRADE SALARY	<b>CAP 11 \$4300</b>	<b>CAP 11 \$4920</b>	P. C. No.
BUREAU OR DIVISION			(b) ADDTNL. IDENT.  P. C. No.
HEADQUARTERS			(c) VICE  P. C. No.
APPROPRIATION	<b>CAF, FBI, NATL. DEF.</b>		
DEPARTMENTAL OR FIELD	<b>Field</b>		DATE OF OATH

REMARKS:

Public Law 100 as amended 6-30-43.  
Reallocated from CAP 10, \$3900 to CAP 11, \$4920, March 1, 1943.

FEDERAL BUREAU OF INVESTIGATION

(Donald A. Surin)

Mr.  
Miss

Mrs. See attached list

Date July 2, 1945

New appointment ☐

Transfer ☐

Promotion ☐

xxxx

Separation ☐

PRESENT STATUS

1. Title:

2. Grade:

3. Salary:

4. Seat of Government: ☐  
Field: ☐

5. Division:

6. Appropriation:

PROPOSED ACTION

7. Title:

8. Grade:

9. Salary:

10. Seat of Government: ☐  
Field: ☐

11. Division:

12. Appropriation: "Salaries & Expenses  
FBI" (Nat'l. Defense)

13. Effective: July 2, 1945

Additional: ☐

14. Remarks:

14. Position: Vice: ☐  
Identical: ☐

See attached list of employees to be promoted under the Automatic Promotion Bill, Public Law #200 and #106.

Respectfully submitted,

Director, Federal Bureau of Investigation  
(Title)

CC: CCO-Selective Service

NAME	TITLE	GRADE FROM AND TO
Mr. William P. <del>Strahan</del> <i>ali</i>	Special Agent	CAP 11 04300 CAP 11 04520
(Reallocated from CAP 10, 03500 to CAP 11, 03800, effective April 1, 1943.)		
Mr. Joseph A. <del>Smith</del> <i>ali</i>	Special Agent	CAP 11 04300 CAP 11 04520
(Reallocated from CAP 10, 03500 to CAP 11, 03800, effective May 16, 1943.)		
Mr. Laird E. <del>Smith</del> <i>ali</i>	Special Agent	CAP 11 04300 CAP 11 04520
(Reallocated from CAP 10, 03500 to CAP 11, 03800, effective September 14, 1943.)		
Mr. Charles C. <del>Spann</del> <i>ali</i>	Special Agent	CAP 11 04300 CAP 11 04520
(Reallocated from CAP 10, 03500 to CAP 11, 03800, effective October 16, 1943.)		
Mr. Henry R. <del>Splendoro</del> <i>ali</i>	Special Agent	CAP 11 04300 CAP 11 04520
(Reallocated from CAP 10, 03500 to CAP 11, 03800, effective June 1, 1943.)		
Mr. John S. <del>Stanton</del> <i>ali</i>	Special Agent	CAP 11 04300 CAP 11 04520
(Reallocated from CAP 10, 03500 to CAP 11, 03800, effective November 1, 1943.)		
Mr. Willard L. <del>Steples</del> <i>ali</i>	Special Agent	CAP 11 04300 CAP 11 04520
(Reallocated from CAP 10, 03500 to CAP 11, 03800, effective September 1, 1943.)		
Mr. Earl P. <del>Staten</del> <i>ali</i>	Special Agent	CAP 11 04300 CAP 11 04520
(Reallocated from CAP 10, 03500 to CAP 11, 03800, effective February 1, 1943.)		
Mr. Donald A. <del>Surino</del> <i>ali</i>	Special Agent	CAP 11 04300 CAP 11 04520
(Reallocated from CAP 10, 03500 to CAP 11, 03800, effective March 1, 1943.)		
Mr. Clarence <del>Thurgingen, Jr.</del> <i>ali</i>	Special Agent	CAP 11 04300 CAP 11 04520
(Reallocated from CAP 10, 03500 to CAP 11, 03800, effective May 1, 1943.)		
Mr. Charles H. <del>Tappan</del> <i>ali</i>	Special Agent	CAP 11 04300 CAP 11 04520
(Reallocated from CAP 10, 03500 to CAP 11, 03800, effective September 1, 1943.)		
Mr. Howard E. <del>Trent, Jr.</del> <i>ali</i>	Special Agent	CAP 11 04300 CAP 11 04520
(Reallocated from CAP 10, 03500 to CAP 11, 03800, effective December 26, 1943.)		
Mr. Elmer W. <del>Underwood</del> <i>ali</i>	Special Agent	CAP 11 04300 CAP 11 04520
(Reallocated from CAP 10, 03500 to CAP 11, 03800, effective November 1, 1943.)		
Mr. Robert B. <del>Van Arsdale</del> <i>ali</i>	Special Agent	CAP 11 04300 CAP 11 04520
(Reallocated from CAP 10, 03500 to CAP 11, 03800, effective November 1, 1943.)		



**Federal Bureau of Investigation**  
**United States Department of Justice**



IN REPLY, PLEASE REFER TO

FILE NO. \_\_\_\_\_

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to July 30, 1945, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~CASH~~ ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Funds:

Name Mrs Donald A Surine Address 3717 Yolando Road, Baltimore, Md  
Relationship Wife Dated 7/28/45

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name Mrs. Frank A. Surine Address 1326 Kalmar Rd, N. W., Wash, D. C.  
Relationship Mother Dated 7/28/45

Very truly yours,

Donald A Surine  
Special Agent

ack.  
7-30-45  
mhh (MGB)

File  
rel

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: December 11, 1945

*FH*  
FROM : Fred Hallford - SAC, Baltimore

SUBJECT: DONALD A. <sup>0</sup>SURINE - Special Agent  
Selective Service Status

Local Board #4, 918 F Street, N.W., Washington, D. C., has advised Special Agent Surine that he has been classified 4-A indefinitely.

*NO MORE OF*  
*12/11/45*  
*129*  
*DEC 19*  
*3*

FH:cc

67-

*Enter  
way*



ras

October 11, 1945

Mr. Donald A. Surina  
Federal Bureau of Investigation  
Post Office Box 2015  
Baltimore 3, Maryland

Dear Mr. Surina:

I have been informed of your illness, and I was sorry indeed to learn of this.

I want to urge, by all means, that you follow strictly your doctor's advice, and further that you disengage from your mind any thoughts you may have concerning your work at this time.

It is hoped that you will be feeling much better in the near future.

Sincerely,

CC: SAC, Baltimore

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

RECEIVED  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPT. OF JUSTICE  
OCT 11 5 14 PM '45

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. MOHR

FROM : MR. GLAVIN

SUBJECT: DONALD A. SURINE  
Special Agent  
Baltimore Field Division

DATE: May 28, 1946

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Coffey	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Hendon	
Mr. Pennington	
Mr. Quinn Tamm	
Tele. Room	
Mr. Nease	
Miss Gandy	

I spoke to the above captioned Agent during his attendance at in-service schools. He is particularly anxious to know if he could be considered for grade CAF 12 in the immediate future.

I advised Agent Surine that no reallocations were being made at the present time and that his file would be given consideration as of July 1, 1946, and if the report from his Special Agent in Charge was satisfactory there was no reason why he could not be considered for promotion at that time. He is particularly apprehensive that he might be passed over due to his getting VERI GOOD on his March 31, 1946 efficiency report.

Surine advised me that this efficiency report was given primarily due to the fact that he had not been in good physical health and could not handle all of his assignments; however, at the present time he is in good health and does not anticipate any trouble in the future.

I feel it would be well to request a special efficiency report on this employee shortly before July 1st and also at the same time secure a recommendation from his SAC as to whether he would recommend Surine for grade CAF 12.

WRG:rj - noted 5/31/46

ANNUAL

Form approved  
Budget Bureau No. 50-R012.  
Approval expires Mar. 30, 1945.

# REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )  
OFFICIAL: ( X ) SPECIAL ( )  
REGULAR PROBATIONAL or TRIAL PERIOD ( )

As of March 31, 1946 based on performance during period from April 1, 1945 to March 31, 1946

DONALD A. SURINE

(Name of employee)

Special Agent

CAF-11

(Title of position, service, and grade)

Federal Bureau of Investigation - Baltimore Field Division

(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE		CHECK ONE:
<input checked="" type="checkbox"/> if adequate	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.	Administrative, supervisory, or planning <input type="checkbox"/>
<input type="checkbox"/> if weak	2. Underline the elements which are especially important in the position.	All others <input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> if outstanding	3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	

- |   |  |
|---|--|
| <input type="checkbox"/> (1) Maintenance of equipment, tools, instruments.  | <input type="checkbox"/> (21) Effectiveness in planning broad programs.  |
| <input type="checkbox"/> (2) Mechanical skill.  | <input type="checkbox"/> (22) Effectiveness in adapting the work program to broader or related programs.                   |
| <input checked="" type="checkbox"/> (3) Skill in the application of techniques and procedures.                                  | <input type="checkbox"/> (23) Effectiveness in devising procedures.  |
| <input type="checkbox"/> (4) Presentability of work (appropriateness of arrangement and appearance of work).                    | <input type="checkbox"/> (24) Effectiveness in laying out work and establishing standards of performance for subordinates. |
| <input checked="" type="checkbox"/> (5) Attention to broad phases of assignments.   | <input type="checkbox"/> (25) Effectiveness in directing, reviewing, and checking the work of subordinates.                |
| <input checked="" type="checkbox"/> (6) Attention to pertinent detail.  | <input type="checkbox"/> (26) Effectiveness in instructing, training, and developing subordinates in the work.             |
| <input type="checkbox"/> (7) Accuracy of operations.  | <input type="checkbox"/> (27) Effectiveness in promoting high working morale.  |
| <input checked="" type="checkbox"/> (8) Accuracy of final results.  | <input type="checkbox"/> (28) Effectiveness in determining space, personnel, and equipment needs.                          |
| <input checked="" type="checkbox"/> (9) Accuracy of judgments or decisions.   | <input type="checkbox"/> (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.               |
| <input checked="" type="checkbox"/> (10) Effectiveness in presenting ideas or facts.  | <input type="checkbox"/> (30) Ability to make decisions.   |
| <input checked="" type="checkbox"/> (11) Industry.  | <input type="checkbox"/> (31) Effectiveness in delegating clearly defined authority to act.                                |
| <input checked="" type="checkbox"/> (12) Rate of progress on or completion of assignments.                                      |  |
| <input checked="" type="checkbox"/> (13) Amount of acceptable work produced. (Is mark based on production records? <u>Yes</u> ) |  |
| <input checked="" type="checkbox"/> (14) Ability to organize his work.  |  |
| <input checked="" type="checkbox"/> (15) Effectiveness in meeting and dealing with others.                                      |  |
| <input checked="" type="checkbox"/> (16) Cooperativeness.   |  |
| <input checked="" type="checkbox"/> (17) Initiative.  |  |
| <input checked="" type="checkbox"/> (18) Resourcefulness.   |  |
| <input checked="" type="checkbox"/> (19) Dependability.   |  |
| <input checked="" type="checkbox"/> (20) Physical fitness for the work.   |  |

## STATE ANY OTHER ELEMENTS CONSIDERED

- ☒ (A) Ability to direct and lead a group of agents on raids and dangerous assignments.
- ☒ (B) Capability for additional responsibility.
- ☐ (C)

## STANDARD

Deviations must be explained on reverse side of this form

Plus marks on all underlined elements, and no minus marks

Plus marks on at least half of the underlined elements, and no minus marks

Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks

Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks

Minus marks on at least half of the underlined elements

Excellent

Very good

Good

Fair

Unsatisfactory

Adjective rating

Rating official

Reviewing official

Rated by

(Signature of rating official)

Special Agent in Charge

(Title)

March 29, 1946

(Date)

Reviewed by

(Signature of reviewing official)

Assistant Director

(Title)

4-11-46

(Date)

Rating approved by efficiency rating committee

(Date)

Report to employee

(Adjective rating)

Baltimore, Maryland

March 31, 1946

Re: DONALD A. SURINE - Special Agent  
ANNUAL EFFICIENCY REPORT

Special Agent Surine presents a good personal appearance, dresses neatly, and is possessed of an average and friendly personality. He impresses me as being above average in enthusiasm and aggressiveness, and has demonstrated a better than average amount of initiative in handling his assignments.

For the past several months he has been handling the consolidation of the indices in the Baltimore Office. His work in this regard has been exceptionally good. This Agent impresses me as being very sincere and conscientious and very loyal to the Bureau.

He is rated as very good in his ability to dictate. He is above average in the use of Bureau firearms and is qualified to handle dangerous assignments. He is a good automobile driver. He has not had an opportunity to testify in Federal Court in this Field Division but his file reflects that he makes a good witness. I believe he would perform entirely satisfactorily on physical surveillances. He is a fairly good typist but does not take shorthand. His reports generally are well prepared and require only average supervision.

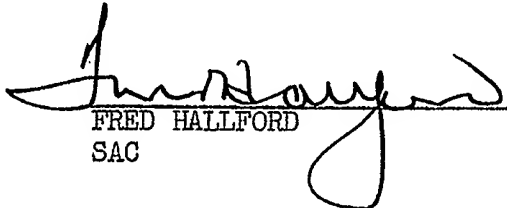
I believe this Agent has the ability to maintain very friendly relations with law enforcement officials and with the public. He has the ability to organize and initiate investigations in order to produce a good volume of completed work.

During the fall of 1945 Special Agent Surine underwent an operation in connection with two misplaced bones in his spinal column and as a result of this operation he is not yet sufficiently physically fit to perform strenuous work; however, he is working on the consolidation of the field office indices and within the next few months he should be back to normal and able to perform arduous physical exertion.

This Agent has not recently been assigned investigative matters but he has formerly been under my supervision in another Field Division as resident agent and handled all types of Bureau investigations including National Defense, Selective Service, and general criminal cases. I believe he is qualified to handle most types of Bureau investigations with the exception of those cases requiring accounting ability.

This Agent has had very little opportunity to demonstrate supervisory, executive, or administrative ability, and from my observation of his work I do not believe he has definitely indicated such ability.

I consider his status as Very Good.

  
FRED HALLFORD  
SAC

Dab. Initials

FH:cc

Need Excellent for recall  
to grade 12. Will be  
considered July 46. JEE/ree

**Federal Bureau of Investigation**  
**United States Department of Justice**

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to February 28, 1946, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONETARY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name Mrs. Donald A. Surine Address 3717 Yolando St., Baltimore, Md  
Relationship Wife Dated 2-26-46

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name Mrs. Frank A. Surine Address 1326 Kalmia St., N.W., Wash., D. C.  
Relationship Mother Dated 2-26-46

Very truly yours,

Donald A. Surine  
Special Agent

*Files  
Inq. Ref*

*ack  
2/28/46  
jc*

SAC, Baltimore

June 19, 1946

Director, FBI

~~PERSONAL & CONFIDENTIAL~~

Donald Arthur Surine  
Special Agent, Baltimore Field Division

You are instructed to submit a special efficiency report relative to the above-named Special Agent. This report should be submitted not later than June 27, 1946. You are also requested to submit comments as to whether you would recommend Agent Surine for reallocation to Grade CAF-12.

J. C. ru

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

May 27, 1946

~~CONFIDENTIAL~~

SAC, Baltimore

RE: D. A. SURICE  
SPECIAL AGENT

Dear Sir:

The above-named Special Agent attended an In-Service training course at the Seat of Government from May 13, to May 17, 1946.

He attained the following grades:

Notebook	Very Good
Examination	98
Hip Shooting	98
Practical Pistol Course	98
Shotgun	100
.30 Rifle	70
Machine Gun	100

The firearms grades should be entered on the individual field firearms training record card.

Very truly yours, 67-NOT RECORDED 3

*J. E. Hoover*

John Edgar Hoover  
Director

LAH:MAD

cc: D. A. Surice  
Baltimore

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy



**RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS  
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE**

*Baltimore*  
NAME Donald A. Surine AGE 30 YEARS, \_\_\_\_\_ MONTHS  
NATIVITY (state of birth) N.Y. MARRIED, SINGLE, WIDOWED: m NUMBER OF CHILDREN 1  
FAMILY HISTORY none

HISTORY OF ILLNESS OR INJURY malaria - ark. June Aug. 1942  
ruptured disc - oper. Sept. 28, 1945.

HEAD AND FACE n

EYES: PUPILS (size, shape, reaction to light and distance, etc.) n

DISTANT VISION RT. 20/ 15, corrected to 20/

LT. 20/ 15, corrected to 20/

COLOR PERCEPTION n

(state edition of Stilling's plates or Lamps used)

DISEASE OR ANATOMICAL DEFECTS n

EARS: HEARING RT. WHISPERED VOICE 15 /15' CONVERSATIONAL SPEECH /15'

LT. WHISPERED VOICE 15 /15' CONVERSATIONAL SPEECH /15'

DISEASE OR DEFECTS n

NOSE n

(Disease or anatomical defect, obstruction, etc. State degree)

SINUSES n

TONGUE, PALATE, PHARYNX, LARYNX, TONSILS n

TEETH AND GUMS (disease or anatomical defect): n

MISSING TEETH 1, 18

NONVITAL TEETH n

PERIAPICAL DISEASE n

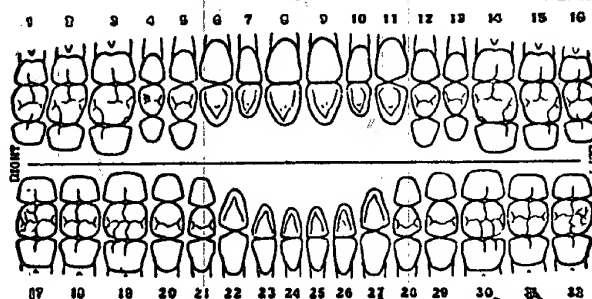
MARKED MALOCCLUSION n

PYORRHEA ALVEOLARIS n

TEETH REPLACED BY BRIDGES n

DENTURES n

REMARKS n



*27 1946*  
*must*  
S. W. Smith  
(Signature of Dental Officer)

GENERAL BUILD AND APPEARANCE n

TEMPERATURE 98 CHEST AT EXPIRATION 38

HEIGHT 71 CHEST AT INSPIRATION 42

WEIGHT 189 CIRCUMFERENCE OF ABDOMEN AT UMBILICUS 36

RECENT GAIN OR LOSS, AMOUNT AND CAUSE 20# Sept. '45 due to back cond. neg. now

SKIN, HAIR, AND GLANDS n

NECK (abnormalities, thyroid gland, trachea, larynx) n

SPINE AND EXTREMITIES (bones, joints, muscles, feet) n

THORAX (size, shape, movement, rib cage, mediastinum) n  
RESPIRATORY SYSTEM, BRONCHI, LUNGS, PLEURA, ETC. n

CARDIO-VASCULAR SYSTEM n  
HEART (note all signs of cardiac involvement) n

PULSE: BEFORE EXERCISE 172 BLOOD PRESSURE: SYSTOLIC 114  
AFTER EXERCISE 96 DIASTOLIC 74  
THREE MINUTES AFTER 76 strong & reg.  
CONDITION OF ARTERIES n CHARACTER OF PULSE  
CONDITION OF VEINS n HEMORRHOIDS n

ABDOMEN AND PELVIS (condition of wall, scars, herniae, abnormality of viscera) n

GENITO-URINARY SYSTEM n  
URINALYSIS: SP. GR. 1.017 ALB. n SUGAR n MICROSCOPICAL n  
VENEREAL DISEASE n

NERVOUS SYSTEM n  
(organic or functional disorders)  
ROMBERG n INCOORDINATION (gait, speech) n  
REFLEXES, SUPERFICIAL n DEEP (knee, ankle, elbow) n TREMORS n  
SEROLOGICAL TESTS n BLOOD TYPE O  
ABNORMAL PSYCHE (neurasthenia, psychasthenia, depression, instability, worries)

SMALLPOX VACCINATION: DATE OF LAST VACCINATION   
TYPHOID PROPHYLAXIS: NUMBER OF COURSES   
DATE OF LAST COURSE

REMARKS ON ABNORMALITIES NOT OTHERWISE NOTED OR SUFFICIENTLY DESCRIBED ABOVE

SUMMARY OF DEFECTS

CAPABLE OF PERFORMING DUTIES INVOLVING full PHYSICAL EXERTION  
IS THIS INDIVIDUAL PHYSICALLY FIT TO PARTICIPATE IN RAIDS AND APPREHENSION OF CRIMINALS  
WHICH MIGHT ENTAIL THE PRACTICAL USE OF FIREARMS yes (yes or no)  
(when no is given state cause)

FINDINGS, RECOMMENDATIONS AND REMARKS (as per boards, when necessary)

E. A. John  
Lt. MC USN

DATE OF EXAMINATION 5-23-46